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## WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**REVISED**

**Date: WEDNESDAY, November 1, 2023**  
**Time: 5:00 P.M.**  
**Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.**

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: SEPTEMBER 6, 2023
3. CITIZEN INPUT
4. REPORTS/UPDATES
  - a. Coordinator's Report
  - b. Parks Financial Report
  - c. 2023/2024 Capital Projects
5. UNFINISHED BUSINESS
  - a. Policy Changes for Field Rentals
    - i. Policy Changes – Start 2024
6. NEW BUSINESS
  - a. Skate Park
    - i. Garrison Miner
  - b. NFC Quartz/Wellness Campaign Fitness Court
    - i. Slide Show Presentation
  - c. Update to Fee Schedule
7. INFORMATION
  - a. Holiday Events – December 9
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. December 6, 2023, at 5:00 pm
9. ADJOURNMENT

Gabe Haberkorn

Parks Coordinator

Posted, Emailed & Mailed: 10/30/2023

Committee Members: Weihert, Kegler, Setz, Vieth and Crave

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Otto Degler, Waterloo Youth Sports Organization Representative; Jessica Pickel, Friends of Firemen's Park President

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

# WATERLOO PARKS COMMISSION – MINUTES

September 6, 2023

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:01 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Weihert, Crave & Kegler. Absent: None. Ex-officio members present: Parks Coordinator Gabe Haberkorn, Public Works Director Chad Yerges. Absent: Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Danielle Dorn, Lynn Dose, Thurston Schuster, Evan Kurkowski, Deb Braatz, Larry Braatz, Amy Schaumann, Allyson Schaumann, Suzi Gould, Darren Schaumann, Brooke Lawson, Laurie Freund, Jodie Haseleu, Charlie Kuhl, Jeni Quimby, Scott Quimby, Jessica Dorn, Jessica Jaehne, Brennan Kurkowski, Corinne Novak, Ben Freund
2. MEETING MINUTES APPROVAL: AUGUST 2, 2023. MOTION: Moved by Kegler, seconded by Setz. VOICE VOTE: Motion Carried 5-0.
3. CITIZEN INPUT: None.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke of the summer concerts going well with one remaining this Thursday to start the Wiener and Kraut festivities along with Friday night's band Bree Morgan. Haberkorn talked about Carousel Works now coming in late September to repair the 1911 C.W. Parker Carousel. Haberkorn spoke on other progress with Capital Projects and updates on them. Haberkorn stated work that has already started to get the fields ready for the winter.
  - b. Parks Financial Report: August 2023 through September 2023. Haberkorn spoke on the Parks Department still waiting to have rectified numbers coming in from the Tax Levy for 2023. Haberkorn spoke on the Capital Projects and the Priority List for Firemen's Park. Haberkorn showed the moving parts and trying to fit things into the specific budget parameters and moving projects to also fit into the budget for coming years.
  - c. 2023/2024 Capital Projects: Haberkorn spoke on updated list for the 2024 season and updates to the 5-year plan. Haberkorn stated that the budget for 2024 is almost complete and will be updated for the Parks Commission when we get to that portion of the agenda.
5. UNFINISHED BUSINESS:
  - a. Firemen's Park Softball Fields: Haberkorn opened the discussion by reading a statement about the Social Media message thread that was started by a local resident and commented on by coaches that represent the Waterloo High School and School District. Statement is included in the meeting packet on file at the City of Waterloo Clerk's Office. Haberkorn then opened the agenda item up for Citizen Input. Amy Schaumann then spoke and discussed the following: Safety Concerns, Field Replacement, and fixing of pegs on Field B. Deb Braatz then spoke and discussed how many years she has been here and how many hours they have been up there taking care of the field and moving dirt around. Deb Braatz also commented on Safety Concerns brought up by umpires. Suzi Gould asked if a decision has been made if the school district could help pay for work that will be done. Brooke Lawson asked when the last time anything was done to Field A. Haberkorn stated that the backstop area was leveled, and new top dressing was done 5 years ago. Scott Quimby then spoke of volunteers getting up to the park to do the repairs that need to be done. Quimby spoke on building the dugouts and new fencing that was put in prior to 2012. Corinne Novak asked if that was before the City of Waterloo took control of the Parks Department. Jeni Quimby spoke on the conditions and number of projects that the City of Waterloo and Parks Department took on when the Park Trustees stepped away. Suzi Gould asked if the problem was funding or what the problem is at this point. Haberkorn and DPW Director Yerges spoke about grade levels and excavation that needs to be done before you would resurface any field. Yerges stated that Field B is the best candidate for resurfacing as it is the most level. Ben Freund spoke on considering the kids using the fields and their age levels. Jeni Quimby spoke on Firemen's Park was supposed to be a temporary space to use and that when she was on the School Board, that a softball field was in the design plans. Ben Freund spoke on the problem it faced was the children at recess running on the field. Haberkorn asked Deb Braatz if the softball program would be okay with new clay under those areas of concern and the field resurfaced with Limestone. Amy & Darren Schaumann stated the need for tarps if clay were the route we would go. Haberkorn stated that he would not be in favor of tarps as there are issues that would go along with that: the fields are used by multiple groups every day, if a tarp is ruined, why is paying for a new one, where are tarps stored, who removes the tarps. Haberkorn asked what the end game was. Amy Schaumann said that addressing the safety concerns, but at this meeting tonight they wanted to ask if groups are willing to work with them about future plans and maintaining the Park. Haberkorn asked again if putting clay brick down, would that be suffice for the Waterloo Softball Program. Scott Quimby said that there is a future plan for the softball fields. Corinne Novak asked who has the expertise to do the work and knows the future plans? Scott Quimby stated that if they raised \$200,000 what would be the process of going to the City of Waterloo? Haberkorn stated he wouldn't turn down \$200,000 but it still has to go through the planning process with the City of Waterloo. Quimby asked if that happened, could you designate the field for HS Softball only? Haberkorn stated that he could not as this is a public park and that other organizations depend on that field for their leagues. Corinne Novak asked why we couldn't do that since we already do that for Skalitzky Field. Haberkorn stated that Skalitzky Field is designated for baseball, but it is utilized by 6 different teams of different leagues. Scott Quimby stated that if you raised that much money, why wouldn't you just build a field at the High

School. Haberkorn asked again if they did the clay brick and resurfaced the infield would it be sufficed for the softball program. Deb Braatz then asked Haberkorn if he would allow his own kids to play on the fields if this is the route the parks department decides to go? Haberkorn said yes, he would. Deb Braatz asked how he would know who was on the field last. Quimby asked if putting in the brick was a volunteer item or labor from the city departments. Haberkorn stated that it would be City of Waterloo Parks and DPW. Yerges stated that we would do the work ourselves to make sure it is done to our specific needs and wants. Discussion. MOTION: Moved by Crave to go with skinning and brick clay on the softball fields, seconded by Weihert. VOICE VOTE: Motion Carried 5-0

6. NEW BUSINESS

- a. Policy Changes for Park Space Usage: Haberkorn spoke on the new policy changes to park space usage. Haberkorn explained the new policies. Weihert asked for amendments to the wording to make sure Field(s) and Facilities are kept throughout the document. Discussion. MOTION: Moved by Weihert to send with amendments to the City of Waterloo Attorney for review and clarifications. Seconded by Vieth. VOICE VOTE: Motion Carried 5-0
- b. WYSO Batting Cages: Haberkorn spoke on the Batting Cages in the park and a project for WYSO. WYSO wants to upgrade the batting cages with concrete and replace the existing batting cages. Discussion. MOTION: Moved by Crave to approve WYSO batting cages with specifications approval by the City of Waterloo DPW Director. Seconded by Vieth. VOICE VOTE: Motion Carried 5-0
- c. Park Budget: Haberkorn spoke on the Budget Amendments for 2024 with additions and subtractions. Discussion. MOTION: Moved by Setz to approve Budget Amendments to the Finance Committee. Seconded by Weihert. VOICE VOTE: Motion Carried 5-0

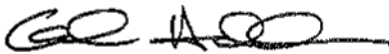
7. INFORMATION:

- a. Summer Concert: September 7
- b. W&K Day/Weekend – September 8 & 9

8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.

- a. Next Meeting: November 1, 2023, at 5:00 pm

9. ADJOURNMENT. MOTION: Moved by Kegler to adjourn, seconded by Setz. VOICE VOTE: Motion Carried 5-0  
Approximate time: 6:45 pm



Gabe Haberkorn  
Park Coordinator



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## **PARKS COORDINATOR REPORT**

### **September-October 2023**

#### **EVENTS AND HIGHLIGHTS**

- OUTDOOR SUMMER CONCERT
  - Went well and well attended
- W&K Day
  - Was a good turnout the entire day

#### **ONGOING PROJECTS**

- BATHROOM RENOVATION
  - New Painting in Lower Bathrooms – Fall 2023
- LOWER PAVILION RENOVATION
  - New walls and painting – Fall 2023

#### **FINISHED PROJECTS**

- AC/HEAT UPDATES
  - Complete
- BATHROOM RENOVATION
  - Complete
- PAVILION BAR BACK
  - Complete
- GATOR PURCHASE
  - Complete
- CHAIR/TABLE PURCHASE
  - Complete
- DOG PARK
  - Phase 1 Complete
  - Phase 2 – 2024
- SCOREBOARD UPGRADES
  - Complete
- GWCHF – PLAY SPACE
  - TRP play space in Firemen's Park
- ELECTRIC FOR FIELD LIGHTS
  - In Progress with Diverse Electric and Waterloo Utilities
- SOFTBALL/LITTLE LEAGUE FIELD RENOVATION
  - New Fencing on Field A
  - Lip and other Regular Maintenance Items on all fields (Includes Skalitzky Field)
  -

### **CAROUSEL**

- CAROUSEL WORKS (OHIO)
  - Coming in Spring 2024

### **PROJECTS FOR 2023**

- LOWER PAVILION RENOVATION

### **DONATION CAMPAIGNS**

- DOG PARK RENOVATION/RE-LOCATION

### **GRANT OPPORTUNITIES**

- TRP PLAYSPACE – GWCHF (Full Grant \$75,000)

# CITY OF WATERLOO

BALANCE SHEET  
AUGUST 31, 2023

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	58,144.55	
225-11400	PARKS ATM CHECKING ACCOUNT	19,868.38	
225-11800	PETTY CASH	4,000.00	
225-11850	PETTY CASH PARKS ATM	( 11,853.75)	
225-11900	PETTY CASH CAROUSEL	50.00	
225-15800	DUE FROM AGENCY FUND TAXES	29,393.01	
		<hr/>	
	TOTAL ASSETS		99,602.19

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE	29,393.01	
		<hr/>	
	TOTAL LIABILITIES		29,393.01

#### FUND EQUITY

225-32600	FUND BALANCE	4,360.20	
225-32625	PARK EQUIPMENT CARRYOVER	45,000.00	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 9,830.00)	
		<hr/>	
	TOTAL FUND EQUITY		70,209.18
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	TOTAL LIABILITIES AND EQUITY		99,602.19

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2023

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	76,616.99	106,010.00	( 29,393.01)	72.3
TOTAL TAXES	.00	76,616.99	106,010.00	( 29,393.01)	72.3
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	150,000.00	150,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	150,000.00	150,000.00	.00	100.0
<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	30.00	400.00	.00	400.00	.0
TOTAL LICENSES & PERMITS	30.00	400.00	.00	400.00	.0
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	250.00	2,125.00	4,000.00	( 1,875.00)	53.1
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	2,450.00	31,910.00	35,000.00	( 3,090.00)	91.2
225-46-4624-000 FACILITY RENTAL OTHER	.00	3,235.00	.00	3,235.00	.0
225-46-4630-000 PARKS CONCESSIONS	976.39	6,467.06	7,000.00	( 532.94)	92.4
225-46-4632-000 PARKS ALCOHOL	1,784.00	19,964.00	35,000.00	( 15,036.00)	57.0
225-46-4636-000 PARKS ADVERTISING FEE	.00	1,150.00	2,000.00	( 850.00)	57.5
225-46-4638-000 PARKS BARTENDERS	240.00	2,095.00	2,000.00	95.00	104.8
225-46-4674-000 CAROUSEL RENTAL	( 160.00)	( 100.00)	500.00	( 600.00)	( 20.0)
TOTAL PUBLIC CHARGES FOR SERVICE	5,540.39	66,846.06	85,500.00	( 18,653.94)	78.2
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	9,035.39	11,711.39	.00	11,711.39	.0
225-48-4851-000 GRANTS - PRIVATE	.00	74,443.00	.00	74,443.00	.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	1,125.00	13,622.32	.00	13,622.32	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	500.00	.00	500.00	.0
225-48-4856-000 DONATIONS DOG PARK	.00	1,800.00	.00	1,800.00	.0
225-48-4860-000 DONATIONS NOT SPECIFIED	.00	204.19	.00	204.19	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	3,250.00	7,500.00	( 4,250.00)	43.3
TOTAL MISCELLANEOUS REVENUES	10,160.39	105,530.90	7,500.00	98,030.90	1407.1
TOTAL FUND REVENUE	15,730.78	399,393.95	349,010.00	50,383.95	114.4

