

**Karl Junginger Memorial Library
Board of Trustees Meeting
March 11, 2020**

- I. Call to Order & Introductions
Meeting called to order at 5:18 pm. Present: Art Biermeier, Abby Vosters, Kristen Klein, Lee Fiedorowicz (5:23), Angie Stinnett, and Kelli Mountford
- II. Approval of agenda
Biermeier moved to approve the agenda, second by Vosters. Motion passed unanimously.
- III. Approval of open minutes from February 18, 2020
Stinnett moved to approve the minutes from February 18, second by Vosters. Motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
 - *Mountford shared the Coronavirus statement from the Bridges Library System which she received by email.*
- V. Director's Report – The board discussed items from Mountford's written director's report.
- VI. Unfinished Business
 - A. Financial monthly report for February 2020 – *Action*
Fiedorowicz moved to approve the financial report from January, second by Stinnett. Motion passed unanimously.
 - B. Clark Trust – *Informational*
The Board discussed the Clark Trust.
 - C. Policy 404 – *Action*
Vosters moved to approve changes to Policy 404, second by Fiedorowicz. Motion passed unanimously.
- VII. New Business
 - A. Close library for half day for staff Customer Service and Diversity Training at Delafield Library (Close from 10:00 AM until 3:00 PM) – *Action*
Klein moved to approve the closing of the library for a half day of training on April 22, second by Vosters. Motion passed unanimously.
 - B. Purchase of Computers (Capital Project) Collaboration with Library Systems – *Action*
Fiedorowicz moved to approve the purchase of computers, second by Biermeier. Motion passed unanimously.
 - C. Purchase of Tables for Meeting Room (Capital Project dollars) – *Action*
Fiedorowicz moved to approve the purchase of tables for the meeting room, second by Vosters. Motion passed unanimously.
 - D. Review Policy 430 Computer Use – *Action*
The board discussed possible changes to Policy 430. Fiedorowicz moved to table changes to Policy 430, second by Biermeier. Motion passed unanimously.
 - E. Summer Traffic Flow for School Construction – *Informational*
Mountford updated the board on summer traffic flow for school construction this summer.
- VIII. Future agenda items
 - A. *Clark Trust*
 - B. *Policy 430*
 - C. *Summer Traffic Flow for School Construction*
- IX. Date, place, and time of next meeting in the library conference room
April 14, 5:15 pm

X. Adjournment

Stinnett moved to adjourn at 6:30 pm, second by Biermeier. Motion passed unanimously.

Respectfully Submitted

Kristen Klein