



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

WATERLOO PARKS COMMISSION – AGENDA

Remote Participation Instructions

Join Zoom Meeting: <https://us02web.zoom.us/j/89289706115?pwd=S3QxMFN1R2wzaDRrVlhSSEh6QU5wdz09>
Meeting ID: 892 8970 6115 Passcode: 498572

Dial-In By Phone: +1 312 626 6799 US (Chicago)
Meeting ID: 892 8970 6115 Passcode: 498572

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Date: **WEDNESDAY, OCTOBER 6, 2021**
Time: **5:00 P.M.**
Location: **COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.**

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: AUGUST 4, 2021
3. CITIZEN INPUT
4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Parks Financial Report
 - c. 2021 Capital Projects
5. NEW BUSINESS
 - a. 2022 Budget
 - i. Parks Submittal
 - b. Capital Projects
 - i. Maunasha River Walk
 1. New Playgrounds
 - ii. 2022 Changes
 1. Canceled Items
 2. AC – Waterloo Regional Trailhead
 - c. Waterloo Regional Trailhead
 - i. Rate Changes
 1. Weddings/Special Events
6. INFORMATION
 - a. Holiday of Lights – November 25
 - b. WinterFest – December 11-18
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
 - a. December 1, 2021, at 5:00 pm
8. ADJOURNMENT

Gabe Haberkorn



Parks Coordinator

Posted, Emailed & Mailed: 10/04/2021

Committee Members: Weihert, Kegler, Setz, Vieth and Crave

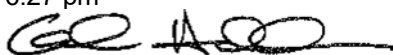
Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Otto Degler, Waterloo Youth Sports Organization Representative; Jessica Pickel, Friends of Firemen's Park President; Gabe Haberkorn, Waterloo Park Coordinator

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – MINUTES

August 4, 2021

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:05 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Kegler, Wiehert, & Crave (late). Ex-officio members present: Parks Coordinator Gabe Haberkorn, Public Works Director Chad Yerges. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Maureen Giese & Richard Korth.
2. MEETING MINUTES APPROVAL: JUNE 2, 2021. MOTION: Moved by Setz, seconded by Vieth. VOICE VOTE: Motion Carried 5-0
3. CITIZEN INPUT: Maureen Giese spoke on the Pavilion Memorial Garden boulder and plaque.
4. REPORTS/UPDATES:
 - a. Coordinator's Report. Haberkorn spoke on July 4 and the great turnout. Haberkorn spoke on the large turnout for the July concert series. Haberkorn talked about the Lower Pavilion and the leakage in the walls. Yerges talked about the leakage coming from the floor/wall seam. Haberkorn spoke on the fence project and 203 E. Madison Street. Haberkorn talked about the Carousel doors and having to be replaced. SCADA System will be replaced in 3 weeks. Haberkorn is waiting on quotes for the bathrooms to be completed.
 - b. Parks Financial Report June 2021 thru July 2021. Haberkorn spoke on the Parks Budget for 2021 YTD and the fund revenue matching with the Progress Report. Haberkorn showed WRT exceeding expectations for rentals in 2021.
 - c. 2021 Capital Projects: No Changes
5. NEW BUSINESS:
 - a. 2022 Budget: Haberkorn discussed Mayor Quimby Budget Parameters. Haberkorn discussed the General Tax from General Fund and the addition of \$13,000 to cover the payment of debt from the original \$7400. Haberkorn spoke on Computer Aid. Setz inquired about the total budget number versus the Operating Budget. Wiehert spoke on Tax Levy dollars and not looking at numbers that may or may not happen. Discussion. MOTION: Moved by Wiehert, seconded by Vieth to approve the requested amount of \$105,010 from General Fund to Finance. VOICE VOTE: Motion Carried 5-0
6. UNFINISHED BUSINESS:
 - a. Parks Commission Chair: Discussion and information on Parks Commission Chair position. Haberkorn spoke on Parliamentary Procedure. MOTION: Moved by Wiehert, seconded by Setz to approve Park Coordinator Haberkorn as the Parks Commission Chair. VOICE VOTE: Motion Carried 5-0
7. OLD BUSINESS:
 - a. Meeting Minute Amendments:
 - i. Haberkorn spoke on previous minutes from July 12, 2017. Incorrect name was Crave instead of Kopplin. Discussion. MOTION: Moved by Wiehert, seconded by Kegler to make the correction. VOICE VOTE: 5-0
 - ii. Haberkorn spoke on previous minutes from August 9, 2017. Incorrect name was Crave instead of Strobel. Discussion. MOTION: Moved by Wiehert, seconded by Kegler to make the correction. VOICE VOTE: 5-0
 - b. Fox Park Signage: Giese read her letter from June 7, 2021, for Fox Park signage. Letter will be included in the meeting packet. Giese spoke on all the minutes where Fox Park and the naming rights of Fox Park were discussed. Haberkorn disagreed with Giese that the Fox Park naming rights took a long time, but the sign/boulder placement did not and that is what this discussion is about. Giese spoke that Haberkorn was not at the original vote on the boulder/signage on June 12, 2019. Haberkorn read his letter to the Parks Commission from the June 12, 2019, meeting. Giese objected to number 3 in the letter about the CORP plan and naming rights on 720 W. Madison Street. Haberkorn spoke on the CORP plan and that there wasn't a need to go forward with anything on 720 W. Madison Street. Discussion. MOTION: Moved by Wiehert, seconded by Kegler to deny signage until Fox Park future development. VOICE VOTE: Motion Carried 4-1
8. INFORMATION:
 - a. Summer Concert
 - b. W&K Day – September 10-11
9. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Next Meeting: October 6, 2021, at 5:00 pm
10. ADJOURNMENT. MOTION: Moved by Kegler, seconded by Crave. VOICE VOTE: Motion Carried 5-0 Approximate time: 6:27 pm