**CITY OF WATERLOO**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2023**

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	1,887.05	2,977.29	4,500.00	1,522.71	66.2
	TOTAL LEGISLATIVE SUPPORT	1,887.05	2,977.29	4,500.00	1,522.71	66.2
<u>MACHINERY &amp; EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	734.23	1,043.61	1,500.00	456.39	69.6
225-53-5324-342	MACH & EQUIP GAS & OIL	1,095.69	2,924.54	3,000.00	75.46	97.5
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	790.57	1,500.00	709.43	52.7
	TOTAL MACHINERY & EQUIPMENT	1,829.92	4,758.72	6,000.00	1,241.28	79.3
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	686.25	10,222.73	6,250.00	( 3,972.73)	163.6
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	50.00	50.00	200.00	150.00	25.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	22.95	125.00	102.05	18.4
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	.00	375.73	639.00	263.27	58.8
225-55-5505-399	PARKS ADMIN MISC	49.96	2,474.09	2,500.00	25.91	99.0
	TOTAL PARKS ADMIN	786.21	13,145.50	9,714.00	( 3,431.50)	135.3
<u>PARKS - FIREMEN'S PARK</u>						
225-55-5510-221	FIREMEN'S PARK ELECTRIC	2,618.28	9,890.94	14,000.00	4,109.06	70.7
225-55-5510-222	FIREMEN'S PARK HEAT	.00	2,456.32	4,000.00	1,543.68	61.4
225-55-5510-223	FIREMEN'S PARK WATER/SEWER	1,461.11	7,439.36	8,500.00	1,060.64	87.5
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	235.96	1,038.22	1,750.00	711.78	59.3
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	1,287.95	4,211.77	4,000.00	( 211.77)	105.3
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	5,937.03	32,632.05	15,000.00	( 17,632.05)	217.6
225-55-5510-354	FIREMEN'S PARK ALCOHOL	1,827.97	11,222.00	17,500.00	6,278.00	64.1
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	1,235.35	6,707.72	4,000.00	( 2,707.72)	167.7
225-55-5510-357	FIREMEN'S PARK DOG PARK	.00	.00	500.00	500.00	.0
225-55-5510-358	FIREMEN'S PARK EVENTS	.00	12,185.00	13,000.00	815.00	93.7
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	1,250.00	12,035.00	7,500.00	( 4,535.00)	160.5
225-55-5510-360	FIREMEN'S PARK CAROUSEL	.00	3,735.00	1,000.00	( 2,735.00)	373.5
225-55-5510-521	CYBER INSURANCE	.00	335.00	200.00	( 135.00)	167.5
	TOTAL PARKS - FIREMEN'S PARK	15,853.65	103,888.38	90,950.00	( 12,938.38)	114.2



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2023

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	238.97	1,497.75	2,000.00	502.25	74.9
225-55-5520-222 TRAILHEAD-WRT HEAT	9.90	820.43	1,500.00	679.57	54.7
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	171.73	1,475.14	1,500.00	24.86	98.3
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	.00	2,608.94	500.00	( 2,108.94)	521.8
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	130.00	1,010.00	1,560.00	550.00	64.7
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,215.20	1,175.00	( 40.20)	103.4
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	179.98	794.91	1,000.00	205.09	79.5
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>730.58</b>	<b>9,422.37</b>	<b>9,485.00</b>	<b>62.63</b>	<b>99.3</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,878.40	32,190.72	50,419.00	18,228.28	63.9
225-55-5522-112 PARKS LONGEVITY	.00	.00	156.00	156.00	.0
225-55-5522-125 PARKS WAGES PART-TIME	500.00	4,806.00	5,100.00	294.00	94.2
225-55-5522-151 PARKS SOC SEC	396.62	3,394.19	5,014.00	1,619.81	67.7
225-55-5522-152 PARKS RETIREMENT	263.74	2,241.76	3,429.00	1,187.24	65.4
225-55-5522-153 PARKS HEALTH INS	791.94	6,272.14	10,295.22	4,023.08	60.9
225-55-5522-154 PARKS INCOME & LIFE INS	19.58	156.64	235.00	78.36	66.7
<b>TOTAL PARKS WAGES</b>	<b>5,850.28</b>	<b>49,061.45</b>	<b>74,648.22</b>	<b>25,586.77</b>	<b>65.7</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.46	108.22	150.00	41.78	72.2
225-55-5530-510 PROPERTY INSURANCE	.00	3,322.64	4,240.00	917.36	78.4
225-55-5530-511 WORKER'S COMPENSATION	.00	1,827.13	1,763.00	( 64.13)	103.6
225-55-5530-512 LIABILITY INSURANCE	.00	2,454.20	3,054.00	599.80	80.4
<b>TOTAL PARKS - OTHER</b>	<b>15.46</b>	<b>7,712.19</b>	<b>9,207.00</b>	<b>1,494.81</b>	<b>83.8</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	21,550.00	197,823.05	121,000.00	( 76,823.05)	163.5
<b>TOTAL CAPITAL PROJECT</b>	<b>21,550.00</b>	<b>197,823.05</b>	<b>121,000.00</b>	<b>( 76,823.05)</b>	<b>163.5</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	20,435.00	21,010.00	575.00	97.3
<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>20,435.00</b>	<b>21,010.00</b>	<b>575.00</b>	<b>97.3</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2023

**FUND 225 - SPECIAL REVENUE PARKS**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNDER(OVER)</u>	<u>% OF</u>
TOTAL FUND EXPENDITURES	48,503.15	409,223.95	346,514.22	( 62,709.73)	118.1
NET REVENUE OVER(UNDER) EXPENDITURES	<u>( 32,772.37)</u>	<u>( 9,830.00)</u>	<u>2,495.78</u>		

# CITY OF WATERLOO

BALANCE SHEET  
SEPTEMBER 30, 2023

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	49,944.21	
225-11400	PARKS ATM CHECKING ACCOUNT	22,125.88	
225-11800	PETTY CASH	4,000.00	
225-11850	PETTY CASH PARKS ATM	( 14,073.75)	
225-11900	PETTY CASH CAROUSEL	50.00	
225-15800	DUE FROM AGENCY FUND TAXES	29,393.01	
		<hr/>	
	TOTAL ASSETS		91,439.35

### LIABILITIES AND EQUITY

#### LIABILITIES

225-26100	DEFERRED REVENUE	29,393.01	
		<hr/>	
	TOTAL LIABILITIES		29,393.01

#### FUND EQUITY

225-32600	FUND BALANCE	4,360.20	
225-32625	PARK EQUIPMENT CARRYOVER	45,000.00	
225-39999	FUND BALANCE-CAROUSEL	30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 17,992.84)	
		<hr/>	
	TOTAL FUND EQUITY		62,046.34
			<hr/>
	TOTAL LIABILITIES AND EQUITY		91,439.35

# CITY OF WATERLOO

DETAIL REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

## FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>						
225-41-4111-000	LOCAL TAX-GENERAL FUND	.00	76,616.99	106,010.00	( 29,393.01)	72.3
	TOTAL TAXES	.00	76,616.99	106,010.00	( 29,393.01)	72.3
<u>INTERGOVERNMENTAL REVENUE</u>						
225-43-4360-000	STATE COMPUTER AID	.00	150,000.00	150,000.00	.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	150,000.00	150,000.00	.00	100.0
<u>LICENSES &amp; PERMITS</u>						
225-44-4421-000	DOG PARK LICENSE	.00	400.00	.00	400.00	.0
	TOTAL LICENSES & PERMITS	.00	400.00	.00	400.00	.0
<u>PUBLIC CHARGES FOR SERVICE</u>						
225-46-4620-000	FACILITY RENTAL TRAILHEAD	.00	2,125.00	4,000.00	( 1,875.00)	53.1
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	4,308.54	36,218.54	35,000.00	1,218.54	103.5
225-46-4624-000	FACILITY RENTAL OTHER	.00	3,235.00	.00	3,235.00	.0
225-46-4630-000	PARKS CONCESSIONS	1,628.00	8,095.06	7,000.00	1,095.06	115.6
225-46-4632-000	PARKS ALCOHOL	7,319.00	27,283.00	35,000.00	( 7,717.00)	78.0
225-46-4636-000	PARKS ADVERTISING FEE	.00	1,150.00	2,000.00	( 850.00)	57.5
225-46-4638-000	PARKS BARTENDERS	650.00	2,745.00	2,000.00	745.00	137.3
225-46-4674-000	CAROUSEL RENTAL	.00	( 100.00)	500.00	( 600.00)	( 20.0)
	TOTAL PUBLIC CHARGES FOR SERVICE	13,905.54	80,751.60	85,500.00	( 4,748.40)	94.5
<u>MISCELLANEOUS REVENUES</u>						
225-48-4800-000	MISC REVENUES	37.50	11,748.89	.00	11,748.89	.0
225-48-4851-000	GRANTS - PRIVATE	.00	74,443.00	.00	74,443.00	.0
225-48-4852-000	DONATIONS FIREMEN'S PARK	.00	13,622.32	.00	13,622.32	.0
225-48-4854-000	DONATIONS CAROUSEL	.00	500.00	.00	500.00	.0
225-48-4856-000	DONATIONS DOG PARK	.00	1,800.00	.00	1,800.00	.0
225-48-4860-000	DONATIONS NOT SPECIFIED	.00	204.19	.00	204.19	.0
225-48-4862-000	DONATIONS JULY 4TH	.00	3,250.00	7,500.00	( 4,250.00)	43.3
	TOTAL MISCELLANEOUS REVENUES	37.50	105,568.40	7,500.00	98,068.40	1407.6
	TOTAL FUND REVENUE	13,943.04	413,336.99	349,010.00	64,326.99	118.4

**CITY OF WATERLOO**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023**

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390	.00	2,977.29	4,500.00	1,522.71	66.2
TOTAL LEGISLATIVE SUPPORT	.00	2,977.29	4,500.00	1,522.71	66.2
<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340	.00	1,043.61	1,500.00	456.39	69.6
225-53-5324-342	.00	2,924.54	3,000.00	75.46	97.5
225-53-5324-354	41.35	831.92	1,500.00	668.08	55.5
TOTAL MACHINERY & EQUIPMENT	41.35	4,800.07	6,000.00	1,199.93	80.0
<u>PARKS ADMIN</u>					
225-55-5505-292	.00	10,222.73	6,250.00	( 3,972.73)	163.6
225-55-5505-320	.00	50.00	200.00	150.00	25.0
225-55-5505-350	.00	22.95	125.00	102.05	18.4
225-55-5505-380	14.00	389.73	639.00	249.27	61.0
225-55-5505-399	196.00	2,670.09	2,500.00	( 170.09)	106.8
TOTAL PARKS ADMIN	210.00	13,355.50	9,714.00	( 3,641.50)	137.5
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221	1,429.03	11,319.97	14,000.00	2,680.03	80.9
225-55-5510-222	38.68	2,495.00	4,000.00	1,505.00	62.4
225-55-5510-223	1,532.86	8,972.22	8,500.00	( 472.22)	105.6
225-55-5510-341	.00	1,038.22	1,750.00	711.78	59.3
225-55-5510-350	232.24	4,444.01	4,000.00	( 444.01)	111.1
225-55-5510-351	1,247.69	33,879.74	15,000.00	( 18,879.74)	225.9
225-55-5510-354	163.92	11,385.92	17,500.00	6,114.08	65.1
225-55-5510-356	35.90	6,743.62	4,000.00	( 2,743.62)	168.6
225-55-5510-357	.00	.00	500.00	500.00	.0
225-55-5510-358	.00	12,185.00	13,000.00	815.00	93.7
225-55-5510-359	9,990.00	22,025.00	7,500.00	( 14,525.00)	293.7
225-55-5510-360	.00	3,735.00	1,000.00	( 2,735.00)	373.5
225-55-5510-521	.00	335.00	200.00	( 135.00)	167.5
TOTAL PARKS - FIREMEN'S PARK	14,670.32	118,558.70	90,950.00	( 27,608.70)	130.4

