

136 North Monroe Street Waterloo, WI 53594 Phone: (920) 478-3025 Fax: (920) 478-2021 <u>www.waterloowi.us</u>

WATERLOO PARKS COMMISSION - AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: WEDNESDAY, April 6, 2022

Time: 5:00 P.M.

Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

- 1. ROLL CALL AND CALL TO ORDER
- 2. MEETING MINUTES APPROVAL: FEBRUARY 2, 2022
- 3. CITIZEN INPUT
- 4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Parks Financial Report
 - c. 2022 Capital Projects

5. NEW BUSINESS

- a. Yoga Classes at WRT
 - i. Eric Cotting Payment Plan
- b. Bathroom Renovations
 - i. Automatic Flush Valves Pavilion
 - ii. Stall Installations
 - 1. Pavilion Bathrooms
 - 2. Outdoor Bathrooms
- c. Lower Pavilion Issues
 - i. Water Issues in Kitchen
- d. Morrison Field
 - i. Sale for Possible Development
- 6. INFORMATION
 - a. Easter Egg Hunt April 16
 - b. Spring Clean April 23
 - c. Summer Concert Series May 12 with Rusty Hearts
- 7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. June 1, 2022, at 5:00 pm
- 8. ADJOURNMENT

Gabe Haberkorn

6Q A

Parks Coordinator

Posted, Emailed & Mailed: 3/31/2022 Committee Members: Weihert, Kegler, Setz, Vieth and Crave

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Otto Degler, Waterloo Youth Sports Organization Representative; Jessica Pickel, Friends of Firemen's Park President

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – <u>MINUTES</u> FEBRUARY 2, 2022

- ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:03
 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Kegler & Weihert.
 Absent: Crave. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: Public Works Director Chad
 Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: None
- 2. MEETING MINUTES APPROVAL: DECEMBER 1, 2021. MOTION: Moved by Setz, seconded by Weihert. VOICE VOTE: Motion Carried 4-0
- 3. CITIZEN INPUT: None
- 4. REPORTS/UPDATES:
 - a. Coordinator's Report: Haberkorn spoke on the Holiday of Lights and Holiday Parade night being very successful but the WinterFest losing approximately \$2900 that the Friends of Waterloo Firemen's Park covered so the Parks Department would not take that hit. Haberkorn discussed the new sump pump in Lower Pavilion and plumbing issues that is now done along with all the plumbing issues that have been taken care of. Haberkorn spoke on the outdoor area of the pavilion that needs to be cleaned. Haberkorn also discussed the fencing, bathroom renovations, and dugouts to begin in the Spring. Haberkorn spoke on Phase 2 of the Playground Project set to be in Spring of 2022 with Phase 3 shortly thereafter. Haberkorn spoke on the Carousel door replacements and that they have arrived. Haberkorn spoke briefly on the upcoming 50/50 raffle upcoming in March and to continue until W&K Day in September. Kegler asked about the fencing project and dog park areas. Weihert spoke on recycling of the fencing. Kegler asked about the Hendricks Street project and sidewalk into Firemen's Park. Kegler asked about the McKay Way Park area in the new subdivision. Haberkorn answered and showed the 2008 map with the proposed park on the map.
 - b. Parks Financial Report: December 2021 thru January 2022. Haberkorn spoke on the ending number of 2022 with a fund balance of \$71,320 in 2022 and \$46,677 in total after 2022. Haberkorn then spoke on January numbers and the large deficit in January for Security and Advertising for the year with those numbers not repeating throughout the year. Haberkorn then showed the strong January in revenue for Waterloo Parks.
 - c. 2022 Capital Projects: Haberkorn spoke on the moving of 2021 projects into 2022.
- 5. NEW BUSINESS:
 - a. Park Coordinator/City Clerk Position: Haberkorn spoke on his interest in the City Clerk position and discussions with Mayor Quimby. The idea came around on a possibility of combining both positions into one. Haberkorn discussed his research into this type of position and what the Parks Department changes would have to be made. Haberkorn spoke on the different removing any alcohol sales and with the Parks Department already struggling with funding and being underfunded by \$50,000/year taking away the alcohol sales would lead to another shortage of \$20,000. Haberkorn also spoke on Waterloo Parks being different than others and now that we are starting to find our way, not wanting to change the direction that we are headed. Discussion by the Parks Commission and not wanting to change direction of the Parks Department and having a position where the Parks Department is not the focal point. Haberkorn discussed a possible combination with the DPW making more sense. Haberkorn also spoke on the thought process of not being able to give up the Parks Department. Haberkorn spoke on job descriptions as well.
- 6. INFORMATION:
 - a. Easter Egg Hunt: April 16, 2022
 - b. Spring Clean: April 23, 2022
- 7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Kegler questions: Kegler spoke on concerns on the walkway leading from the new Parking Lot along the Maunesha River. Concept was given of a possible gravel or grass path for now. Kegler spoke on looking at the possibility of connectivity with all trails in Waterloo. Kegler spoke on the old Perry Printing bridge and what happened to the money made from that sale. Haberkorn said he will look into it.
 - b. Next Meeting: April 6, 2022, at 5:00 pm
- 8. ADJOURNMENT. MOTION: Moved by Weihert, seconded by Setz. VOICE VOTE: Motion Carried 4-0 Approximate time: 5:54 pm