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PARKS COORDINATOR REPORT

August 2021 – September 2021

EVENTS AND HIGHLIGHTS

- SUMMER CONCERT SERIES
 - Series Wrap up
- W&K DAY
 - Excellent turn out for both Downtown and Firemen’s Park

ONGOING PROJECTS

- LOWER PAVILION WORK
 - New work to be completed in November
 - Still small leakage
- FENCE PROJECT
 - TBD – Start date of October
- BATHROOM RENOVATION
 - New Doors/windows installed
 - Waiting on estimates for new stalls and fixtures
- DUG-OUT/PRESS BOX RENOVATIONS
 - Waiting on fencing to be completed
- PLAYGROUND EQUIPMENT
 - Firemen’s Park – Update
 - WRT – New

FINISHED PROJECTS

- ROUNDHOUSE CONCRETE
- MAIN RED DOOR REPLACED ON CAROUSEL ENTRANCE/EXIT
- LIFT STATION
 - SCADA System Complete
-

CAROUSEL

- RED DOOR REPLACEMENT
 - This fall

PROJECTS FOR 2022

- LOWER PARKING LOT PAVING
 - Paving area in front of concession stand over to the Carousel

- KITCHEN RENOVATION
 - Updating Kitchen for possible rentals
- AIR CONDITION UPDATES
 - New AC at Waterloo Regional Trailhead
 - Updating AC in Park Pavilion

DONATION CAMPAIGNS

- 50/50 RAFFLE – Friends of Firemen’s Park
 - 1725.00

GRANT OPPORTUNITIES

- 203 EAST MADISON STREET PROJECT
 - DNR Grants
 - Denied
- GWHF
 - Grant received
 - \$100,000 – Putting Grant towards possible new playground equipment.

