



136 North Monroe Street  
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## **WATERLOO PARKS COMMISSION – AGENDA**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**Date:** WEDNESDAY, APRIL 14, 2021  
**Time:** 5:00 P.M.  
**Location:** COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: DECEMBER 9, 2020
3. CITIZEN INPUT
4. REPORTS/UPDATES
  - a. Coordinator's Report
  - b. Parks Financial Report
  - c. 2021 Capital Projects
5. OLD BUSINESS
  - a. Park Board Trustees
    - i. Playground Equipment
    - ii. Lion Fountain Head
  - b. Firemen's Park Lift Station
    - i. Scope of Work and Cost
  - c. Field Usage
    - i. High School Charge
    - ii. WYSO Charge
6. NEW BUSINESS
  - a. Parks Commission Members Chair
    - i. Park Trustees Member
      1. WRT Member – Charles Crave
  - b. Compost Site Firemen's Park
    - i. Hours
    - ii. Camera System
7. INFORMATION
  - a. Jefferson County Chamber website - New
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. June 2, 2021 at 5:00 pm
9. ADJOURNMENT

Gabe Haberkorn

Parks Coordinator

Posted, Emailed & Mailed: 4/7/2021  
Committee Members: **Stinnett**, Kegler, Setz, Veith and Strobel

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Otto Degler, Waterloo Youth Sports Organization Representative; Charles Crave – Waterloo Regional Trailhead Implementation Team; Jessica Pickel, Friends of Firemen's Park President.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**WATERLOO PARKS COMMISSION – MINUTES**  
**December 9, 2020**

1. ROLL CALL AND CALL TO ORDER. Parks Commission Chair Stinnett called the Parks Commission meeting to order at 5:08 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Stinnett, Setz, Kegler & Vieth. Absent: Strobel. Ex-officio members present: Parks Coordinator Gabe Haberkorn, Public Works Director Chad Yerges, WRT Representative Charles Crave. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Maureen Giese.
2. MEETING MINUTES APPROVAL: AUGUST 12, 2020. MOTION: Moved by Kegler, seconded by Setz to approve the meeting minutes with changes. VOICE VOTE: Motion Carried 4-0
3. CITIZEN INPUT: Maureen Giese handed out a letter to be put into the official minutes and read aloud the letter. Maureen spoke about Old Business not being on the Parks Commission Agenda and asked to put Fox Park and the Carousel Kiosk back on the Agenda for February.
4. REPORTS/UPDATES:
  - a. Coordinator's Report. Haberkorn spoke on the updates from Summer Concerts, projects going on and carousel updates.
  - b. Parks Financial Report August 2020 thru November 2020. Haberkorn also spoke on the shortfall as a result on Covid-19 and will have a full report for next meeting.
  - c. 2020 Capital Projects: None.
5. NEW BUSINESS:
  - a. Park Area for Possible Sale.
    - i. DPW Director spoke on behalf of selling off park greenspace to make money for the Parks Department. He spoke on the Lum Avenue portion of Firemen's Park. Al Kegler spoke about ramifications of beginning a "war" in the community over park space. Charlie Crave spoke on not selling off the land. Shawn Vieth spoke on setting a bad precedent in selling off park space. Jim Setz spoke on once we sell land, we cannot get that land back. DPW Director spoke on reasons to sell: tax base, less maintenance cost, etc. MOTION: Moved by Setz, seconded by Vieth not to sell off Lum Avenue portion of Firemen's Park. VOICE VOTE: Motion Carried 4-0
    - ii. MOTION: Moved by Stinnett, seconded by Vieth to take the possible sale of Morrison Field off the agenda for the future. VOICE VOTE: Motion Carried 4-0
  - b. Park Board Trustees: Discussion
  - c. Veterans Park Mason Work: Discussion
  - d. Firemen's Park Lift Station: Discussion
  - e. Lower Pavilion: Discussion
  - f. Hendricks Street Project: Discussion
  - g. Field Usage: Parks Coordinator Haberkorn spoke on the cost to the Parks Department from local organizations. Haberkorn gave examples from other surrounding communities. Discussion. MOTION: Moved by Setz, seconded by Kegler to table the discussion for the next meeting after receiving more information from Parks Coordinator Haberkorn. VOICE VOTE: Motion Carried 4-0
6. INFORMATION:
  - a. Budget Submittal Changes. Discussion
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
  - a. 203 E. Madison Street Project. Discussion
  - b. Next Meeting: February 10, 2021 at 5:00 pm
8. ADJOURNMENT. MOTION: Adjourned by consensus. Approximate time: 6:15 pm



Gabe Haberkorn  
Park Coordinator



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## **PARKS COORDINATOR REPORT**

**December 2020 – April 2021**

### **EVENTS AND HIGHLIGHTS**

- HOLIDAY OF LIGHTS
  - Good showing – Lower numbers from past years
- HOLIDAY PARADE
  - Good Success – better timing of parade participants
- EASTER EGG HUNT
  - Good turnout – still needs some tweaks

### **ONGOING PROJECTS**

- Lower Pavilion Work
  - Work completed to fill cracks
    - Waiting for spring melt to see what needs to be done

### **FINISHED PROJECTS**

#### **CAROUSEL**

- Will be Opened for 2021 with CDC Guidelines for Amusement Rides
  - Memorial Day weekend

#### **PROJECTS FOR 2020**

- LIFT STATION
  - Work to be completed by Waterloo Utilities
- DUG-OUT/PRESS BOX RENOVATIONS
  - Quote received – RFP to follow
- ROUNDHOUSE CONCRETE
  - Quote received – Work to be completed Spring 2021
- BATHROOM RENOVATION
  - Quote received for outside work and doors – Waiting on quotes for indoor areas to include stalls, toilet wares and new sink areas
- PARK FENCE RENOVATION
  - New fencing arrived – Work to be completed Spring 2021
- 203 E. MADISON STREET
  - Lot Acquisition complete – Work to be started in 2021 with other projects

### **DONATION CAMPAIGNS**

- 50/50 RAFFLE – Friends of Firemen’s Park
  - Raffle tickets will be sold for a portion of the year – Drawing July 4, 2021

**GRANT OPPORTUNITIES**

- 203 EAST MADISON STREET PROJECT
  - DNR Grants
    - River conditions and land acquisition for 203 East Madison Street
      - Land Acquisition winner
  - GWHF
    - Possible finishing grant for project
    - New Grant opportunities through new trail/path projects

City of Waterloo Parks

Progress Report

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<b>MONTHLY REVENUE (ALL REVENUE SOURCES)</b>													
	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	TOTAL 2020
<b>Current YR Revenue (all sources) [1]</b>	\$6,660	\$63,364	\$7,720	\$220	\$68,472	\$2,141	\$210,760	\$26,265	\$4,740	\$3,098	\$1,495	\$0	\$394,935
GOAL: Monthly Rev.	\$2,500	\$48,850	\$3,000	\$6,500	\$15,500	\$5,750	\$267,403	\$30,000	\$30,500	\$5,000	\$3,000	\$1,000	\$419,003
% of Goal	266%	130%	257%	3%	442%	37%	79%	88%	16%	62%	50%	0%	94%

