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## WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**REVISED: June 1, 2021, at 2:45 pm**

**Date: WEDNESDAY, JUNE 2, 2021**  
**Time: 5:00 P.M.**  
**Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.**

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: APRIL 14, 2021
3. CITIZEN INPUT
4. REPORTS/UPDATES
  - a. Coordinator's Report
  - b. Parks Financial Report
  - c. 2021 Capital Projects
5. NEW BUSINESS
  - a. Fence Capital Project
    - i. High Cost
      1. Split into 2 years
    - ii. Heiar Fencing - Bid
    - iii. Beacon Athletics – Bid
  - b. Active Team - Work Experience
    - i. DVR – Work Experience
      1. Cleaning Pavilion
  - c. Metal Detecting Waterloo Parks
    - i. No Metal Detecting, Permit Only or open
6. OLD BUSINESS
  - a. Fox Park Signage
    - i. Sign at Fox Park
7. INFORMATION
  - a. July 4<sup>th</sup> Festivities
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. August 4, 2021, at 5:00 pm
9. ADJOURNMENT

Gabe Haberkorn

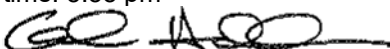
Parks Coordinator

Posted, Emailed & Mailed: 5/28/2021 **Revised June 1, 2021, at 2:45 pm**  
Committee Members: **Weihert**, Kegler, Setz, Vieth and Crave

## **WATERLOO PARKS COMMISSION – MINUTES**

**April 14, 2021**

1. ROLL CALL AND CALL TO ORDER. Parks Commissioner Kegler called the Parks Commission meeting to order at 5:09 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Kegler & Vieth. Absent: Stinnett. Ex-officio members present: Parks Coordinator Gabe Haberkorn & WRT Representative Charles Crave. Absent: Public Works Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Maureen Giese.
2. MEETING MINUTES APPROVAL: DECEMBER 9, 2020. MOTION: Moved by Setz, seconded by Vieth to approve the meeting minutes with changes. VOICE VOTE: Motion Carried 3-0
3. CITIZEN INPUT: Maureen spoke about Old Business being on the Parks Commission Agenda and asked to put Fox Park back on the Agenda for June.
4. REPORTS/UPDATES:
  - a. Coordinator's Report. Haberkorn spoke on the updates on the end of 2020 and beginning of 2021 as well as projects going on and carousel updates. He spoke on Easter Egg Hunt numbers and ideas for next year's Winter Fest. Haberkorn also spoke on the opening of the Carousel in 2021.
  - b. Parks Financial Report November 2020 thru March 2021. Haberkorn also spoke on the Parks Department being in the black in 2020.
  - c. 2021 Capital Projects: Haberkorn discussed the upcoming Fence RFP project and Lift Station.
5. OLD BUSINESS:
  - a. Park Board Trustees: Haberkorn discussed permission that was given to the Parks Department to spend the remaining \$8500 from the Park Board Trustees and to spend the money on new playground equipment and towards the Lion's Head Fountain.
  - b. Firemen's Park Lift Station: Discussion and information on work to be completed on the Firemen's Park Lift Station.
  - c. Field Usage: Haberkorn spoke on the agreements given to the High School and the WYSO on payments for field usage.
    - i. The High School: The High School and Parks Department have come to an agreed \$500/year for field usage. This fee does not include cost of lime or diamond dry. MOTION: Moved by Setz, seconded by Vieth to approve charges. VOICE VOTE: Motion Carried 3-0
    - ii. WYSO: The WYSO and Park Department have come to an agreed \$2000/year for field usage. This fee does not include cost of lime, diamond dry or any separate donations they would make. MOTION: Moved by Kegler, seconded by Vieth to approve charges. VOICE VOTE: Motion Carried 3-0
6. NEW BUSINESS:
  - a. Parks Commission Members Chair: Coordinator Haberkorn spoke on a new Parks Commission Chair and possibility of it being Richard Wiehert who is replacing Angie Stinnet and the City Council Board Member. Haberkorn then spoke on the Park Trustees opening with the departure of Commission Member Strobel and no interest of any Trustees Member to replace him. Haberkorn discussed conversations with the Mayor and looked at the Parks Commission bylaws on replacing Mr. Strobel and it was decided that moving WRT Representative Charles Crave into that Commission position. Discussion. MOTION: Moved by Kegler, seconded by Setz to approve Charles Crave as the WRT Representative on the Parks Commission. VOICE VOTE: Motion Carried 3-0
  - b. Compost Site Firemen's Park: Haberkorn discussed problems with illegal dumping in the Compost Site. Haberkorn discussed meetings they have had with two security companies. Haberkorn also spoke on the new hours and the posting of them on the fence leading into the dump and on the City of Waterloo website.
7. INFORMATION:
  - a. Jefferson County Chamber website. Discussion
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
  - a. Next Meeting: June 2, 2021 at 5:00 pm
9. ADJOURNMENT. MOTION: Moved by Setz, seconded by Vieth. VOICE VOTE: Motion Carried 3-0 Approximate time: 5:55 pm



Gabe Haberkorn  
Park Coordinator



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## **PARKS COORDINATOR REPORT**

December 2020 – April 2021

### **EVENTS AND HIGHLIGHTS**

- SPRING CLEAN
  - 8 Individuals – Lower numbers from past years
- SUMMER CONCERT SERIES
  - Great Night and Turnout

### **ONGOING PROJECTS**

- Lower Pavilion Work
  - Work completed to fill cracks
    - Still small leakage
- Fence Project
  - Bids Received
  - TBD – Possible start date of mid-July
- 203 East Madison – Riverside Park
  - TBD – Start of project after Adams Street complete
- Volleyball Court
  - Raising/Fill of south east corner
  - TBD – Start of project in the next couple of weeks

