

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: April 16**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Petts called the regular meeting to order at 5:39 p.m. Meeting remotely. Committee members present: Petts, Schoenwetter and Rhynes. Absent: none. Others attending: Public Works Director Chad Yerges; Mayor Quimby and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: March 5, 2020. Motion moved by Schoenwetter, seconded by Rhynes to table meeting minutes approval. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. 2019-2020 PROJECT/PROGRAM UPDATES. DISCUSSION: Yerges provided a verbal update saying both the Rood Avenue reconstruction and Bluegrass Trail new construction were ahead of schedule.
5. NEW BUSINESS
  - a. Establishing DPW Summer Service Hours. DISCUSSION: Yerges said the request was for DPW staff to work four ten-hour days with Friday off. In response to Petts questions Yerges described the need for at least three staff to be present to excavate or dig a ditch; he said staff had only been called in a number of times on Fridays. Rhynes said 4-10's may generate more productivity. Schoenwetter said the handbook should be revised to prevent the request from being recurring. MOTION: Moved by Schoenwetter, seconded by Rhynes to recommend to the Finance, Insurance & Personnel Committee that it authorize summer hours of four ten hour days beginning the first week of May and ending the last full week of September annually. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Items below noted.
  - a. Review Of Future Committee Calendar Items
  - b. Mayor's Tree Policy Research Relating To Tree Removal In Public Right-Of-Way And Private Access To Wood
  - c. Identify Grant Application Opportunities / Follow-up
  - d. Policy Review – Removal Of Sidewalk Snow On Dead-end Street
7. ADJOURNMENT. MOTION: Moved by Schoenwetter, seconded by Rhynes to adjourn. The time was approximately 5:55 pm. Motion carried



Attest:

Mo Hansen

Clerk/Treasurer