<b>Prior Yr Receipts</b>	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
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<b>SCHEDULED/PLANNED EVENTS (EVENT COUNT)</b>													
	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	TOTAL 2020
WRT	5	4	4	1	1	4	2	2	2	4	4		33
FP - Outdoor Event					3	3	5	5	1				17
FP - Full Pavilion													0
FP - Upper Pavilion	2		1	4	6	2	4	4	4	4	2	1	34
FP - Lower Pavilion	1	1									1		3
FP - Bingo Hall					1	2	3	3	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.					2	1			1				4
Other Park													0
<b>Current YR Event-Days Count</b>	<b>8</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>15</b>	<b>13</b>	<b>16</b>	<b>15</b>	<b>9</b>	<b>8</b>	<b>7</b>	<b>1</b>	<b>107</b>
<b>Prior Yr Event Count</b>	4	7	3	8	29	35	31	13	17	10	7	4	168
<b>Yr/Yr Percent Comparison</b>	<b>200%</b>	<b>71%</b>	<b>167%</b>	<b>63%</b>	<b>52%</b>	<b>37%</b>	<b>52%</b>	<b>115%</b>	<b>53%</b>	<b>80%</b>	<b>100%</b>	<b>25%</b>	<b>64%</b>
<b>Canceled Events</b>			<b>3</b>	<b>5</b>	<b>15</b>	<b>9</b>	<b>8</b>	<b>10</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>1</b>	

**NOTES:**  
 [1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$207,653  
 \*\*April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for each location Event

WRT	\$125	\$150	\$150	\$900	\$150	\$450							\$ 1,925
Pavilion		\$4,500	\$3,725	\$3,000	\$8,000	\$4,000	5,000	4,000	3,000	1,000			\$ 36,225
Park Event			\$2,200	\$3,600	\$2,500		10,000						\$ 18,300
Other			\$1,200	\$400	\$800								\$ 2,400
<b>Total</b>													<b>\$ 58,850</b>

City of Waterloo Parks

Progress Report

4/7/2021 10:50 AM

<b>MONTHLY REVENUE (ALL REVENUE SOURCES)</b>													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
<b>Current YR Revenue (all sources) [1]</b>	\$835	\$70,025	\$5,342	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,202
GOAL: Monthly Rev.	\$2,250	\$55,000	\$3,000	\$6,500	\$55,000	\$5,750	\$175,000	\$30,000	\$30,500	\$5,000	\$3,000	\$1,500	\$372,500
% of Goal	37%	127%	178%	0%	0%	0%	0%	0%	0%	0%	0%	0%	20%

<b>Prior Yr Receipts</b>	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
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<b>SCHEDULED/PLANNED EVENTS (EVENT COUNT)</b>													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
WRT	1	1	1	2	4	2		1					12
FP - Outdoor Event				1			1		1				3
FP - Full Pavilion													0
FP - Upper Pavilion	1	1	1	4	6	4	5	2	4	4	4	1	37
FP - Lower Pavilion											1		1
FP - Bingo Hall				1	1	3	3	1	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.				1	2	1			1				5
Baseball/Softball				2	6	9	10	1					28
Other Park				3									
<b>Current YR Event-Days Count</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>14</b>	<b>21</b>	<b>20</b>	<b>21</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>102</b>
<b>Prior Yr Event Count</b>	0	1	1	0	0	0	0	0	0	0	0	0	2
<b>Yr/Yr Percent Comparison</b>	<b>#DIV/0!</b>	<b>200%</b>	<b>200%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>5100%</b>
<b>Canceled Events</b>					<b>1</b>		<b>3</b>			<b>3</b>			

**NOTES:**  
 [1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$140,000  
 \*\*April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for each location Event

WRT													\$ -
Pavilion					\$1,350		\$3,700			3,700			\$ 8,750
Park Event													\$ -
Other													\$ -
<b>Total</b>													<b>\$ 8,750</b>

# CITY OF WATERLOO

BALANCE SHEET  
DECEMBER 31, 2020

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	( 30,154.34)	
225-11400	PARKS ATM CHECKING ACCOUNT	3,244.63	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	4,380.00	
225-11900	PETTY CASH CAROUSEL	50.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	161.61	
225-15800	DUE FROM AGENCY FUND TAXES	91,400.00	
	TOTAL ASSETS		<u>70,081.90</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

225-21100	VOUCHERS PAYABLE	2,579.82	
225-21102	WAGES PAYABLE	745.38	
225-26100	DEFERRED REVENUE	91,400.00	
	TOTAL LIABILITIES		94,725.20

#### FUND EQUITY

225-32600	FUND BALANCE	( 193,326.04)	
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	129,723.37	
	TOTAL FUND EQUITY		<u>( 24,643.30)</u>
	TOTAL LIABILITIES AND EQUITY		<u>70,081.90</u>



**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	84,000.00	84,000.00	.00	100.0
TOTAL TAXES	.00	84,000.00	84,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	207,653.00	207,653.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	207,653.00	207,653.00	.00	100.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	30.00	320.00	650.00	( 330.00)	49.2
TOTAL LICENSES & PERMITS	30.00	320.00	650.00	( 330.00)	49.2
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	150.00	1,575.00	3,000.00	( 1,425.00)	52.5
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	( 3,250.00)	10,005.00	35,000.00	( 24,995.00)	28.6
225-46-4624-000 FACILITY RENTAL OTHER	.00	100.00	.00	100.00	.0
225-46-4630-000 PARKS CONCESSIONS	.00	833.00	5,000.00	( 4,167.00)	16.7
225-46-4632-000 PARKS ALCOHOL	.00	12,179.00	45,000.00	( 32,821.00)	27.1
225-46-4636-000 PARKS ADVERTISING FEE	.00	950.00	2,000.00	( 1,050.00)	47.5
225-46-4638-000 PARKS BARTENDERS	.00	1,864.50	3,500.00	( 1,635.50)	53.3
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	( 3,100.00)	27,506.50	94,000.00	( 66,493.50)	29.3
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	468.83	1,076.86	200.00	876.86	538.4
225-48-4852-000 DONATIONS FIREMEN'S PARK	710.00	4,025.35	.00	4,025.35	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	600.00	.00	600.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	( 7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	1,178.83	5,702.21	7,700.00	( 1,997.79)	74.1

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4910-000 LONG TERM DEBT PROCEEDS	.00	67,862.00	67,862.00	.00	100.0
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	25,000.00	25,000.00	25,000.00	.00	100.0
TOTAL OTHER FINANCING SOURCES	25,000.00	92,862.00	92,862.00	.00	100.0
TOTAL FUND REVENUE	23,108.83	418,043.71	486,865.00	( 68,821.29)	85.9

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	( 148.84)	1,287.98	1,500.00	212.02	85.9
TOTAL LEGISLATIVE SUPPORT	( 148.84)	1,287.98	1,500.00	212.02	85.9
<u>DEPARTMENT 5130</u>					
225-51-5130-211 ATTORNEY ATTORNEY FEES	.00	94.00	.00	( 94.00)	.0
TOTAL DEPARTMENT 5130	.00	94.00	.00	( 94.00)	.0
<u>MISCELLANEOUS GENERAL GOVT</u>					
225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST	.00	95.85	.00	( 95.85)	.0
TOTAL MISCELLANEOUS GENERAL GOVT	.00	95.85	.00	( 95.85)	.0
<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,000.00	2,000.00	.0
225-53-5324-342 MACH & EQUIP GAS & OIL	.00	1,875.12	1,750.00	( 125.12)	107.2
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	.00	1,875.12	5,250.00	3,374.88	35.7
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,934.00	4,000.00	66.00	98.4
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	24.78	415.81	250.00	( 165.81)	166.3
225-55-5505-399 PARKS ADMIN MISC	.00	1,552.93	2,500.00	947.07	62.1
TOTAL PARKS ADMIN	24.78	5,902.74	7,075.00	1,172.26	83.4

