

## **WATERLOO PLAN COMMISSION – Minutes for April 27, 2021**

### **PUBLIC HEARING – CONDITIONAL USE APPLICATION**

1. PUBLIC HEARING CALL TO ORDER . Mayor Quimby called the public hearing to order at 7:00 pm. Plan Commissioners attending: Crosby, Quimby, Sorenson, Petts, and Reynolds. Absent: Lannoy and Leisses. Others attending: Porter Ragerstein; Jeff Linkenheld and the Clerk/Treasurer.
2. PUBLIC HEARING – Conditional Use Application, Chad DeCaluwe, For The Property Located At 662 W. Madison Street, Waterloo. The applicant is requesting a conditional use permit to allow the construction of a 20' X 40' (800 sq. ft.) accessory building addition. A conditional use permit is required for additional garage space of this amount in a residential district. The property is described as follows: Tax Parcel: #290-0813-0712-009. Also known as 662 W. Madison Street. DISCUSSION: Hansen confirmed that those within 200 feet were notified. Hansen read the list of notified persons. No person appeared for or against. No person spoke in favor or against.
3. ADJOURN PUBLIC HEARING. Mayor Quimby adjourned the public hearing at approximately 7:03 pm.

### **PLAN COMMISSION REGULARLY SCHEDULED MEETING**

1. CALL TO ORDER AND ROLL CALL. Mayor Quimby called the public hearing to order at 7:04 pm. Plan Commissioners attending: Crosby, Quimby, Sorenson, Petts, and Reynolds. Absent: Lannoy and Leisses. Others attending: Porter Ragerstein; Jeff Linkenheld and the Clerk/Treasurer.
2. APPROVAL OF MEETING AND PUBLIC HEARING MINUTES: March 23, 2021. MOTION: [Crosby/Petts] to approve the minutes as presented VOICE VOTE: Motion carried. Hansen confirmed that those within 200 feet were notified. No person appeared for or against.
3. CITIZEN INPUT. None.
4. COMPLIANCE & ENFORCEMENT REPORT. DISCUSSION: Hansen noted the addition of a complaint about McKay Way construction. No action taken.
5. UNFINISHED BUSINESS
  - a. Review And Action On Procedures For Building Permit Applications ([§140-7 Building Inspector](#)) And Future Development Plans ([§380-13 Subdivision Of Land Preapplication](#)) - Checklist Review. DISCUSSION: Hansen said if requested a land division checklist and certified survey map checklist can be created and posted online. No action taken.
  - b. Review And Action On Comprehensive Plan Update (See [Plan Commission](#) webpage). MOTION [Crosby/Petts] to recommend Council adoption. VOICE VOTE Motion carried.
6. NEW BUSINESS
  - a. Conditional Use Application, Chad DeCaluwe, For The Property Located At 662 W. Madison Street, Waterloo. The applicant is requesting a conditional use permit to allow the construction of a 20' X 40' (800 sq. ft.) accessory building addition. A conditional use permit is required for additional garage space of this amount in a residential district. The property is described as follows: Tax Parcel: #290-0813-0712-009. Also known as 662 W. Madison Street. MOTION: [Sorenson/Crosby] to recommend Council approval of the application. VOICE VOTE: Motion carried.
  - b. Development Agreement Briefing, DeYoung Farm Subdivision (Remainder), City of Waterloo And JGP Land Development LLC. DISCUSSION: Hansen briefed reviewed the meeting material stamped "final draft." No action taken.
7. FUTURE AGENDA ITEMS & ANNOUNCEMENTS
  - a. Zoning Maps & Planning Map Updates & Forms Updates
8. ADJOURNMENT. MOTION: Moved by Leisses, seconded by Petts to adjourn. Approximate time: 8:00 p.m.



Mo Hansen, Clerk/Treasurer