### **FINISHED PROJECTS**

- ROUNDHOUSE CONCRETE

### **CAROUSEL**

- Will be Opened for 2021 with CDC Guidelines for Amusement Rides
  - Memorial Day weekend – Official opening
  - Already opened for 4 private events
- Door to be fixed
  - Front door has become split and needs replacing

### **PROJECTS FOR 2020**

- LIFT STATION
  - Work to be completed by Waterloo Utilities
- DUG-OUT/PRESS BOX RENOVATIONS
  - Quote received – RFP to follow
- BATHROOM RENOVATION

- Quote received for outside work and doors – Waiting on quotes for indoor areas to include stalls, toilet wares and new sink areas
- PARK FENCE RENOVATION
  - New fencing arrived – Work to be completed Spring 2021
- 203 E. MADISON STREET
  - Lot Acquisition complete – Work to be started in 2021 with other projects

#### **DONATION CAMPAIGNS**

- 50/50 RAFFLE – Friends of Firemen’s Park
  - Raffle tickets will be sold for a portion of the year – Drawing W&K Day 2021

#### **GRANT OPPORTUNITIES**

- 203 EAST MADISON STREET PROJECT
  - DNR Grants
    - River conditions and land acquisition for 203 East Madison Street
      - Land Acquisition winner
      - 2021 RTP Grant entered – Answer in August/September
  - GWHF
    - Grant received for Maunasha River Trail
      - \$100,000 – Matching Grant

# CITY OF WATERLOO

BALANCE SHEET  
APRIL 30, 2021

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	( 26,523.81)	
225-11400	PARKS ATM CHECKING ACCOUNT	3,570.88	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	4,060.00	
225-11900	PETTY CASH CAROUSEL	50.00	
225-15800	DUE FROM AGENCY FUND TAXES	22,275.75	
	TOTAL ASSETS		<u>4,432.82</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE	22,275.75	
	TOTAL LIABILITIES		22,275.75

#### FUND EQUITY

225-32600	FUND BALANCE	( 63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	6,800.37	
	TOTAL FUND EQUITY		<u>( 17,842.93)</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,432.82</u>

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	69,124.25	91,400.00	( 22,275.75)	75.6
TOTAL TAXES	.00	69,124.25	91,400.00	( 22,275.75)	75.6
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	.00	157,000.00	( 157,000.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	157,000.00	( 157,000.00)	.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	40.00	260.00	650.00	( 390.00)	40.0
TOTAL LICENSES & PERMITS	40.00	260.00	650.00	( 390.00)	40.0
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	350.00	1,125.00	3,000.00	( 1,875.00)	37.5
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	2,875.00	5,950.00	35,000.00	( 29,050.00)	17.0
225-46-4630-000 PARKS CONCESSIONS	285.00	285.00	8,500.00	( 8,215.00)	3.4
225-46-4632-000 PARKS ALCOHOL	.00	.00	45,000.00	( 45,000.00)	.0
225-46-4636-000 PARKS ADVERTISING FEE	.00	.00	2,000.00	( 2,000.00)	.0
225-46-4638-000 PARKS BARTENDERS	610.00	610.00	3,750.00	( 3,140.00)	16.3
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	4,120.00	7,970.00	97,750.00	( 89,780.00)	8.2
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	5.00	6.25	7,250.00	( 7,243.75)	.1
225-48-4852-000 DONATIONS FIREMEN'S PARK	3,385.04	6,391.59	.00	6,391.59	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	( 7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	3,390.04	6,397.84	14,750.00	( 8,352.16)	43.4
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	( 25,000.00)	.0

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
TOTAL FUND REVENUE	7,550.04	83,752.09	386,550.00	( 302,797.91)	21.7

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	200.71	200.71	4,500.00	4,299.29	4.5
	TOTAL LEGISLATIVE SUPPORT	200.71	200.71	4,500.00	4,299.29	4.5
<u>MACHINERY &amp; EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	157.50	157.50	2,500.00	2,342.50	6.3
225-53-5324-342	MACH & EQUIP GAS & OIL	365.10	365.10	2,000.00	1,634.90	18.3
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	522.60	522.60	6,000.00	5,477.40	8.7
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	.00	3,180.00	4,000.00	820.00	79.5
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	19.96	125.00	105.04	16.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	75.12	150.03	639.00	488.97	23.5
225-55-5505-399	PARKS ADMIN MISC	300.42	2,000.42	2,500.00	499.58	80.0
	TOTAL PARKS ADMIN	375.54	5,500.41	7,464.00	1,963.59	73.7
<u>PARKS - FIREMEN'S PARK</u>						
225-55-5510-221	FIREMEN'S PARK ELECTRIC	571.90	1,766.95	14,000.00	12,233.05	12.6
225-55-5510-222	FIREMEN'S PARK HEAT	375.52	1,575.09	4,000.00	2,424.91	39.4
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	457.52	1,361.92	7,000.00	5,638.08	19.5
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	213.96	427.92	2,000.00	1,572.08	21.4
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	274.20	274.20	3,000.00	2,725.80	9.1
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	1,299.75	2,647.95	10,000.00	7,352.05	26.5
225-55-5510-354	FIREMEN'S PARK ALCOHOL	1,150.00	1,195.00	22,500.00	21,305.00	5.3
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	1,193.02	1,193.02	4,000.00	2,806.98	29.8
225-55-5510-357	FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358	FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	.00	.00	7,500.00	7,500.00	.0
225-55-5510-360	FIREMEN'S PARK CAROUSEL	56.10	56.10	1,000.00	943.90	5.6
	TOTAL PARKS - FIREMEN'S PARK	5,591.97	10,552.19	87,500.00	76,947.81	12.1