Gabe Haberkorn Park Coordinator



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PARKS COORDINATOR REPORT

February 2022 – April 2022

EVENTS AND HIGHLIGHTS

NONE

ONGOING PROJECTS

- LOWER PAVILION WORK
 - o Sump Pump Installed
 - Plumbing Work Done
- FENCE PROJECT
 - Scheduled for April 4-8
 - Weather dependent
- BATHROOM RENOVATION
 - Scheduled for Spring
- DUG-OUT/PRESS BOX RENOVATIONS
 - Waiting on fencing to be completed
- PLAYGROUND EQUIPMENT
 - Phase 2 scheduled for April 4-8
 - Phase 3 scheduled for April 11-15
 - Weather dependent

FINISHED PROJECTS

NONE

CAROUSEL

- RED DOOR REPLACEMENT
 - Doors are here Waiting on Spring 2022

PROJECTS FOR 2022

- LOWER PARKING LOT PAVING
 - Paving area in front of concession stand over to the Carousel
- KITCHEN RENOVATION
 - Updating Kitchen for possible rentals
- AIR CONDITION UPDATES
 - o New AC at Waterloo Regional Trailhead
 - o Updating AC in Park Pavilion

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HTTPS://WATERLOOWI.SHAREPOINT.COM/sites/fileshares/data/common/parks/2022/parks commision meetings/coordinator reports/02-02-2022 coordinator report.docx 3/31/2022 4:07 PM

DONATION CAMPAIGNS

- 50/50 Raffle
 - o Beginning in April

GRANT OPPORTUNITIES

RESEARCHING NOW

City of Waterloo Parks Progress Report 3/31/2022 3:59 PM

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MONTHLY REVEN	UE (ALL R	EVENUE S	SOURCES)										
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
Current YR Revenue													
(all sources) [1]	\$7,540	\$78,182	\$9,509	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,23 1
GOAL: Monthly Rev.	\$2,000	\$55,000	\$3,000	\$6,000	\$55,000	\$5,000	\$175,000	\$30,000	\$3,000	\$5,000	\$3,000	\$1,000	\$343,000
% of Goal	377%	142%	317%	0%	0%	0 %	0%	0 %	0%	0%	0%	0%	28%
Prior Yr Receipts	\$835	\$70,025	\$5,342	\$7,550	\$110,946	\$10,304	\$179,017	\$33 <i>,</i> 879	\$16,913	\$5,181	\$10,223	\$6,491	\$456,706
SCHEDULED/PLAN	NNED EVE	NTS (EVE	NT COUNT	T)									
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022
WRT	1	2	2	7	3	6	2			1			24
FP - Outdoor Event	1				1	2	1	1	2			1	9
FP - Full Pavilion													0
FP - Upper Pavilion	3	1	1	4	3	2	4	3	4	2		1	28
FP - Lower Pavilion													0
FP - Bingo Hall				1	3	4	3	2					13
FP - Reunion Hall													0
FP - Roundhouse													0
FP - Bandstand Other						1							1
FP - Concession Bldg.				1		1	1						3
Baseball/Softball				13	12	16	15	2					58
Other Park													
Current YR Event-													
Days Count	5	3	3	26	22	32	26	8	6	3	0	2	136
Prior Yr Event Count	0			0	0	0	0	0	0	0	0	0	0
Yr/Yr Percent													
Comparison	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Canceled Events	1				1		3			3			

NOTES:

[1] The bulk of budgeted property tax (\$62,750) is recognized in February & August [2] Computer Aid recognized in July - \$150,000

**April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for

each location Event

WRT

Pavilion 1600

Park Event

https://waterloowi.sharepoint.tohf/Sites/Fileshares/data/Common/PARKS/2022/PARKS COMMISION MEETINGS/Progress Reports/Parks Progress Report 2022

CITY OF WATERLOO

BALANCE SHEET FEBRUARY 28, 2022

225-SPECIAL REVENUE PARKS

ASSETS

225-11800 225-11850 225-11900	TREASURER'S CASH PARKS ATM CHECKING ACCOUNT PETTY CASH PETTY CASH PARKS ATM PETTY CASH CAROUSEL DUE FROM AGENCY FUND TAXES	93,099.65 4,400.88 1,000.00 3,366.25 50.00 26,827.65	
	TOTALASSETS	-	128,744.43
	LIABILITIES AND EQUITY		
	LIABILITIES		
225-26100	DEFERRED REVENUE	26,827.65	
	TOTAL LIABILITIES		26,827.65
	FUND EQUITY		
	FUND BALANCE	7,717.85	
	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	55,239.56	
	TOTAL FUND EQUITY	-	101,916.78
	TOTAL LIABILITIES AND EQUITY	=	128,744.43