CITY OF WATERLOO

BALANCE SHEET
AUGUST 31, 2021

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	176,946.43	
225-11400	PARKS ATM CHECKING ACCOUNT	6,773.38	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	920.00	
225-11900	PETTY CASH CAROUSEL	50.00	
	TOTAL ASSETS		185,689.81

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	210,333.11	
	TOTAL FUND EQUITY		185,689.81
	TOTAL LIABILITIES AND EQUITY		185,689.81

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	22,275.75	91,400.00	91,400.00	.00	100.0
TOTAL TAXES	22,275.75	91,400.00	91,400.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	157,000.00	157,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	157,000.00	157,000.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	20.00	350.00	650.00	(300.00)	53.9
TOTAL LICENSES & PERMITS	20.00	350.00	650.00	(300.00)	53.9
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	175.00	4,400.00	3,000.00	1,400.00	146.7
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	3,575.00	15,542.50	35,000.00	(19,457.50)	44.4
225-46-4630-000 PARKS CONCESSIONS	590.00	3,468.50	8,500.00	(5,031.50)	40.8
225-46-4632-000 PARKS ALCOHOL	3,690.00	21,682.00	45,000.00	(23,318.00)	48.2
225-46-4636-000 PARKS ADVERTISING FEE	.00	1,800.00	2,000.00	(200.00)	90.0
225-46-4638-000 PARKS BARTENDERS	600.00	2,260.00	3,750.00	(1,490.00)	60.3
225-46-4674-000 CAROUSEL RENTAL	209.00	749.00	500.00	249.00	149.8
TOTAL PUBLIC CHARGES FOR SERVICE	8,839.00	49,902.00	97,750.00	(47,848.00)	51.1
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	7.50	68.75	7,250.00	(7,181.25)	1.0
225-48-4851-000 GRANTS - PRIVATE	.00	100,000.00	.00	100,000.00	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	1,822.10	10,274.69	.00	10,274.69	.0
225-48-4854-000 DONATIONS CAROUSEL	915.00	1,470.00	.00	1,470.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	6,776.75	7,500.00	(723.25)	90.4
TOTAL MISCELLANEOUS REVENUES	2,744.60	118,590.19	14,750.00	103,840.19	804.0
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	(25,000.00)	.0

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
TOTAL FUND REVENUE	33,879.35	417,242.19	386,550.00	30,692.19	107.9

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	.00	957.60	4,500.00	3,542.40	21.3
TOTAL LEGISLATIVE SUPPORT	.00	957.60	4,500.00	3,542.40	21.3
<u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	365.43	2,500.00	2,134.57	14.6
225-53-5324-342 MACH & EQUIP GAS & OIL	763.91	1,787.33	2,000.00	212.67	89.4
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	763.91	2,152.76	6,000.00	3,847.24	35.9
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,408.85	4,000.00	591.15	85.2
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	73.21	125.00	51.79	58.6
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	25.26	774.59	639.00	(135.59)	121.2
225-55-5505-399 PARKS ADMIN MISC	160.00	2,160.42	2,500.00	339.58	86.4
TOTAL PARKS ADMIN	185.26	6,567.07	7,464.00	896.93	88.0
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	2,087.15	6,969.13	14,000.00	7,030.87	49.8
225-55-5510-222 FIREMEN'S PARK HEAT	24.36	2,107.39	4,000.00	1,892.61	52.7
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	1,433.95	6,572.63	7,000.00	427.37	93.9
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	117.98	781.86	2,000.00	1,218.14	39.1
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	389.41	2,043.50	3,000.00	956.50	68.1
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	4,177.53	21,796.98	10,000.00	(11,796.98)	218.0
225-55-5510-354 FIREMEN'S PARK ALCOHOL	3,098.42	11,814.51	22,500.00	10,685.49	52.5
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	874.74	5,235.29	4,000.00	(1,235.29)	130.9
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	12,302.00	12,000.00	(302.00)	102.5
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	1,053.25	3,753.25	7,500.00	3,746.75	50.0
225-55-5510-360 FIREMEN'S PARK CAROUSEL	1,402.29	2,861.67	1,000.00	(1,861.67)	286.2
225-55-5510-521 CYBER INSURANCE	.00	148.94	.00	(148.94)	.0
TOTAL PARKS - FIREMEN'S PARK	14,659.08	76,441.19	87,500.00	11,058.81	87.4