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	185.40	601.32	1,500.00	898.68	40.1
225-55-5520-222 TRAILHEAD-WRT HEAT	145.13	702.41	1,750.00	1,047.59	40.1
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	105.20	351.80	1,500.00	1,148.20	23.5
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	96.00	4,432.20	250.00	( 4,182.20)	1772.9
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	300.00	1,200.00	900.00	25.0
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	169.98	339.96	1,000.00	660.04	34.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>801.71</b>	<b>7,889.89</b>	<b>8,700.00</b>	<b>810.11</b>	<b>90.7</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.92	14,162.26	47,500.00	33,337.74	29.8
225-55-5522-125 PARKS WAGES PART-TIME	.00	.00	5,000.00	5,000.00	.0
225-55-5522-151 PARKS SOC SEC	281.80	1,121.33	4,204.00	3,082.67	26.7
225-55-5522-152 PARKS RETIREMENT	251.56	1,006.24	3,371.00	2,364.76	29.9
225-55-5522-153 PARKS HEALTH INS	1,736.61	6,946.45	20,839.32	13,892.87	33.3
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	50.16	192.00	141.84	26.1
<b>TOTAL PARKS WAGES</b>	<b>6,009.43</b>	<b>23,286.44</b>	<b>81,106.32</b>	<b>57,819.88</b>	<b>28.7</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.14	39.86	100.00	60.14	39.9
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	.00	3,457.00	3,457.00	.0
225-55-5530-511 WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512 LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
<b>TOTAL PARKS - OTHER</b>	<b>15.14</b>	<b>39.86</b>	<b>8,674.00</b>	<b>8,634.14</b>	<b>.5</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	2,244.49	28,384.62	164,000.00	135,615.38	17.3
<b>TOTAL CAPITAL PROJECT</b>	<b>2,244.49</b>	<b>28,384.62</b>	<b>164,000.00</b>	<b>135,615.38</b>	<b>17.3</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	575.00	575.00	1,150.00	575.00	50.0
<b>TOTAL DEBT SERVICE FUND</b>	<b>575.00</b>	<b>575.00</b>	<b>1,150.00</b>	<b>575.00</b>	<b>50.0</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING APRIL 30, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	16,336.59	76,951.72	369,094.32	292,142.60	20.9
NET REVENUE OVER(UNDER) EXPENDITURES	( 8,786.55)	6,800.37	17,455.68		

# CITY OF WATERLOO

BALANCE SHEET

MAY 31, 2021

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	63,828.21	
225-11400	PARKS ATM CHECKING ACCOUNT	3,772.13	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	3,860.00	
225-11900	PETTY CASH CAROUSEL	50.00	
225-15800	DUE FROM AGENCY FUND TAXES	22,275.75	
		<hr/>	
	TOTAL ASSETS		<u>94,786.09</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE	22,275.75	
		<hr/>	
	TOTAL LIABILITIES		22,275.75

#### FUND EQUITY

225-32600	FUND BALANCE	( 63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	97,153.64	
		<hr/>	
	TOTAL FUND EQUITY		<u>72,510.34</u>
	TOTAL LIABILITIES AND EQUITY		<u>94,786.09</u>

**CITY OF WATERLOO**  
**DETAIL REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2021**

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	69,124.25	91,400.00	( 22,275.75)	75.6
TOTAL TAXES	.00	69,124.25	91,400.00	( 22,275.75)	75.6
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	.00	157,000.00	( 157,000.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	157,000.00	( 157,000.00)	.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	30.00	290.00	650.00	( 360.00)	44.6
TOTAL LICENSES & PERMITS	30.00	290.00	650.00	( 360.00)	44.6
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	700.00	1,825.00	3,000.00	( 1,175.00)	60.8
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	1,037.50	6,987.50	35,000.00	( 28,012.50)	20.0
225-46-4630-000 PARKS CONCESSIONS	780.00	1,065.00	8,500.00	( 7,435.00)	12.5
225-46-4632-000 PARKS ALCOHOL	2,241.00	2,241.00	45,000.00	( 42,759.00)	5.0
225-46-4636-000 PARKS ADVERTISING FEE	1,050.00	1,050.00	2,000.00	( 950.00)	52.5
225-46-4638-000 PARKS BARTENDERS	450.00	1,060.00	3,750.00	( 2,690.00)	28.3
225-46-4674-000 CAROUSEL RENTAL	120.00	120.00	500.00	( 380.00)	24.0
TOTAL PUBLIC CHARGES FOR SERVICE	6,378.50	14,348.50	97,750.00	( 83,401.50)	14.7
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	1.25	7.50	7,250.00	( 7,242.50)	.1
225-48-4851-000 GRANTS - PRIVATE	100,000.00	100,000.00	.00	100,000.00	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	1,150.00	7,541.59	.00	7,541.59	.0
225-48-4854-000 DONATIONS CAROUSEL	180.00	180.00	.00	180.00	.0
225-48-4862-000 DONATIONS JULY 4TH	2,550.00	2,550.00	7,500.00	( 4,950.00)	34.0
TOTAL MISCELLANEOUS REVENUES	103,881.25	110,279.09	14,750.00	95,529.09	747.7
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	( 25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	( 25,000.00)	.0

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>OVER(UNDER)</u>	<u>% OF</u>
TOTAL FUND REVENUE	110,289.75	194,041.84	386,550.00	( 192,508.16)	50.2