CITY OF WATERLOO DETAIL REVENUES WITH COMPARISON TO BUDGET FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	TAXES					
225-41-4111-000	LOCAL TAX-GENERAL FUND	78,182.35	78,182.35	105,010.00	(26,827.65)	74.5
	TOTAL TAXES	78,182.35	78,182.35	105,010.00	(26,827.65)	74.5
	INTERGOVERNMENTAL REVENUE					
225-43-4360-000	STATE COMPUTER AID	.00	.00	150,000.00	(150,000.00)	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	150,000.00	(150,000.00)	.0
	LICENSES & PERMITS					
225-44-4421-000	DOG PARK LICENSE	20.00	80.00	650.00	(570.00)	12.3
	TOTAL LICENSES & PERMITS	20.00	80.00	650.00	(570.00)	12.3
	PUBLIC CHARGES FOR SERVICE					
225-46-4620-000	FACILITY RENTAL TRAILHEAD	.00	100.00	3,000.00	(2,900.00)	3.3
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	.00	7,300.00	35,000.00	(27,700.00)	
225-46-4624-000	FACILITY RENTAL OTHER	.00	45.00	.00	45.00	.0
225-46-4630-000	PARKS CONCESSIONS	.00	.00	8,500.00	(8,500.00)	.0
225-46-4632-000	PARKS ALCOHOL	.00	.00	45,000.00	(45,000.00)	.0
225-46-4636-000	PARKS ADVERTISING FEE	.00	.00	2,000.00	(2,000.00)	.0
225-46-4638-000	PARKS BARTENDERS	.00	.00	3,750.00	(3,750.00)	.0
225-46-4674-000	CAROUSEL RENTAL	.00	.00	500.00	(500.00)	.0
	TOTAL PUBLIC CHARGES FOR SERVICE	.00	7,445.00	97,750.00	(90,305.00)	7.6
	MISCELLANEOUS REVENUES					
225-48-4800-000	MISC REVENUES	6.25	6.25	.00	6.25	.0
225-48-4852-000	DONATIONS FIREMEN'S PARK	.00	95.00	.00	95.00	.0
225-48-4862-000	DONATIONS JULY 4TH	.00	.00	7,500.00	(7,500.00)	.0
	TOTAL MISCELLANEOUS REVENUES	6.25	101.25	7,500.00	(7,398.75)	1.4
	TOTAL FUND REVENUE	78,208.60	85,808.60	360,910.00	(275,101.40)	23.8

CITY OF WATERLOO DETAIL EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	LEGISLATIVE SUPPORT					
225-51-5112-390	LEGIS SUPPORT SALES TAX	.00	.00	4,500.00	4,500.00	.0
	TOTAL LEGISLATIVE SUPPORT	.00	.00	4,500.00	4,500.00	.0
	MACHINERY & EQUIPMENT					
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	.00	.00	1,500.00	1,500.00	.0
225-53-5324-342	MACH & EQUIP GAS & OIL	.00	.00	2,000.00	2,000.00	.0
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
	PARKS ADMIN					
225-55-5505-292	PARKS ADMIN MARKETING	.00	6,230.40	6,250.00	19.60	99.7
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	25.57	51.07	639.00	587.93	8.0
225-55-5505-399	PARKS ADMIN MISC	.00	800.00	2,500.00	1,700.00	32.0
	TOTAL PARKS ADMIN	25.57	7,231.47	9,714.00	2,482.53	74.4
	PARKS - FIREMEN'S PARK					
225-55-5510-221	FIREMEN'S PARK ELECTRIC	855.33	855.33	14,000.00	13,144.67	6.1
225-55-5510-222	FIREMEN'S PARK HEAT	958.76	958.76	4,000.00	3,041.24	24.0
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	803.66	803.66	8,500.00	7,696.34	9.5
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	.00	117.98	1,750.00	1,632.02	6.7
225-55-5510-350		167.82	175.81	2,500.00	2,324.19	7.0
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	110.00	3,626.56	10,000.00	6,373.44	36.3
225-55-5510-354	FIREMEN'S PARK ALCOHOL	.00	45.00	22,000.00	21,955.00	.2
225-55-5510-356 225-55-5510-357	FIREMEN'S PARK CONCESSIONS FIREMEN'S PARK DOG PARK	.00 .00	.00 54.83	4,000.00 500.00	4,000.00 445.17	.0 11.0
225-55-5510-358	FIREMEN'S PARK EVENTS	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359		.00	.00	7,500.00	7,500.00	.0
225-55-5510-360	FIREMEN'S PARK CAROUSEL	.00	3,444.37	1,000.00	(2,444.37)	344.4
	TOTAL PARKS - FIREMEN'S PARK	2,895.57	10,082.30	87,750.00	77,667.70	11.5