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,300.37	11,269.65	12,500.00	1,230.35	90.2
225-55-5510-222 FIREMEN'S PARK HEAT	682.78	2,332.12	4,500.00	2,167.88	51.8
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	922.50	8,758.56	4,000.00	( 4,758.56)	219.0
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	106.98	1,611.72	1,100.00	( 511.72)	146.5
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	134.59	1,986.53	1,500.00	( 486.53)	132.4
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	274.60	8,741.31	10,000.00	1,258.69	87.4
225-55-5510-354 FIREMEN'S PARK ALCOHOL	.00	5,994.04	20,000.00	14,005.96	30.0
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	.00	1,780.96	2,000.00	219.04	89.1
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	52.95	500.00	447.05	10.6
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	2,150.00	7,500.00	5,350.00	28.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	97.97	1,000.00	902.03	9.8
<b>TOTAL PARKS - FIREMEN'S PARK</b>	<b>3,421.82</b>	<b>44,775.81</b>	<b>76,600.00</b>	<b>31,824.19</b>	<b>58.5</b>
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	321.61	1,756.39	1,250.00	( 506.39)	140.5
225-55-5520-222 TRAILHEAD-WRT HEAT	307.10	1,128.36	1,750.00	621.64	64.5
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	209.27	1,287.31	850.00	( 437.31)	151.5
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	136.68	622.18	250.00	( 372.18)	248.9
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	200.00	300.00	2,800.00	2,500.00	10.7
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,143.20	1,250.00	106.80	91.5
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	679.92	1,000.00	320.08	68.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	3.69	31.23	.00	( 31.23)	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>1,263.34</b>	<b>6,948.59</b>	<b>9,150.00</b>	<b>2,201.41</b>	<b>75.9</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	6,335.74	48,822.58	47,500.00	( 1,322.58)	102.8
225-55-5522-125 PARKS WAGES PART-TIME	172.50	1,838.50	5,000.00	3,161.50	36.8
225-55-5522-151 PARKS SOC SEC	436.04	4,028.17	4,017.00	( 11.17)	100.3
225-55-5522-152 PARKS RETIREMENT	377.34	3,396.06	3,250.00	( 146.06)	104.5
225-55-5522-153 PARKS HEALTH INS	1,615.28	19,383.36	19,383.36	.00	100.0
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	150.48	100.00	( 50.48)	150.5
<b>TOTAL PARKS WAGES</b>	<b>8,949.44</b>	<b>77,619.15</b>	<b>79,250.36</b>	<b>1,631.21</b>	<b>97.9</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2020

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - OTHER</u>					
225-55-5530-221	25.01	150.10	100.00	( 50.10)	150.1
225-55-5530-223	.00	.00	300.00	300.00	.0
225-55-5530-510	.00	3,320.15	3,457.00	136.85	96.0
225-55-5530-511	.00	1,505.51	1,763.00	257.49	85.4
225-55-5530-512	.00	2,607.09	3,054.00	446.91	85.4
<b>TOTAL PARKS - OTHER</b>	<b>25.01</b>	<b>7,582.85</b>	<b>8,674.00</b>	<b>1,091.15</b>	<b>87.4</b>
<hr/>					
225-57-5701-800	3,755.25	141,649.50	145,000.00	3,350.50	97.7
<b>TOTAL DEPARTMENT 5701</b>	<b>3,755.25</b>	<b>141,649.50</b>	<b>145,000.00</b>	<b>3,350.50</b>	<b>97.7</b>
<hr/>					
225-59-5929-001	.00	488.75	488.75	.00	100.0
<b>TOTAL DEPARTMENT 5929</b>	<b>.00</b>	<b>488.75</b>	<b>488.75</b>	<b>.00</b>	<b>100.0</b>
<hr/>					
<b>TOTAL FUND EXPENDITURES</b>	<b>17,290.80</b>	<b>288,320.34</b>	<b>332,988.11</b>	<b>44,667.77</b>	<b>86.6</b>
<hr/>					
<b>NET REVENUE OVER(UNDER) EXPENDITURES</b>	<b>5,818.03</b>	<b>129,723.37</b>	<b>153,876.89</b>		

# CITY OF WATERLOO

BALANCE SHEET  
JANUARY 31, 2021

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	(	70,346.75)	
225-11400	PARKS ATM CHECKING ACCOUNT		3,244.63	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		4,380.00	
225-11900	PETTY CASH CAROUSEL		50.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR		161.61	
225-15800	DUE FROM AGENCY FUND TAXES		91,400.00	
	TOTAL ASSETS			29,889.49

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE		91,400.00	
	TOTAL LIABILITIES			91,400.00

#### FUND EQUITY

225-32600	FUND BALANCE	(	63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	(	36,867.21)	
	TOTAL FUND EQUITY			( 61,510.51)
	TOTAL LIABILITIES AND EQUITY			29,889.49

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	.00	91,400.00	( 91,400.00)	.0
TOTAL TAXES	.00	.00	91,400.00	( 91,400.00)	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	.00	157,000.00	( 157,000.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	157,000.00	( 157,000.00)	.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	60.00	60.00	650.00	( 590.00)	9.2
TOTAL LICENSES & PERMITS	60.00	60.00	650.00	( 590.00)	9.2
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	175.00	175.00	3,000.00	( 2,825.00)	5.8
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	600.00	600.00	35,000.00	( 34,400.00)	1.7
225-46-4630-000 PARKS CONCESSIONS	.00	.00	8,500.00	( 8,500.00)	.0
225-46-4632-000 PARKS ALCOHOL	.00	.00	45,000.00	( 45,000.00)	.0
225-46-4636-000 PARKS ADVERTISING FEE	.00	.00	2,000.00	( 2,000.00)	.0
225-46-4638-000 PARKS BARTENDERS	.00	.00	3,750.00	( 3,750.00)	.0
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	775.00	775.00	97,750.00	( 96,975.00)	.8
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	.00	.00	7,250.00	( 7,250.00)	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	( 7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	.00	.00	14,750.00	( 14,750.00)	.0
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL FUND REVENUE	835.00	835.00	386,550.00	( 385,715.00)	.2

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	( 161.61)	( 161.61)	4,500.00	4,661.61	( 3.6)
TOTAL LEGISLATIVE SUPPORT	( 161.61)	( 161.61)	4,500.00	4,661.61	( 3.6)
<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,500.00	2,500.00	.0
225-53-5324-342 MACH & EQUIP GAS & OIL	.00	.00	2,000.00	2,000.00	.0
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	3,180.00	3,180.00	4,000.00	820.00	79.5
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	150.00	150.00	200.00	50.00	75.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	24.79	24.79	639.00	614.21	3.9
225-55-5505-399 PARKS ADMIN MISC	1,700.00	1,700.00	2,500.00	800.00	68.0
TOTAL PARKS ADMIN	5,054.79	5,054.79	7,464.00	2,409.21	67.7
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	.00	.00	14,000.00	14,000.00	.0
225-55-5510-222 FIREMEN'S PARK HEAT	.00	.00	4,000.00	4,000.00	.0
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	.00	.00	7,000.00	7,000.00	.0
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	.00	.00	2,000.00	2,000.00	.0
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	.00	.00	3,000.00	3,000.00	.0
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	645.81	645.81	10,000.00	9,354.19	6.5
225-55-5510-354 FIREMEN'S PARK ALCOHOL	.00	.00	22,500.00	22,500.00	.0
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	.00	.00	4,000.00	4,000.00	.0
225-55-5510-357 FIREMEN'S PARK DOG PARK	54.04	54.04	500.00	445.96	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	.00	7,500.00	7,500.00	.0
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	.00	1,000.00	1,000.00	.0
TOTAL PARKS - FIREMEN'S PARK	699.85	699.85	87,500.00	86,800.15	.8



