

Karl Junginger Memorial Library  
Board of Trustees Meeting Minutes  
**September 24, 2024 @ 5:30 pm**

- I. Call to Order & Introductions  
*The meeting was called to order at 5:36 p.m. Present: Abby Vosters, Art Biermeier, Diane Graff, Miriam Schilling, Cindy Krueger, and Kelli Mountford.*
- II. Approval of agenda  
*The agenda was approved as written*
- III. Approval of open minutes from August 27, 2024.  
*The minutes were passed as written*
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
  - A. **Financial monthly report for August 2024 - Action**  
*Biermeier moved to approve the August 2024 monthly invoices as presented. Krueger seconded. The motion passed unanimously.*
  - B. **2025 Budget – Action**  
*Schilling moved to approve the KJM Library 2025 budget with \$1916.00 from the fund balance. Krueger seconded. The motion passed unanimously.*
  - C. **Policy 515 Meeting Room – Informational**  
*Mountford handed out new policy 515 for review. This policy will be brought to the October Board meeting.*
  - D. **Policy 418 WiFi Hotspot – Action**  
*Biermeier moved to approve Policy 418 with changes. Krueger seconded. The motion passed unanimously.*
  - E. **Policy 510 Unattended Children – Action**  
*Biermeier moved to approve Policy 510 with changes. Krueger seconded. The motion passed unanimously.*
  - F. **Substitute Library Worker – Informational**  
*Mountford discussed options for substitute library staff.*

VII. New Business

- A. **Bridges Trustee Appreciation event 10/17/2024 @ Brookfield PL 6 pm – Informational**  
*Mountford discussed the Trustee Appreciation event that will be taking place and invited all Board Trustee members to RSVP and attend.*
- B. **Policy 425 Outreach service and Application – Informational**  
*This policy will be reviewed next month.*

VIII. Future agenda items – Policies 515, 425, and Budget 2025.

- IX. Date, place, and time of the next meeting  
The next board meeting will be held on Tuesday, September 24, at 5:30 p.m. in the Hyer Conference Room.
- X. Adjournment  
Biermeier moved to adjourn at 6:11 p.m. Schilling seconded. The motion passed unanimously.

Respectfully Submitted,  
Cindy Krueger