CITY OF WATERLOO DETAIL EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	PARKS - TRAILHEAD					
		004 57	004 57	4 750 00	1 505 40	10.0
225-55-5520-221		224.57	224.57	1,750.00	1,525.43	12.8
225-55-5520-222 225-55-5520-223	TRAILHEAD-WRT HEAT TRAILHEAD-WRT WATER/SEWER	287.37 167.54	287.37 167.54	1,500.00 1,500.00	1,212.63 1,332.46	19.2 11.2
225-55-5520-223	TRAILHEAD-WRT BLDG MAINT	31.96	70.06	500.00	429.94	11.2
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	100.00	200.00	1,200.00	1,000.00	14.0
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,182.20	1,175.00	(7.20)	100.6
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	.00	89.99	1,000.00	910.01	9.0
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
	TOTAL PARKS - TRAILHEAD	811.44	2,221.73	8,875.00	6,653.27	25.0
	PARKS WAGES					
225-55-5522-110	PARKS SALARY COORDINATOR	3,802.10	6,653.68	49,412.00	42,758.32	13.5
225-55-5522-112	PARKS LONGEVITY	.00	.00	156.00	156.00	.0
225-55-5522-125	PARKS WAGES PART-TIME	.00	.00	5,100.00	5,100.00	.0
225-55-5522-151	PARKS SOC SEC	269.67	539.34	4,182.00	3,642.66	12.9
225-55-5522-152	PARKS RETIREMENT	247.14	494.28	3,346.00	2,851.72	14.8
225-55-5522-153	PARKS HEALTH INS	1,645.63	3,291.26	19,748.00	16,456.74	16.7
225-55-5522-154	PARKS INCOME & LIFE INS	19.58	39.16	235.00	195.84	16.7
	TOTAL PARKS WAGES	5,984.12	11,017.72	82,179.00	71,161.28	13.4
	PARKS - OTHER					
225-55-5530-221	PARKS OTHER ELECTRIC	15.82	15.82	100.00	84.18	15.8
225-55-5530-223	PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510	PROPERTY INSURANCE	.00	.00	4,240.00	4,240.00	.0
225-55-5530-511	WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512	LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
	TOTAL PARKS - OTHER	15.82	15.82	9,457.00	9,441.18	.2
	CAPITAL PROJECT					
225-57-5701-800	CAPITAL PROJECTS	.00	.00	115,000.00	115,000.00	.0
	TOTAL CAPITAL PROJECT	.00	.00	115,000.00	115,000.00	.0
	DEBT SERVICE FUND					
225-59-5929-001	TRANSFER TO DEBT SERVICE	.00	.00	21,010.00	21,010.00	.0
	TOTAL DEBT SERVICE FUND	.00	.00	21,010.00	21,010.00	.0

CITY OF WATERLOO DETAIL EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 2 MONTHS ENDING FEBRUARY 28, 2022

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	9.732.52	30.569.04	343.485.00	312.915.96	8.9
NET REVENUE OVER(UNDER) EXPENDITURES	68,476.08	55,239.56	17,425.00		

Waterloo Firemen's Park - Capital Project Priority List

Update on September 30, 2021

Rank	Project	Cost		Notes	
2020	Sewer Work	\$	75,000.00	An absolute must to stop flow of ground water into lift station and to finish the project	
2020	Mason Entrance	\$	30,000.00	Brick is falling from areas not updated. This is creating a safety hazard and this would also finish the project	
2020	Roundhouse Residing	\$	10,000.00	New wood siding	
2020	Baseball Field Reno	\$	40,000.00	Over 10 years past due and would coincide with tiling system placement so field would only be torn up once	
		\$	155,000.00		
2021	Fence Reno (partial)	\$	60,000.00	Includes: Field B backstop that is falling over & outfield fence, Field C - Entire Field, Baseball Diamond Backstop netting	
2021	Dugout Reno/Press Box (all fields)	\$	35,000.00	Includes: Field B that is a safety hazard, all of C & creating Dug outs and press box for Baseball Diamond	
2021	Bathroom Reno (outdoor/pavilion)	\$	25,000.00	Includes: Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes	
2021	Roundhouse Concrete and Sidewalk	\$	5,000.00	Concrete Pad and Sidewalk around Roundhouse to finish off the project	
2021	Lift Station Work by Waterloo Utilities	\$	25,000.00	Lift Station work to bring up to standards for Waterloo Utilities	
		\$	150,000.00		
2022 - 1C	Lower Parking Lot Paving	\$	45,000.00	Paving area in front of concession stand to the road and over to the Carousel. Area is dangerous with no real parking restrict	tions.
2022 - 1C	Kitchen Reno	\$	40,000.00	Bringing kitchen up to date so it can be presented as a suitable incubator kitchen	
2022 - 1C	AC Update (Pavilion)	\$	15,000.00	Update AC for more efficient air flow	
2022 - 1C	Air Condition Update (WRT)	\$	15,000.00	Updates Air units and coils to bring more efficient air flow	
		\$	115,000.00		
2023 - 1C	Banquet Chairs and Tables	\$	30,000.00	Includes: Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts	
2023 - 1C	Basketball Court Reno	\$	30,000.00	Putting in new basketball courts to replace old courts	
2023 - 1C	Disc Golf Course Update	\$	15,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	
2023 - 1C	Fence Reno (partial)	\$	20,000.00	Includes: Dog Park Fencing (Possible Move of Dog Park)	
2023 - 1C	Gator A	\$	15,000.00	New Gator for Public Works and Parks (Gators now are 2008 & 2011)	
2023 - 1C	AC Update (Pavilion)	\$	15,000.00	Update AC for more efficient air flow	
		\$	125,000.00		
	Total Cost Priority 1	\$	545,000.00		Completed
2024 - 2A	Lower Pavilion Reno	\$	40,000.00	Includes: Bar area, trophy case, flooring and painting	In Progress
2024 - 2A	Upper Pavilion Floor	\$	75,000.00	Professional flooring to bring back to life and extend life	-
		\$	115,000.00		
2025 - 2B	Reunion Hall/Shelter Reno	\$	50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter	
2025 - 2B	Firemen's Park Parking area	\$	60,000.00	Beginning of parking lot renovation and signage	
		\$	110,000.00		
	Total Cost Priority 2	\$	225,000.00		
	PROJECTS NEEDING ATTENTION WITH LARGE F	UNDING			
3	Lower Bathrooms Reno	\$	50,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area	
3	Stadium Concrete Steps & Seating	\$	750,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance	
3	Gator B	\$	15,000.00	Purchase of new Gator to replace old	
3	Electrical Update (Upper Pavilion)	\$	15,000.00	Update and bring to code all electrical	
3	Field Lighting	\$	400,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields	
3	Firemen's Park Parking Lot	\$	700,000.00	Creating a new parking lot: Eliminates erosion and parking confusion	
3	Veteran's Park Reno	\$	40,000.00	Mason work on Veterans Monument and painting of bandstand	
		\$	1,970,000.00		
				YEAR 1 - 1A YEAR 4 - 2A	
				YEAR 2 - 1B YEAR 5 - 2B	
				YEAR 3 - 1C YEAR 6 & OUT - 3	



FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM

2021-2025

CAPITAL IMPROVEMENTS PLAN

"A capital improvements program is a schedule of one time municipal expenditures for major facilities, along with cost estimates and sources of financing. The purpose of the CIP is to establish an orderly plan for setting priorities and offering a means of analyzing the city's ability to pay for the acquisition or construction of facilities to meet long-range community needs."

CITY OF WATERLOO CAPITAL IMPROVEMENT PLAN 2021-2025

	CAPIT	TAL IMPROVEMENT REQUEST	Capital Estimated	FUNDING	
ACCOUNT	T DEPT DESCRIPTION		Cost	YEAR	PRIORITY
400-57-5701-828	CAPITAL	CAP PROJ-DEYOUNG FARMS	3,500.00	2021	3
400-57-5701-830	CAPITAL	CAP PROJ-TREYBURN FARMS	3,000.00	2021	3
400-57-5711-824	CAPITAL	CITY ASSESSOR	30,000.00	2021	1
400-57-5701-802	DPW	DPW-STREET PROJECT 2021 (ADAMS ST CONSTRUCTION)	684,494	2021	1
400-53-5310-215	DPW	DPW-STREET PROJECT 2021 (ADAMS ST ENGINEERING)	68,494	2021	1
400-57-5711-813	DPW	DPW-SPECIAL FUNDS EQUIPMENT	50,000	2021	1
220-57-5701-800	FIRE	FIRE DEPT-PARKING LOT	80,000.00	2021	1
220-57-5701-800	FIRE	FIRE DEPT-COMMUNICATION-RADIOS	197,839.00	2021	1
225-57-5701-800	PARKS	PARKS-DUGOUT RENO-PRESS BOX (ALL FIELDS)	35,000	2021	1
220-57-5701-800	PARKS	PARKS-ROUNDHOUSE CONCRETE AND SIDEWALK	5,000	2021	1
225-57-5701-800	PARKS	LIFT STATION WORK BY WATERLOO UTILITIES	25,000	2021	1
225-57-5701-800	PARKS	PARKS-RIP RAP (project struck per Finance Committee Action)	θ	2021	+
225-57-5701-800	PARKS	PARKS-BATHROOM RENOVATION (OUTDOOR/PAVILION)	25,000	2021	1
225-57-5701-800	PARKS	PARKS-FENCE RENOVATION-(FIELD B & C)	60,000	2021	1
400-57-5701-817	POLICE	POLICE-CAP PROJ SQUAD CAR	25,000	2021	1
400-57-5701-817	POLICE	POLICE-CAP PROJ COMMUNICATIONS-RADIOS	45,000	2021	1
400-57-5701-823	POLICE	POLICE-CAP-SQUAD CAR COMPUTER	7,800.00	2021	2
400-57-5711-820	POLICE	POLICE-CAP PROJ-EMERGENCY GOVT	1,000.00	2021	5
220-57-5701-800	FIRE	FIRE-CAP PROJ-BAY FLOORS	93,000.00	2022	2
225-57-5701-800	PARKS	PARKS-LOWER PARKING LOT	35,000.00	2023	1
225-57-5701-800	PARKS	PARKS-KITCHEN RENOVATION	30,000.00	2023	1
220-57-5701-800	FIRE	FIRE-CAP PROJ-INTERIOR FLOOR	65,000.00	2024	4
225-57-5701-800	PARKS	PARKS-BANQUET CHAIRS	175,000.00	2024	1
225-57-5701-800	PARKS	PARKS-A/C UPDATE	175,000.00	2024	1
225-57-5701-800	PARKS	PARKS-ELECTRICAL UPDATE	175,000.00	2024	1
225-57-5701-800	PARKS	PARKS-UPPER PAVILION FLOORING	175,000.00	2024	1
220-57-5701-800	FIRE	FIRE-CAP PROJ-AMBULANCE	300,000.00	2025	5
225-57-5701-800	PARKS	PARKS-LOWER PAVILION RENO	125,000.00	2025	1
225-57-5701-800	PARKS	PARKS-REUNION SHELTER	1,500,000.00	2025	1
225-57-5701-800	PARKS	PARKS-BASKETBALL COURT RENO	\$1,500,000	2025	1
400-57-5701-823	POLICE	POLICE-CAP-TASER	3,200.00	2022 & 2024	3
400-57-5711-812	POLICE	POLICE-CAP-SQUAD CAR CAMERA	8,000.00	2023 & 2025	3