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	.00	.00	1,500.00	1,500.00	.0
225-55-5520-222 TRAILHEAD-WRT HEAT	.00	.00	1,750.00	1,750.00	.0
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	.00	.00	1,500.00	1,500.00	.0
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	3,865.96	3,865.96	250.00	( 3,615.96)	1546.4
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	.00	.00	1,200.00	1,200.00	.0
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	1,162.20	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	.00	.00	1,000.00	1,000.00	.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>5,028.16</b>	<b>5,028.16</b>	<b>8,700.00</b>	<b>3,671.84</b>	<b>57.8</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	2,981.52	2,981.52	47,500.00	44,518.48	6.3
225-55-5522-125 PARKS WAGES PART-TIME	.00	.00	5,000.00	5,000.00	.0
225-55-5522-151 PARKS SOC SEC	279.85	279.85	4,204.00	3,924.15	6.7
225-55-5522-152 PARKS RETIREMENT	251.56	251.56	3,371.00	3,119.44	7.5
225-55-5522-153 PARKS HEALTH INS	1,736.61	1,736.61	20,839.32	19,102.71	8.3
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	12.54	192.00	179.46	6.5
<b>TOTAL PARKS WAGES</b>	<b>5,262.08</b>	<b>5,262.08</b>	<b>81,106.32</b>	<b>75,844.24</b>	<b>6.5</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	.00	.00	100.00	100.00	.0
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	.00	3,457.00	3,457.00	.0
225-55-5530-511 WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512 LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
<b>TOTAL PARKS - OTHER</b>	<b>.00</b>	<b>.00</b>	<b>8,674.00</b>	<b>8,674.00</b>	<b>.0</b>
<u>225-57-5701-800 CAPITAL PROJECTS</u>					
225-57-5701-800 CAPITAL PROJECTS	21,818.94	21,818.94	164,000.00	142,181.06	13.3
<b>TOTAL DEPARTMENT 5701</b>	<b>21,818.94</b>	<b>21,818.94</b>	<b>164,000.00</b>	<b>142,181.06</b>	<b>13.3</b>
<u>225-59-5929-001 TRANSFER TO DEBT SERVICE</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	.00	1,150.00	1,150.00	.0
<b>TOTAL DEPARTMENT 5929</b>	<b>.00</b>	<b>.00</b>	<b>1,150.00</b>	<b>1,150.00</b>	<b>.0</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	37,702.21	37,702.21	369,094.32	331,392.11	10.2
NET REVENUE OVER(UNDER) EXPENDITURES	( 36,867.21)	( 36,867.21)	17,455.68		

# CITY OF WATERLOO

BALANCE SHEET  
FEBRUARY 28, 2021

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	(	9,918.50)	
225-11400	PARKS ATM CHECKING ACCOUNT		3,285.88	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		4,340.00	
225-11900	PETTY CASH CAROUSEL		50.00	
225-15800	DUE FROM AGENCY FUND TAXES		22,275.75	
	TOTAL ASSETS			21,033.13

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE		22,275.75	
	TOTAL LIABILITIES			22,275.75

#### FUND EQUITY

225-32600	FUND BALANCE	(	63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		23,400.68	
	TOTAL FUND EQUITY		(	1,242.62)
	TOTAL LIABILITIES AND EQUITY			21,033.13

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	69,124.25	69,124.25	91,400.00	( 22,275.75)	75.6
TOTAL TAXES	69,124.25	69,124.25	91,400.00	( 22,275.75)	75.6
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	.00	157,000.00	( 157,000.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	157,000.00	( 157,000.00)	.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	.00	60.00	650.00	( 590.00)	9.2
TOTAL LICENSES & PERMITS	.00	60.00	650.00	( 590.00)	9.2
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	400.00	575.00	3,000.00	( 2,425.00)	19.2
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	500.00	1,100.00	35,000.00	( 33,900.00)	3.1
225-46-4630-000 PARKS CONCESSIONS	.00	.00	8,500.00	( 8,500.00)	.0
225-46-4632-000 PARKS ALCOHOL	.00	.00	45,000.00	( 45,000.00)	.0
225-46-4636-000 PARKS ADVERTISING FEE	.00	.00	2,000.00	( 2,000.00)	.0
225-46-4638-000 PARKS BARTENDERS	.00	.00	3,750.00	( 3,750.00)	.0
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	900.00	1,675.00	97,750.00	( 96,075.00)	1.7
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	1.25	1.25	7,250.00	( 7,248.75)	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	( 7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	1.25	1.25	14,750.00	( 14,748.75)	.0
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL FUND REVENUE	70,025.50	70,860.50	386,550.00	( 315,689.50)	18.3

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	161.61	.00	4,500.00	4,500.00	.0
	TOTAL LEGISLATIVE SUPPORT	161.61	.00	4,500.00	4,500.00	.0
<u>MACHINERY &amp; EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,500.00	2,500.00	.0
225-53-5324-342	MACH & EQUIP GAS & OIL	.00	.00	2,000.00	2,000.00	.0
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	.00	3,180.00	4,000.00	820.00	79.5
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	25.05	49.84	639.00	589.16	7.8
225-55-5505-399	PARKS ADMIN MISC	.00	1,700.00	2,500.00	800.00	68.0
	TOTAL PARKS ADMIN	25.05	5,079.84	7,464.00	2,384.16	68.1
<u>PARKS - FIREMEN'S PARK</u>						
225-55-5510-221	FIREMEN'S PARK ELECTRIC	616.96	616.96	14,000.00	13,383.04	4.4
225-55-5510-222	FIREMEN'S PARK HEAT	573.90	573.90	4,000.00	3,426.10	14.4
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	447.10	447.10	7,000.00	6,552.90	6.4
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	106.98	106.98	2,000.00	1,893.02	5.4
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	.00	.00	3,000.00	3,000.00	.0
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	544.00	1,189.81	10,000.00	8,810.19	11.9
225-55-5510-354	FIREMEN'S PARK ALCOHOL	.00	.00	22,500.00	22,500.00	.0
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	.00	.00	4,000.00	4,000.00	.0
225-55-5510-357	FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358	FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	.00	.00	7,500.00	7,500.00	.0
225-55-5510-360	FIREMEN'S PARK CAROUSEL	.00	.00	1,000.00	1,000.00	.0
	TOTAL PARKS - FIREMEN'S PARK	2,288.94	2,988.79	87,500.00	84,511.21	3.4

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	213.97	213.97	1,500.00	1,286.03	14.3
225-55-5520-222 TRAILHEAD-WRT HEAT	273.88	273.88	1,750.00	1,476.12	15.7
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	132.35	132.35	1,500.00	1,367.65	8.8
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	456.99	4,322.95	250.00	( 4,072.95)	1729.2
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	100.00	1,200.00	1,100.00	8.3
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	84.99	1,000.00	915.01	8.5
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>1,262.18</b>	<b>6,290.34</b>	<b>8,700.00</b>	<b>2,409.66</b>	<b>72.3</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.91	6,708.43	47,500.00	40,791.57	14.1
225-55-5522-125 PARKS WAGES PART-TIME	.00	.00	5,000.00	5,000.00	.0
225-55-5522-151 PARKS SOC SEC	279.84	559.69	4,204.00	3,644.31	13.3
225-55-5522-152 PARKS RETIREMENT	251.56	503.12	3,371.00	2,867.88	14.9
225-55-5522-153 PARKS HEALTH INS	1,736.62	3,473.23	20,839.32	17,366.09	16.7
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	25.08	192.00	166.92	13.1
<b>TOTAL PARKS WAGES</b>	<b>6,007.47</b>	<b>11,269.55</b>	<b>81,106.32</b>	<b>69,836.77</b>	<b>13.9</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	12.36	12.36	100.00	87.64	12.4
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	.00	3,457.00	3,457.00	.0
225-55-5530-511 WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512 LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
<b>TOTAL PARKS - OTHER</b>	<b>12.36</b>	<b>12.36</b>	<b>8,674.00</b>	<b>8,661.64</b>	<b>.1</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	.00	21,818.94	164,000.00	142,181.06	13.3
<b>TOTAL CAPITAL PROJECT</b>	<b>.00</b>	<b>21,818.94</b>	<b>164,000.00</b>	<b>142,181.06</b>	<b>13.3</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	.00	1,150.00	1,150.00	.0
<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>.00</b>	<b>1,150.00</b>	<b>1,150.00</b>	<b>.0</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	9,757.61	47,459.82	369,094.32	321,634.50	12.9
NET REVENUE OVER(UNDER) EXPENDITURES	60,267.89	23,400.68	17,455.68		