**CITY OF WATERLOO**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2021**

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	.00	200.71	4,500.00	4,299.29	4.5
TOTAL LEGISLATIVE SUPPORT	.00	200.71	4,500.00	4,299.29	4.5
<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	157.50	2,500.00	2,342.50	6.3
225-53-5324-342 MACH & EQUIP GAS & OIL	.00	365.10	2,000.00	1,634.90	18.3
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	.00	522.60	6,000.00	5,477.40	8.7
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,180.00	4,000.00	820.00	79.5
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	19.96	125.00	105.04	16.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	353.83	503.86	639.00	135.14	78.9
225-55-5505-399 PARKS ADMIN MISC	.00	2,000.42	2,500.00	499.58	80.0
TOTAL PARKS ADMIN	353.83	5,854.24	7,464.00	1,609.76	78.4
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	734.55	2,501.50	14,000.00	11,498.50	17.9
225-55-5510-222 FIREMEN'S PARK HEAT	303.65	1,878.74	4,000.00	2,121.26	47.0
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	1,038.42	2,400.34	7,000.00	4,599.66	34.3
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	.00	427.92	2,000.00	1,572.08	21.4
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	345.40	619.60	3,000.00	2,380.40	20.7
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	4,076.49	6,724.44	10,000.00	3,275.56	67.2
225-55-5510-354 FIREMEN'S PARK ALCOHOL	1,569.92	2,764.92	22,500.00	19,735.08	12.3
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	552.28	1,745.30	4,000.00	2,254.70	43.6
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	1,100.00	1,100.00	7,500.00	6,400.00	14.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	56.10	1,000.00	943.90	5.6
TOTAL PARKS - FIREMEN'S PARK	9,720.71	20,272.90	87,500.00	67,227.10	23.2

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	156.59	757.91	1,500.00	742.09	50.5
225-55-5520-222 TRAILHEAD-WRT HEAT	123.49	825.90	1,750.00	924.10	47.2
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	182.52	534.32	1,500.00	965.68	35.6
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	51.12	4,483.32	250.00	( 4,233.32)	1793.3
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	400.00	1,200.00	800.00	33.3
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	.00	339.96	1,000.00	660.04	34.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>613.72</b>	<b>8,503.61</b>	<b>8,700.00</b>	<b>196.39</b>	<b>97.7</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.92	17,889.18	47,500.00	29,610.82	37.7
225-55-5522-125 PARKS WAGES PART-TIME	.00	.00	5,000.00	5,000.00	.0
225-55-5522-151 PARKS SOC SEC	279.84	1,401.17	4,204.00	2,802.83	33.3
225-55-5522-152 PARKS RETIREMENT	251.56	1,257.80	3,371.00	2,113.20	37.3
225-55-5522-153 PARKS HEALTH INS	1,736.61	8,683.06	20,839.32	12,156.26	41.7
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	62.70	192.00	129.30	32.7
<b>TOTAL PARKS WAGES</b>	<b>6,007.47</b>	<b>29,293.91</b>	<b>81,106.32</b>	<b>51,812.41</b>	<b>36.1</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.46	55.32	100.00	44.68	55.3
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	.00	3,457.00	3,457.00	.0
225-55-5530-511 WORKER'S COMPENSATION	.00	.00	1,763.00	1,763.00	.0
225-55-5530-512 LIABILITY INSURANCE	.00	.00	3,054.00	3,054.00	.0
<b>TOTAL PARKS - OTHER</b>	<b>15.46</b>	<b>55.32</b>	<b>8,674.00</b>	<b>8,618.68</b>	<b>.6</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	3,225.29	31,609.91	164,000.00	132,390.09	19.3
<b>TOTAL CAPITAL PROJECT</b>	<b>3,225.29</b>	<b>31,609.91</b>	<b>164,000.00</b>	<b>132,390.09</b>	<b>19.3</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	575.00	1,150.00	575.00	50.0
<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>575.00</b>	<b>1,150.00</b>	<b>575.00</b>	<b>50.0</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2021

**FUND 225 - SPECIAL REVENUE PARKS**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNDER(OVER)</u>	<u>% OF</u>
TOTAL FUND EXPENDITURES	19,936.48	96,888.20	369,094.32	272,206.12	26.3
NET REVENUE OVER(UNDER) EXPENDITURES	<u>90,353.27</u>	<u>97,153.64</u>	<u>17,455.68</u>		



City of Waterloo Parks

Progress Report

5/28/2021 1:30 PM

<b>MONTHLY REVENUE (ALL REVENUE SOURCES)</b>													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
<b>Current YR Revenue (all sources) [1]</b>	\$835	\$70,025	\$5,342	\$7,550	\$110,946	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$194,698
GOAL: Monthly Rev.	\$2,250	\$55,000	\$3,000	\$6,500	\$55,000	\$5,750	\$175,000	\$30,000	\$30,500	\$5,000	\$3,000	\$1,500	\$372,500
% of Goal	37%	127%	178%	116%	202%	0%	0%	0%	0%	0%	0%	0%	52%

<b>Prior Yr Receipts</b>	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
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<b>SCHEDULED/PLANNED EVENTS (EVENT COUNT)</b>													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
WRT	1	1	1	2	4	2		1					12
FP - Outdoor Event				1			1		1				3
FP - Full Pavilion													0
FP - Upper Pavilion	1	1	1	4	6	4	5	2	4	4	4	1	37
FP - Lower Pavilion											1		1
FP - Bingo Hall				1	1	3	3	1	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.				1	2	1			1				5
Baseball/Softball				2	6	9	10	1					28
Other Park				3									
<b>Current YR Event-Days Count</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>14</b>	<b>21</b>	<b>20</b>	<b>21</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>102</b>
<b>Prior Yr Event Count</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>Yr/Yr Percent Comparison</b>	<b>#DIV/0!</b>	<b>200%</b>	<b>200%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>5100%</b>
<b>Canceled Events</b>					<b>1</b>		<b>3</b>			<b>3</b>			

**NOTES:**  
 [1] The bulk of budgeted property tax (\$62,750) is recognized in February & September [2] Computer Aid recognized in July - \$140,000  
 \*\*April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for each location Event

WRT													\$ -
Pavilion					\$1,350		\$3,700			3,700			\$ 8,750
Park Event													\$ -
Other													\$ -
<b>Total</b>													\$ 8,750

