

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: September 3, 2020**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Petts called the regular meeting to order at 6:00 p.m. meeting remotely. Committee members present Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Mark Herbst; Public Works Director Chad Yerges; Utility Superintendent Barry Sorenson and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES. MOTION: Moved by Schoenwetter, seconded by Rhynes to approve the August 6, 2020 meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. 2019-2020 PROJECT/PROGRAM UPDATES. DISCUSSION: Yerges said 2020 projects were done.
5. UNFINISHED BUSINESS
  - a. Review Of Herbicide, Pesticide & Insecticide Use. DISCUSSION: Rhynes said the Esplanade product just contained less glyphosate. Rhynes reviewed his conversation with the safety consultant and torching, adding some communities use torching. Yerges said he talked with the Mayor about the process of spraying chemicals. Rhynes said chemicals used are not safe for aquatic life. In response to a Petts question, Yerges said he may be done spraying for the year. Petts asked for more research over the winter months. Schoenwetter and Petts said getting advice was needed. Rhynes asked for a list of areas sprayed. Yerges said string trimming is done along the river. Petts said to start in January for the Spring. No action taken.
6. NEW BUSINESS
  - a. Veterans Memorial Park - Masonry Bid. DISCUSSION: Yerges said masonry at the Veterans Memorial Park needs to be re-done. He said he had one quote for \$14,000. The new pending purchasing policy was referenced by Rhynes, noting only one bid. Schoenwetter suggested approving a figure not to exceed \$14,000 with other quotes acquired. Rhynes requested pictures and additional bids. Yerges said a referral would likely move the project to 2021. MOTION: Moved by Schoenwetter, seconded Rhynes to refer the matter to the Finance Committee with a recommendation for the expense not to exceed \$14,700 along with the submittal of three bids and photos. VOICE VOTE: Motion carried.
  - b. Out-year Street Projects. DISCUSSION: The Committee reviewed the out-year plan. MOTION: Moved by Rhynes, seconded by Schoenwetter to approve the project updates as presented by the Public Works Director in the meeting material. VOICE VOTE: Motion carried.
  - c. Fall Tree Planting Project - BB Lot Counts 8/13/20 Report. DISCUSSION: Yerges updated the Committee on the 10-12 trees to plant in the fall, each at \$175/tree from McKay Nursery. No action taken.
  - d. Infrastructure On Adams Street From Polk Street To Leschinger Street With The Adams Street Upgrade – Barry Sorenson, Utility Superintendent. DISCUSSION: Utility Superintendent Sorenson made the case for expanding the scope of work with the municipal project costs moving from \$385,000 to over \$800,000. MOTION: Moved by Schoenwetter, seconded by Rhynes to direct Kunkel Engineering Group to proceed with design work using the Sorenson revised scope of work. VOICE VOTE: Motion carried with Petts abstaining.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Committee Calendar.
  - b. The Hiring of a DPW employee was discussed with a plan to bring a candidate to the Committee on October 1.
8. ADJOURNMENT. MOTION: Moved by Schoenwetter, seconded by Rhynes to adjourn. The time was approximately 6:55 pm. Motion carried



Attest:  
Mo Hansen  
Clerk/Treasurer