

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
July 16, 2020

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:30 p.m. Members present Thomas, Kuhl & Rhynes. Absent: none. Those also participating remotely or in-person: Police Chief Sorenson; Library Director Mountford; and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL – Prior unapproved minutes. MOTION: Moved by Rhynes, seconded by Thomas to approve the June 18th and July 9th meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Purchasing And Procurement Policy Changes – Draft 3. DISCUSSION: A discussion was held on including or not including the utility. No action taken.
5. NEW BUSINESS
 - a. Police Department Administrative Assistant, Transition Staffing. MOTION: Moved by Rhynes, seconded by Kuhl to recommend approval of hiring the Assistant. VOICE VOTE: Motion carried.
 - b. June Financial Statements. MOTION: Moved by Kuhl, seconded by Rhynes to recommend Council approval of 1-3. ROLL CALL VOTE: Motion carried unanimously.
 - i. General Disbursements - \$601,699.48 *****
 - ii. Payroll – \$78,482.79 *****
 - iii. Treasurer's Report & Budget Reports *****
 - c. 2020-2021 Budget. DISCUSSION: It was noted that budget parameters would be distributed by July 31. No action taken.
 - d. 2020 Clerk/Treasurer Follow-up Evaluation. MOTION: Moved by Kuhl, seconded by Rhynes to convene to closed session. [NOTE: The body convened in closed session per Wis Stat. 19.85(1)(c) "Considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility"] Upon completion of the closed session the body will reconvene in open session.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
7. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 6:45 pm.



Mo Hansen
Clerk/Treasurer