

Karl Junginger Memorial Library
Board of Trustees Meeting
March 9th, 2021 @ 5:15pm

- I. Call to Order & Introductions 5:20
Present: Deb Battenberg, Cindy Krueger, Art Biermeier, Brian Henning, Angie Stinnett, Abby Vosters, Kelli Mountford
- II. Approval of agenda – F on unfinished business needs to move to new business
Biermeier moved to approve agenda with this change. Krueger seconded; motion passed.
- III. Approval of open minutes from February 9th, 2021
Vosters moved to approved the minutes, Biermeier seconded; motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments –
- V. Director's Report
- VI. Unfinished Business
 - A. Financial monthly report for January 2021 & February 2021 – Action
Battenberg moved to approve the two financial reports. Biermeier seconded; motion passed unanimously.
 - B. Clark Trust Lawyer Fees – Informational
Mountford reported that fees for transferring the trust and changing it to a Unitrust so far are about \$9,000
 - C. Clark Trust Update – Informational
Tom Poehling will be at a meeting in April or May. Rod Ellenbecker from Bank of Sun Prairie will also be here one of those two meetings.
 - D. 2020 Budget Overview – Informational
Kelli is meeting with Mike Tschanz to discuss some budget discrepancies.
 - E. 2020 Annual Report – Action
Henning moved to approve the Annual Report. Krueger seconded; motion passed unanimously.
 - F. 2022 County Payments – Action (moved to new business; see below)
- VII. New Business
 - A. 2022 County Payments – Action
(This item was moved to new business)
Mountford reported that county payments overall are only slightly down for 2022 from 2021 amounts.
Vosters moved to not submit paperwork for payment of \$28 from Waukesha County due to the small amount of the reimbursement. Krueger seconded. Motion passed unanimously.
 - B. 2021 Goals for Director – Informational
Mountford provided her goals for the year.
 - C. Strategic plan – Action
Mountford will continue with community surveys as plans that were going to be completed in 2020, but were stopped due to Covid.

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

Battenberg moved to extend the current strategic plan through 2021. Krueger seconded; motion passed unopposed.

D. April National Library Week Food for Fines – Action

National Library Week is April 5-12.

Battenberg moved to allow adults to bring in a food pantry item for fine forgiveness during National Library Week. Vosters seconded; motion passed unopposed.

E. Envisionware Mobile Print – Action

Mountford is looking for a way for patrons to be able to mobile print from their phones.

Envisionware is fairly pricey. Biermeier made a motion to table the topic while Mountford looks into other less expensive options.

F. Policy 416 Kindle to be removed – Action

Mountford reported that the Kindles have not been checked out for several years and recommended taking them out of circulation. Battenberg moved to take the Kindles out of circulation; Vosters seconded. Motion carried unanimously. The Kindle policy will be removed as it is no longer necessary.

G. Policy 410 Circulation – Informational

Mountford made some changes to reflect higher checkout and hold limits, as well as updating other language. This will be voted on in the next meeting.

VIII. Future agenda items –

Rod Ellenbecker from Bank of Sun Prairie will be here in person April or May

Tom Poehling from Poehling Capital Investments will be here in April or May

Policy 410

Mobile Print ideas

Possible Strategic Plan

Budget updates

Clark Trust updates

IX. Date, place, and time of next meeting

April 13th @ 5:15 pm

X. Adjournment

Battenberg moved to adjourn the meeting at . Vosters seconded, motion passed unopposed.

Meeting adjourned at 6:18.

Respectfully Submitted, Deb Battenberg, Secretary

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