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	188.62	1,686.37	2,000.00	313.63	84.3
225-55-5520-222 TRAILHEAD-WRT HEAT	9.57	830.00	1,500.00	670.00	55.3
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	164.91	1,640.05	1,500.00	( 140.05)	109.3
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	.00	2,608.94	500.00	( 2,108.94)	521.8
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	147.99	1,157.99	1,560.00	402.01	74.2
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,215.20	1,175.00	( 40.20)	103.4
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	.00	794.91	1,000.00	205.09	79.5
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
<b>TOTAL PARKS - TRAILHEAD</b>	<b>511.09</b>	<b>9,933.46</b>	<b>9,485.00</b>	<b>( 448.46)</b>	<b>104.7</b>
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,878.40	36,069.12	50,419.00	14,349.88	71.5
225-55-5522-112 PARKS LONGEVITY	.00	.00	156.00	156.00	.0
225-55-5522-125 PARKS WAGES PART-TIME	1,250.00	6,056.00	5,100.00	( 956.00)	118.8
225-55-5522-151 PARKS SOC SEC	454.00	3,848.19	5,014.00	1,165.81	76.8
225-55-5522-152 PARKS RETIREMENT	263.74	2,505.50	3,429.00	923.50	73.1
225-55-5522-153 PARKS HEALTH INS	791.94	7,064.08	10,295.22	3,231.14	68.6
225-55-5522-154 PARKS INCOME & LIFE INS	19.58	176.22	235.00	58.78	75.0
<b>TOTAL PARKS WAGES</b>	<b>6,657.66</b>	<b>55,719.11</b>	<b>74,648.22</b>	<b>18,929.11</b>	<b>74.6</b>
<u>PARKS - OTHER</u>					
225-55-5530-221 PARKS OTHER ELECTRIC	15.46	123.68	150.00	26.32	82.5
225-55-5530-510 PROPERTY INSURANCE	.00	3,322.64	4,240.00	917.36	78.4
225-55-5530-511 WORKER'S COMPENSATION	.00	1,827.13	1,763.00	( 64.13)	103.6
225-55-5530-512 LIABILITY INSURANCE	.00	2,454.20	3,054.00	599.80	80.4
<b>TOTAL PARKS - OTHER</b>	<b>15.46</b>	<b>7,727.65</b>	<b>9,207.00</b>	<b>1,479.35</b>	<b>83.9</b>
<u>CAPITAL PROJECT</u>					
225-57-5701-800 CAPITAL PROJECTS	.00	197,823.05	121,000.00	( 76,823.05)	163.5
<b>TOTAL CAPITAL PROJECT</b>	<b>.00</b>	<b>197,823.05</b>	<b>121,000.00</b>	<b>( 76,823.05)</b>	<b>163.5</b>
<u>DEBT SERVICE FUND</u>					
225-59-5929-001 TRANSFER TO DEBT SERVICE	.00	20,435.00	21,010.00	575.00	97.3
<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>20,435.00</b>	<b>21,010.00</b>	<b>575.00</b>	<b>97.3</b>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

**FUND 225 - SPECIAL REVENUE PARKS**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNDER(OVER)</u>	<u>% OF</u>
TOTAL FUND EXPENDITURES	22,105.88	431,329.83	346,514.22	( 84,815.61)	124.5
NET REVENUE OVER(UNDER) EXPENDITURES	<u>( 8,162.84)</u>	<u>( 17,992.84)</u>	<u>2,495.78</u>		

Waterloo Firemen's Park - Capital Project Priority List

Update on August 21, 2023

Rank	Project	Cost	Notes		
2020	Sewer Work	\$ 75,000.00	An absolute must to stop flow of ground water into lift station and to finish the project		
2020	Mason Entrance	\$ 30,000.00	Brick is falling from areas not updated. This is creating a safety hazard and this would also finish the project		
2020	Roundhouse Residing	\$ 10,000.00	New wood siding		
2020	Baseball Field Reno	\$ 40,000.00	Over 10 years past due and would coincide with tiling system placement so field would only be torn up once		
		<b>\$ 155,000.00</b>			
2021	Bathroom Reno (outdoor/pavilion)	\$ 25,000.00	Includes: Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes		
2021	Roundhouse Concrete and Sidewalk	\$ 5,000.00	Concrete Pad and Sidewalk around Roundhouse to finish off the project		
2021	Lift Station Work by Waterloo Utilities	\$ 25,000.00	Lift Station work to bring up to standards for Waterloo Utilities		
2021	Playground Equipment	\$ 100,000.00	Playground Equipment for both Firemen's Park & WRT	Paid for in 2021/Completed Spring 2022	
		<b>\$ 155,000.00</b>			
2022	Lower Parking Lot	\$ -	\$ 45,000.00	Paving area in front of concession stand to Carousel and Road. Area is dangerous with no real parking restrictions.	2026
2022	Mauneha River Trail	\$ -	\$ 213,000.00	River Trail to extend from Riverside Park thru Youker Park connecting Downtown Waterloo and Firemen's Park	Cancelled
2022	Kitchen Renovation	\$ -	\$ 40,000.00	Renovation of Pavilion Kitchen	2029
2022	Disc Golf Course Update	\$ -	\$ 15,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	2025
2022	Gator A	\$ -	\$ 15,000.00	New Gator for Public Works and Parks (Gators now are 2008 & 2011)	2023
2022	AC Update (Pavilion)	\$ -	\$ 15,000.00	Update AC for more efficient air flow	Installation & Payment in 2023
2022	Air Condition Update (WRT)	\$ -	\$ 15,000.00	Updates Air units and coils to bring more efficient air flow	Installation & Payment in 2023
2022	Bathroom Reno (outdoor/pavilion)	\$ 25,000.00	Includes Flooring & Lighting in both outdoor and indoor bathrooms		
2022	Playground Equipment	\$ 7,500.00	Playground Equipment for both Firemen's Park & WRT		
2022	Fence Renovation (partial)	\$ 60,000.00	Includes: Field B backstop that is falling over & outfield fence, Field C - Entire Field, Baseball Diamond Backstop netting		
		<b>\$ 92,500.00</b>	<b>\$ 358,000.00</b>		
2023	Banquet Chairs and Tables	\$ 30,000.00	Includes: Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts		
2023	Lower Pavilion Reno	\$ 40,000.00	Includes: Bar area, trophy case, flooring and painting		
2023	Gator A	\$ 15,000.00	New Gator for Public Works and Parks (Gators now are 2008 & 2011)		
2023	Dog Park Fence Renovation	\$ -	\$ 33,000.00	New Dog Park and Dog Park Immenities with possible move	Complete
2023	Scoreboard Upgrades	\$ 36,000.00	New Scoreboards for Fields A & B. Numbers are not working properly and scoreboards have become obsolete.		
		<b>\$ 121,000.00</b>	<b>\$ 33,000.00</b>		
	Total Cost Priority 1	<b>\$ 523,500.00</b>		Completed	
2024 - 1A	Reunion Hall/Shelter Reno	\$ 50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter	In Progress	
2024 - 2A	Upper Pavilion Doors	\$ 25,000.00	Upper Pavilion new doors for the outdoor entrances	In Progress	
2024 - B	Electrical Update (Pavilion)	\$ 25,000.00	Update and bring to code all electrical		
2024 - C	Dugout/Press Box	\$ 55,000.00	New Dugouts on Fields B, C and Baseball Diamond (Press Box).	Move Out	
		<b>\$ 155,000.00</b>			
2025 - A	Basketball/Pickleball Court Reno	\$ 125,000.00	Putting in new basketball courts and Pickleball courts to replace old courts	Carry-Over	
2025 - B	Disc Golf Course Update	\$ 20,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	Donation Campaign	
		<b>\$ 145,000.00</b>			
2026 - A	Lower Parking Lot Paving	\$ 100,000.00	Paving area in front of concession stand to Carousel and Road. Area is dangerous with no real parking restrictions.		
2026 - B	Bingo Hall Bathrooms	\$ 80,000.00	New Outdoor Bathrooms at Bingo Hall Location		
		<b>\$ 180,000.00</b>			
2027 - A	New Siding (Pavilion)	\$ 125,000.00	New Siding on Pavilion		
		<b>\$ 125,000.00</b>			



2028 - A	Upper Pavilion Floor	\$ 125,000.00	Professional Flooring to bring back old flooring
2028 - B	Gator B	\$ 20,000.00	Purchase of new Gator to replace old
		<b>\$ 145,000.00</b>	
2029 - A	Lower Bathrooms Reno	\$ 100,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
2029 - B	Kitchen Renovation	\$ 45,000.00	Renovation of Pavilion Kitchen
		<b>\$ 145,000.00</b>	
	Total Cost Priority 2	<b>\$ 895,000.00</b>	

PROJECTS NEEDING ATTENTION WITH LARGE FUNDING

3	Stadium Concrete Steps & Seating	\$ 850,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
3	Field Lighting	\$ 526,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
3	Field A & Coach Pitch Renovations	\$ 355,585.00	Excavation of entire area with new fencing, new dugouts, and Top Dressing
3	Field B Renovation	\$ 50,000.00	New field with new Top Dressing
3	Field C Renovation	\$ 75,000.00	New field with Top Dressing - Note more expensive with electrical work, and scoreboard
3	Firemen's Park Parking Lot	\$ 750,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
3	Veteran's Park Reno	\$ 40,000.00	Mason work on Veterans Monument and painting of bandstand
		<b>\$ 2,646,585.00</b>	

**Total of all Projects \$ 4,065,085.00**

## Ongoing Projects and Future Years Out

2024 - 1A	Reunion Hall/Shelter Reno	\$	50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter
2024 - 2A	Upper Pavilion Doors	\$	25,000.00	Upper Pavilion new doors for the outdoor entrances
2024 - B	Electrical Update (Pavilion)	\$	25,000.00	Update and bring to code all electrical
2024 - C	Dugout/Press Box	\$	55,000.00	New Dugouts on Fields B, C and Baseball Diamond (Press Box).
		\$	<b>155,000.00</b>	
2025 - A	Basketball/Pickleball Court Reno	\$	125,000.00	Putting in new basketball courts and Pickleball courts to replace old courts
2025 - B	Disc Golf Course Update	\$	20,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.
		\$	<b>145,000.00</b>	
2026 - A	Lower Parking Lot Paving	\$	100,000.00	Paving area in front of concession stand to Carousel and Road. Area is dangerous with no real parking restrictions.
2026 - B	Bingo Hall Bathrooms	\$	80,000.00	New Outdoor Bathrooms at Bingo Hall Location
		\$	<b>180,000.00</b>	
2027 - A	New Siding (Pavilion)	\$	125,000.00	New Siding on Pavilion
		\$	<b>125,000.00</b>	
2028 - A	Upper Pavilion Floor	\$	125,000.00	Professional Flooring to bring back old flooring
2028 - B	Gator B	\$	20,000.00	Purchase of new Gator to replace old
		\$	<b>145,000.00</b>	
2029 - A	Lower Bathrooms Reno	\$	100,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
2029 - B	Kitchen Renovation	\$	45,000.00	Renovation of Pavilion Kitchen
		\$	<b>145,000.00</b>	
	Total Cost Priority 2	\$	<b>895,000.00</b>	

### PROJECTS NEEDING ATTENTION WITH LARGE FUNDING

3	Stadium Concrete Steps & Seating	\$	850,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
3	Field Lighting	\$	526,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
3	Field A & Coach Pitch Renovations	\$	355,585.00	Excavation of entire area with new fencing, new dugouts, and Top Dressing
3	Field B Renovation	\$	50,000.00	New field with new Top Dressing
3	Field C Renovation	\$	75,000.00	New field with Top Dressing - Note more expensive with electrical work, outfield grass and scoreboard
3	Firemen's Park Parking Lot	\$	750,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
		\$	<b>2,606,585.00</b>	

**Total Project Costs \$ 3,501,585.00**

# City of Waterloo, Wisconsin

## Seasonal Park Facility Rental Agreement

This Seasonal Park Facility Rental Agreement (the “Agreement”) is made between the City of Waterloo, Wisconsin (the “City”) and \_\_\_\_\_ (the “User”), (collectively, the “Parties”).