# CITY OF WATERLOO

BALANCE SHEET  
MARCH 31, 2021

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	(	17,732.26)	
225-11400	PARKS ATM CHECKING ACCOUNT		3,285.88	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		4,340.00	
225-11900	PETTY CASH CAROUSEL		50.00	
225-15800	DUE FROM AGENCY FUND TAXES		22,275.75	
	TOTAL ASSETS			13,219.37

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE		22,275.75	
	TOTAL LIABILITIES			22,275.75

#### FUND EQUITY

225-32600	FUND BALANCE	(	63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		15,586.92	
	TOTAL FUND EQUITY			( 9,056.38)
	TOTAL LIABILITIES AND EQUITY			13,219.37



**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	69,124.25	91,400.00	( 22,275.75)	75.6
TOTAL TAXES	.00	69,124.25	91,400.00	( 22,275.75)	75.6
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	.00	157,000.00	( 157,000.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	157,000.00	( 157,000.00)	.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	160.00	220.00	650.00	( 430.00)	33.9
TOTAL LICENSES & PERMITS	160.00	220.00	650.00	( 430.00)	33.9
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	200.00	775.00	3,000.00	( 2,225.00)	25.8
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	1,975.00	3,075.00	35,000.00	( 31,925.00)	8.8
225-46-4630-000 PARKS CONCESSIONS	.00	.00	8,500.00	( 8,500.00)	.0
225-46-4632-000 PARKS ALCOHOL	.00	.00	45,000.00	( 45,000.00)	.0
225-46-4636-000 PARKS ADVERTISING FEE	.00	.00	2,000.00	( 2,000.00)	.0
225-46-4638-000 PARKS BARTENDERS	.00	.00	3,750.00	( 3,750.00)	.0
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	2,175.00	3,850.00	97,750.00	( 93,900.00)	3.9
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	.00	1.25	7,250.00	( 7,248.75)	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	3,006.55	3,006.55	.00	3,006.55	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	( 7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	3,006.55	3,007.80	14,750.00	( 11,742.20)	20.4
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	( 25,000.00)	.0

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
TOTAL FUND REVENUE	5,341.55	76,202.05	386,550.00	( 310,347.95)	19.7

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	.00	.00	4,500.00	4,500.00	.0
TOTAL LEGISLATIVE SUPPORT	.00	.00	4,500.00	4,500.00	.0
<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,500.00	2,500.00	.0
225-53-5324-342 MACH & EQUIP GAS & OIL	.00	.00	2,000.00	2,000.00	.0
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	.00	.00	6,000.00	6,000.00	.0
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,180.00	4,000.00	820.00	79.5
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	19.96	19.96	125.00	105.04	16.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	25.07	74.91	639.00	564.09	11.7
225-55-5505-399 PARKS ADMIN MISC	.00	1,700.00	2,500.00	800.00	68.0
TOTAL PARKS ADMIN	45.03	5,124.87	7,464.00	2,339.13	68.7
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	578.09	1,195.05	14,000.00	12,804.95	8.5
225-55-5510-222 FIREMEN'S PARK HEAT	625.67	1,199.57	4,000.00	2,800.43	30.0
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	457.30	904.40	7,000.00	6,095.60	12.9
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	106.98	213.96	2,000.00	1,786.04	10.7
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	.00	.00	3,000.00	3,000.00	.0
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	158.39	1,348.20	10,000.00	8,651.80	13.5
225-55-5510-354 FIREMEN'S PARK ALCOHOL	45.00	45.00	22,500.00	22,455.00	.2
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	.00	.00	4,000.00	4,000.00	.0
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	.00	7,500.00	7,500.00	.0
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	.00	1,000.00	1,000.00	.0
TOTAL PARKS - FIREMEN'S PARK	1,971.43	4,960.22	87,500.00	82,539.78	5.7

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	201.95	415.92	1,500.00	1,084.08	27.7
225-55-5520-222 TRAILHEAD-WRT HEAT	283.40	557.28	1,750.00	1,192.72	31.8
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	114.25	246.60	1,500.00	1,253.40	16.4
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	13.25	4,336.20	250.00	( 4,086.20)	1734.5
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	200.00	1,200.00	1,000.00	16.7
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	169.98	1,000.00	830.02	17.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>797.84</b>	<b>7,088.18</b>	<b>8,700.00</b>	<b>1,611.82</b>	<b>81.5</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.91	10,435.34	47,500.00	37,064.66	22.0
225-55-5522-125 PARKS WAGES PART-TIME	.00	.00	5,000.00	5,000.00	.0
225-55-5522-151 PARKS SOC SEC	279.84	839.53	4,204.00	3,364.47	20.0
225-55-5522-152 PARKS RETIREMENT	251.56	754.68	3,371.00	2,616.32	22.4
225-55-5522-153 PARKS HEALTH INS	1,736.61	5,209.84	20,839.32	15,629.48	25.0
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	37.62	192.00	154.38	19.6
<b>TOTAL PARKS WAGES</b>	<b>6,007.46</b>	<b>17,277.01</b>	<b>81,106.32</b>	<b>63,829.31</b>	<b>21.3</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	12.36	24.72	100.00	75.28	24.7
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	.00	3,457.00	3,457.00	.0
225-55-5530-511 WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512 LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
<b>TOTAL PARKS - OTHER</b>	<b>12.36</b>	<b>24.72</b>	<b>8,674.00</b>	<b>8,649.28</b>	<b>.3</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	4,321.19	26,140.13	164,000.00	137,859.87	15.9
<b>TOTAL CAPITAL PROJECT</b>	<b>4,321.19</b>	<b>26,140.13</b>	<b>164,000.00</b>	<b>137,859.87</b>	<b>15.9</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	.00	1,150.00	1,150.00	.0
<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>.00</b>	<b>1,150.00</b>	<b>1,150.00</b>	<b>.0</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING MARCH 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	13,155.31	60,615.13	369,094.32	308,479.19	16.4
NET REVENUE OVER(UNDER) EXPENDITURES	( 7,813.76)	15,586.92	17,455.68		



**FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM**  
**2021-2025**

**CAPITAL IMPROVEMENTS PLAN**

"A capital improvements program is a schedule of one time municipal expenditures for major facilities, along with cost estimates and sources of financing. The purpose of the CIP is to establish an orderly plan for setting priorities and offering a means of analyzing the city's ability to pay for the acquisition or construction of facilities to meet long-range community needs."