CITY OF WATERLOO  
CAPITAL IMPROVEMENT PLAN  
2021-2025

CAPITAL IMPROVEMENT REQUEST			Capital Estimated	FUNDING	
ACCOUNT	DEPT	DESCRIPTION	Cost	YEAR	PRIORITY
400-57-5701-828	CAPITAL	<a href="#">CAP PROJ-DEYOUNG FARMS</a>	3,500.00	2021	3
400-57-5701-830	CAPITAL	<a href="#">CAP PROJ-TREYBURN FARMS</a>	3,000.00	2021	3
400-57-5711-824	CAPITAL	<a href="#">CITY ASSESSOR</a>	44,000	2021	1
400-57-5701-802	DPW	<a href="#">DPW-STREET PROJECT 2021 (ADAMS ST)</a>	811,624	2021	1
400-57-5711-813	DPW	<a href="#">DPW-SPECIAL FUNDS EQUIPMENT</a>	50,000	2021	1
220-57-5701-800	FIRE	<a href="#">FIRE DEPT-PARKING LOT</a>	80,000.00	2021	1
220-57-5701-800	FIRE	<a href="#">FIRE DEPT-COMMUNICATION-RADIOS</a>	209,000.00	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-DUGOUT RENO-PRESS BOX (ALL FIELDS)</a>	35,000	2021	1
220-57-5701-800	PARKS	<a href="#">PARKS-ROUNDHOUSE CONCRETE AND SIDEWALK</a>	5,000	2021	1
225-57-5701-800	PARKS	<a href="#">LIFT STATION WORK BY WATERLOO UTILITIES</a>	25,000	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-RIP RAP</a>	100,000	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-BATHROOM RENOVATION (OUTDOOR/PAVILION)</a>	25,000	2021	1
225-57-5701-800	PARKS	<a href="#">PARKS-FENCE RENOVATION-(FIELD B &amp; C)</a>	60,000	2021	1
400-57-5701-817	POLICE	<a href="#">POLICE-CAP PROJ SQUAD CAR</a>	25,000	2021	1
400-57-5701-817	POLICE	<a href="#">POLICE-CAP PROJ COMMUNICATIONS-RADIOS</a>	45,000	2021	1
400-57-5701-823	POLICE	<a href="#">POLICE-CAP-SQUAD CAR COMPUTER</a>	7,800.00	2021	2
400-57-5711-820	POLICE	<a href="#">POLICE-CAP PROJ-EMERGENCY GOVT</a>	1,000.00	2021	5
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-BAY FLOORS</a>	93,000.00	2022	2
225-57-5701-800	PARKS	<a href="#">PARKS-LOWER PARKING LOT</a>	35,000.00	2023	1
225-57-5701-800	PARKS	<a href="#">PARKS-KITCHEN RENOVATION</a>	30,000.00	2023	1
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-INTERIOR FLOOR</a>	65,000.00	2024	4
225-57-5701-800	PARKS	<a href="#">PARKS-BANQUET CHAIRS</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-A/C UPDATE</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-ELECTRICAL UPDATE</a>	175,000.00	2024	1
225-57-5701-800	PARKS	<a href="#">PARKS-UPPER PAVILION FLOORING</a>	175,000.00	2024	1
220-57-5701-800	FIRE	<a href="#">FIRE-CAP PROJ-AMBULANCE</a>	300,000.00	2025	5
225-57-5701-800	PARKS	<a href="#">PARKS-LOWER PAVILION RENO</a>	125,000.00	2025	1
225-57-5701-800	PARKS	<a href="#">PARKS-REUNION SHELTER</a>	1,500,000.00	2025	1
225-57-5701-800	PARKS	<a href="#">PARKS-BASKETBALL COURT RENO</a>	\$1,500,000	2025	1
400-57-5701-823	POLICE	<a href="#">POLICE-CAP-TASER</a>	3,200.00	2022 & 2024	3
400-57-5711-812	POLICE	<a href="#">POLICE-CAP-SQUAD CAR CAMERA</a>	8,000.00	2023 & 2025	3

**4. Firemen's Park – Field A**

Services shall include:

- Dismantle existing backstop fence
- Install new backstop fence
- Take away and recycle existing fence
- \*See Diagram for fence measurements

**5. Firemen's Park – Baseball Field**

Services shall include:

- Dismantle existing backstop fence
- Install new backstop fence
- Take away and recycle existing fence
- \*See Diagram for fence measurements

**Bid Option**

- Recycling of existing fence done by Waterloo Parks

**Notes**

Any other questions or instruction will be addressed at the facility walkthrough on April 15, 2021 at 11 am.  
 \*Waterloo Parks and DPW will assist in any manner they can and when available

Location Contact for all work: Parks Coordinator Gabe Haberkorn, 920-478-3025

**PROPOSAL PRICING**


Use the format below as a guide for documenting all proposal pricing.

Bid #	Location(s)	With Recycling	Without Recycling
1	Field B	/	\$10,675.00
2	Field C	/	\$16,500.00
3	Dog Park	/	\$22,475.00
4	Field A	/	\$980.00
5	Baseball Diamond	/	\$9,800.00

\*See picture below for different sections\*

**SUBMITTAL SIGNATURE**

Provide a proposal that includes all contact information listed below. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 60 days.

