

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: February 6, 2020

1. CALL TO ORDER AND ROLL CALL. Committee Chair Petts called the regular meeting to order at 6:00 p.m. in the Council Chambers. Committee members present: Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Mitch Leisses, Kunkel Engineering Group; Library Director Kelli Mountford; Utility Superintendent Barry Sorenson; Public Works Director Chad Yerges; Mayor Quimby and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: January 16, 2020. MOTION: Moved by Schoenwetter, seconded by Rhynes to approve the January minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. 2019-2020 PROJECT/PROGRAM LISTING & UPDATES
 - a. Christmas Decorations Have Been Ordered. DISCUSSION: The Mayor said the Historical Society was offered old decorations. Yerges confirmed new decorations were ordered.
5. NEW BUSINESS
 - a. Library Building Patio Entrance Snow Removal. DISCUSSION: Mountford said going forward Library staff would remove snow from the patio entry way as twice DPW staff had damaged a patio stone wall doing so. Yerges said the area would have to also be cleared for events when the library was not open for emergency exit purposes. He said DPW would restack and glue the stone wall in the spring. In response to a committee question, it was noted that no money between departments changed hands for snow removal services. The snow removal understanding is noted in the minutes as requested. No action taken.
 - b. Bid Process Oversight – 2020 Street & Utility Contract Award Recommendations. DISCUSSION: Leisses reviewed the public bid process and his award recommendation to award to the low bidder Forest Landscaping of Lake Mills. He said a pre-construction meeting would be held later in February. MOTION: Moved by Rhynes, seconded by Schoenwetter to forward the Leisses recommendation, awarding 2020 street and utility improvement work for Rood Avenue and Bluegrass Trail to Forest Landscaping of Lake Mills as detailed in the engineer's written recommendation, to the City Council for approval. VOICE VOTE: Motion carried.
 - i. Rood Avenue Reconstruction
 - ii. Bluegrass Trail New Street & Utility Construction (Project: Treyburn Farms)
 - c. Notify Mayor Of Reappointment Interest. DISCUSSION: The Mayor asked for Alders to follow-up with her outside the meeting. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Review Of Future Committee Calendar Items.
 - i. Petts asked what the committee should do to prepare for March and the grant topic? Hansen the scope could be broadened to other revenue. He said he was working with Tammy Hampton of Kunkel Engineering Group and would report on viable grant opportunities.
 - ii. The Mayor asked that policy relating to snow removal on dead-end streets be reviewed.
 - iii. She said she was researching information for a tree policy update related to tree removal in the public right-of-way and private use.
7. ADJOURNMENT. MOTION: Moved by Schoenwetter, seconded by Rhynes to adjourn. The time was approximately 6:35 pm. Motion carried



Attest:

Mo Hansen

Clerk/Treasurer