

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
May 28, 2024 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:31 p.m. Present: Abby Vosters, Leslie Fugate, Art Biermeier, Diane Graff, Cindy Krueger, Sara Cummings, and Kelli Mountford.
- II. Approval of agenda
Hearing no additions, the agenda was approved as presented.
- III. Approval of open minutes from April 23, 2024. *Minutes approved as presented.*
- IV. Correspondence, Appearance, Public Comments
Amanda shared the Summer Reading Program and explained all the fun things that are happening this summer. Bridges' Library System Treasure Adventure, from 6/1-8/31.
- V. Director's Report
Kelli shared some Bridge's Library System information with us.
- VI. Unfinished Business
 - A. **Financial monthly report for April 2024 - Action**
The city sent bills like Waterloo Utilities, and WE. Fugate moved to approve the April 2024 monthly invoices as presented. Biermeier seconded. The motion passed unanimously.
 - B. ***Hoopla Update – Informational***
 - C. **Policy 100 Mission Statement – Action**
Cummings moved to approve Policy 100. Krueger seconded. Motion passed unanimously.
 - D. **Policy 200 -215 ALA Policies – Action**
Graff moved to approve Policies 200-215. Cummings seconded. Motion passed unanimously.
 - E. **Policy 200 By-Laws (every 3 yrs.) – Action**
Cummings moved to pass policy 200. Fugate seconded. Motion passed unanimously.
 - F. **Policy 302 Electronic Meeting – Action**
Cummings moved to pass policy 302. Biermeier seconded. Motion passed unanimously.
- VII. New Business
 - A. **2025 Budget Introduction (County) – Informational**

Jefferson County dollars decreased but Dodge and Dane did increase helping to get our county back to where they were in 2022 since they went drastically down in 2023.

B. **Policy 404 Monetary Donations – Informational**

Wording may become more specific and change from general fun to donation fund. Will review it in June.

C. **Policy 406 Purchasing – Informational**

When this policy was created in 2020 the library board used the city purchasing policy to help create. Will review it in June.

D. **Review and Discuss Library Board Trustee Handbook Chapter 10 “Developing Essential Library Policies” – Informational**

VIII. Future agenda items – Policies 404, and 406, Intro Budget 2025

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, June 25, at 5:30 p.m. in the Hyer Conference room.

X. Adjournment

Biermeier moved to adjourn at 6:24 p.m. Krueger seconded. Motion passed unanimously.

Respectfully Submitted,
Cindy Krueger, Secretary