WHEREAS, the City owns and operates parks, buildings, fields, and other facilities” that are managed by the Parks Department and are available for reservation and rent to teams, groups, organizations, and individuals on a seasonal or yearly basis;

WHEREAS, the User has submitted a Seasonal Park Facility Rental Application (the “Application”) to the City for reservation, rental, and use of the following Park Facility:

Park Facility: \_\_\_\_\_; and

WHEREAS, the User’s Application has been approved by the Parks Department; and

WHEREAS, the City has adopted the Seasonal Park Facility Rental Rules and Regulations (the “Rules and Regulations”) which are attached to this Agreement and incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the Parties agree as follows:

1. **Park Facility.** The City rents the above-named Park Facility to the User. Any offices or private areas in the Park Facility are not available for use by the User.
2. **Term.** User shall be entitled to use the Park Facility on \_\_\_\_\_ (days of week), from \_\_\_\_\_ a.m. / p.m. (circle one) to \_\_\_\_\_ a.m. /p.m. (circle one), from \_\_\_\_\_, 20\_\_ (date commencing rental reservation) to \_\_\_\_\_, 20\_\_ (date terminating rental reservation).
3. **Rent.** User agrees to pay the City the sum \$\_\_\_\_\_ to rent the above-named Park Facility for the Term articulated in Section 2 of this Agreement. The rent is due seven (7) days prior to the commencement of the Term. If the User cancels this Agreement or this Agreement is terminated, the rent paid by the User will be returned on a pro rata basis.
4. **Security Deposit.** The User paid a security deposit of \$\_\_\_\_\_ with the Application. The security deposit will be returned or kept pursuant to the Rules and Regulations.
5. **Food.** The City does / does not (circle one) authorize food to be served at the Park Facility as described in the Application.
6. **Insurance.** The User is required to obtain liability insurance effective for the Term of this Agreement. User agrees to obtain at least the minimum coverage of \$500,000.00 per occurrence, \$1,000,000.00 aggregate. The User agrees to provide a certificate of insurance to the City showing the required coverage at least seven (7) days prior to commencement of the Term and naming the City as an Additional Insured.

7. **Property Damage/Missing Items.** The User agrees to pay the City for any physical damage to the Park Facility or its consents during the Term. The User also agrees to replace or pay the cost of replacement for any missing items.
8. **Indemnification.** The User shall defend, indemnify and hold harmless the City and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorneys' fees) incurred by the City or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use of the Park Facility by the User or by the User's guests or invitees, except to the extent caused by the sole negligence, gross negligence or willful misconduct of the City or its officers, employees or agents.
9. **Waiver and Assumption of Risk.** The User knows, understands, and acknowledges the risks and hazards associated with using the Park Facility and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives any and all claims against the City or any of its officials, employees, or agents for any bodily injury (including death), loss or property damage incurred by the User as a result of using the Park Facility and hereby irrevocably releases and discharges the City and any of its officials, employees, or agents from any and all claims of liability.
10. **Rules and Regulations.** The User certifies that the User has read the attached Rules and Regulations and agrees to be bound by the Rules and Regulations. The User shall be responsible for ensuring compliance with the Rules and Regulations by the User's guests or invitees.
11. **Termination.** The Parties agree that this Agreement terminates upon expiration of the Term articulated in Section 2. Either party may terminate this Agreement upon 60 days' notice to the other and this notice can be provided via U.S. Mail or E-Mail. For the City, notice shall be delivered to the Parks Coordinator. For the User, notice shall be provided to the individual who signed this Agreement for the User. The City may terminate this Agreement and remove any User from a Park Facility if the User is not in compliance with this Agreement or pursuant to the applicable Rules and Regulations.
12. **General Provisions.**
  - A. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
  - B. **Amendments.** Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
  - C. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Wisconsin.
  - D. **Captions.** Section headings contained in this Agreement are included for convenience only and form no part of the Agreement between the Parties.
  - E. **Waiver.** The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
  - F. **Savings Clause.** If a court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties caused this Agreement to be approved on the dates below.

By signing this agreement, I declare that I have read, understand, and agree to all of the terms and condition of this Agreement.

**USER:**

\_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_

**CITY OF WATERLOO**

\_\_\_\_\_ Date: \_\_\_\_\_  
Parks Coordinator

**CITY OF WATERLOO, WISCONSIN  
SEASONAL PARK FACILITY RENTAL RULES AND REGULATIONS**

The following Rules and Regulations govern the reservation, rental, and use of any City of Waterloo (the “City”) park, building, field, and other facilities, which are referred to hereafter as “Park Facility”.

**1. User Responsibilities:**

- a. The User of a Park Facility must attend an “After Use Maintenance” meeting with the City Parks Coordinator prior to the Users first use of a Park Facility.
- b. The User must prepare the Park Facility for its own individual use.
- c. The User must provide its own equipment for use of the Park Facility.
- d. The User must return the Park Facility to its pre-use condition upon the conclusion of each use of the Park Facility. Failure to restore the Park Facility to its pre-use condition may result in Penalties, up to and including termination of User’s Seasonal Park Facility Rental Agreement.
- e. The User must provide janitorial services for the Park Facility following each use of the facility, which shall include but is not limited to the cleaning of any restroom, toilet, concession stand, and/or kitchen.

**2. Penalties:**

- a. The City may penalize any User who does not abide by these Rules and Regulations and the terms of its Seasonal Park Facility Rental Agreement as follows:
  - i. 1st Offense – Warning issued by the City Parks Coordinator
  - ii. 2nd Offense – Cancellation of the User’s next scheduled Event at the Park Facility
    - 1. User will have to meet with Park Coordinator on “After Use Maintenance”.
  - iii. 3rd Offense – Cancellation of the User’s scheduled Events at the Park Facility for one week and removal from the Park Facility.
  - iv. 4th Offense – Termination of the User’s Seasonal Park Facility Rental Agreement.

- 3. **Maintenance Fee:** If the User fails to comply with its Park Facility maintenance responsibilities articulated in Section 1 of these Rules and Regulations, the City may charge the User for any time City Parks Department staff spends cleaning, repairing, or restoring the Park Facility to its pre-use condition. The User will be charged \$50.00 per hour for each hour City Parks Department staff spends cleaning, repairing, or restoring the Park Facility to its pre-used condition, with a minimum charge of \$100.00.



NATIONAL FITNESS CAMPAIGN  
**CAMPAIGN  
BRIEFING**



2024



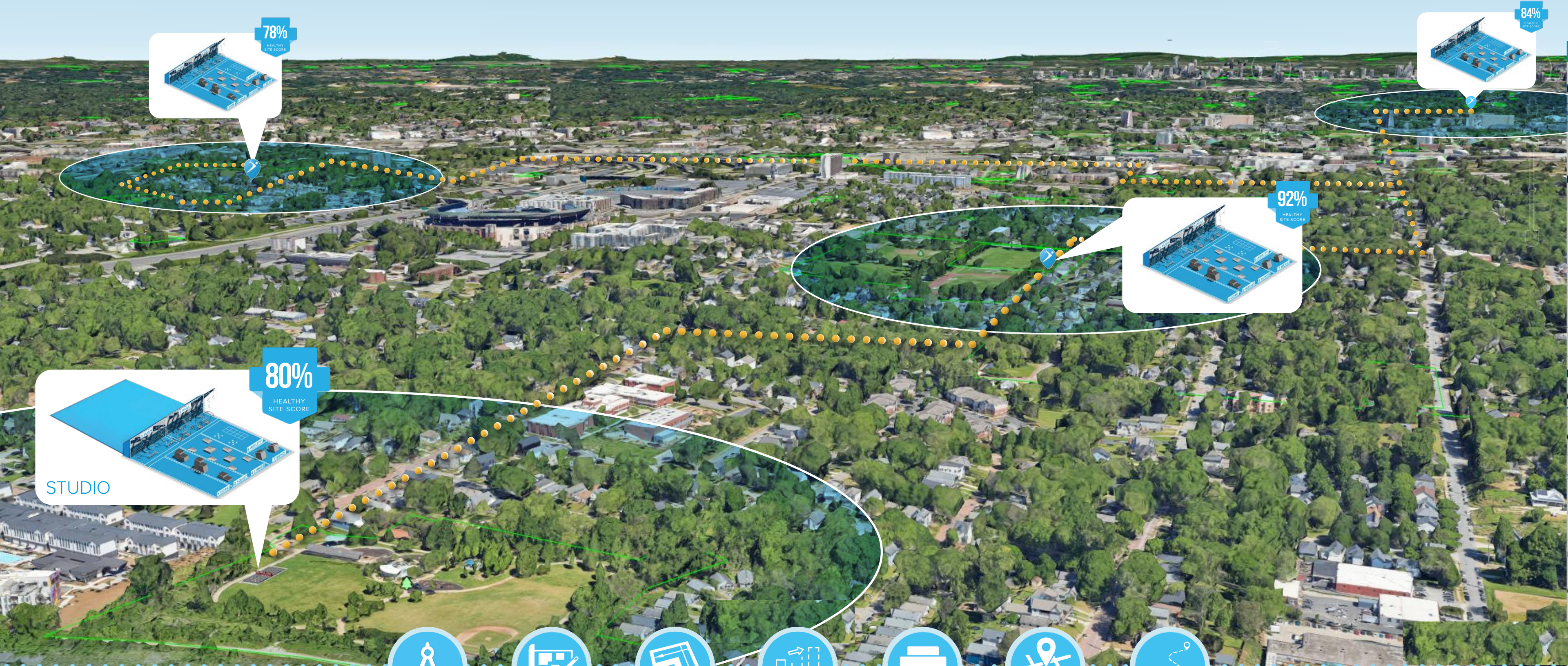
BROUGHT TO YOU BY





# FITNESS COURT | HEALTHY INFRASTRUCTURE PLANNING

MULTI-SITE FUNDING FOR HEALTH IMPACT



80%  
HEALTHY  
SITE SCORE

STUDIO

**BUILDING HEALTHY COMMUNITIES**  
MULTI-SITE PHASING FOR HEALTH IMPACT  
HEALTHY SITE SCORE (HSS)



PLANNING



PHASING



LAYOUTS



PROJECTIONS



SCORES



MAPPING



TRAILS



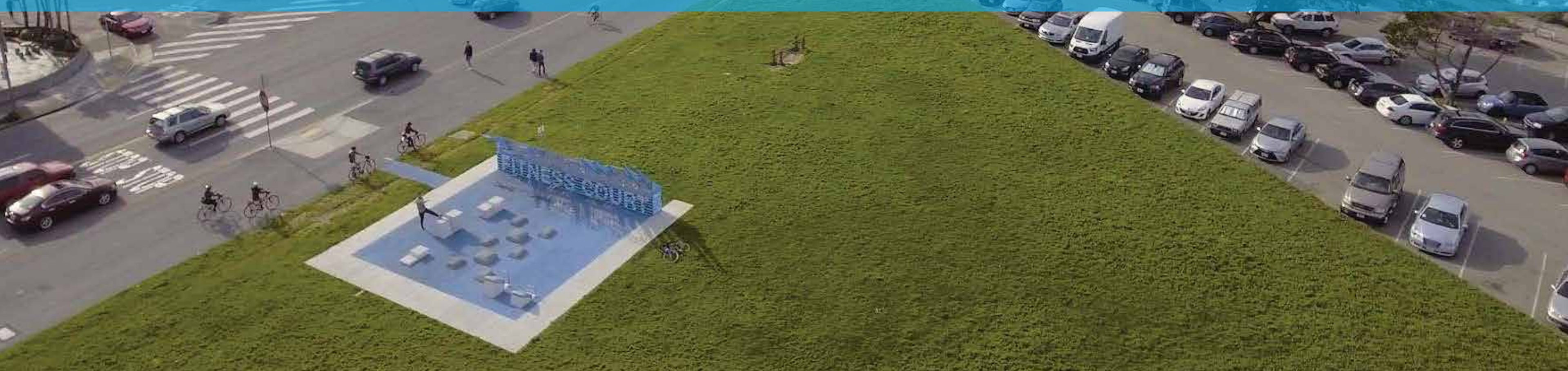
## WHO WE ARE

National Fitness Campaign is a wellness consulting firm. Our mission is to build healthy communities.



## WHAT WE DO

NFC develops partnerships with cities, schools and sponsors to fund, build, and activate outdoor Fitness Courts, making world class fitness free.

