

**Karl Junginger Memorial Library
Board of Trustees Meeting
February 18, 2020**

- I. Call to Order & Introductions
Meeting called to order at 5:17 pm. Present: Art Biermeier, Brian Henning (5:20), Abby Vosters, Kristen Klein, Deb Battenberg, Lee Fiedorowicz, Angie Stinnett, and Kelli Mountford
- II. Approval of agenda
Fiedorowicz moved to approve the amended agenda, second by Vosters. Motion passed unanimously.
- III. Approval of open minutes from January 14, 2020
Fiedorowicz moved to approve the minutes from January 14, second by Vosters. Motion passed unanimously (Battenberg abstained).
- IV. Correspondence, Appearance, Public Comments
 - *Connie Meyer's open house will be held on Friday, March 6, from 3:00- 6:00 at the Pewaukee Public Library.*
 - *Thank you card to Joel from Joni Crave and the students of Holy Family School for his help in organizing their fox talk.*
 - *Thank you note from Highland House for the gifts from the holiday giving tree.*
 - *Thank you letter from Lucy Klug for the Christmas gifts.*
- V. Director's Report – In addition to her written director's report, Mountford reported that:
 - *Circulation has increased by 30% since January of last year, library visits are up by 12% and public computer use is up by 3.8%.*
 - *Hoopla will be an addition to Libby.*
- VI. Unfinished Business
 - A. Financial monthly reports for January 2020 – Action
Battenberg moved to approve the financial report from January, second by Fiedorowicz. Motion passed unanimously.
 - B. Clark Trust – Action
Fiedorowicz moved to hire a lawyer through the City attorney's office to represent us in changing the trustee of the Clark Trust, second by Vosters. Motion passed unanimously.
- VII. New Business
 - A. 2019 Annual Report – Action
Fiedorowicz moved to approve the 2019 Annual Report, second by Biermeier. Motion passed unanimously.
 - B. Meeting Room Rental Policy –Action
No action was taken.
 - C. Policy 404 for Bequests – Action
Biermeier moved to table changes to Policy 404, second by Fiedorowicz. Motion passed unanimously.
 - D. Policy 405 – Informational/Action
Fiedorowicz moved to reaffirm Policy 405, second by Battenberg. Motion passed unanimously.
- VIII. Future agenda items
 - A. *Clark Trust*
 - B. *Policy 404*
 - C. *Summer Traffic Flow for School Construction Projects*

IX. Date, place, and time of next meeting in the library conference room

March 10, 5:15 pm

X. Adjournment

Henning moved to adjourn at 6:18 pm, second by Fiedorowicz. Motion passed unanimously.

Respectfully Submitted

Kristen Klein