CITY OF WATERLOO	Capital Improvements Program			
Project Name	Parks-Fence Renovations	Priority	1	
Department	PARKS			YEAR
Account Number	225-57-5701-800	PARKS		2021
Location				
	Descri	ption		
Fence Renovation for entire Park:				

i. Field B - Backstop that is falling over & outfield fence. ii. Field C - Entire Field, baseball diamond backstop and Dog Park

Justification

Fence Renovation for entire Park:

i. Field B - Backstop that is falling over & outfield fence. ii. Field C - Entire Field, baseball diamond backstop and Dog Park

Costs						
Category	Cost					
Administration						
Parks Cap Improvements	\$60,000					
Total	\$60,000					

Funding Sources					
Source	Amount				
Computer Aid Funding - 2021	\$250,000				
Total	\$250,000				

Costs-Future Years					
2022	\$0				
2023	\$0				
2024	\$0				
2025	\$0				
Total	\$0				

CITY OF WATERLOO	Capital Improvements Program			
Project Name	Parks-Dugout Press Box	Priority	1	
Department	PARKS			YEAR
Account Number	225-57-5701-800	PARKS		2021
Location				
	Descr	iption		

Dugout Renovation/Press Box: Includes Fild B that is safety hazard. All of field C & creating dugouts and press box for Diamond C

Justification

Dugout Renovation/Press Box: Includes Fild B that is safety hazard. All of field C & creating dugouts and press box for Diamond C

Costs		
Category	Cost	
Administration		
Parks Cap Improvements	\$35,000	
Total	\$35,000	

Funding Sources			
Source Amount			
Computer Aid Funding - 2021	\$35,000		
Total	\$35,000		

Costs-Future Years		
2022	\$0	
2023	\$0	
2024	\$0	
2025	\$0	
Total	\$0	

City of Waterloo	Capital Improvements Program			
Project Name	Parks-Bathroom Renovations	Priority	1	
Department	PARKS		YEAR	
Account Number	225-57-5701-800	PARKS	2021	
Location				
	Descript	ion		

Bathroom Renovations Include: Outdoor Bathrooms and Pavilions, Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes

Justification

Bathroom Renovations Include: Outdoor Bathrooms and Pavilions, Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes

Costs		
Category	Cost	
Administration		
Parks Cap Improvements	\$25,000	
Total	\$25,000	

Funding Sources		
Source Amount		
Computer Aid Funding - 2021	\$25,000	
Total	\$25,000	

Costs-Future Years		
2022	\$0	
2023	\$0	
2024	\$0	
2025	\$0	
Total	\$0	

City of Waterloo		Capital I	mprovement	ts Program
Project Name	Parks-Lower Parking Paving	Priority	1	
Department	PARKS			YEAR
Account Number	225-57-5701-800	PARKS		2023
Location				
	Descr	iption		

Paving area in front of concession stand to the road and over to the carousel. Areas is dangerous with no real parking restrictions

Justification

Paving area in front of concession stand to the road and over to the carousel. Areas is dangerous with no real parking restrictions

Costs		
Category	Cost	
Administration		
Other Costs	\$35,000	
Total	\$35,000	

Funding Sources			
Source	Amount		
External Funding			
Internal Funding	35000		
Total	35000		

Costs-Future Years		
2022	\$0	
2023	\$35,000	
2024	\$0	
2025	\$0	
Total	\$35,000	

City of Waterloo	Capital Improvements Program				
Project Name	Parks-Kitchen Renovations	Priority	1		
Department	Parks			YEAR	
Account Number	225-57-5701-800	PARKS		2023	
Location					
Description					
Dela	Drivering Kitchen verste dets es it see he greensted es a suitable insubstan hitchen				

Bringing Kitchen up to date so it can be presented as a suitable incubator kitchen

Justification

Bringing Kitchen up to date so it can be presented as a suitable incubator kitchen

Costs		
Category	Cost	
Parks-Kitchen Remodel	\$30,000	
Total	\$30,000	

Funding Sources		
Source Amount		
Internal Funding	30000	
Total	30000	

Costs-Future Years			
2022	\$0		
2023	\$30,000		
2024	\$0		
2025	\$0		
Total	\$30,000		

City of Waterloo	Capital Improvements Program			
Project Name	Parks-Air Condition Update-Pavilion	Priority	1	
Department	Parks			YEAR
Account Number	225-57-5701-800	PARKS		2024
Location				
Description				
A/C Lindotoo Ingludov Air unito and	Locilo to bring home more officent cir flow			

A/C Updates Include: Air units and coils to bring home more efficent air flow

Justification

A/C Updates Include: Air units and coils to bring home more efficent air flow

Costs		
Category	Cost	
Administration		
Other Costs	\$15,000	
Total	\$15,000	

Funding Sources		
Source	Amount	
External Funding		
Internal Funding	15000	
Total	15000	

Costs-Future Years		
2022	\$0	
2023	\$0	
2024	\$15,000	
2025	\$0	
Total	\$15,000	

Waterloo Yoga

Eric Cotting has been a devoted yoga practitioner for 41 years. There are several yogic disciplines. Eric chose Iyengar Yoga, founded by the well-known yogi B.K.S. Iyengar. Iyengar Yoga uses specific postures and poses that focus on training and developing the deeper muscles next to the skeleton, which is very beneficial for skeletal and joint health. Simple equipment is used to help practitioners achieve and maintain these poses.