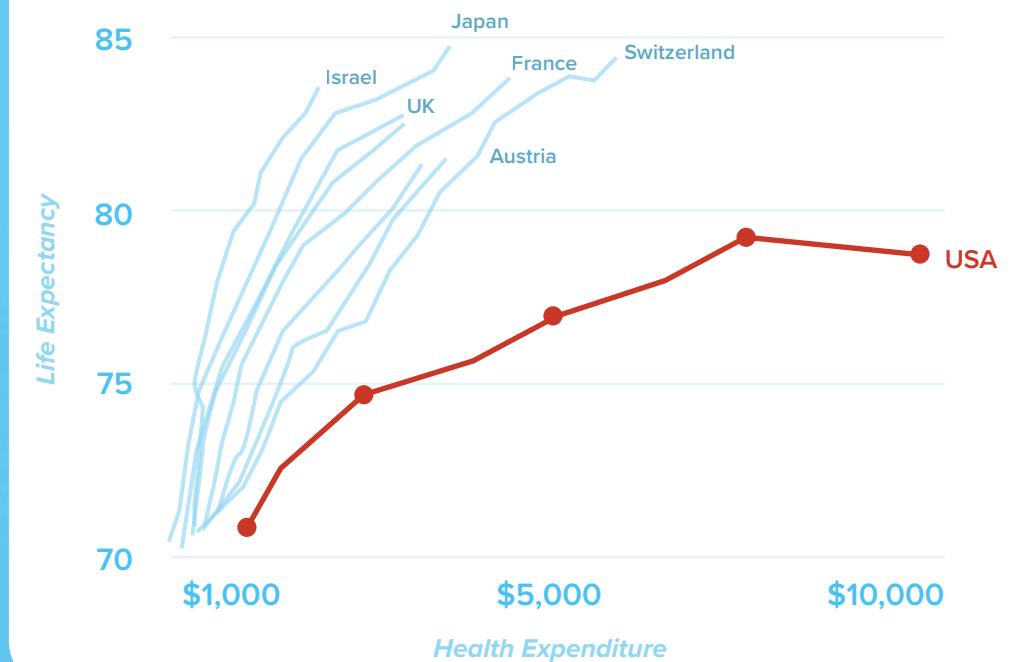




**WHY WE DO IT**  
**TO MAKE WORLD CLASS FITNESS FREE**

## THE PROBLEM

*Life Expectancy vs Health Expenditure*



America is facing a health crisis caused by sedentary lifestyles and cities designed for cars. USA spends more money than any other on healthcare with poor results.

## THE SOLUTION

When communities are designed to support wellbeing, health outcomes change!

40+ YEARS IN THE MAKING  
**CAMPAIGN HISTORY**



**FITNESS COURT INVENTED**  
SAN FRANCISCO • STANFORD



**1979**



**FIRST NATIONAL SPONSOR**  
3 COUNTRIES • 10,000 FITNESS COURTS



**1980's**



**REDESIGNED**  
FOR IMPACT IN 21ST CENTURY



**2012**



**WELCOMING 500<sup>TH</sup>**  
HEALTHY COMMUNITY ACROSS AMERICA



**2023**



**NFC EXPANDS TO 10,000**  
COMMUNITIES WITH PARTNERS



**2030's**

# Campaign Overview

National Fitness Campaign

DESIGN & PLANNING

LAUNCH & PRESS

SPONSOR SUPPORT

PUBLIC ART

GRANT FUNDING

AMBASSADOR TRAINING

INSTALLATION

MOBILE APP



A COMPREHENSIVE  
COMMUNITY WELLNESS  
PROGRAM



# FITNESS COURT

WORLDS BEST OUTDOOR GYM



**7 MOVEMENT FULL BODY WORKOUT**  
FUNCTIONAL TRAINING SYSTEM  
DIGITALLY ACTIVATED | COACH IN YOUR POCKET



CORE



SQUAT



PUSH



LUNGE



PULL



AGILITY



BEND



 **FITNESS COURT®**

**ADULTS OF ALL AGES AND ABILITY**



**I am glad to see movements to improve balance.**

*- Carol Claybaker, Senior Resident of Janesville, WI*

# Campaign Services

National Fitness Campaign



**Planning & Funding Support**



**Pre Launch Support**



**Ambassador Training**




**ACE APPROVED**



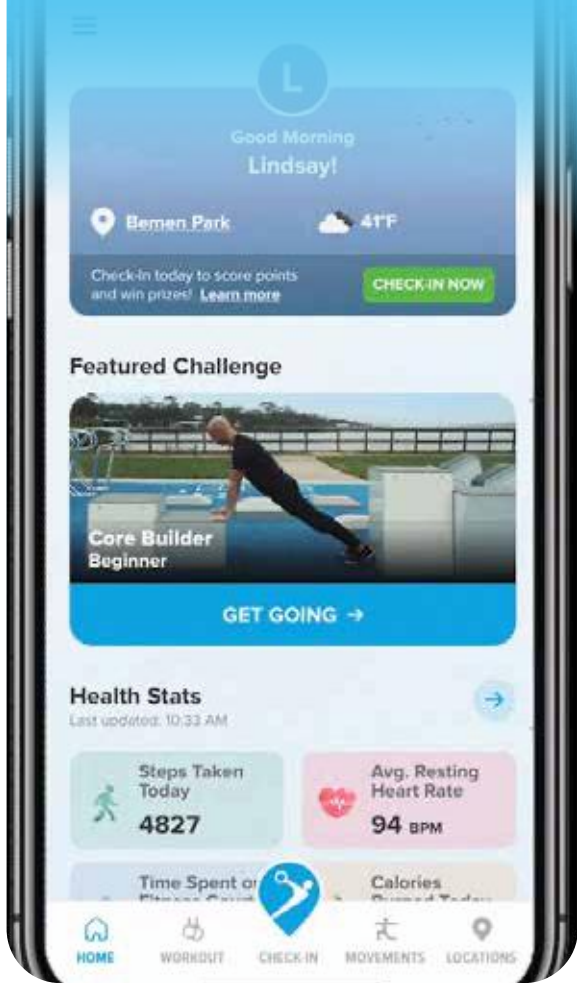
**Media & Press**



**Launch & Ribbon Cutting**



**Fitness Court® App**

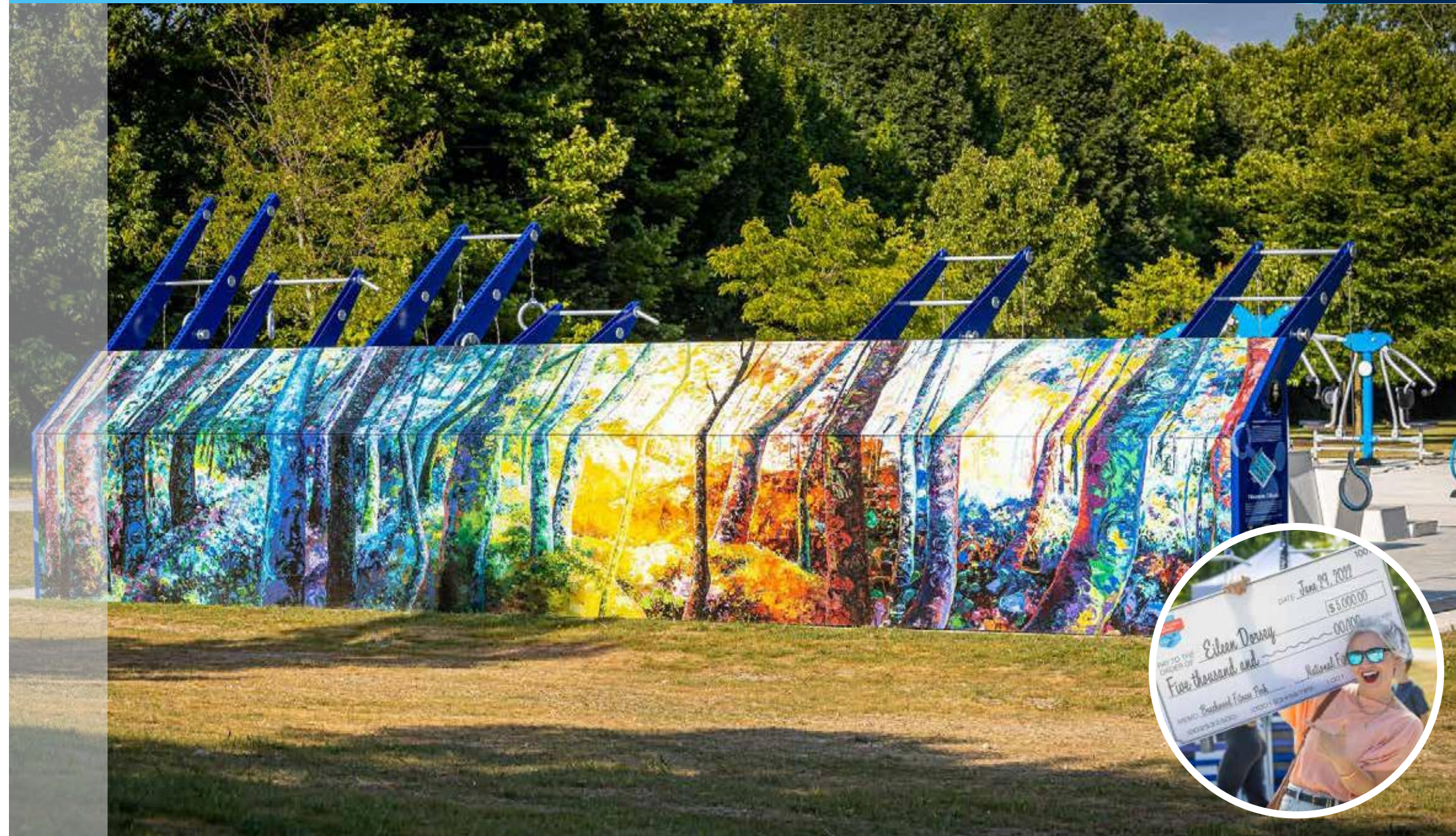


**NEW APP launching 2023**

**WE BUILD HEALTHY COMMUNITIES!**

# Fitness Court® Public Art

Inspiration Meets Wellness

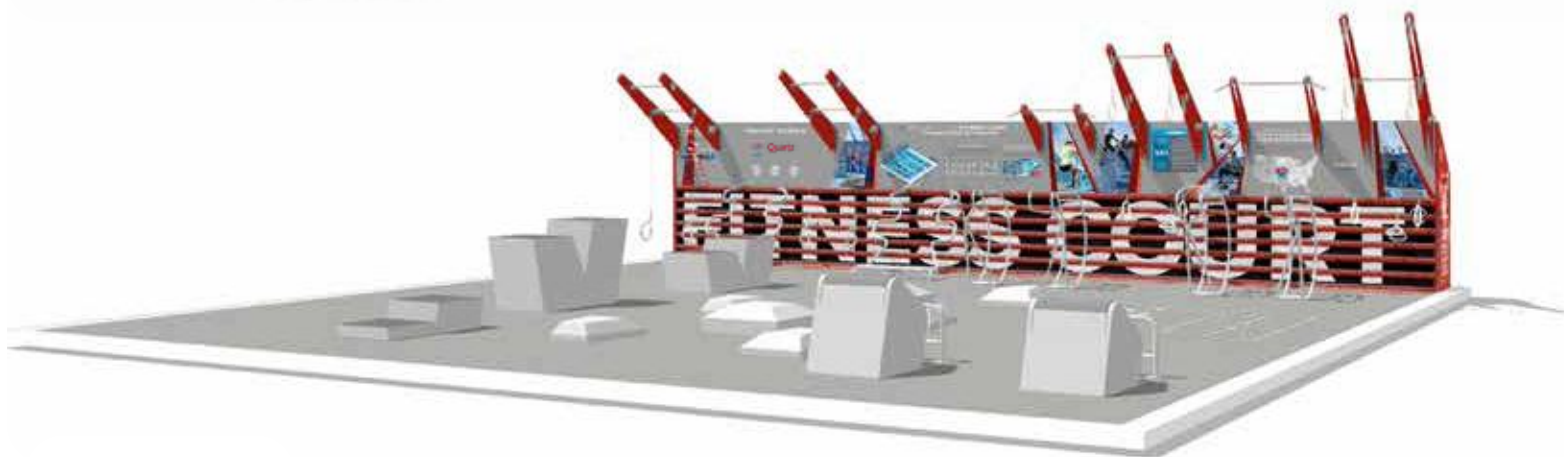


ARTISTS FROM ACROSS THE  
COUNTRY



# Fitness Court® Public Art

**Quartz** | FITNESS COURTS®



*NY Example: Artwork to be confirmed for WI*

**2024 NFC State Sponsor Art Collection**

*No Additional Funding Required*

**EACH FITNESS COURT® IS A ONE-OF-A-KIND WORK OF ART.**

## NFC DESIGN STUDIO

**Additional Funding Required:  
\$10,000**



## LOCAL ARTIST

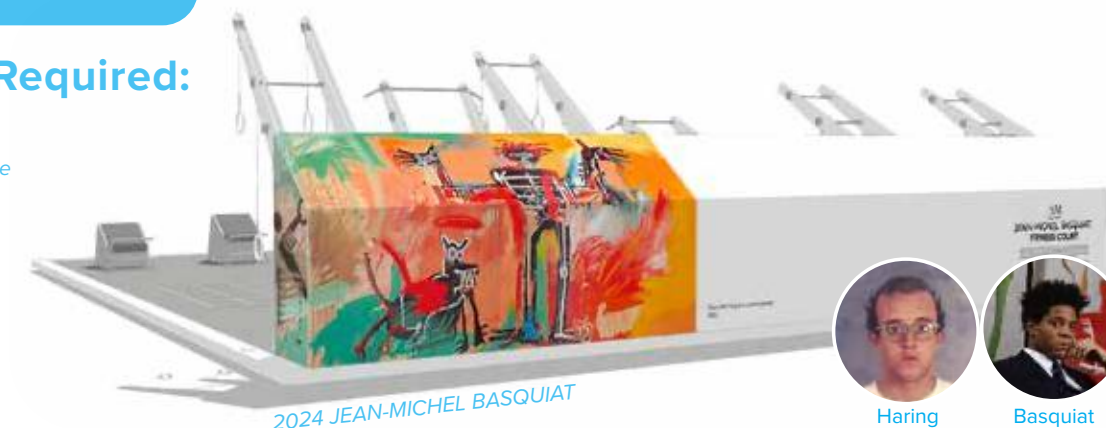
**Additional Funding Required:  
\$25,000**