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	183.34	1,235.31	1,500.00	264.69	82.4
225-55-5520-222 TRAILHEAD-WRT HEAT	10.23	945.58	1,750.00	804.42	54.0
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	185.05	1,178.02	1,500.00	321.98	78.5
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	.00	4,571.94	250.00	(4,321.94)	1828.8
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	700.00	1,200.00	500.00	58.3
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	89.99	609.93	1,000.00	390.07	61.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
TOTAL PARKS - TRAILHEAD	568.61	10,402.98	8,700.00	(1,702.98)	119.6
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.91	30,933.38	47,500.00	16,566.62	65.1
225-55-5522-125 PARKS WAGES PART-TIME	470.00	3,760.00	5,000.00	1,240.00	75.2
225-55-5522-151 PARKS SOC SEC	315.88	2,671.67	4,204.00	1,532.33	63.6
225-55-5522-152 PARKS RETIREMENT	251.56	2,138.26	3,371.00	1,232.74	63.4
225-55-5522-153 PARKS HEALTH INS	1,736.61	13,892.89	20,839.32	6,946.43	66.7
225-55-5522-154 PARKS INCOME & LIFE INS	19.58	114.40	192.00	77.60	59.6
TOTAL PARKS WAGES	6,520.54	53,510.60	81,106.32	27,595.72	66.0
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.87	102.11	100.00	(2.11)	102.1
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	4,240.00	3,457.00	(783.00)	122.7
225-55-5530-511 WORKER'S COMPENSATION	.00	1,617.00	1,763.00	146.00	91.7
225-55-5530-512 LIABILITY INSURANCE	.00	3,004.00	3,054.00	50.00	98.4
TOTAL PARKS - OTHER	15.87	8,963.11	8,674.00	(289.11)	103.3
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	.00	47,338.77	164,000.00	116,661.23	28.9
TOTAL CAPITAL PROJECT	.00	47,338.77	164,000.00	116,661.23	28.9
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	575.00	1,150.00	575.00	50.0
TOTAL DEBT SERVICE FUND	.00	575.00	1,150.00	575.00	50.0

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	22,713.27	206,909.08	369,094.32	162,185.24	56.1
NET REVENUE OVER(UNDER) EXPENDITURES	11,166.08	210,333.11	17,455.68		

CITY OF WATERLOO

BALANCE SHEET
SEPTEMBER 30, 2021

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	166,918.66	
225-11400	PARKS ATM CHECKING ACCOUNT	7,229.63	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	515.00	
225-11900	PETTY CASH CAROUSEL	50.00	
	TOTAL ASSETS		175,713.29

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(63,602.67)	
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	200,356.59	
	TOTAL FUND EQUITY		175,713.29
	TOTAL LIABILITIES AND EQUITY		175,713.29

