

**Karl Junginger Memorial Library  
Board of Trustees Meeting  
June 9, 2020**

- I. Call to Order & Introductions  
*Meeting called to order at 5:17 pm. Present: Art Biermeier, Abby Vosters, Tim Jonas, Brian Henning, Deb Battenberg, Angie Stinnett, Kristen Klein, Tim Jonas, Tom Poehling, and Kelli Mountford.*
- II. Approval of agenda  
*Vosters moved to approve the agenda, second by Henning. Motion passed unanimously.*
- III. Approval of open minutes from May 12, 2020  
*Vosters moved to approve the minutes from May 12. Second by Biermeier. The motion passed with seven votes in favor and one abstention (Henning).*
- IV. Correspondence, Appearance, Public Comments
  - *Tom Poehling independent financial planner with Poehling Capital Management presented his thoughts on how to maximize income and improve growth of assets from the Evelyn Kading Clark Trust over time.*
- V. Director's Report – The board discussed items from Mountford's written director's report.
- VI. Unfinished Business
  - A. Financial monthly report for May 2020 – Action  
*Biermeier moved to approve the financial report from May. Second by Vosters. Motion passed unanimously.*
  - B. Clark Trust – Action  
*The Board discussed the Clark Trust. Biermeier moved to authorize Jonas to work with Tom Poehling to get quotes from attorneys to change our trustee. Second by Henning. Motion passed unanimously. (Stinnett absent)*
  - C. Re-opening Library / Library Meeting and Conference rooms and/if needed to reclose – Action  
*Biermeier moved to approve the following statement to guide the Library Director's decisions regarding the opening and closing of the library: "Allow the Library Director to reopen in phases or re-close the Library, following CDC guidelines, rules of the City and State, coordinating with the Bridges Library System, and ensuring the safety of staff and patrons." Second by Vosters. Motion passed unanimously. (Stinnett absent)*
  - D. Summer Reading Program performers (Read to Duke)/story hours and Adult Programs (Book Club) – Action  
*Battenberg moved to authorize the Library Director to make decisions about the summer reading programs according to statement approved in Item VI. C. above. Second by Biermeier. Motion passed unanimously. (Stinnett absent)*
- VII. New Business
  - A. Elections for VP Officer 1-year term – Action  
*Biermeier moved to appoint Vosters as Vice President. Second by Battenberg. Motion passed unanimously. (Stinnett absent)*
  - B. Cardinal Heating and Air - Order and Install 3 Replacement A/C Units –Action  
*Vosters moved to approve the purchase. Second by Biermeier. Motion passed unanimously. (Stinnett absent)*
  - C. Marshall Closed Border Meeting – Informational  
*The Board discussed the closed border between the Marshall Library and the residents of the City of Waterloo.*
  - D. Policy 418 WiFi Hotspot Circulation - Action  
*Battenberg moved to table approval of the changes to Policy 418. Second by Vosters. Motion passed unanimously. (Stinnett and Jonas absent)*
- VIII. Future agenda items
  - A. *Clark Trust*

*B. Policy 418 WiFi Hotspot Circulation*

*C. Budgets (2020 and 2021)*

IX. Date, place, and time of next meeting in the Waterloo School Community Room  
*July 14, 5:15 pm*

X. Adjournment

*Vosters moved to adjourn at 6:55 pm, second by Biermeier. Motion passed unanimously.*

Respectfully Submitted

Kristen Klein