

**Karl Junginger Memorial Library  
Board of Trustees Meeting  
February 18, 2020**

- I. Call to Order & Introductions  
*Meeting called to order at 5:17 pm. Present: Art Biermeier, Brian Henning (5:20), Abby Vosters, Kristen Klein, Deb Battenberg, Lee Fiedorowicz, Angie Stinnett, and Kelli Mountford*
- II. Approval of agenda  
*Fiedorowicz moved to approve the amended agenda, second by Vosters. Motion passed unanimously.*
- III. Approval of open minutes from January 14, 2020  
*Fiedorowicz moved to approve the minutes from January 14, second by Vosters. Motion passed unanimously (Battenberg abstained).*
- IV. Correspondence, Appearance, Public Comments
  - *Connie Meyer's open house will be held on Friday, March 6, from 3:00- 6:00 at the Pewaukee Public Library.*
  - *Thank you card to Joel from Joni Crave and the students of Holy Family School for his help in organizing their fox talk.*
  - *Thank you note from Highland House for the gifts from the holiday giving tree.*
  - *Thank you letter from Lucy Klug for the Christmas gifts.*
- V. Director's Report – In addition to her written director's report, Mountford reported that:
  - *Circulation has increased by 30% since January of last year, library visits are up by 12% and public computer use is up by 3.8%.*
  - *Hoopla will be an addition to Libby.*
- VI. Unfinished Business
  - A. Financial monthly reports for January 2020 – Action  
*Battenberg moved to approve the financial report from January, second by Fiedorowicz. Motion passed unanimously.*
  - B. Clark Trust – Action  
*Fiedorowicz moved to hire a lawyer through the City attorney's office to represent us in changing the trustee of the Clark Trust, second by Vosters. Motion passed unanimously.*
- VII. New Business
  - A. 2019 Annual Report – Action  
*Fiedorowicz moved to approve the 2019 Annual Report, second by Biermeier. Motion passed unanimously.*
  - B. Meeting Room Rental Policy –Action  
*No action was taken.*
  - C. Policy 404 for Bequests – Action  
*Biermeier moved to table changes to Policy 404, second by Fiedorowicz. Motion passed unanimously.*
  - D. Policy 405 – Informational/Action  
*Fiedorowicz moved to reaffirm Policy 405, second by Battenberg. Motion passed unanimously.*
- VIII. Future agenda items
  - A. *Clark Trust*
  - B. *Policy 404*
  - C. *Summer Traffic Flow for School Construction Projects*

IX. Date, place, and time of next meeting in the library conference room

*March 10, 5:15 pm*

X. Adjournment

*Henning moved to adjourn at 6:18 pm, second by Fiedorowicz. Motion passed unanimously.*

Respectfully Submitted

Kristen Klein