

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
March 28, 2023

- I. Call to Order & Introductions
Meeting called to order at 5:31. Present: Deb Battenberg, Abby Vosters, Miriam Schilling, Brian Henning, Art Biermeier, Kelli Mountford, Sara Cummings
- II. Approval of agenda
Hearing no additions, the agenda was approved as presented.
- III. Approval of open minutes from February 28, 2023
Hearing no corrections, the minutes were approved as presented.
- IV. Correspondence, Appearance, Public Comments –
Mountford presented Bridges flyers.
- V. Director's Report
- VI. Unfinished Business
 - A. Financial monthly report for February 2023 – Action
Biermeier moved to approve the February monthly report as presented. Henning seconded. Motion passed unanimously.
 - B. Parking Lot update – Informational
Mountford reported that Waterloo City Council has approved the parking lot project as approved by the library board. Mountford reported that she contacted the Junginger Trust to possibly pay for the movement of the light poles during the project, and/or for new or painted light poles. Either way, the moving of the poles will need to be paid outside of the parking lot estimate to Waterloo Utilities.
 - C. Lawyer response about Clark tax return – Informational
Mountford reported that Emily Sellner reported on her interactions with the accountant of the Bank of Sun Prairie. The bill has not gone through the city yet.
 - D. Policy 402 Programs – Action
Battenberg moved to approve the policy with minor word rephrasing “and part of that” to “which states...”, Biermeier seconded. Motion passed unopposed.
- VII. New Business
 - A. Policy 512 emergency Policies – Action-
As this was the first reading, the board did not take action at this meeting.
 - B. City Presentation Budget & Trustee Intro packet – Informational
Vosters is working on updating the slide show.
 - C. The month of April will bring Library Board Position updates and renewals of terms by the Mayor; Miriam Schilling, and Deb Battenberg – Informational
Miriam will be renewing, Deb will not. Mountford is looking for a replacement for Deb.
 - D. Election of Board officers in May – Informational
The board will need secretary/financial officer.

- VIII. Future agenda items
Policy 512, Parking lot update, City Presentation Budget and Trustee Intro packet, Budget 2024 county funds numbers,
- IX. Date, place, and time of the next meeting
April 25th at 5:30 pm in the Junginger Community Room
- X. Adjournment
Biermeier moved to adjourn at 6 PM. Henning seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, secretary