CITY OF WATERLOO  
CAPITAL IMPROVEMENT PLAN 2021-2025

CAPITAL IMPROVEMENT REQUEST			Capital Estimated	FUNDING	
ACCOUNT	DEPT	DESCRIPTION	Cost	YEAR	PRIORITY
400-57-5701-828	CAPITAL	<a href="#">CAP PROJ-DEYOUNG FARMS</a>	3,500.00	2021	3
400-57-5701-830	CAPITAL	<a href="#">CAP PROJ-TREYBURN FARMS</a>	3,000.00	2021	3
400-57-5711-824	CAPITAL	<a href="#">CITY ASSESSOR</a>	30,000.00	2021	1
400-57-5701-802	DPW	<a href="#">DPW-STREET PROJECT 2021 (ADAMS ST CONSTRUCTION)</a>	684,494	2021	1
400-53-5310-215	DPW	<a href="#">DPW-STREET PROJECT 2021 (ADAMS ST ENGINEERING)</a>	68,494	2021	1
400-57-5711-813	DPW	<a href="#">DPW-SPECIAL FUNDS EQUIPMENT</a>	50,000	2021	1
220-57-5701-800	FIRE	<a href="#">FIRE DEPT-PARKING LOT</a>	80,000.00	2021	1
220-57-5701-800	FIRE	<a href="#">FIRE DEPT-COMMUNICATION-RADIOS</a>	197,839.00	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-DUGOUT RENO-PRESS BOX (ALL FIELDS)</a>	35,000	2021	1
220-57-5701-800	PARKS	<a href="#">PARKS-ROUNDHOUSE CONCRETE AND SIDEWALK</a>	5,000	2021	1
225-57-5701-800	PARKS	<a href="#">LIFT STATION WORK BY WATERLOO UTILITIES</a>	25,000	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS RIP RAP (project struck per Finance Committee Action)</a>	0	2024	+
225-57-5701-800	PARKS	<a href="#">PARKS-BATHROOM RENOVATION (OUTDOOR/PAVILION)</a>	25,000	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-FENCE RENOVATION-(FIELD B &amp; C)</a>	60,000	2021	1
400-57-5701-817	POLICE	<a href="#">POLICE-CAP PROJ SQUAD CAR</a>	25,000	2021	1
400-57-5701-817	POLICE	<a href="#">POLICE-CAP PROJ COMMUNICATIONS-RADIOS</a>	45,000	2021	1
400-57-5701-823	POLICE	<a href="#">POLICE-CAP-SQUAD CAR COMPUTER</a>	7,800.00	2021	2
400-57-5711-820	POLICE	<a href="#">POLICE-CAP PROJ-EMERGENCY GOVT</a>	1,000.00	2021	5
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-BAY FLOORS</a>	93,000.00	2022	2
225-57-5701-800	PARKS	<a href="#">PARKS-LOWER PARKING LOT</a>	35,000.00	2023	1
225-57-5701-800	PARKS	<a href="#">PARKS-KITCHEN RENOVATION</a>	30,000.00	2023	1
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-INTERIOR FLOOR</a>	65,000.00	2024	4
225-57-5701-800	PARKS	<a href="#">PARKS-BANQUET CHAIRS</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-A/C UPDATE</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-ELECTRICAL UPDATE</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-UPPER PAVILION FLOORING</a>	175,000.00	2024	1
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-AMBULANCE</a>	300,000.00	2025	5
225-57-5701-800	PARKS	<a href="#">PARKS-LOWER PAVILION RENO</a>	125,000.00	2025	1
225-57-5701-800	PARKS	<a href="#">PARKS-REUNION SHELTER</a>	1,500,000.00	2025	1
225-57-5701-800	PARKS	<a href="#">PARKS-BASKETBALL COURT RENO</a>	\$1,500,000	2025	1
400-57-5701-823	POLICE	<a href="#">POLICE-CAP-TASER</a>	3,200.00	2022 & 2024	3
400-57-5711-812	POLICE	<a href="#">POLICE-CAP-SQUAD CAR CAMERA</a>	8,000.00	2023 & 2025	3

**CITY OF WATERLOO**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Fence Renovations	<b>Priority</b>	<b>1</b>
<b>Department</b>	PARKS	<b>YEAR</b>	
<b>Account Number</b>	225-57-5701-800	<b>PARKS</b>	<b>2021</b>
<b>Location</b>			

**Description**

Fence Renovation for entire Park:

- i. Field B - Backstop that is falling over & outfield fence.
- ii. Field C - Entire Field, baseball diamond backstop and Dog Park

**Justification**

Fence Renovation for entire Park:

- i. Field B - Backstop that is falling over & outfield fence.
- ii. Field C - Entire Field, baseball diamond backstop and Dog Park

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Parks Cap Improvements	\$60,000
<b>Total</b>	<b>\$60,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Computer Aid Funding - 2021	\$250,000
<b>Total</b>	<b>\$250,000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>



**CITY OF WATERLOO**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Dugout Press Box	Priority	1
<b>Department</b>	PARKS	YEAR	
<b>Account Number</b>	225-57-5701-800	PARKS	2021
<b>Location</b>			

**Description**

Dugout Renovation/Press Box: Includes Fild B that is safety hazard. All of field C & creating dugouts and press box for Diamond C

**Justification**

Dugout Renovation/Press Box: Includes Fild B that is safety hazard. All of field C & creating dugouts and press box for Diamond C

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Parks Cap Improvements	\$35,000
<b>Total</b>	<b>\$35,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Computer Aid Funding - 2021	\$35,000
<b>Total</b>	<b>\$35,000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

City of Waterloo

Capital Improvements Program

<b>Project Name</b>	Parks-Bathroom Renovations	Priority	1
<b>Department</b>	PARKS		YEAR
<b>Account Number</b>	225-57-5701-800	PARKS	2021
<b>Location</b>			

**Description**

Bathroom Renovations Include: Outdoor Bathrooms and Pavilions, Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes

**Justification**

Bathroom Renovations Include: Outdoor Bathrooms and Pavilions, Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes

Costs	
Category	Cost
Administration	
Parks Cap Improvements	\$25,000
<b>Total</b>	<b>\$25,000</b>

Funding Sources	
Source	Amount
Computer Aid Funding - 2021	\$25,000
<b>Total</b>	<b>\$25,000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Roundhouse	Priority	1
<b>Department</b>	PARKS		YEAR
<b>Account Number</b>	220-57-5701-800	PARKS	2021
<b>Location</b>			

**Description**

Parks Roundhouse Concrete and Sidewalk: Paving area in front of Concession stand to the road and over to the carousel. Area is dangerous with no real parking restrictions.

**Justification**

Parks Roundhouse Concrete and Sidewalk: Paving area in front of Concession stand to the road and over to the carousel. Area is dangerous with no real parking restrictions.

