

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
July 9, 2020

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 7:00 p.m. Members present Thomas, Kuhl & Rhynes. Absent: none. Those also participating remotely or in-person: Clerk/Treasurer Hansen.
2. PUBLIC COMMENT. None.
3. UNFINISHED BUSINESS. MOTION: Moved by Kuhl, seconded by Rhynes to take up item 3b first, then 3a. VOICE VOTE: Motion carried. (NOTE: The original order maintained here for reporting continuity)
 - a. Recreating A Municipal Purchasing Policy – Draft #1. Consensus Action: The Committee operated as a working group marking-up a draft document identifying numerous document modifications. The Clerk/Treasurer's meeting output (Draft #3) serves as the meeting work product for this item. Additionally, Thomas said he would check with the Utility Superintendent regarding the Utility's involvement with the purchasing policy.
 - b. Ordinance #2020-XX Amending Municipal Code Section 53-4 Budget, Revising The Budget Deliberations Sequence. Discussion: Kuhl sought to add language requiring a capital and multi-year submittal component. MOTION: Moved by Kuhl, seconded by Rhynes to recommend the ordinance to the City Council with an addition of language specifying a two-years of operations and a 5-year capital budget. VOICE VOTE: Motion carried.
4. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 8:30 pm.



Mo Hansen
Clerk/Treasurer