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	91,400.00	91,400.00	.00	100.0
TOTAL TAXES	.00	91,400.00	91,400.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	157,000.00	157,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	157,000.00	157,000.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	.00	350.00	650.00	(300.00)	53.9
TOTAL LICENSES & PERMITS	.00	350.00	650.00	(300.00)	53.9
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	300.00	4,700.00	3,000.00	1,700.00	156.7
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	2,945.00	20,568.13	35,000.00	(14,431.87)	58.8
225-46-4630-000 PARKS CONCESSIONS	2,238.00	5,706.50	8,500.00	(2,793.50)	67.1
225-46-4632-000 PARKS ALCOHOL	10,221.00	31,903.00	45,000.00	(13,097.00)	70.9
225-46-4636-000 PARKS ADVERTISING FEE	.00	1,800.00	2,000.00	(200.00)	90.0
225-46-4638-000 PARKS BARTENDERS	780.00	3,040.00	3,750.00	(710.00)	81.1
225-46-4674-000 CAROUSEL RENTAL	240.00	989.00	500.00	489.00	197.8
TOTAL PUBLIC CHARGES FOR SERVICE	16,724.00	68,706.63	97,750.00	(29,043.37)	70.3
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	51.25	120.00	7,250.00	(7,130.00)	1.7
225-48-4851-000 GRANTS - PRIVATE	.00	100,000.00	.00	100,000.00	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	.00	10,274.69	.00	10,274.69	.0
225-48-4854-000 DONATIONS CAROUSEL	138.00	1,608.00	.00	1,608.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	6,776.75	7,500.00	(723.25)	90.4
TOTAL MISCELLANEOUS REVENUES	189.25	118,779.44	14,750.00	104,029.44	805.3
<u>OTHER FINANCING SOURCES</u>					
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	25,000.00	(25,000.00)	.0

CITY OF WATERLOO

DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 225 - SPECIAL REVENUE PARKS

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>OVER(UNDER)</u>	<u>% OF</u>
TOTAL FUND REVENUE	16,913.25	436,236.07	386,550.00	49,686.07	112.9

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	.00	957.60	4,500.00	3,542.40	21.3
TOTAL LEGISLATIVE SUPPORT	.00	957.60	4,500.00	3,542.40	21.3
<u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	365.43	2,500.00	2,134.57	14.6
225-53-5324-342 MACH & EQUIP GAS & OIL	.00	1,787.33	2,000.00	212.67	89.4
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	.00	2,152.76	6,000.00	3,847.24	35.9
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,408.85	4,000.00	591.15	85.2
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	150.00	200.00	50.00	75.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	73.21	125.00	51.79	58.6
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	25.29	799.88	639.00	(160.88)	125.2
225-55-5505-399 PARKS ADMIN MISC	81.46	2,241.88	2,500.00	258.12	89.7
TOTAL PARKS ADMIN	106.75	6,673.82	7,464.00	790.18	89.4
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,629.01	8,598.14	14,000.00	5,401.86	61.4
225-55-5510-222 FIREMEN'S PARK HEAT	17.66	2,125.05	4,000.00	1,874.95	53.1
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	1,773.40	8,346.03	7,000.00	(1,346.03)	119.2
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	117.98	899.84	2,000.00	1,100.16	45.0
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	167.81	2,211.31	3,000.00	788.69	73.7
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	792.86	22,589.84	10,000.00	(12,589.84)	225.9
225-55-5510-354 FIREMEN'S PARK ALCOHOL	4,745.96	16,560.47	22,500.00	5,939.53	73.6
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	1,396.80	6,632.09	4,000.00	(2,632.09)	165.8
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	54.04	500.00	445.96	10.8
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	2,500.00	14,802.00	12,000.00	(2,802.00)	123.4
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	200.00	3,953.25	7,500.00	3,546.75	52.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	2,861.67	1,000.00	(1,861.67)	286.2
225-55-5510-521 CYBER INSURANCE	.00	148.94	.00	(148.94)	.0
TOTAL PARKS - FIREMEN'S PARK	13,341.48	89,782.67	87,500.00	(2,282.67)	102.6