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Parks Cap Improvements	\$5,000
<b>Total</b>	<b>\$5,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Computer Aid Funding - 2021	\$5,000
<b>Total</b>	<b>\$5,000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Lift Station	Priority	1
<b>Department</b>	PARKS	Year	
<b>Account Number</b>	225-57-5701-800	PARKS	2021
<b>Location</b>			

**Description**

Parks area Lift Station work to bring up to standards for Waterloo Utilities

**Justification**

Parks area Lift Station work to bring up to standards for Waterloo Utilities

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Parks Cap Improvements	\$25,000
<b>Total</b>	<b>\$25,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Computer Aid Funding - 2021	\$25,000
<b>Total</b>	<b>\$25,000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

City of Waterloo

Capital Improvements Program

<b>Project Name</b>	Parks-Rip Rap	<b>Priority</b>	1
<b>Department</b>	PARKS	<b>Year</b>	
<b>Account Number</b>	225-57-5701-800	<b>PARKS</b>	<b>2021</b>
<b>Location</b>			

**Description**

Parks-Rip Rap [Project Struck Per Finance Committee Action]

**Justification**

Parks-Rip Rap [Project Struck Per Finance Committee Action]

Costs	
Category	Cost
Parks Cap Improvements	\$0
<b>Total</b>	<b>\$0</b>

Funding Sources	
Source	Amount
Computer Aid Funding - 2021	\$0
<b>Total</b>	<b>\$0</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$0</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Lower Parking Paving	Priority	1
<b>Department</b>	PARKS	YEAR	
<b>Account Number</b>	225-57-5701-800	PARKS	2023
<b>Location</b>			

**Description**

Paving area in front of concession stand to the road and over to the carousel. Areas is dangerous with no real parking restrictions

**Justification**

Paving area in front of concession stand to the road and over to the carousel. Areas is dangerous with no real parking restrictions

Costs	
Category	Cost
Administration	
Other Costs	\$35,000
<b>Total</b>	<b>\$35,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	35000
<b>Total</b>	<b>35000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$35,000</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$35,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Kitchen Renovations	Priority	1
<b>Department</b>	Parks	YEAR	
<b>Account Number</b>	225-57-5701-800	PARKS	2023
<b>Location</b>			

**Description**

Bringing Kitchen up to date so it can be presented as a suitable incubator kitchen

**Justification**

Bringing Kitchen up to date so it can be presented as a suitable incubator kitchen

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Parks-Kitchen Remodel	\$30,000
<b>Total</b>	<b>\$30,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Internal Funding	30000
<b>Total</b>	<b>30000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$30,000</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$30,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-banquet Chairs & Tables	Priority	1
<b>Department</b>	Parks		YEAR
<b>Account Number</b>	225-57-5701-800	PARKS	2024
<b>Location</b>			

**Description**

Parks Banquet Chairs & Tables: Includes-Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts

**Justification**

Parks Banquet Chairs & Tables: Includes-Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts

Costs	
Category	Cost
Administration	
Other Costs	\$30,000
<b>Total</b>	<b>\$30,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	30000
<b>Total</b>	<b>30000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$30,000</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$30,000</b>



**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Air Condition Update-Pavilion	Priority	1
<b>Department</b>	Parks		YEAR
<b>Account Number</b>	225-57-5701-800	PARKS	2024

**Description**

A/C Updates Include: Air units and coils to bring home more efficient air flow

**Justification**

A/C Updates Include: Air units and coils to bring home more efficient air flow

Costs	
Category	Cost
Administration	
Other Costs	\$15,000
<b>Total</b>	<b>\$15,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	15000
<b>Total</b>	<b>15000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$15,000</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$15,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Electrical-Pavilion	Priority	1
<b>Department</b>	Parks		YEAR
<b>Account Number</b>	225-57-5701-800	PARKS	2024
<b>Location</b>			

Description
Update and bring to code all Electrical at Pavilion

Justification
Update and bring to code all Electrical at Pavilion

Costs	
Category	Cost
Administration	
Other Costs	\$15,000
<b>Total</b>	<b>\$15,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	15000
<b>Total</b>	<b>15000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$15,000</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$15,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Upper Pavilion Flooring	Priority	1
<b>Department</b>	Parks		YEAR
<b>Account Number</b>	225-57-5701-800	PARKS	2024
<b>Location</b>			

Description
Professional Flooring to bring back to life and extend floor life

Justification
Professional Flooring to bring back to life and extend floor life

Costs	
Category	Cost
Administration	
Other Costs	\$75,000
<b>Total</b>	<b>\$75,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	75000
<b>Total</b>	<b>75000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$75,000</b>
<b>2025</b>	<b>\$0</b>
<b>Total</b>	<b>\$75,000</b>

**City of Waterloo****Capital Improvements Program**

<b>Project Name</b>	Parks-Lower Pavilion Renovation	<b>Priority</b>	<b>1</b>
<b>Department</b>	Parks		<b>YEAR</b>
<b>Account Number</b>	225-57-5701-800	<b>PARKS</b>	<b>2025</b>
<b>Location</b>			

**Description**

Lower Pavilion Renovations: Include-Bar area, trophy case, flooring and painting

**Justification**

Lower Pavilion Renovations: Include-Bar area, trophy case, flooring and painting

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Other Costs	\$40,000
<b>Total</b>	<b>\$40,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
External Funding	
Internal Funding	40000
<b>Total</b>	<b>40000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$40,000</b>
<b>Total</b>	<b>\$40,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Reunion Hall/Shelter Renovations	<b>Priority</b>	<b>1</b>
<b>Department</b>	Parks	<b>YEAR</b>	
<b>Fund</b>	225-57-5701-800	<b>PARKS</b>	<b>2025</b>
<b>Location</b>			

Description
Tearing down Reunion Hall and replacing with outdoor shelter

Justification
Tearing down Reunion Hall and replacing with outdoor shelter

Costs	
Category	Cost
Administration	
Other Costs	\$50,000
<b>Total</b>	<b>\$50,000</b>

Funding Sources	
Source	Amount
External Funding	
Internal Funding	50000
<b>Total</b>	<b>50000</b>

Costs-Future Years	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$50,000</b>
<b>Total</b>	<b>\$50,000</b>

**City of Waterloo**

**Capital Improvements Program**

<b>Project Name</b>	Parks-Basketball Court Renovations	<b>Priority</b>	1
<b>Department</b>	Parks		<b>YEAR</b>
<b>Account Number</b>	225-57-5701-800	<b>PARKS</b>	2025
<b>Location</b>			

**Description**

Basketball Court Renovations-Putting in new basketball courts to replace old courts

**Justification**

Basketball Court Renovations-Putting in new basketball courts to replace old courts

<b>Costs</b>	
<b>Category</b>	<b>Cost</b>
Administration	
Other Costs	\$30,000
<b>Total</b>	<b>\$30,000</b>

<b>Funding Sources</b>	
<b>Source</b>	<b>Amount</b>
Internal Funding	\$30,000
<b>Total</b>	<b>\$30,000</b>

<b>Costs-Future Years</b>	
<b>2022</b>	<b>\$0</b>
<b>2023</b>	<b>\$0</b>
<b>2024</b>	<b>\$0</b>
<b>2025</b>	<b>\$30,000</b>
<b>Total</b>	<b>\$30,000</b>