  
 \_\_\_\_\_  
 Signature  
 Blake S. Heiar  
 \_\_\_\_\_  
 Print Name  
 Operations Mgr.  
 \_\_\_\_\_  
 Title  
 920-210-0231  
 \_\_\_\_\_  
 Telephone #

Heiar Fencing, LLC  
 \_\_\_\_\_  
 Company Name  
 N8218 Hwy 33  
 \_\_\_\_\_  
 Company Address  
 Beaver Dam WI 53916  
 \_\_\_\_\_  
 City State Zip  
 heiarcustomfence@gmail.com  
 \_\_\_\_\_  
 Email

Quote

Beacon Athletics  
8233 Forsythia Street, #120  
Middleton, WI 53562

(800) 747-5985



visit our website at [beaconathletics.com](http://beaconathletics.com)

Order Number: 0328026  
Order Date: 3/19/2021  
Salesperson: KD  
Customer Number: 0021448  
Project Mgr:

**Sold To:**

WATERLOO PARKS AND REC  
136 N MONROE ST  
WATERLOO, WI 53594

**Ship To:**

WATERLOO PARKS AND REC  
136 N MONROE ST  
WATERLOO, WI 53594

**Project name:** FIREMANS PARK

Customer P.O.	Ship VIA	F.O.B.	Terms
VERBAL GABE	FEDEX GROUND		NET 30

**Special Instructions:**

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount (USD)
140-370-929	EACH	1.0	0.0	0.0	2,650.0000	2,650.00
CUSTOM NETTING #N7872						
SIZE REQUIRED:						
50' L X 40' H (PROJECTED DIMENSIONS -- NEED FORMAL DIMENSIONS AT TIME OF ORDER)						
MATERIAL: BLACK #36 TWISTED KNOTTED NYLON MESH: 1-3/4" SQUARE EDGING: SEWN ROPE BORDER ON ALL SIDES						
ADD'L INFO: TWO (2) HORIZONTAL SUPPORT RIB LINES TO BE LOCATED BY END USER						
SEE DRAWING # _____ (PROVIDED UPON RECEIPT OF AN ORDER)						
140-100-920	EACH	1.0	0.0	0.0	0.0000	0.00
MISC NETTING HARDWARE						
N7872						
- PERMANENT CABLING TO RUN VERTICALLY UP POLES AND HORIZONTALLY AT TOP, TWO MIDDLE LINES AND BOTTOM						
- INCLUDES ALL CLIPS AND TURNBUCKLES FOR ATTACHING NETTING AND TENSIONING CABLING						
- DESIGN SUPPORT TO SHOW HARDWARE CONNECTIONS						
** DOES NOT INCLUDE ATTACHMENT TO SUPPORT POLES ** INCLUDED IN ABOVE PRICE						

Note: For orders without tax exemption certificates on file, sales tax will be charged, where applicable, at the time of invoicing.

Net Order:	2,650.00
Discount	0.00
Freight:	250.00
Sales Tax:	0.00
<b>Order Total (USD):</b>	<b>2,900.00</b>

**Our promise to our customers...**

- Prompt response to your inquiries from knowledgeable and courteous staff
- Quality products that meet your demanding requirements
- Commitment to continuous improvement to achieve an exceptional customer experience

Let me know if we have failed to achieve this promise - or if we have exceeded your expectations.

Tim Freischmidt, Vice President  
[timf@beaconathletics.com](mailto:timf@beaconathletics.com)

**CITY OF WATERLOO**

**PURCHASE ORDER NO. 3278**

136 N MONROE STREET  
WATERLOO, WI 53594-1198

(Place this order number on all Invoices, Packages, and Delivery Slips)

DATE: JANUARY 19, 2021

TO: CROWD CONTROL WAREHOUSE  
1525 W HOMER STREET SUITE 203  
CHICAGO, IL 60642

Please ship the items listed below.

Send invoice to:

City of Waterloo

WATERLOO PARKS DEPARTMENT

136 N Monroe Street

Ship/Deliver Items to: 211 HENDRICKS STREET, WATERLOO, WI 53594

Waterloo, WI 53594-1198

Quantity or Units	Description	Unit Price	Extended Price	Invoice Price
	* PLEASE SEE ATTACHED QUOTE # D19904 FOR ITEM DETAILS : DESCRIPTIONS			
	* PLEASE DELIVER TO THE ABOVE ADDRESS: PLEASE CALL (920) 478-3025 UPON DELIVERY TO MAKE SURE SOMEONE IS AT THE FACILITY.			
Account Classification:		Account Code:		

I certify that the above work or supplies are necessary:

I certify that an appropriation for the above is available:

PARKS DEPARTMENT G.H.  
Department

Mc H  
City Clerk

MUNICIPALITY TAX EXEMPTION

# Crowd Control Warehouse

1525 W Homer Street Suite 203  
Chicago IL 60642  
United States

## Quote for #D19904 (01/19/21)

### Item Details

Quantity	Item	Taxes	Part Number	Price
128 x	<b>10.5 Ft. SportPanel PVC Outfield Fence - WHITE FRAME WITH BLACK MESH</b>		<b>CCW-04-017-00001</b>	\$145.95
	<i>Configuration : WHITE FRAME WITH BLACK MESH</i>	\$0.00 WI STATE TAX		
	<i>: 10.5 Ft. SportPanel PVC Outfield Fence</i>	\$0.00 WI COUNTY TAX		
	<i>Additional Info :</i>			
1 x	<b>12 Pack of Extra Foam Connectors for SportPanels</b>		<b>CCW-04-017-00009</b>	\$24.00
	<i>Title : 12 Pack of Extra Foam Connectors for SportPanels</i>	\$0.00 WI STATE TAX		
	<i>:</i>	\$0.00 WI COUNTY TAX		
	<i>Additional Info :</i>			
1 x	<b>12 Pack of Extra Anchoring Wickets for SportPanels</b>		<b>CCW-04-017-00008</b>	\$19.00
	<i>Title : 12 Pack of Extra Anchoring Wickets for SportPanels</i>	\$0.00 WI STATE TAX		
	<i>:</i>	\$0.00 WI COUNTY TAX		
	<i>Additional Info :</i>			