## FEATURED ARTIST

**Additional Funding Required:  
\$35,000**

*Limited licenses available*

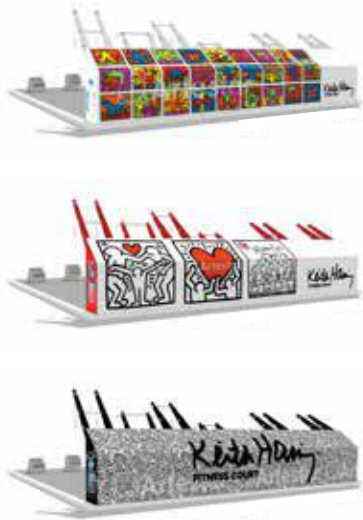


# Featured Artist Series

Licensed Public Art from America's most iconic Artists



**Keith Haring** was an American artist whose pop-art and graffiti-like work grew out of the New York City street culture of the 1980s. After public recognition he created larger scale works, such as colorful murals, many of them commissioned. His imagery has "become a widely recognized visual language".



*\*Inquire for full licensed collection*



**Jean-Michel Basquiat** is one of the best known artists of his generation and is widely considered one of the most important artists of the 20th century. His career in art spanned the late 1970s through the 1980s until his death in 1988, at the age of 27.

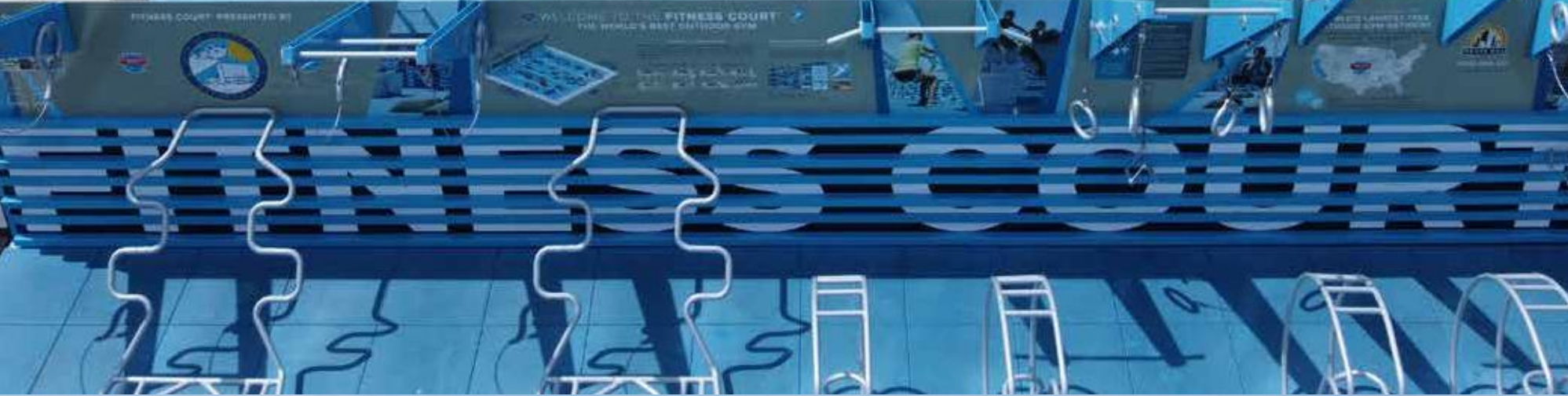


*\*Inquire for full licensed collection*



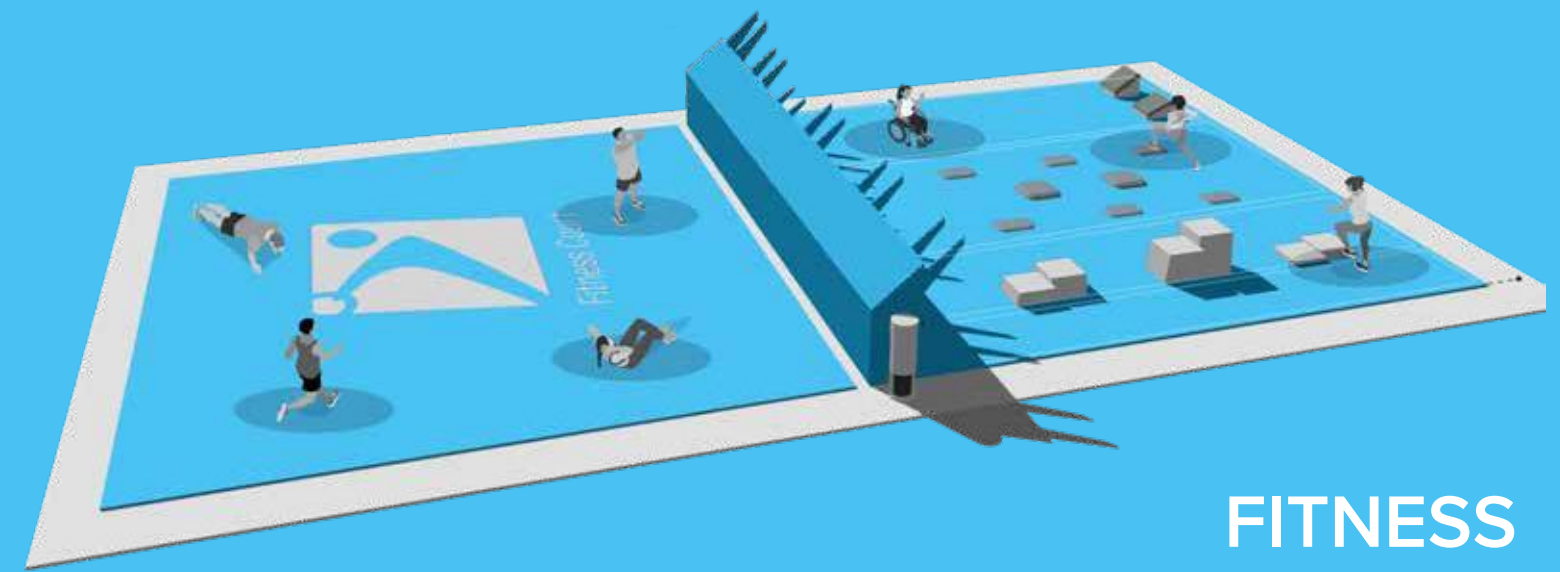
**FEATURED ARTIST SERIES**  
Additional Funding Required **\$35,000**  
*Limited Licenses Available for qualifying communities nationwide*





