

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
June 25, 2024 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:34 p.m. Present: Abby Vosters, Leslie Fugate, Art Biermeier, Diane Graff, Miriam Schilling, Sara Cummings, and Kelli Mountford.
- II. Approval of agenda
Mountford asked to change Unfinished Business B. 2024 Budget to 2025 Budget, the agenda was approved with the update.
- III. Approval of open minutes from May 28, 2024. *Fugate moved to approve amended minutes. Biermeier seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments
Mountford presented a card and a Library Aware flier that mentioned KJML positively.
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for May 2024 - Action**
Cummings moved to approve the May 2024 monthly invoices as presented. Schilling seconded. The motion passed unanimously.
 - B. **2025 Budget – Informational**
Mountford stated that she has yet to hear from City Hall about the Mayor's 2025 updates.
Bridges Café costs for 2025 will have a 3.2% increase.
 - C. **Policy 404 Monetary Donations, Memorials, and bequests – Action**
Cummings moved to approve Policy 404 with changes. Biermeier seconded. Motion passed unanimously.
 - D. **Policy 406 Purchasing – Action**
Cummings moved to approve Policy 406 with grammar corrections. Fugate seconded. Motion passed unanimously.
- VII. New Business
 - A. **Beatrice Owens Memorial Scholarship – Action**
Biermeier moved to table the scholarship application and information. Cummings seconded. Motion passed unanimously.

B. Library Director Review timeframe –Action

Cummings moved to complete the director's review in July and review how completing the review in July works with the budget. Schillings seconded. Motion passed unanimously.

C. Policy 515 Meeting Room – Informational

Will review next month.

D. Policy 445 Photo Permission – Informational

Will review next month.

E. Review and Discuss Library Board Trustee Handbook Chapter 11 "Planning for the Library's Future" – Informational

VIII. Future agenda items – Policies 515, and 445, Budget 2025, Director Evaluation, Scholarship

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, June 25, at 5:30 p.m. in the Hyer Conference room.

X. Adjournment

Biermeier moved to adjourn at 6:16 p.m. Cummings seconded. Motion passed unanimously.

Respectfully Submitted,
Kelli Mountford