

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
January 20, 2022

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:30 p.m. Members in person or remote: Thomas, Kuhl & Rhynes. Absent: none. Other attending in person or remote: Mayor Quimby; Police Chief Sorenson; Deputy Clerk/Treasurer Tschanz; Public Works Director Yerges; Fire Chief Benisch; Library Director Mountford
2. APPROVAL OF MEETING MINUTES: December 16, 2021 & Closed Session January 6, 2022, MOTION: [Kuhl/Rhynes] to approve all meeting minutes as listed. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. COVID And Municipal Policy. DISCUSSION: Thomas shared some literature regarding the Jefferson County Health Dept policy and the CDC policy. Looking for a melding of COVID policy from the two listed previously and the City Covid Policy from 2020. Department heads would have liberty to add more restrictions as needed for their specific areas. Jeanne to compile information and send back to Committee before 2/17/22 meeting.
5. NEW BUSINESS
 - a. December 2021 Financial Statements: General Disbursements were \$3,291,394.99; Payroll \$136,391.71 & Clerk/Treasurer's Reports [\[see on municipal website\]](#) MOTION [Kuhl/Thomas] to recommend Council approval. VOICE VOTE: Motion carried.
 - b. Car Issues - Parks Department. Council agreed to purchase 1 new tire if needed for damage caused to Haberkorn's vehicle. Council will also look into purchasing police retired vehicle in 2023 for City/Parks vehicle.
 - c. Resolution 2022-05 Appointing Lois Baird as a Temporary Employee To Assist in the City Clerk's Office During Clerk Vacancy. MOTION [Rhynes/Kuhl] to recommend Council approval. VOICE VOTE: Motion carried.
 - d. January 2022 Department Head Reviews [NOTES:(1) Documents provided by Committee Chair. (2) The committee may convene in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."] MOTION: [Kuhl/Rhynes] to convene in closed session. VOICE VOTE: Motion carried. [NOTE: At the conclusion of the closed session the committee reconvened in open session, taking no action.]
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar.
 - i. Alder Thomas called for remainder of Department Head (DPW&PARKS) reviews in February.
7. ADJOURNMENT. MOTION: [Kuhl/Rhynes] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:50 pm

Mike Tschanz
Deputy Clerk/Treasurer