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	163.56	1,398.87	1,500.00	101.13	93.3
225-55-5520-222 TRAILHEAD-WRT HEAT	10.56	956.14	1,750.00	793.86	54.6
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	185.05	1,363.07	1,500.00	136.93	90.9
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	42.17	4,614.11	250.00	(4,364.11)	1845.6
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	800.00	1,200.00	400.00	66.7
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,162.20	1,250.00	87.80	93.0
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	89.99	699.92	1,000.00	300.08	70.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
TOTAL PARKS - TRAILHEAD	591.33	10,994.31	8,700.00	(2,294.31)	126.4
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.92	34,660.30	47,500.00	12,839.70	73.0
225-55-5522-125 PARKS WAGES PART-TIME	1,467.50	5,227.50	5,000.00	(227.50)	104.6
225-55-5522-151 PARKS SOC SEC	392.20	3,063.87	4,204.00	1,140.13	72.9
225-55-5522-152 PARKS RETIREMENT	251.56	2,389.82	3,371.00	981.18	70.9
225-55-5522-153 PARKS HEALTH INS	1,736.61	15,629.50	20,839.32	5,209.82	75.0
225-55-5522-154 PARKS INCOME & LIFE INS	19.58	133.98	192.00	58.02	69.8
TOTAL PARKS WAGES	7,594.37	61,104.97	81,106.32	20,001.35	75.3
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.97	118.08	100.00	(18.08)	118.1
225-55-5530-223 PARKS OTHER WATER & SEWER	.00	.00	300.00	300.00	.0
225-55-5530-510 PROPERTY INSURANCE	.00	4,240.00	3,457.00	(783.00)	122.7
225-55-5530-511 WORKER'S COMPENSATION	.00	1,617.00	1,763.00	146.00	91.7
225-55-5530-512 LIABILITY INSURANCE	.00	3,004.00	3,054.00	50.00	98.4
TOTAL PARKS - OTHER	15.97	8,979.08	8,674.00	(305.08)	103.5
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	7,320.50	54,659.27	164,000.00	109,340.73	33.3
TOTAL CAPITAL PROJECT	7,320.50	54,659.27	164,000.00	109,340.73	33.3
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	575.00	1,150.00	575.00	50.0
TOTAL DEBT SERVICE FUND	.00	575.00	1,150.00	575.00	50.0

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	28,970.40	235,879.48	369,094.32	133,214.84	63.9
NET REVENUE OVER(UNDER) EXPENDITURES	(12,057.15)	200,356.59	17,455.68		

City of Waterloo Parks

Progress Report

10/5/2021 3:12 PM

MONTHLY REVENUE (ALL REVENUE SOURCES)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
Current YR Revenue (all sources) [1]	\$835	\$70,025	\$5,342	\$7,550	\$110,946	\$10,304	\$179,017	\$33,879	\$16,913	\$0	\$0	\$0	\$434,811
GOAL: Monthly Rev.	\$2,250	\$55,000	\$3,000	\$6,500	\$55,000	\$5,750	\$175,000	\$30,000	\$30,500	\$5,000	\$3,000	\$1,500	\$372,500
% of Goal	37%	127%	178%	116%	202%	179%	102%	113%	55%	0%	0%	0%	117%

Prior Yr Receipts	\$2,211	\$69,356	\$6,360	\$6,222	\$16,202	\$4,919	\$21,662	\$30,622	\$16,998	\$5,007	\$7,095	\$3,972	\$190,626
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SCHEDULED/PLANNED EVENTS (EVENT COUNT)													
	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	TOTAL 2021
WRT	1	1	1	2	4	2		1					12
FP - Outdoor Event				1			1		1				3
FP - Full Pavilion													0
FP - Upper Pavilion	1	1	1	4	6	4	5	2	4	4	4	1	37
FP - Lower Pavilion											1		1
FP - Bingo Hall				1	1	3	3	1	1				10
FP - Reunion Hall													0
FP - Roundhouse					2	1	2	1					6
FP - Bandstand Other													0
FP - Concession Bldg.				1	2	1			1				5
Baseball/Softball				2	6	9	10	1					28
Other Park				3									
Current YR Event-Days Count	2	2	2	14	21	20	21	6	7	4	5	1	102
Prior Yr Event Count	0	1	1	0	0	0	0	0	0	0	0	0	2
Yr/Yr Percent Comparison	#DIV/0!	200%	200%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5100%
Canceled Events					1		3			3			

NOTES:
 [1] The bulk of budgeted property tax (\$62,750) is recognized in February & August [2] Computer Aid recognized in July - \$140,000
 **April - August do not yet include any baseball games played on main diamond or WYSO Events in Park.

