

## **WATERLOO PARKS COMMISSION – MINUTES**

**AUGUST 3, 2022**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:01 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Kegler, Crave & Weihert. Absent: None. Ex-officio members present: Parks Coordinator Gabe Haberkorn & Public Works Director Chad Yerges. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Maureen Giese.
2. MEETING MINUTES APPROVAL: APRIL 6, 2022. MOTION: Moved by Setz, seconded by Kegler. VOICE VOTE: Motion Carried 5-0
3. CITIZEN INPUT: Parks Coordinator Haberkorn introduced a letter submitted by Maureen Giese. Giese spoke on behalf of concerned citizens of Fox Park and Fox Park signage.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke on July 4<sup>th</sup> and the cancellation halfway through the day. Haberkorn spoke on saving on some money with cancelling the last band and fireworks. Haberkorn spoke on the success of Summer Concert Series this year and the new Volleyball League. Haberkorn spoke on the success of the Dairyland Collegiate League for 2022 and plans for next year. Haberkorn spoke on the new lighting and ventilation in the outdoor bathrooms. Haberkorn spoke on possible dugouts to start being put in on the softball diamonds. Haberkorn discussed the Lower Pavilion project finish. Haberkorn spoke on the help from Ascend (Trek Financing) in finishing the playground area mulch. Haberkorn spoke on the Carousel and the new doors. He also discussed having a company come in every year and help with maintenance on the Carousel to close it down in the Fall and open back up in the Spring. Giese asked about the organ, roof, and Carousel Fund. Haberkorn talked about the roof leakage and \$47,000 in the Carousel Fund. Haberkorn spoke on the future projects and DPW Director spoke on the parking lot. Giese asked about Discover Wisconsin and taping the Carousel in motion.
  - b. Parks Financial Report: April 2022 thru July 2022. Haberkorn spoke on the fund balance and still having strong numbers for 2022. Haberkorn spoke on the lower number for July 4<sup>th</sup> and still being ahead of projected numbers overall. Haberkorn spoke on the fund balance of \$12,612 and that the Capital Projects have been subtracted but Computer Aid was yet to be reconciled.
  - c. 2022 Capital Projects: Haberkorn spoke on the prioritization list and finished projects from 2021 and starting to also finish projects in the 2022.
5. NEW BUSINESS:
  - a. Prioritization of Capital Projects: Haberkorn spoke on the changes for the prioritization list of Capital Projects. Haberkorn spoke on the addition on new Scoreboards for both the Upper and Lower Diamond. Haberkorn spoke on the floor upgrades in the Lower Pavilion and Outdoor Bathrooms. Kegler asked about non-profits and volunteers putting some time in to help with larger projects and possibly taking on some of the financial burden that the Parks Department does in handling these projects. Haberkorn spoke on the updated list going forward for future years of 2024, 2025, and 2026. Haberkorn spoke on the possibility of going out for referendum for the larger projects.
  - b. Budget 2023: Park Budget: Haberkorn spoke on the 2023 Budget and changes to the budget. Weihert asked about the change of Seasonal Employees back to the Parks Budget. DPW Director Yerges spoke on that it is just an accounting thing, not any other specific reason. Discussion. MOTION: Moved by Setz to approve budget as is for the 2023 budget, seconded by Weihert. VOICE VOTE: Motion Carried 5-0
  - c. Kitchen Rentals: Haberkorn spoke on PrimalCue requesting to be the sole renters at \$500 plus utilities. Discussion. MOTION: None
6. INFORMATION:
  - a. W&K Day
  - b. Summer Concert Series – August 11 & September 8
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
  - a. Next Meeting: October 5, 2022, at 5:00 pm
8. ADJOURNMENT. MOTION: Moved by Crave, seconded by Setz. VOICE VOTE: Motion Carried 5-0 Approximate time: 5:48 pm



Gabe Haberkorn  
Park Coordinator