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
P	1	<p style="text-align: right;">Total Alternate Adder Price, Item O Only...</p> <p style="text-align: center;"><b>Adder C - Park Lift Station</b></p> <p>Replace existing Simplex Pump Control Panel with a new panel as specified. Incoming service is 230V, 3 phase 3 wire <u>without neutral</u>. Pump is rated for a maximum of 5 HP. Existing contactor doesn't contain an overload module</p> <p>Major Items include:</p> <ol style="list-style-type: none"> <li>1. Demolish existing wood equipment mounting backpanel</li> <li>2. Install Stainless Steel Nema 4X enclosure with inner door. Enclosure will be mounted on stainless steel unistrut fastened to outside of existing wetwell structure. A 30" high SS ventilated air gap enclosure will be provide under panel.</li> <li>3. Remove existing Manual Transfer switch. Existing metering pedestal to remain. Coordinate power disconnect/reconnect with Utility</li> <li>4. Relocate existing meter socket</li> <li>5. New panel will include the following major items: <ol style="list-style-type: none"> <li>a. Panel built and labeled to UL698A standards</li> <li>b. 100 amp Main Breaker rated at 22KAIC, SUSE rated and labeled</li> <li>c. 100 amp Generator Breaker rated at 22KAIC</li> <li>d. UL listed Main/Generator breaker interlock</li> <li>e. 100 Amp Meltric Generator Receptacle</li> <li>f. Surge Protection Device (SPD) with operator accessible indicating lights</li> <li>g. Distribution lugs</li> <li>h. Pump Breaker</li> <li>i. Nema rated Size 1 motor starter with adjustable overload</li> <li>j. Hand-Off- Auto switch</li> <li>k. ETM</li> <li>l. Pump Running LED style light</li> <li>m. Pump Overload LED style lights</li> <li>n. High Level LED style light</li> <li>o. 2 KVA lighting transformer with primary breaker</li> <li>p. 3 control circuit breakers</li> <li>q. Enclosure LED light</li> <li>r. Inner door mounted GFCI receptacle</li> <li>s. Panel heater</li> <li>t. Micrologix 1400 PLC</li> <li>u. DC UPS System</li> <li>v. MDS 900 MHz Orbit radio</li> <li>w. (3) Stainless Steel Floats with common weight kit</li> <li>x. Discrete Intrinsic modules for float control system</li> <li>y. Alarm Strobe light</li> <li>z. Alarm horn with disable selector switch mounted on panel door</li> <li>aa. Miscellaneous control logic</li> <li>bb. Miscellaneous Panel building materials</li> <li>cc. Nameplates</li> </ol> </li> <li>6. Install new Yagi directional antenna on side of panel with 8 ft. mast</li> <li>7. Install new LMR-400 coaxial cable, connectors and TVSS</li> <li>8. Provide additional conduit, bushings and rated cord grips.</li> <li>9. Required programming to add I/O to SCADA System</li> <li>10. Complete Electrical installation</li> </ol>	\$7656.00

ITEM	QUAN	DESCRIPTION	TOTAL PRICE
		<b>Total Alternate Adder Price, Item P Only...</b>	<b>\$25,580.00</b>
Q	1	<p style="text-align: center;"><b>Adder D – Briess Metering Station</b></p> <p>Install a new LCP panel mounted outside the buildings East Door adjacent to existing Antenna mast.</p> <p>Major items include:</p> <ol style="list-style-type: none"> <li>1. Install SS Nema 4X panel</li> <li>2. Panel built and labeled to UL508 standards</li> <li>3. Control breaker</li> <li>4. 120V SPD</li> <li>5. GFCI receptacle</li> <li>6. Panel Heater</li> <li>7. DC UPS System</li> <li>8. Micrologix 1400 PLC to monitor Flowmeter signal and totalization pulse</li> <li>9. MDS 900 MHz Orbit radio</li> <li>10. Install new Yagi antenna on existing 40ft. antenna pole</li> <li>11. Install new Heliac coaxial cable with connectors and weather head</li> <li>12. Install new antenna TVSS</li> <li>13. Interface wiring</li> <li>14. Provide new 120 V/20A/1P circuit breaker, power wiring and conduit for new RTU from existing lighting panel</li> <li>15. Interface new conduit and wire to existing magmeter converter mounted on north wall</li> <li>16. Miscellaneous control logic</li> </ol>	
		<b>Total Alternate Adder Price, Item Q Only...</b>	<b>\$14,520.00</b>
R	1	<p style="text-align: center;"><b>Adder E – Well No.1 &amp; No.4 Chemical Volume Monitoring</b></p> <ol style="list-style-type: none"> <li>1. Install 3 Vega Radar level instruments for Chlorine, Fluoride and Polyphosphate chemical volume calculations at Well No.1 &amp; No.4. Includes wiring, conduit, mounting hardware, and programming/configuration.</li> </ol>	
		<b>Total Alternate Adder Price, Item R Only...</b>	<b>\$29,830.00</b>
S	1	<p style="text-align: center;"><b>Adder F – Well No.2 VFD's</b></p> <p>Install Allen-Bradley VFD's for (2) Booster/Fire pumps and (1) Jockey pump. To include:</p> <ol style="list-style-type: none"> <li>1. Install (1) PowerFlex 753, 20 HP (27 amp) VFD for the Jockey Pump in existing MCC compartments. Includes door bump outs, door mounted HIM module, input contactor, Ethernet connectivity, miscellaneous control logic, interface wiring, vent fans and revised drawings.</li> <li>2. Install (2) PowerFlex 753, 40 HP (52 amp) VFD for the Booster Pumps in existing MCC compartments. Includes door bump outs, door mounted HIM module, input contactors, Ethernet connectivity, miscellaneous control logic, interface wiring, vent fans and revised drawings.</li> <li>3. Provide new shielded motor cable between each new VFD and respective motors. Note, replacement of motor conduit is not included if shielded wire will no fit in existing conduits.</li> </ol>	





Gabriel Haberkorn <haberkorng@waterloo.k12.wi.us>

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## Park Related for School Board

5 messages

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**Gabriel Haberkorn** <haberkorng@waterloo.k12.wi.us>  
To: Brian Henning <HenningB@waterloo.k12.wi.us>

Mon, Jan 18, 2021 at 11:48 AM

Mr. Henning,

Park related question. The Parks Commission would like me to talk with the school on Field Rental costs and such. Is this something I should talk to them about or should you and I meet on this? It is just to figure out the rental policy that was in place before I took over and what we can do now. If it is something you and I can hash out I am good with that as well. Here is what was the policy:

\$500 - Rental for Park Outdoor Usage of Fields A, B and Baseball Diamond  
Waterloo School District supplies Field Lime and Diamond Dry with Waterloo Parks Department prepping fields.

This ended 1 year before I took over and we would like to go back to this, but do not want to put a burden on the School District after Budgets for each sport have been set.

Let me know what you think and we can go from there.

---

**Brian Henning** <henningb@waterloo.k12.wi.us>  
To: Gabriel Haberkorn <haberkorng@waterloo.k12.wi.us>

Tue, Jan 19, 2021 at 10:23 AM

Gabe,

Let me know what you are thinking. We want to be an equal partner with you and the Parks Committee, but also need to make sure we can justify the expenses associated with a program.

Thank you,

Brian Henning  
[Quoted text hidden]

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**Gabriel Haberkorn** <haberkorng@waterloo.k12.wi.us>  
To: Brian Henning <henningb@waterloo.k12.wi.us>

Tue, Jan 19, 2021 at 10:52 AM

All I was thinking was going back to the original deal of \$500.

\$500 - Rental for Park Outdoor Usage of Fields A, B and Baseball Diamond  
Waterloo School District supplies Field Lime and Diamond Dry with Waterloo Parks Department prepping fields.

Over these last 5 years the School District still supplied the Field Lime and Diamond Dry and our Seasonal Employees have been prepping and lining the fields. Ken usually delivered it before the first softball/baseball game of the season. The only change would be going back to the \$500 for field usage on the year.

[Quoted text hidden]

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**Brian Henning** <henningb@waterloo.k12.wi.us>  
To: Gabriel Haberkorn <haberkorng@waterloo.k12.wi.us>

Tue, Jan 19, 2021 at 11:00 AM

Gabe,

That sounds fair, let's plan to move forward on this. Do you have a copy of the old agreement, otherwise I can probably find it around here also. We can use it to draft the new agreement?

Brian

[Quoted text hidden]

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**Gabriel Haberkorn** <haberkorng@waterloo.k12.wi.us>  
To: Brian Henning <henningb@waterloo.k12.wi.us>

Tue, Jan 19, 2021 at 11:11 AM

I will take a look at it and draft an updated version of it with our new information. I will send it over as well so you can see what it was.

[Quoted text hidden]