# Fitness Court® Studio

Launching Nationwide



FITNESS  
ART  
DANCE  
YOGA  
ZUMBA  
PILATES  
STRETCH



# Campaign Overview

National Fitness Campaign

DESIGN & PLANNING

LAUNCH & PRESS

SPONSOR SUPPORT

PUBLIC ART

GRANT FUNDING

AMBASSADOR TRAINING

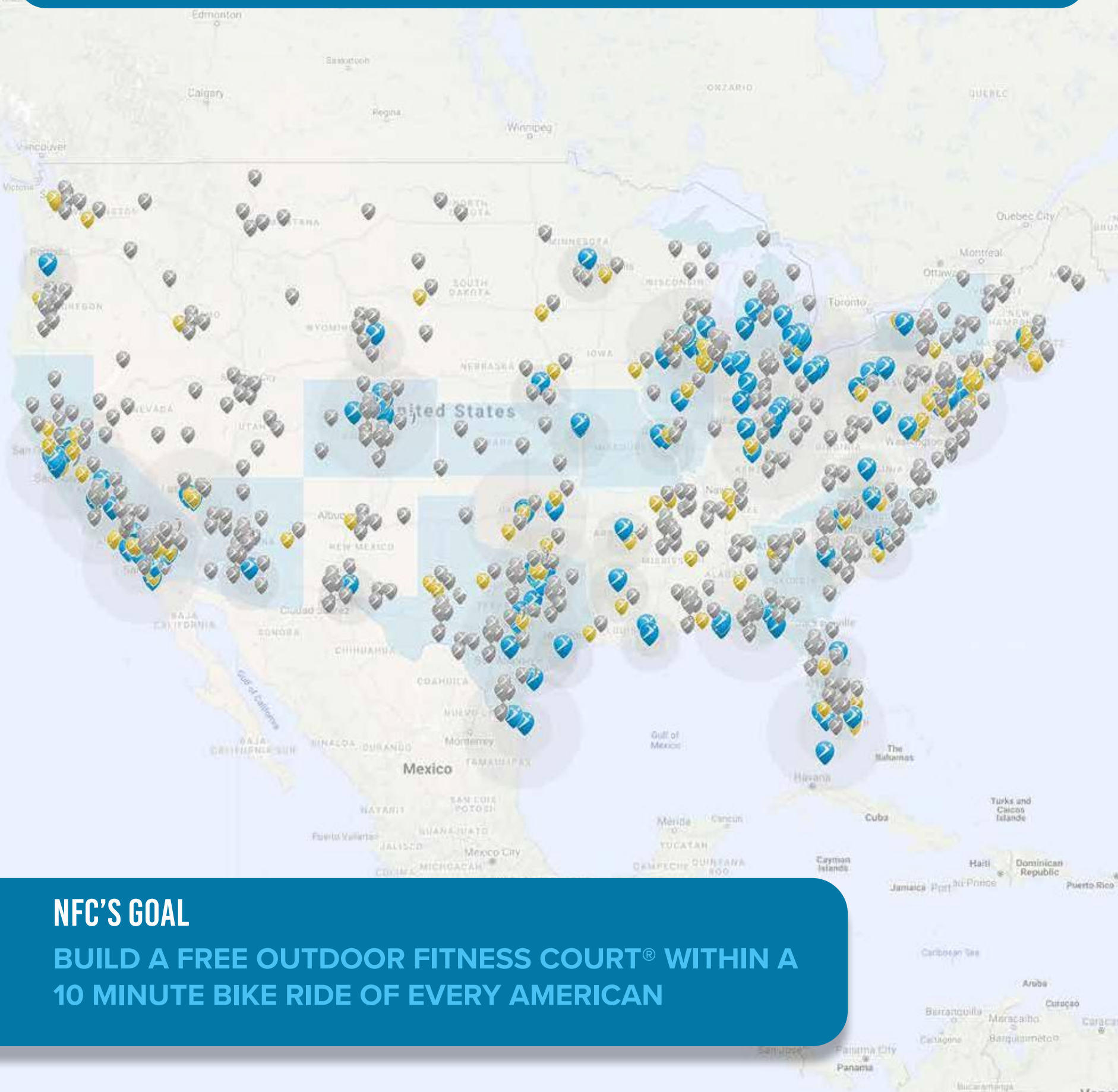
INSTALLATION

MOBILE APP



A COMPREHENSIVE  
COMMUNITY WELLNESS  
PROGRAM

# National Fitness Campaign Grows to 5000 Cities & Schools by 2030



**NFC'S GOAL**  
**BUILD A FREE OUTDOOR FITNESS COURT® WITHIN A 10 MINUTE BIKE RIDE OF EVERY AMERICAN**



**AMERICA'S LARGEST PUBLIC-PRIVATE WELLNESS PARTNERSHIP**

**MAJOR HEALTHCARE PROVIDERS  
 MUNICIPALITIES • SCHOOLS  
 INDUSTRY AFFILIATES • CORPORATIONS & LOCAL SPONSORS**





# 2024 WISCONSIN CAMPAIGN

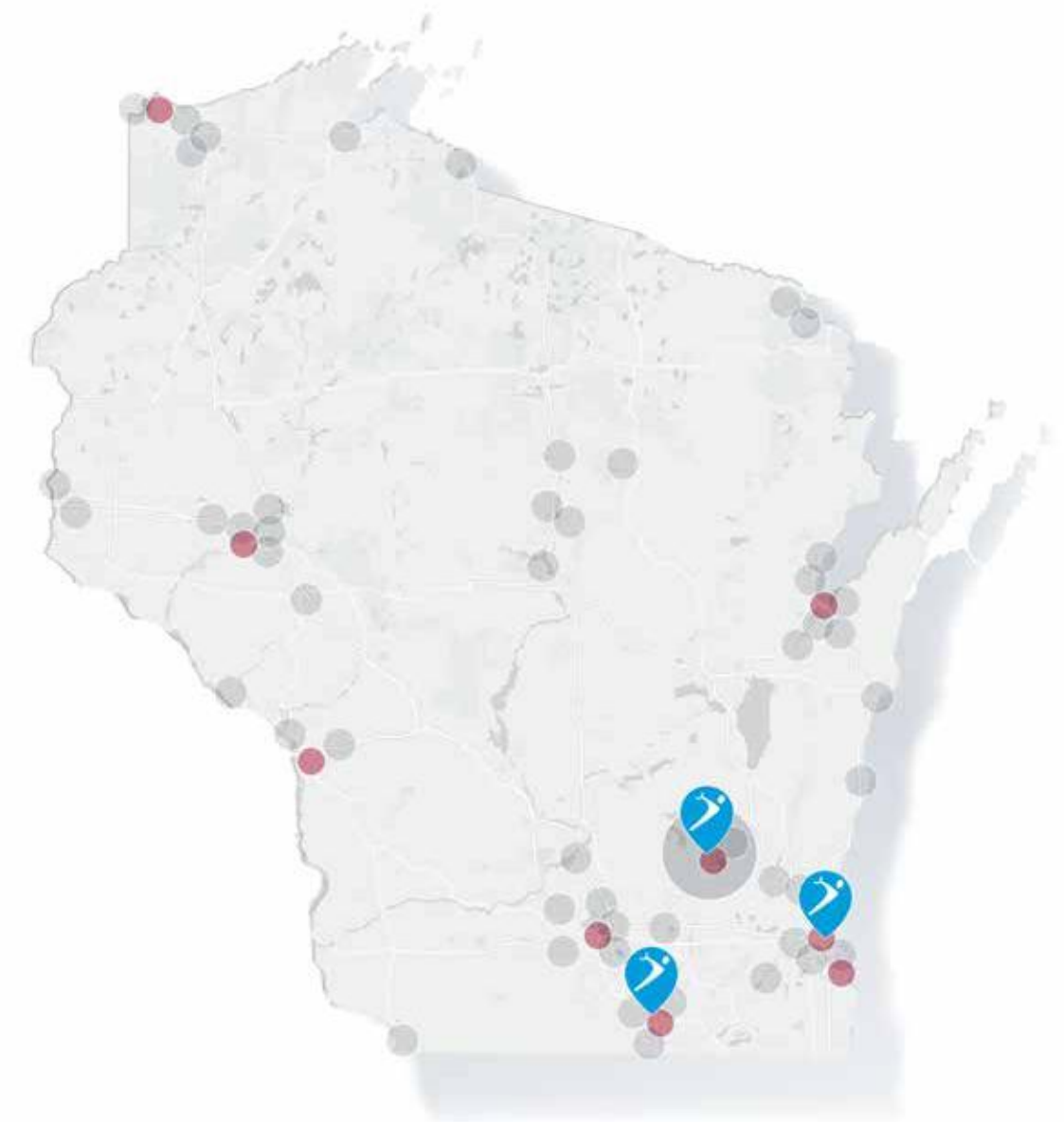
PRESENTED BY

**Quartz**



**Strategic Plan Adopted for Health Impact Across State**

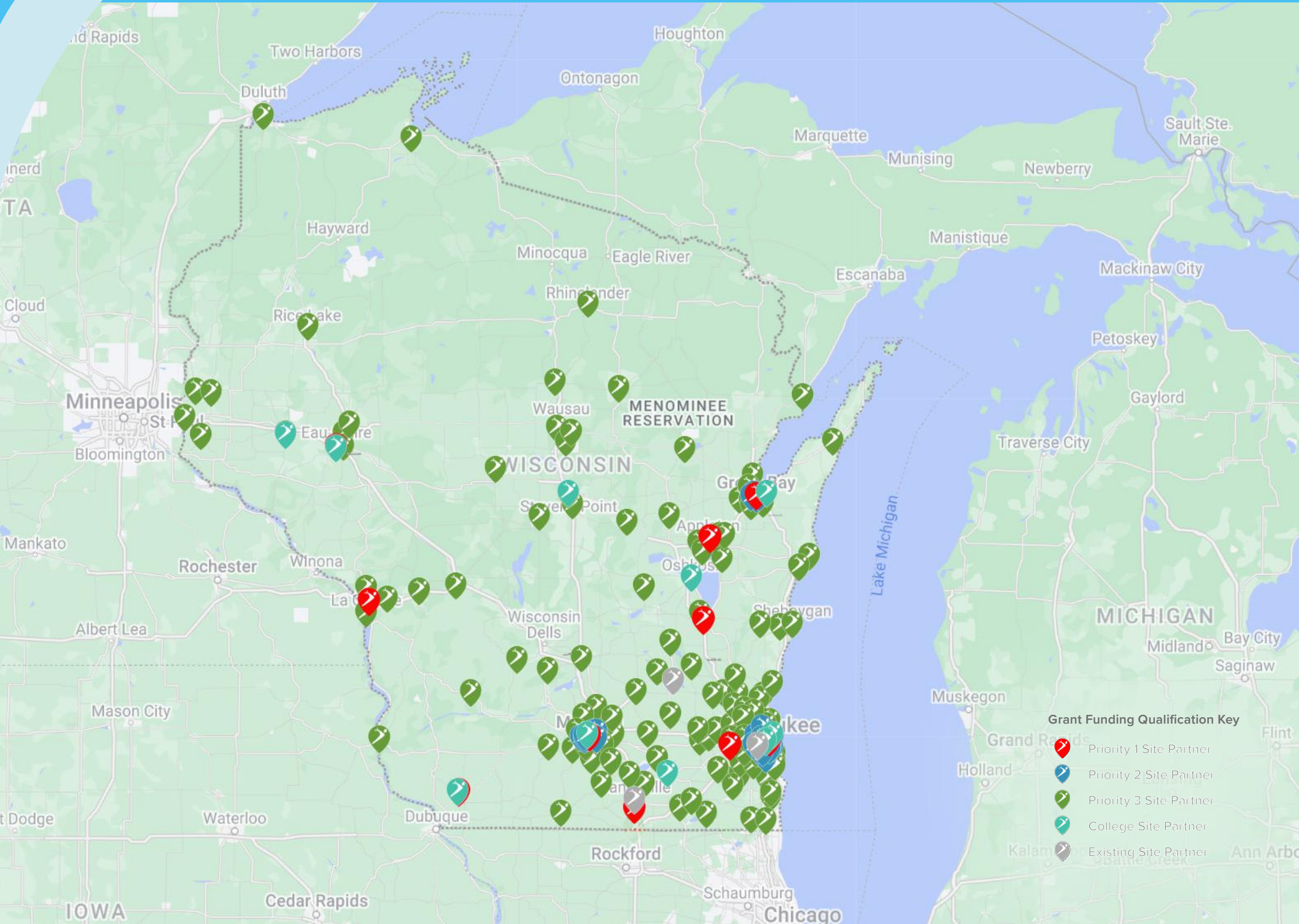
**Limited funding for 10 communities in 2024**



**\$500,000 in Funding Now Available  
for Qualified Site Partners**

# 2030 Wisconsin State Health Impact Plan

Version 1.1 Adopted Oct 2022



## 2030 Wisconsin State Health Impact Plan

In coordination with a statewide analysis of pedestrian infrastructure, communities and open space, and a public health needs assessment, NFC and Quartz have adopted a 2030 Partnership Master Plan to build healthy communities across the state of Wisconsin.

- 200 Site partners coming to Wisconsin by 2030
- Funding for first 50 site partners being distributed by 2025
- Multi-year grant funding and partnership applications now available for all qualification tiers
- All municipalities and schools identified are now being encouraged to qualify their community for partnership and funding



# NFC Grant Requirements

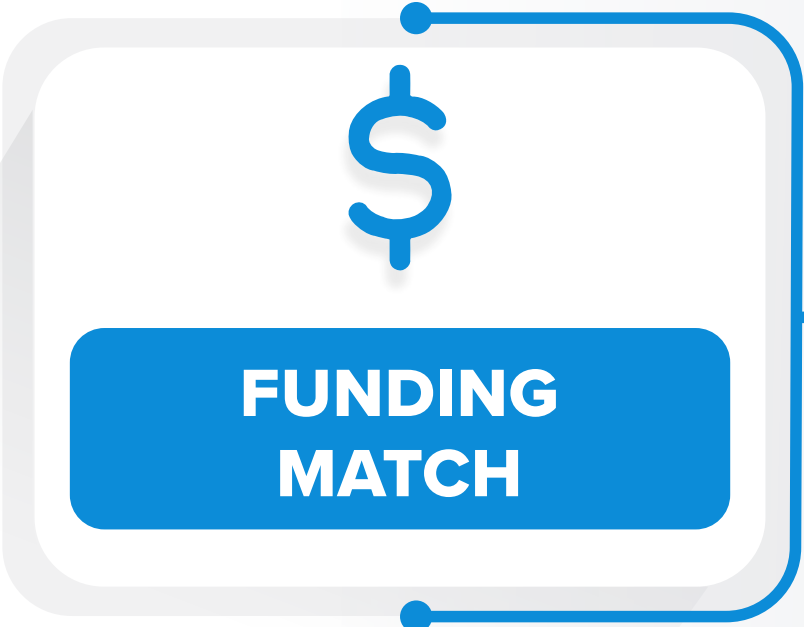
Program Qualification



**STEP 1**



**STEP 2**



**STEP 3**



**STEP 4**

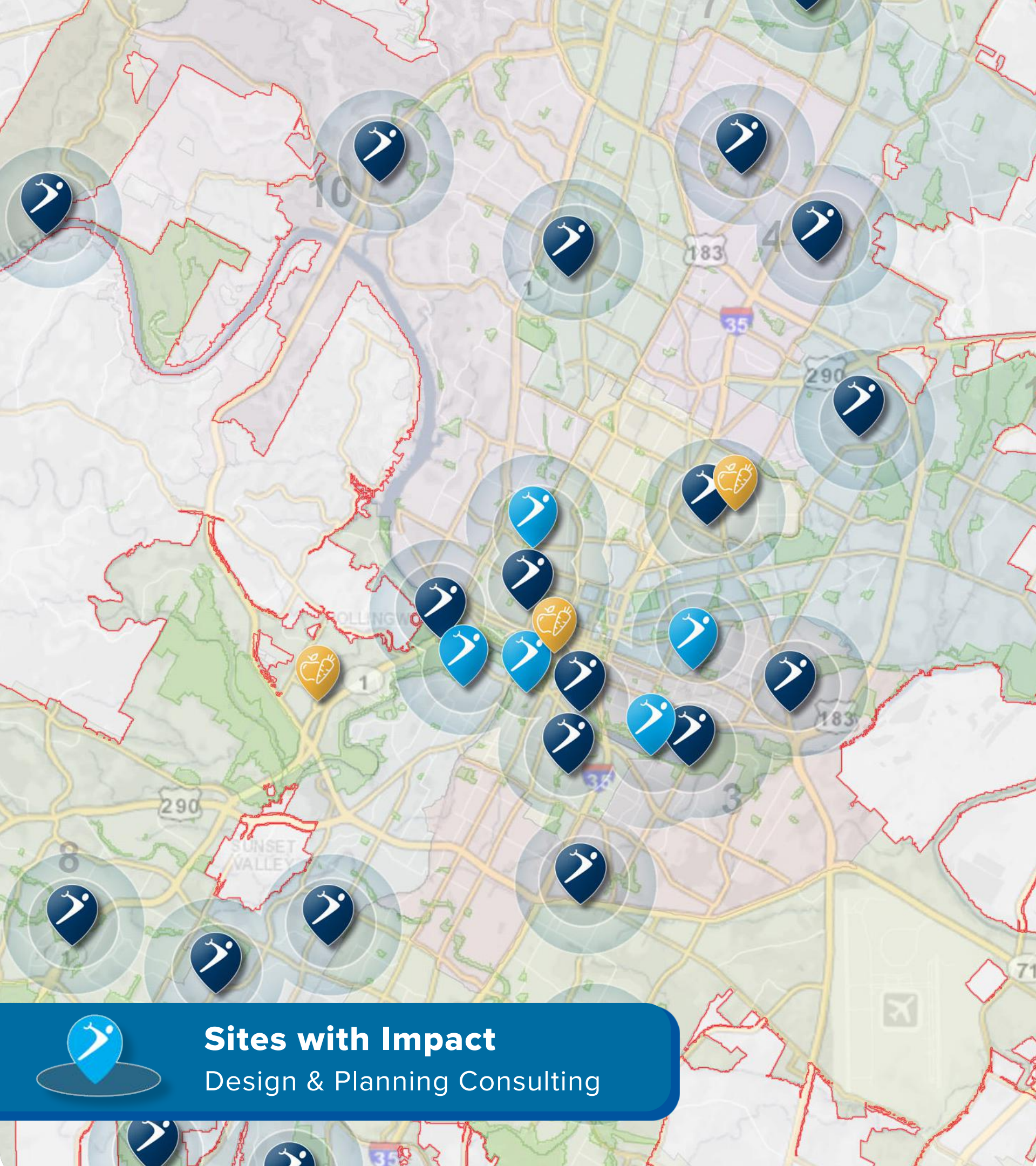
**NFC GRANT PROGRAM QUALIFICATION REQUIREMENTS**





# STEP 2

Qualify site locations for Funding



# 1

## VISIBLE

Site locations must be recognizable with high visibility.