Eric attended the Ventura Yoga Studio in 1991. He received teacher's training in lyengar Yoga and joined the studio's teaching staff. He taught yoga there for 9 years, until relocating to Waterloo.

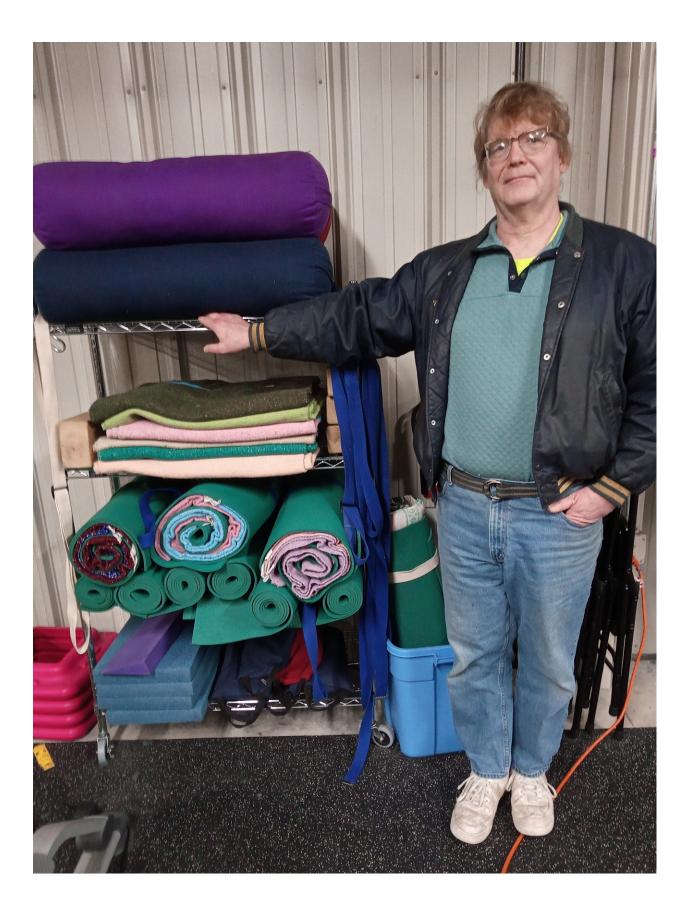
Eric is passionate about serving humanity. He chose Firefighting/EMS and offering yoga instruction as the forms his service takes. Eric served in the Fairbanks AK Fire/EMS, and some years later served and continues to serve in Waterloo Fire/EMS for 16 years and counting.

Eric founded Waterloo Yoga in 2008. His goal was making yoga available to the community rather making a profit from it. Eric's financial goal for Waterloo Yoga is just to break even. Fees for participants are structured accordingly. A single class is \$5 or a series of ten classes (which can be used anytime or date) can be bought for \$40. Waterloo Fire/EMS members get a 50% discount. Waterloo Yoga expenses include the facility rental and equipment purchase, cleaning and maintenance.

Waterloo Yoga was taught at The Mode for a facility fee of 50% of the income. After The Mode was sold, the classes were moved to the training area at the Waterloo Fire Department for no rental fee. Eric is now looking for a new venue in Waterloo with more available floor space. He wants to keep facility fees as low as possible so the rates can stay low.

Waterloo Yoga classes are taught mornings and evenings, around Eric's work schedule. Classes are taught MWF, from 6:15 am to 7:15 am and TR, from 6:30-7:30 pm. The classes require enough open space on the floor to accommodate teacher and students, some clear wall space, and (hopefully) a small secure place to store equipment. The equipment fits in a 2'x4'x6' shelf and a 2'x2' box.

Please see the attached picture of Eric Cotting with Waterloo Yoga equipment.





Estimate

Ed Spieglehoff, Owner PO Box 570 Lake Mills, WI 53551 920.648.8026

Name / Address		
Waterloo Parks and Recreation Gabe Haberkorn 136 N. Monroe Street Waterloo, WI 53594		
	Date	Estimate #
	3/15/2022	3096
Description		Total
We propose to furnish & install the following: Fireman's Park Hall Upper Men's Room: \$570.00		0.00
 Replace (2) manual flush urinal handles with retrofit electronic eye flush sensors Sensors are battery powered All labor & materials included 	5	
Lower Men's Room: \$840.00 - Replace (3) manual flush urinal handles with retrofit electronic eye flush sensors - Sensors are battery powered - All labor & materials included		
ESTIMATE GOOD FOR 30 DAYS: - WE RESERVE THE RIGHT TO ADJUST PRICES OF FIXTURES ACCORD UNFORESEEN INDUSTRY COST INCREASES; As soon as the decision is made to go ahead with the work (within the 30 days), we fixture to avoid any future price increases to the estimate.		
Payment Terms: 50% down with signed estimate; final payment due upon comple PAYMENT TO BE DETERMINED AS LISTED ABOVE, INTEREST CHARGE 1.0% PER MONTH ON ANY OUTSTANDING BALANCES. ANY LEGAL EXPENSES INCURRED FOR COLLECTION WILL BE AT THE OWN	ED AT A RATE OF	
	Total	
	Signature	