### Payment Details

Subtotal price:	\$18,460.12
Includes discount "Quantity"	\$-264.48
Total tax:	\$0.00
Shipping:	\$3,358.82
<b>Total price:</b>	<b>\$21,818.94</b>
<b>Total paid:</b>	<b>\$0.00</b>

Outstanding Amount:

\$21,818.94

## Note

### Shipping To

### Sold To

WATERLOO PARKS DEPARTMENT  
211 HENDRICKS STREET

Waterloo WI 53594  
United States  
Tel: 19204783025x103

Waterloo WI 53594  
United States  
Email: parks@waterloowi.us

If you have any questions, contact us on [sales@crowdcontrolwarehouse.com](mailto:sales@crowdcontrolwarehouse.com)

If you are required to sign for your delivery, please check that all of your items are present and in good condition before signing. Your delivery driver is required to wait for you to unwrap and inspect your entire shipment before signing for your delivery. In the rare case that your items are either damaged or missing, please hold the driver and call us immediately upon delivery in order to ensure a replacement or refund. If you cannot get in contact with a representative, please refuse the shipment or note the issues on the delivery paperwork. If you sign for an incomplete or damaged shipment without noting any issues on the paperwork, we cannot provide a refund or replacement.

#### Remit Payment To:

Crowd Control Warehouse LLC

1525 W Homer Street, Suite 203

Chicago, IL 60642

1. Prices and Payment. Unless otherwise quoted by Seller to Buyer, prices shall be those in effect at time of shipment. Balances that are not paid within thirty (30) days of the date of payment set forth in the terms of the invoice shall bear interest at the rate of five (5) percent per month until paid.
2. Taxes. Seller's prices are exclusive of any federal, state, or local tax, or any other tax or similar charge based upon or measured by the gross receipts from this purchase order. If Seller is required by applicable law or regulation to pay or collect any such tax, this amount will be added to the purchase price. Buyer agrees to reimburse Seller for any such tax or provide Seller with an acceptable tax exemption certificate.
3. Currency. Unless otherwise expressly agreed in writing by Seller and Buyer, all fees shall be payable by Buyer in US dollars.
4. Method of Payment. Seller accepts payment methods of bank wire, Visa, MasterCard, Discovery, American Express, and check by mail.
5. Acceptance; Credit Check. All orders are subject to acceptance by Seller. Seller has the right to conduct a credit check of Buyer.
6. International Shipments. International shipments are likely to be subject to additional customs and/or duty fees that are not included in our shipping costs. Such costs will be billed directly to you by UPS or FedEx unless the buyer specifies a customs broker to handle the transaction. Buyer is responsible for all fees including but not limited to customs fees, duty fees and storage fees.

7. Return of Goods and Damaged Shipments. Please refer to "Shipping & Returns" terms at <https://www.crowdcontrolwarehouse.com/pages/shipping-returns>

8. Shortages. Claims for shortages, other than loss in transit, must be made in writing within five (5) days after receipt of shipment.

9. Warranties. Seller warrants that all products sold under this Purchase Order are free of any security interest and will be made available to Buyer subject to transferable warranties made to Seller by the manufacturer of such products. SELLER MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PURPOSE.

10. Limitation of Liability. Buyer's remedies under this Purchase Agreement are subject to any and all limitations contained in the manufacturer's terms and conditions to Seller. Furthermore, Seller's liability to Buyer shall be limited to repairing or replacing the products, or refunding the purchase price of the products, at Seller's option. In any event, Seller shall not be liable for any indirect, consequential, special, incidental, and/or punitive damages of any kind or nature, or, without limiting the foregoing, for any lost profits.

11. Force Majeure. Seller shall not be responsible for delays or failures in performance, including delays in delivery, resulting from acts beyond Seller's control, including acts of God, strikes, lockouts, riots, acts of war, acts of terrorism, epidemics, fire, communication line failures, power surges or failures, natural disasters, or failure of its suppliers to timely ship or deliver.

12. Waiver. Seller's failure or neglect to enforce any of its rights under this agreement shall not be deemed to be a waiver of Seller's rights.

13. Modification. No terms and conditions other than those stated herein, and no agreement or understanding, oral or in writing, in any way purporting to modify these terms or conditions, shall be binding on Seller without the Seller's written consent. Any additional or different terms in Buyer's form are hereby deemed to be material alterations and notice of objection to them and rejection of them is hereby given.

14. Survival. If anyone or more of the provisions herein shall be held invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, the validity, legality, and enforceability of the remaining provisions of this agreement shall not be affected thereby.

15. Severability. If any of the terms herein are deemed invalid, void, or for any reason unenforceable, that condition shall be deemed severable and shall not affect the validity and enforceability of any remaining conditions.

16. Governing Law. This agreement, and all matters hereto, shall be governed by, and construed in accordance with, the laws of the State of Illinois (without giving effect to the choice of law principles thereof).

17. Disputes. Any dispute relating in any way to these terms shall be submitted to confidential arbitration in Illinois, except that, to the extent Buyer has in any manner violated or threatened to violate Seller's intellectual property rights, Seller may seek injunctive or other appropriate relief in any state or federal court in the state of Illinois, and Buyer consents to exclusive jurisdiction and venue in such courts. Arbitration under this agreement shall be conducted under the rules then prevailing of the American Arbitration Association. The arbitrator's award shall be binding and may be entered as a judgment in any court of competent jurisdiction. To the fullest extent permitted by applicable law, no arbitration under this agreement shall be joined to an arbitration involving any other party subject to this agreement, whether through class arbitration proceedings or otherwise.



## Work Experience Proposal

### Purpose:

The purpose of the work experience is to allow transition age students and young adults the opportunity to gain valuable work experience in the real world setting. This is accomplished by pairing a client with the job in the industry or setting they have expressed an interest and aptitude. After the experience, the client/Students are better able to make informed choices about their vocational interests and have acquired job seeking/keeping skills that will make them more valuable employees in the future.