Average Losses for each location Event													
WRT													\$ -
Pavilion					\$1,350		\$3,700			3,700			\$ 8,750
Park Event													\$ -
Other													\$ -
Total													\$ 8,750

Waterloo Firemen's Park - Capital Project Priority List

Update on September 30, 2021

Rank	Project	Cost	Notes	
2020	Sewer Work	\$ 75,000.00	An absolute must to stop flow of ground water into lift station and to finish the project	Completed
2020	Mason Entrance	\$ 30,000.00	Brick is falling from areas not updated. This is creating a safety hazard and this would also finish the project	
2020	Roundhouse Residing	\$ 10,000.00	New wood siding	
2020	Baseball Field Reno	\$ 40,000.00	Over 10 years past due and would coincide with tiling system placement so field would only be torn up once	
		\$ 155,000.00		
2021	Fence Reno (partial)	\$ 60,000.00	Includes: Field B backstop that is falling over & outfield fence, Field C - Entire Field, Baseball Diamond Backstop netting	In Progress
2021	Dugout Reno/Press Box (all fields)	\$ 35,000.00	Includes: Field B that is a safety hazard, all of C & creating Dug outs and press box for Baseball Diamond	
2021	Bathroom Reno (outdoor/pavilion)	\$ 25,000.00	Includes: Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes	
2021	Roundhouse Concrete and Sidewalk	\$ 5,000.00	Concrete Pad and Sidewalk around Roundhouse to finish off the project	
2021	Lift Station Work by Waterloo Utilities	\$ 25,000.00	Lift Station work to bring up to standards for Waterloo Utilities	
		\$ 150,000.00		
2022 - 1C	Lower Parking Lot Paving	\$ 45,000.00	Paving area in front of concession stand to the road and over to the Carousel. Area is dangerous with no real parking restrictions.	
2022 - 1C	Kitchen Reno	\$ 40,000.00	Bringing kitchen up to date so it can be presented as a suitable incubator kitchen	
2022 - 1C	AC Update (Pavilion)	\$ 15,000.00	Update AC for more efficient air flow	
2022 - 1C	Air Condition Update (WRT)	\$ 15,000.00	Updates Air units and coils to bring more efficient air flow	
		\$ 115,000.00		
2023 - 1C	Banquet Chairs and Tables	\$ 30,000.00	Includes: Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts	
2023 - 1C	Basketball Court Reno	\$ 30,000.00	Putting in new basketball courts to replace old courts	
2023 - 1C	Disc Golf Course Update	\$ 15,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	
2023 - 1C	Fence Reno (partial)	\$ 20,000.00	Includes: Dog Park Fencing (Possible Move of Dog Park)	
2023 - 1C	Gator A	\$ 15,000.00	New Gator for Public Works and Parks (Gators now are 2008 & 2011)	
2023 - 1C	AC Update (Pavilion)	\$ 15,000.00	Update AC for more efficient air flow	
		\$ 125,000.00		
	Total Cost Priority 1	\$ 545,000.00		
2024 - 2A	Lower Pavilion Reno	\$ 40,000.00	Includes: Bar area, trophy case, flooring and painting	In Progress
2024 - 2A	Upper Pavilion Floor	\$ 75,000.00	Professional flooring to bring back to life and extend life	
		\$ 115,000.00		
2025 - 2B	Reunion Hall/Shelter Reno	\$ 50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter	
2025 - 2B	Firemen's Park Parking area	\$ 60,000.00	Beginning of parking lot renovation and signage	
		\$ 110,000.00		
	Total Cost Priority 2	\$ 225,000.00		
PROJECTS NEEDING ATTENTION WITH LARGE FUNDING				
3	Lower Bathrooms Reno	\$ 50,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area	
3	Stadium Concrete Steps & Seating	\$ 750,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance	
3	Gator B	\$ 15,000.00	Purchase of new Gator to replace old	
3	Electrical Update (Upper Pavilion)	\$ 15,000.00	Update and bring to code all electrical	
3	Field Lighting	\$ 400,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields	
3	Firemen's Park Parking Lot	\$ 700,000.00	Creating a new parking lot: Eliminates erosion and parking confusion	
3	Veteran's Park Reno	\$ 40,000.00	Mason work on Veterans Monument and painting of bandstand	
		\$ 1,970,000.00		