Estimate

Ed Spieglehoff, Owner PO Box 570 Lake Mills, WI 53551 920.648.8026

Name / Address		
Waterloo Parks and Recreation Gabe Haberkorn 136 N. Monroe Street Waterloo, WI 53594		
	Date	Estimate #
	3/15/2022	3096
Description		Total
 Exclusions: HVAC, electrical, gas piping, carpentry, drywall, tile, tile safing, insulation, patch floor repair, roof flashing, cutting or drilling counter tops, location or repairs to p conduits or utilities, floor scanning or x-ray, concrete cutting or coring, removal c or unusable materials, trenching, excavation, select fill, tidewater, frost/rock excavater, temporary heat, temporary electric, fire stop or fire protection, high hazard dumpster fees, E&O Insurance, plumbing permits Notes: A 30% restocking charge is applied to all canceled or returned orders S&S Plumbing cannot warranty materials provided by others Work to be done during normal working hours Plumbing permit fees are based on cost per fixture; Permits that are based on tot job cost are not included Concrete more than 4" thick, or concrete with wire mesh/rebar, will be removed basis Any alterations or deviations from the above specifications involve extra costs e above the original proposal All work and materials will conform to the State of Wisconsin Plumbing Codes All work completed in a worker-like manner, according to standard practices All agreements are contingent upon strikes, accidents, or delays beyond our conteres 	rivate underground or disposal of hazardous vation, temporary back flow protection, cal square foot or total on a Time & Materials xecuted over and	
	Total	
	Signature	



Estimate

Ed Spieglehoff, Owner PO Box 570 Lake Mills, WI 53551 920.648.8026

Name / Address		
Waterloo Parks and Recreation Gabe Haberkorn 136 N. Monroe Street Waterloo, WI 53594		
Waterioo, wi 55574	Date	Estimate #
	3/15/2022	3096
Description		Total
Notice of Lien Rights: As required by the Wisconsin Construction Lien Law, builders hereby notify the companies furnishing labor or materials for the construction on owners' land may owners' land and buildings, if not paid. Those entitled to lien rights, in addition to builder, are those who contract directly with the owner or those who give the owr days after they first furnish labor or materials for the construction. Accordingly, to receive notices from those who furnish labor or materials for the construction, and each notice received to his lender, if any. Builder agrees to cooperate with the ow any, to see that all potential lien claimants are duly paid. Ed Spiegelhoff, Owner S & S Plumbing, LLC Acceptance of Proposal The above prices, specifications & conditions are satisfactory and are hereby acceauthorized to do the work as specified. Signature Date Sales Tax	v have lien rights on o the undersigned her notice within 60 he owner probably will d should give a copy of mer and the lender, if	0.00
	Total	\$0.00
	Signature	

Jeff Krueger Construction, LLC · W10671 Port Road Reeseville, WI 53579 Phone# 920-988-2598

Waterloo Firemen's Park 500 Park Ave Waterloo,WI 53594

Job Estimate

This estimate covers materials and labor to install new partition stalls in three bathrooms in the pavilion and includes the following:

(1)Removal of old wall partitions and doors

- (2) Install new metal wall partitions and doors matching existing stall layout
- (3) Disposal of old partitions and other waste materials

Upper level mens bathroom total estimated cost:\$2000

Lower level mens bathroom total estimated cost;\$2600

Lower level womens bathroom total estimated cost:\$5100

men

Jeff Krueaer

2-22-2022 February 22,2022

Jeff Krueger Construction, LLC W10671 Port Road Reeseville, WI 53579 Phone# 920-988-2598

Waterloo Firemen's Park 500 Park Ave Waterloo,WI 53594

Job Estimate

This estimate covers materials and labor to install new partition stalls in both sides of bathroom building and includes the following:

(1)Removal of old wall partitions and doors

- (2) Install new metal wall partitions and doors matching existing stall layout
- (3) Disposal of old stalls and other waste materials

Total estimated cost:\$9150

Bug

Jeff Krueger

11-3-202

November 3,2021

WATERLOO PARKS PRESENT EASTER EGG HUNT APRIL 16, 2022 WATERLOO FIREMEN'S PARK TIME: 10:00 AM

10:30 AM EASTER EGG HUNT WHERE: PARK PAVILION

Participants will meet in front of the Park Pavilion at 10:00 am. We will have a short gathering to meet the Easter Bunny and receive instructions on where to go. Eggs will be placed at certain locations in Firemen's Park for each age group. Each participant will only be allowed 5 eggs so all participants have a chance to find eggs.

FIREMEN'S PARK SPRING CLEAN

APRIL 23, 2022 - FIREMEN'S PARK PAVILION 8 AM - NOON *** RAIN OR SHINE



IF INTERESTED IN HELPING THE GEM OF WATERLOO PLEASE CONTACT THE WATERLOO PARKS DEPARTMENT



City of Waterloo - Waterloo Parks Department 136 N. Monroe Street - Waterloo, WI 53594

Parks Coordinator Gabe Haberkorn - (920) 478-3025 or parks@waterloowi.us

Sponsored by: WATERLOO PARKS **MAY 12, 2022** - SAM BATTENBERG 5:00 6:00 PM - RUSTY HEARTS



CONCE

WONDERFUL FAMILY EVENT AT FIREMEN'S PARK



WATERLOO MENS PARK NDSTAND **500 Park Avenue** Waterloo, WI 53594



FOR MORE INFORMATION, CONTACT GABE AT (920) 478-3025