# 2

## ACTIVE

Site locations must be heavily trafficked and centrally located.



# 3

## CONNECTED

Site locations must be integrated with pedestrian infrastructure.



### Sites with Impact

Design & Planning Consulting

# STEP 3

## 2024 CAMPAIGN FUNDING REQUIREMENT

### NFC PROGRAM FUNDING

The Fitness Court® and National Campaign Services

\$ 160,000

NFC & Quartz Health of Wisconsin Grant Funding Award (Variable Grants Available)



(\$30,000-\$50,000)

\$30,000 FOR AREAS OUTSIDE OF STATE SPONSOR REGION

#### Art & Custom Color Options



NFC Standard  
Included



NFC Design Studio  
\$10,000



Local Artist  
\$25,000



Featured Artist  
\$35,000

OPTIONAL

**NFC PROGRAM TOTAL \$ 110,000-130,000**

### CONCRETE SLAB

Can be performed in-house or in-kind

est. \$ 0-20,000

### NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

Turn Key Fitness Court Assembly

Art & Graphic Installation

Installation Partner (separate agreement)

\$ 25,000

With Prevailing Wage Rates: \$27,000

Fitness Court installation is a specialized installation that requires expertise, proper certifications, and proven field experience

**INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 25,000-47,000**

Quartz



**AWARDEE TOTAL  
REMAINING  
FUNDING  
REQUIREMENT**

**PROGRAM + INSTALLATION**

**\$135,000-  
\$177,000**

Includes standard art collection

# 2024 CAMPAIGN FUNDING REQUIREMENT



## STEP 3

### NFC PROGRAM FUNDING

The Fitness Court® Studio and National Campaign Services

\$ 195,000

National Fitness Campaign Grant Award



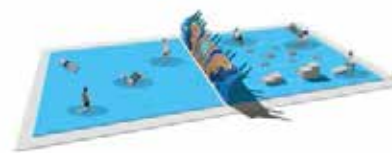
(\$30,000-\$50,000)

*(varies per state)*

Fitness Court® Studio Art Options: *(note: powder-coating color and included art design dependent on state sponsor)*



Design Studio Standard Art  
Included



Local Artist  
\$25,000

OPTIONAL

**NFC PROGRAM TOTAL \$ 145,000-165,000**

### CONCRETE SLAB (FULL STUDIO DIMENSIONS 38X76)

Can be performed in-house or in-kind

est. \$ 0-40,000

### NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

Turn Key Fitness Court® Studio Assembly  
Art & Graphic Installation  
Installation Partner *(separate agreement)*

\$ 32,500

*With Prevailing Wage Rates: \$34,500*

*Fitness Court® Studio installation is a specialized installation that requires expertise, proper certifications, and proven field experience*

**INSTALLATION & CONCRETE TOTAL ESTIMATE \$ 32,500-72,500**



**AWARDEE TOTAL  
REMAINING  
FUNDING  
REQUIREMENT**

**PROGRAM + INSTALLATION**

**\$177,500-  
\$237,500**

*Includes standard art collection, does not include prevailing wage rates*

# Alternate Funding Pathways

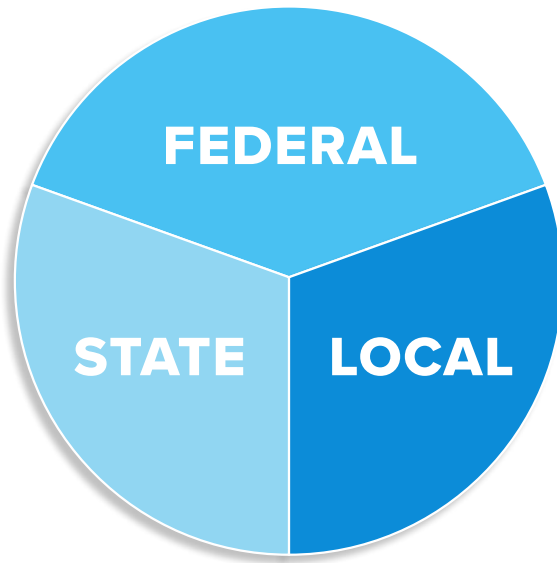
Federal | State | Local | Regional



OVER **1000** SPONSORS NATIONWIDE

**ALTERNATE FUNDING PATHWAYS**  
NFC CONSULTATIVE SUPPORT

## FEDERAL AND STATE FUNDING



Expert funding consulting for eligible partners



## LOCAL AND REGIONAL SPONSORS



# 2024 GRANT APPLICATION PERIOD NOW OPEN



Campaign seeking qualified applicants able to meet the 2024 time frame for adoption and local funding match.



## Partnership Qualification Process Campaign Overview

# STEP 4

### PRE APPLICATION PHASE

- 1 Feasibility Review
- 2 Evaluation Call
- 3 Non-Binding Grant Application

### AWARD PHASE

- 4 Award of Grant Eligibility *(First Come, First Served for Qualified Applicants)*
- 5 Local Adoption by Governing Body
- 6 Develop and Confirm Funding Match

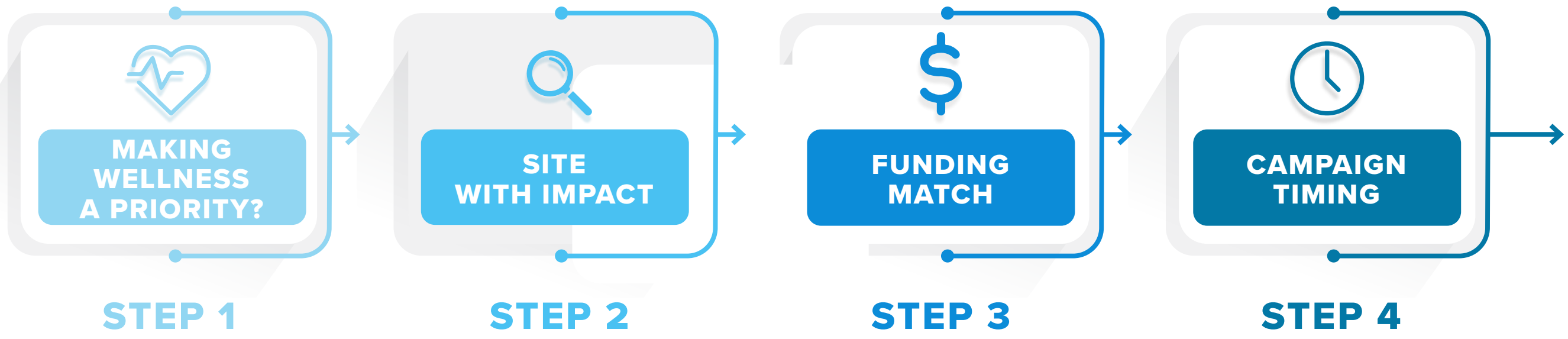
### LAUNCH PHASE

- 7 Shipment for Storage
- 8 Install Concrete Slab and Art Approval
- 9 Fitness Court Assembly
- 10 Press Launch Ceremony

### **FITNESS COURT OPEN!**

# Discussion - Q&A

National Fitness Campaign



**SCHEDULE EVALUATION CALL**

**NEXT STEP**



# WATERLOO FIREMEN'S PARK

## FEE SCHEDULE - 2022

### BUILDINGS & GROUNDS FEES

	<u>RESIDENT</u> <u>PRIVATE</u>	<u>NON-RESIDENT</u> <u>PRIVATE</u>	<u>RESIDENT</u> <u>PUBLIC</u>	<u>NON-RESIDENT</u> <u>PUBLIC</u>	
<b><u>Firemen's Park Facilities</u></b>					
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION	\$2,000	\$2,200	\$1,300	\$1,500	
UPPER PAVILION	\$1,500	\$1,600	\$1,150	\$1,250	
LOWER PAVILION	\$650	\$750	\$300	\$400	
BINGO HALL	\$250	\$350	-----	-----	
HAMBURGER/CONCESSION STAND	\$100	\$100	-----	-----	
BANDSTAND/GAZEBO	\$75	\$75	-----	-----	
KITCHEN RENTAL	\$75	per Month	\$15	per Hour	
		**Pavilion Rental includes Kitchen**			
<b><u>Other Park Facilities</u></b>					
	4 hours or less	Over 4 hours	Special Events		
WATERLOO REGIONAL TRAILHEAD	\$150	\$300	\$500		
MAUNESHA BUILDING CENTER	\$150	\$200	-----	-----	
VETERANS PARK BANDSTAND	-----	\$75	\$200		
			Tournament (Includes Concession Stand)		
	3 hours or less	All Day Rental	1 Day	2 Day	3 Day
SKALITZKY FIELD (BASEBALL)	\$125	\$250	\$300	\$600	\$900
SOFTBALL/LITTLE LEAGUE DIAMOND - Per Diamond	\$75	\$150	\$200	\$400	\$600
			Add Additional \$150/each Field (Softball/LL)		
**All field rentals include: Dragging of diamond if dry enough & and moving of bases and pitching rubber to desired distance**					

### **OTHER FEES**

FIELD LIGHTS (per hour)	\$25
PREP OF DIAMONDS (each time)	\$25
PARK LABORER (per hour)	\$50
FIELD MARKING (Field Lime)	\$10 / bag
DIAMOND DRY	\$25 / bag
FIELD CLAY	\$30 / bag
BARTENDER (per hour/each)	\$15
CEREMONY AREA	\$25

ROAD CLOSURE	\$25
OUTDOOR CHAIRS	\$200
*Outdoor chairs included with Pavilion Rental*	
OUTDOOR CHAIR SET-UP (per hour)	\$100
PROJECTOR SCREEN	\$25
PROJECTOR	\$25
OUTDOOR SPEAKERS	\$50
OUTDOOR WIRELESS MIC	\$50
MOVABLE FENCING SET-UP	\$100 / hour



Fields can be closed and game/tournaments called off by the City of Waterloo Parks Department at any time. Waterloo Parks Department will decide on cancellation as soon as possible the day of a game. No fees will be charged if cancellation by the Waterloo Parks Department. Fees will apply if cancellation by renter is less than 2 weeks prior to the scheduled game or tournament.

*All rentals are required to have a deposit and full payment for key exchange. All deposits are refundable at the conclusion of the event when the facility is cleared by the Waterloo Parks Dept. and keys returned with Cleaning Checklist. Any and all deposits will be forfeited if/when facilities are not returned to normal operation A69standards or cleaned in accordance to the Waterloo Parks Department expectation or in accordance with the Cleaning Checklist provided.*

*\*Pavilion Rental Deposit Rentals - \$500*

*\*Firemen's Park Shelters/Fields Rentals - \$100*

*\*Waterloo Regional Trailhead Rentals - \$100*

*Maunasha Business Center Rentals - \$100*

**\*\*Additional Charges May Be Applied for use of City of Waterloo Property Not Listed\*\***