

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
August 27, 2024 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:29 p.m. Present: Abby Vosters, Leslie Fugate, Art Biermeier, Diane Graff, Miriam Schilling, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from July 23, 2024.
The minutes were passed as written
- IV. Correspondence, Appearance, Public Comments
Card from a patron saying Thank you for the Ice Cream Challenge program
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for July 2024 - Action**
Biermeier moved to approve the July 2024 monthly invoices as presented. Schilling seconded. The motion passed unanimously.
 - B. **Capital Budget – Action**
Fugate moved to approve the KJM Library Capital budget submitted to the City. Biermeier seconded. The motion passed unanimously.
 - C. **2025 Budget – Action**
Biermeier moved to approve the submitted 2025 library budget. Fugate seconded. The motion passed unanimously.
 - D. **Beatrice Owens Memorial Scholarship – Informational**
Biermeier moved to approve the Beatrice Owens Memorial Scholarship to be provided to Ashly Wolf for her MILS in Library Information studied at UW Madison. Graff seconded. The motion passed unanimously.
 - E. **Policy 417 Zoo Pass – Action**
Graff moved to approve Policy 417 with changes. Schilling seconded. The motion passed unanimously.

F. **Policy 515 Meeting Room – Action**

Biermeier moved to table Policy 515 Meeting Room. Fugate seconded. The motion passed unanimously.

VII. New Business

A. **Policy 418 WiFi Hotspot – Informational**

This policy will be reviewed next month.

B. **Policy 510 Unattended Children – Informational**

This policy will be reviewed next month.

C. **Advanced Monitoring services computer – Informational**

Mountford has requested Taylor Computers install Antivirus and Patch Management software on all library computers.

D. **Substitute library worker – Action**

Biermeier moved to approve Mountford exploring the hiring of a substitute library worker. Schilling seconded. The motion passed unanimously.

E. **Review and Discuss Library Board Trustee Handbook Chapter 13 “Library Advocacy” – Informational**

VIII. Future agenda items – Policies 515, 418, and 510, Budget 2025, Substitute library worker

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, September 24, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Schilling moved to adjourn at 6:16 p.m. Biermeier seconded. The motion passed unanimously.

Respectfully Submitted,
Kelli Mountford