### What it is:

A work experience is a time limited, temporary placement of a client into a real work environment. They are typically 4 to 12 weeks and range from 5-20 hours per week. Clients are expected to act as current employees, performing all of the same work and being held to standard employees expectations. Clients are only placed in situations where their skills match the work requirements and the reasonable measure of success is expected. Clients will not be placed in situations where there is a potential for harm (to themselves or others).

### How it works:

A Department of Vocational Rehabilitation Counselor (DVR) determines that the client will benefit from this work experience. They contract an agency (Active Start) to develop a work site and provide on the job training and support while the individual is working.

### For the Employer:

While the client is participating in this work experience, an **Employer of Record service (thru DVR) will pay all employee wages, cover all workers compensation coverage and any other incidental expenses.** Active Start also provides additional on the job training and job coaching to reduce the training load on the employer. Active Start will assist with any accommodation or reduce the training load and the employer Active Start will assist with any accommodation or disability related issues that may arise. The employer agrees to provide a safe work experience site and necessary training to the client and Active Start's support staff. It is always our hope that the employer allows the client to demonstrate his/her potential work to the company. The employer is under no obligation to continue employment past the end of the work experience.

We thank you for your consideration in the venture. Programs such as this help strengthen our future workforce and help individuals make informed vocational decisions. If you have any questions or would like more information about the program please do not hesitate to contact either Sandy Northey at 920-728-2119 or [snactivestart@gmail.com](mailto:snactivestart@gmail.com) or Michelle Bartelt at 262-312-8558 or [mbactivestart@gmail.com](mailto:mbactivestart@gmail.com)



Permit # \_\_\_\_\_



DANE COUNTY PARKS  
METAL DETECTING PERMIT APPLICATION  
Three-Year Permit

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Daytime Phone No.

\_\_\_\_\_  
City, State, Zip

5/18/2020  
Today's Date / (Expiration - Three Years)

Dane County Parks (DCP) and the Four Lakes Metal Detector Club (FLMDC) have united in an effort to create a set of rules and protocol for metal detecting on the lands controlled by DCP. We do not wish to restrict the hobby of metal detecting, but feel it is necessary to define and enforce some basic rules and regulations to prevent unnecessary damage to park lands, and/or otherwise impede or infringe upon the use of park lands by other people.

As sponsors of the rules and regulations, members of the FLMDC will strive to enforce them, and are honor-bound to report any violators to the proper park personnel. Metal detecting on all public property is a privilege we wish to protect by ensuring it is done properly. This can only be achieved by developing and following proper metal detecting ethics and recovery techniques. Help us protect this great hobby.

1. Detecting permits are issued as a three-year permit. You must carry your permit card or this permit application with you while detecting on DCP lands. If water hunting, display your permit card or permit application on your vehicle's dashboard.
2. Rule violations may result in permit revocation and/or county ordinance citation. Multiple violations may cause permanent forfeiture of your detecting privileges on DCP lands.
3. Only probes and small diggers less than 12 inches long and 2 inches wide may be used, unless otherwise approved in writing by the Operations Manager. All excavations must be returned to their original condition and all trash uncovered must be disposed of properly. Scoops and sifters may only be used at sand covered beach areas, sand volleyball courts or in the water.
4. Designated historic or archaeological sites on DCP lands (known or otherwise) and any state controlled lands are off-limits to metal detecting. Also, newly acquired lands may be temporarily off-limits while they are being developed. Status of areas may change year-to-year so always check with DCP when in doubt.
5. Metal detecting should only occur in areas not currently being utilized by other park patrons. Detecting should cease or move to other areas when other park patrons begin congregating in areas primarily designed for other activities, such as ballparks, playground equipment or swimming beaches.

I HAVE READ THE ABOVE CONDITIONS AND AGREE TO ABIDE BY THEM

Signed \_\_\_\_\_

Date 5/18/2020



CITY OF  
SUN PRAIRIE

PARKS, RECREATION & FORESTRY

Sun Prairie Parks, Recreation & Forestry Department

2598 West Main Street

Sun Prairie, WI 53590

(608) 837-3449

FAX (608) 825-0716

Website [www.cityofsunprairie.com](http://www.cityofsunprairie.com)

October 7, 2020



Dear Mr. Reda,

This permit must be carried on your person while metal detecting and grants you permission to metal detect in the City of Sun Prairie park system, during regular park operating hours, under the conditions listed below. This permit expires one (1) year from the date of issuance.

- Only probes and small diggers less than 12 inches long and 2 inches wide may be used, unless otherwise approved in writing by the Parks and Forestry Division Manager.
- All excavations must be returned to their original condition and all trash uncovered must be disposed of properly.
- Metal detecting should only occur in areas not currently being utilized by other park patrons. Detecting should cease or move to other areas when other park patrons begin congregating in areas primarily designated for other activities such as athletic fields or playground equipment.
- The cutting of trees, shrubs and landscape plants is prohibited as is the tampering with or moving any park equipment or fixture.
- Restricted Areas for Metal Detecting Activity:
  - Designated wetlands
  - Baseball diamonds
  - Athletic fields
  - Newly seeded lawns
  - Memorial tree plantings
  - Other areas restricted by signage
- **Permit Expiration Date: 10/07/2021**

If you have questions or concerns, please contact Joleen Stinson, Parks and Forestry Division Manager, at [jstinson@cityofsunprairie.com](mailto:jstinson@cityofsunprairie.com) or (608) 837-3449.

Sincerely,

*Kristin Grissom*

Director of Parks, Recreation and Forestry Department

City of Sun Prairie

2598 West Main Street

Sun Prairie, WI 53590

[kgrissom@cityofsunprairie.com](mailto:kgrissom@cityofsunprairie.com)

(608) 837-3449