YEAR 1 - 1A
 YEAR 2 - 1B
 YEAR 3 - 1C
 YEAR 4 - 2A
 YEAR 5 - 2B
 YEAR 6 & OUT - 3

WATERLOO FIREMEN'S PARK

FEE SCHEDULE - 2019

BUILDINGS & GROUNDS FEES

<u>Alcohol Served Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	RESIDENT <u>PUBLIC</u>	NON-RESIDENT <u>PUBLIC</u>		
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS				
ENTIRE PAVILION	\$1,750	\$1,950	\$1,050	\$1,250		
UPPER PAVILION	\$1,250	\$1,350	\$900	\$1,000		
LOWER PAVILION	\$650	\$750	\$300	\$400		
BINGO HALL	\$200	\$300	\$150	\$200		
REUNION HALL	\$150	\$250	\$125	\$175		
WATERLOO REGIONAL TRAILHEAD		\$150 Full Day - \$100 Less than 4 hours				
MAUNESHA BUILDING CENTER		\$200 Full Day - \$150 Less than 4 hours				
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100	\$100	\$100		
HAMBURGER/CONCESSION STAND	\$50	\$50	\$50	\$50		
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50	\$50	\$50		
BANDSTAND/OPEN SHELTERS	\$25	\$25	\$25	\$25		
TOURNAMENT FEE	\$100	\$100	\$100	\$100		
<u>Non Alcohol Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	<p style="text-align: center;">All Charitable Non-Profits will receive a 50% discount on building rentals with proof of exempt status.</p> <p style="text-align: center;"><i>All Rentals are required to have a deposit for key exchange. All Deposits are refundable at the conclusion of event, facility cleared by Waterloo Parks Department and keys returned with cleaning checklist.</i></p> <p style="text-align: center;"><i>*Pavilion Rentals - \$500</i></p> <p style="text-align: center;"><i>*Waterloo Regional Trailhead Rentals - \$100</i></p> <p style="text-align: center;"><i>*Maunesh Business Center Rentals - \$100</i></p> <p style="text-align: center;">**Additional Charges May Be Applied for use of City of Waterloo Property Not Listed**</p>			
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS				
ENTIRE PAVILION	\$1,150	\$1,350				
UPPER PAVILION	\$950	\$1,050				
LOWER PAVILION	\$350	\$450				
BINGO HALL	\$175	\$275				
REUNION HALL	\$150	\$250				
WATERLOO REGIONAL TRAILHEAD	Please See Above For Rental Cost					
MAUNESHA BUILDING CENTER	Please See Above For Rental Cost					
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100				
HAMBURGER/CONCESSION STAND	\$50	\$50				
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50				
BANDSTAND/OPEN SHELTERS	\$25	\$25				
TOURNAMENT FEE	\$100	\$100				
<u>Miscellaneous Fees</u>	PROJECTOR/PROJECTION SCREEN		\$50	OUTDOOR SPEAKER & MIC	\$50	
BASEBALL FIELD LIGHTS (per Hour)	\$25	OUTDOOR CHAIRS		\$200	OUTDOOR CEREMONY AREA	\$25
PARK LABORER	\$15	OUTDOOR CHAIRS W/SETUP		\$300	ROAD CLOSURE	\$25
BARTENDER (per hour/each)	\$15	PREP OF BASEBALL FIELD (each time)		\$25		