

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: June 15, 2017

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 5:45 p.m. Committee members present: Ziaja, Springer and Stinnett. Absent: none. Others attending: Mayor Thompson; Public Works Director Chad Yerges; Assistant Director Jeff Robbins; Mike Kawula and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: May 4, 2017 & June 1, 2017 (no quorum). MOTION: Moved by Ziaja, seconded by Springer to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. UNFINISHED BUSINESS
 - a. Updating The 2016-2020 Road/Utility Construction Capital Plan. DISCUSSION: Chad Yerges recommended moving improvements to Edison to 2019 and moving work on Adams to 2020 because of the limited remaining base to Edison, saying mud is coming up to the surface on portions of Edison Street. MOTION: Moved by Ziaja, seconded by Stinnett to update the 2016-2020 plan moving Edison to 2019 and Adams to 2020 and recommending adoption by the City Council. ROLL CALL VOTE: Ayes: Ziaja, Springer and Stinnett. Noes: none. Motion carried.
5. NEW BUSINESS
 - a. Revising The Award Options For The Private Lead Service Replacement Program. DISCUSSION: Hansen recommended simplifying the award to 75% of eligible costs with a municipal cap of \$2,300. MOTION: Moved by Ziaja, seconded by Stinnett to recommend to Council the change as recommended by the Clerk/Treasurer. VOICE VOTE: Motion carried.
 - b. Public Works Director Job Description, Draft (requested by Finance, Insurance & Personnel Committee). MOTION: Moved by Ziaja, seconded by Stinnett to accept the job description draft with no modifications and to refer it to the Finance, Insurance & Personnel Committee. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Review Of 2018 Road Improvement Design & Preliminary Estimate, Mills Street & Cleveland Street. Noted.
7. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:10 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer