



136 North Monroe Street
Waterloo, WI 53594
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www.waterloowi.us

WATERLOO PARKS COMMISSION – AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

Join Zoom Meeting

<https://us02web.zoom.us/j/87471292939?pwd=TnNmZG1enlCTIE1emR4QUxXM3JRUT09>

Meeting ID: 874 7129 2939

Passcode: 463191

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 874 7129 2939

Passcode: 463191

Date: WEDNESDAY, December 9, 2020

Time: 5:00 P.M.

Location: COUNCIL CHAMBERS, MUNICIPAL BUILDING, 136 N. MONROE ST.

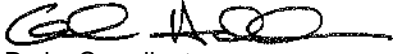
1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: AUGUST 12, 2020
3. CITIZEN INPUT
4. REPORTS/UPDATES
 - a. Coordinator's Report
 - b. Parks Financial Report
 - c. 2020 Capital Projects
5. NEW BUSINESS
 - a. Park Area for Possible Sale
 - i. Lum Avenue – Firemen's Park
 - ii. Minnetonka Way – Morrison Field
 - b. Park Board Trustees
 - i. Playground Equipment
 - ii. Lion Fountain Head
 - c. Veterans Park Mason Work
 - i. Scope of Work and Cost
 - d. Firemen's Park Lift Station
 - i. Scope of Work and Cost
 - e. Lower Pavilion
 - i. Problem
 1. Scope of Work and Cost
 - f. Hendricks Project
 - i. Scope of Work and Cost
 - g. Field Usage
 - i. Local Organization Usage and Fees
6. INFORMATION
 - a. Budget Submittal Changes

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING

- a. 203 E. Madison Street Project
- b. February 12, 2021 at 5:00 pm

8. ADJOURNMENT

Gabe Haberkorn



Parks Coordinator

Posted, Emailed & Mailed: 12/3/2020

Committee Members: **Stinnett**, Kegler, Setz, Veith and Strobel

Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Otto Degler, Waterloo Youth Sports Organization Representative; Charles Crave – Waterloo Regional Trailhead Implementation Team; Jessica Pickel, Friends of Firemen's Park President.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

WATERLOO PARKS COMMISSION – MINUTES
August 12, 2020

1. ROLL CALL AND CALL TO ORDER. Parks Commission Representative Kegler called the Parks Commission meeting to order at 5:05 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Kegler, Setz & Vieth. Absent: Stinnett & Strobel. Ex-officio members present: Parks Coordinator Gabe Haberkorn, WRT Representative Charles Crave. Absent: WYSO Representative Otto Degler, Public Works Director Chad Yerges & Friends of Firemen’s Park President Jessica Pickel. Others present: Steve Parker & Sara Dahlke.
2. MEETING MINUTES APPROVAL: AUGUST 12, 2020. MOTION: Moved by Kegler, seconded by Vieth to approve. Setz Abstain. VOICE VOTE: Motion carried 2-0-1
3. CITIZEN INPUT. None.
4. REPORTS/UPDATES:
 - a. **Coordinator’s Report:** Coordinator Haberkorn spoke on events cancelled to date. Haberkorn spoke on the outdoor concert night and the success of those events. He also spoke on the bathroom work to be completed in the next coming weeks. Haberkorn spoke on the Veterans Monument renovation.
 - b. **Parks Financial Report:** January 2020 thru July 2020. Haberkorn spoke on cancellation and losses for 2020 due to COVID-19. Haberkorn also spoke on the deficit at this point and different revenue now entered.
 - c. **2020 Capital Projects:** Coordinator Haberkorn spoke about the completion of RFP projects of 2020.
5. NEW BUSINESS:
 - a. **Eagle Scout Project:** Haberkorn spoke on the new completion date of August 22, 2020. Discussion.
 - b. **W&K Day:** Haberkorn spoke on the needs for moving forward with the festival. Discussion. MOTION: Moved by Kegler for the cancellation of W&K Day, seconded by Vieth. VOICE VOTE: Motion Carried 3-0
 - c. **Budget Submittal 2020:** Haberkorn spoke on the Budget Submittal for 2021. Discussion. MOTION: Moved by Setz to approve the 2021 Budget Submittal, seconded by Vieth. VOICE VOTE: Motion Carried 3-0
6. OLD BUSINESS:
 - a. **Capital Projects:** Haberkorn spoke on the budget aspects and completions projects for 2020. Discussion.
7. INFORMATION:
 - a. **Firemen’s Park Lift Station:** Haberkorn spoke about the new system for the Park Lift Station and cost. Discussion
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
 - a. Next Meeting: October 14, 2020 at 5:00 pm
9. ADJOURNMENT. MOTION: Adjourned by consensus. Approximate time: 5:44 pm



Gabe Haberkorn
Park Coordinator



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PARKS COORDINATOR REPORT

September 2020 – December 2020

EVENTS AND HIGHLIGHTS

- Last Summer Concert Series
 - Started out with good numbers then the rain came

ONGOING PROJECTS

- HOLIDAY OF LIGHTS
 - Registration has gone out; Lights are up, and voting is happening
- HOLIDAY PARADE
 - Registration is open and we are a go with 8 entries so far
 - Date – December 12, 2020 at 5:30 pm
- Veterans Park Mason Work
 - Work completed and is satisfactory
 - Rest of wall to be completed in Spring
- Lower Pavilion Work
 - RFP bids completed with work to begin on December 29, 2020
 - Water leaks into Lower Pavilion

FINISHED PROJECTS

- Outdoor Bathroom Renovation
 - Painting and new Hand Dryers installed

CAROUSEL

- KIOSK
 - Photos – Added
- CLOSED – Due to COVID-19 with volunteers and CDC Guidelines for Amusement Rides
 - No open date is set

PROJECTS FOR 2020

- Riverside Park
 - Property Acquisition Grant - DNR

DONATION CAMPAIGNS

GRANT OPPORTUNITIES

- 203 EAST MADISON STREET PROJECT

- Safe Routes to Parks Grant – Riverwalk
 - Did not receive
- DNR Grants
 - River conditions and land acquisition for 203 East Madison Street
 - Land Acquisition winner
- GWHF
 - Possible finishing grant for project

CITY OF WATERLOO

BALANCE SHEET
AUGUST 31, 2020

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(16,755.15)	
225-11400	PARKS ATM CHECKING ACCOUNT		6,782.13	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		840.00	
225-11900	PETTY CASH CAROUSEL		50.00	
			<hr/>	
	TOTAL ASSETS			(8,083.02)

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(193,326.04)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		146,283.65	
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	TOTAL FUND EQUITY			(8,083.02)
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	TOTAL LIABILITIES AND EQUITY			(8,083.02)

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	21,489.71	84,000.00	84,000.00	.00	100.0
TOTAL TAXES	21,489.71	84,000.00	84,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	207,653.00	207,653.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	207,653.00	207,653.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	40.00	270.00	650.00	(380.00)	41.5
TOTAL LICENSES & PERMITS	40.00	270.00	650.00	(380.00)	41.5
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	250.00	850.00	3,000.00	(2,150.00)	28.3
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	1,200.00	9,805.00	35,000.00	(25,195.00)	28.0
225-46-4624-000 FACILITY RENTAL OTHER	.00	100.00	.00	100.00	.0
225-46-4630-000 PARKS CONCESSIONS	534.00	788.00	5,000.00	(4,212.00)	15.8
225-46-4632-000 PARKS ALCOHOL	2,461.00	11,329.00	45,000.00	(33,671.00)	25.2
225-46-4636-000 PARKS ADVERTISING FEE	.00	200.00	2,000.00	(1,800.00)	10.0
225-46-4638-000 PARKS BARTENDERS	240.00	1,414.50	3,500.00	(2,085.50)	40.4
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	(500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	4,685.00	24,486.50	94,000.00	(69,513.50)	26.1
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	.00	53.75	200.00	(146.25)	26.9
225-48-4852-000 DONATIONS FIREMEN'S PARK	50.00	676.50	.00	676.50	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	600.00	.00	600.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	(7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	50.00	1,330.25	7,700.00	(6,369.75)	17.3

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4910-000 LONG TERM DEBT PROCEEDS	.00	67,862.00	.00	67,862.00	.0
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	67,862.00	25,000.00	42,862.00	271.5
TOTAL FUND REVENUE	26,264.71	385,601.75	419,003.00	(33,401.25)	92.0

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	151.45	961.37	1,500.00	538.63	64.1
TOTAL LEGISLATIVE SUPPORT	151.45	961.37	1,500.00	538.63	64.1
<u>DEPARTMENT 5130</u>					
225-51-5130-211 ATTORNEY ATTORNEY FEES	94.00	94.00	.00	(94.00)	.0
TOTAL DEPARTMENT 5130	94.00	94.00	.00	(94.00)	.0
<u>MISCELLANEOUS GENERAL GOVT</u>					
225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST	95.85	95.85	.00	(95.85)	.0
TOTAL MISCELLANEOUS GENERAL GOVT	95.85	95.85	.00	(95.85)	.0
<u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,000.00	2,000.00	.0
225-53-5324-342 MACH & EQUIP GAS & OIL	515.98	1,479.49	1,750.00	270.51	84.5
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
TOTAL MACHINERY & EQUIPMENT	515.98	1,479.49	5,250.00	3,770.51	28.2
<u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	.00	3,934.00	4,000.00	66.00	98.4
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	.00	.00	250.00	250.00	.0
225-55-5505-399 PARKS ADMIN MISC	.00	1,440.93	2,500.00	1,059.07	57.6
TOTAL PARKS ADMIN	.00	5,374.93	7,075.00	1,700.07	76.0

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,808.05	6,353.40	12,500.00	6,146.60	50.8
225-55-5510-222 FIREMEN'S PARK HEAT	15.62	1,560.67	4,500.00	2,939.33	34.7
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	1,287.50	4,906.24	4,000.00	(906.24)	122.7
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	106.98	1,183.80	1,100.00	(83.80)	107.6
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	206.66	1,422.98	1,500.00	77.02	94.9
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	2,956.39	6,797.42	10,000.00	3,202.58	68.0
225-55-5510-354 FIREMEN'S PARK ALCOHOL	520.92	5,114.83	20,000.00	14,885.17	25.6
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	170.20	1,705.96	2,000.00	294.04	85.3
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	52.95	500.00	447.05	10.6
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	750.00	2,150.00	7,500.00	5,350.00	28.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	60.97	1,000.00	939.03	6.1
TOTAL PARKS - FIREMEN'S PARK	7,822.32	31,309.22	76,600.00	45,290.78	40.9
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	105.20	1,103.75	1,250.00	146.25	88.3
225-55-5520-222 TRAILHEAD-WRT HEAT	10.23	791.89	1,750.00	958.11	45.3
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	106.33	757.91	850.00	92.09	89.2
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	.00	68.68	250.00	181.32	27.5
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	.00	.00	2,800.00	2,800.00	.0
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,143.20	1,250.00	106.80	91.5
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	339.96	1,000.00	660.04	34.0
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	27.54	27.54	.00	(27.54)	.0
TOTAL PARKS - TRAILHEAD	334.29	4,232.93	9,150.00	4,917.07	46.3
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.91	31,306.09	47,500.00	16,193.91	65.9
225-55-5522-125 PARKS WAGES PART-TIME	295.00	1,381.00	5,000.00	3,619.00	27.6
225-55-5522-151 PARKS SOC SEC	312.65	2,709.00	4,017.00	1,308.00	67.4
225-55-5522-152 PARKS RETIREMENT	251.56	2,264.04	3,250.00	985.96	69.7
225-55-5522-153 PARKS HEALTH INS	1,615.28	12,922.24	19,383.36	6,461.12	66.7
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	100.32	100.00	(.32)	100.3
TOTAL PARKS WAGES	6,213.94	50,682.69	79,250.36	28,567.67	64.0

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - OTHER</u>					
225-55-5530-221	12.36	86.52	100.00	13.48	86.5
225-55-5530-223	.00	.00	300.00	300.00	.0
225-55-5530-510	.00	3,320.15	3,457.00	136.85	96.0
225-55-5530-511	.00	1,505.51	1,763.00	257.49	85.4
225-55-5530-512	.00	2,607.09	3,054.00	446.91	85.4
TOTAL PARKS - OTHER	12.36	7,519.27	8,674.00	1,154.73	86.7
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225-57-5701-800	14,140.00	137,568.35	145,000.00	7,431.65	94.9
TOTAL DEPARTMENT 5701	14,140.00	137,568.35	145,000.00	7,431.65	94.9
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TOTAL FUND EXPENDITURES	29,380.19	239,318.10	332,499.36	93,181.26	72.0
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NET REVENUE OVER(UNDER) EXPENDITURES	(3,115.48)	146,283.65	86,503.64		

CITY OF WATERLOO

BALANCE SHEET
SEPTEMBER 30, 2020

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(22,798.05)	
225-11400	PARKS ATM CHECKING ACCOUNT		6,803.38	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		820.00	
225-11900	PETTY CASH CAROUSEL		50.00	
	TOTAL ASSETS			(14,124.67)

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(193,326.04)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		140,242.00	
	TOTAL FUND EQUITY			(14,124.67)
	TOTAL LIABILITIES AND EQUITY			(14,124.67)

CITY OF WATERLOO
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	84,000.00	84,000.00	.00	100.0
TOTAL TAXES	.00	84,000.00	84,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	207,653.00	207,653.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	207,653.00	207,653.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	.00	270.00	650.00	(380.00)	41.5
TOTAL LICENSES & PERMITS	.00	270.00	650.00	(380.00)	41.5
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	250.00	1,100.00	3,000.00	(1,900.00)	36.7
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	2,500.00	12,305.00	35,000.00	(22,695.00)	35.2
225-46-4624-000 FACILITY RENTAL OTHER	.00	100.00	.00	100.00	.0
225-46-4630-000 PARKS CONCESSIONS	.00	788.00	5,000.00	(4,212.00)	15.8
225-46-4632-000 PARKS ALCOHOL	250.00	11,579.00	45,000.00	(33,421.00)	25.7
225-46-4636-000 PARKS ADVERTISING FEE	.00	200.00	2,000.00	(1,800.00)	10.0
225-46-4638-000 PARKS BARTENDERS	300.00	1,714.50	3,500.00	(1,785.50)	49.0
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	(500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	3,300.00	27,786.50	94,000.00	(66,213.50)	29.6
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	1.25	55.00	200.00	(145.00)	27.5
225-48-4852-000 DONATIONS FIREMEN'S PARK	1,438.85	2,115.35	.00	2,115.35	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	600.00	.00	600.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	(7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	1,440.10	2,770.35	7,700.00	(4,929.65)	36.0

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020
FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4910-000 LONG TERM DEBT PROCEEDS	.00	67,862.00	.00	67,862.00	.0
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	67,862.00	25,000.00	42,862.00	271.5
TOTAL FUND REVENUE	4,740.10	390,341.85	419,003.00	(28,661.15)	93.2

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	231.73	1,193.10	1,500.00	306.90	79.5
	TOTAL LEGISLATIVE SUPPORT	231.73	1,193.10	1,500.00	306.90	79.5
<u>DEPARTMENT 5130</u>						
225-51-5130-211	ATTORNEY ATTORNEY FEES	.00	94.00	.00	(94.00)	.0
	TOTAL DEPARTMENT 5130	.00	94.00	.00	(94.00)	.0
<u>MISCELLANEOUS GENERAL GOVT</u>						
225-51-5190-906	MISC GEN GOVT UNEMPLOYMENT ST	.00	95.85	.00	(95.85)	.0
	TOTAL MISCELLANEOUS GENERAL GOVT	.00	95.85	.00	(95.85)	.0
<u>MACHINERY & EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,000.00	2,000.00	.0
225-53-5324-342	MACH & EQUIP GAS & OIL	.00	1,479.49	1,750.00	270.51	84.5
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	.00	1,479.49	5,250.00	3,770.51	28.2
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	.00	3,934.00	4,000.00	66.00	98.4
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	60.61	60.61	250.00	189.39	24.2
225-55-5505-399	PARKS ADMIN MISC	112.00	1,552.93	2,500.00	947.07	62.1
	TOTAL PARKS ADMIN	172.61	5,547.54	7,075.00	1,527.46	78.4

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,322.88	7,676.28	12,500.00	4,823.72	61.4
225-55-5510-222 FIREMEN'S PARK HEAT	16.45	1,577.12	4,500.00	2,922.88	35.1
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	1,430.16	6,336.40	4,000.00	(2,336.40)	158.4
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	106.98	1,290.78	1,100.00	(190.78)	117.3
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	68.71	1,491.69	1,500.00	8.31	99.5
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	760.82	7,558.24	10,000.00	2,441.76	75.6
225-55-5510-354 FIREMEN'S PARK ALCOHOL	.00	5,114.83	20,000.00	14,885.17	25.6
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	.00	1,705.96	2,000.00	294.04	85.3
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	52.95	500.00	447.05	10.6
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	2,150.00	7,500.00	5,350.00	28.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	37.00	97.97	1,000.00	902.03	9.8
TOTAL PARKS - FIREMEN'S PARK	3,743.00	35,052.22	76,600.00	41,547.78	45.8
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	72.73	1,176.48	1,250.00	73.52	94.1
225-55-5520-222 TRAILHEAD-WRT HEAT	10.23	802.12	1,750.00	947.88	45.8
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	106.33	864.24	850.00	(14.24)	101.7
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	41.94	110.62	250.00	139.38	44.3
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	.00	.00	2,800.00	2,800.00	.0
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,143.20	1,250.00	106.80	91.5
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	424.95	1,000.00	575.05	42.5
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	27.54	.00	(27.54)	.0
TOTAL PARKS - TRAILHEAD	316.22	4,549.15	9,150.00	4,600.85	49.7
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.92	35,033.01	47,500.00	12,466.99	73.8
225-55-5522-125 PARKS WAGES PART-TIME	80.00	1,461.00	5,000.00	3,539.00	29.2
225-55-5522-151 PARKS SOC SEC	293.63	3,002.63	4,017.00	1,014.37	74.8
225-55-5522-152 PARKS RETIREMENT	251.56	2,515.60	3,250.00	734.40	77.4
225-55-5522-153 PARKS HEALTH INS	1,615.28	14,537.52	19,383.36	4,845.84	75.0
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	112.86	100.00	(12.86)	112.9
TOTAL PARKS WAGES	5,979.93	56,662.62	79,250.36	22,587.74	71.5

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - OTHER</u>					
225-55-5530-221	12.36	98.88	100.00	1.12	98.9
225-55-5530-223	.00	.00	300.00	300.00	.0
225-55-5530-510	.00	3,320.15	3,457.00	136.85	96.0
225-55-5530-511	.00	1,505.51	1,763.00	257.49	85.4
225-55-5530-512	.00	2,607.09	3,054.00	446.91	85.4
TOTAL PARKS - OTHER	12.36	7,531.63	8,674.00	1,142.37	86.8
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225-57-5701-800	325.90	137,894.25	145,000.00	7,105.75	95.1
TOTAL DEPARTMENT 5701	325.90	137,894.25	145,000.00	7,105.75	95.1
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TOTAL FUND EXPENDITURES	10,781.75	250,099.85	332,499.36	82,399.51	75.2
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NET REVENUE OVER(UNDER) EXPENDITURES	(6,041.65)	140,242.00	86,503.64		

CITY OF WATERLOO

BALANCE SHEET
OCTOBER 31, 2020

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(30,674.89)	
225-11400	PARKS ATM CHECKING ACCOUNT		6,844.63	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		780.00	
225-11900	PETTY CASH CAROUSEL		50.00	
			<hr/>	
	TOTAL ASSETS			(22,000.26)

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(193,326.04)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		132,366.41	
			<hr/>	
	TOTAL FUND EQUITY			(22,000.26)
				<hr/>
	TOTAL LIABILITIES AND EQUITY			(22,000.26)

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	84,000.00	84,000.00	.00	100.0
TOTAL TAXES	.00	84,000.00	84,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	207,653.00	207,653.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	207,653.00	207,653.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	20.00	290.00	650.00	(360.00)	44.6
TOTAL LICENSES & PERMITS	20.00	290.00	650.00	(360.00)	44.6
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	175.00	1,275.00	3,000.00	(1,725.00)	42.5
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	1,500.00	13,805.00	35,000.00	(21,195.00)	39.4
225-46-4624-000 FACILITY RENTAL OTHER	.00	100.00	.00	100.00	.0
225-46-4630-000 PARKS CONCESSIONS	.00	788.00	5,000.00	(4,212.00)	15.8
225-46-4632-000 PARKS ALCOHOL	.00	11,579.00	45,000.00	(33,421.00)	25.7
225-46-4636-000 PARKS ADVERTISING FEE	750.00	950.00	2,000.00	(1,050.00)	47.5
225-46-4638-000 PARKS BARTENDERS	.00	1,714.50	3,500.00	(1,785.50)	49.0
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	(500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	2,425.00	30,211.50	94,000.00	(63,788.50)	32.1
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	553.03	608.03	200.00	408.03	304.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	100.00	2,215.35	.00	2,215.35	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	600.00	.00	600.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	(7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	653.03	3,423.38	7,700.00	(4,276.62)	44.5

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2020
FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4910-000 LONG TERM DEBT PROCEEDS	.00	67,862.00	.00	67,862.00	.0
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	67,862.00	25,000.00	42,862.00	271.5
TOTAL FUND REVENUE	3,098.03	393,439.88	419,003.00	(25,563.12)	93.9

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	156.40	1,349.50	1,500.00	150.50	90.0
	TOTAL LEGISLATIVE SUPPORT	156.40	1,349.50	1,500.00	150.50	90.0
<u>DEPARTMENT 5130</u>						
225-51-5130-211	ATTORNEY ATTORNEY FEES	.00	94.00	.00	(94.00)	.0
	TOTAL DEPARTMENT 5130	.00	94.00	.00	(94.00)	.0
<u>MISCELLANEOUS GENERAL GOVT</u>						
225-51-5190-906	MISC GEN GOVT UNEMPLOYMENT ST	.00	95.85	.00	(95.85)	.0
	TOTAL MISCELLANEOUS GENERAL GOVT	.00	95.85	.00	(95.85)	.0
<u>MACHINERY & EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,000.00	2,000.00	.0
225-53-5324-342	MACH & EQUIP GAS & OIL	.00	1,479.49	1,750.00	270.51	84.5
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	.00	1,479.49	5,250.00	3,770.51	28.2
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	.00	3,934.00	4,000.00	66.00	98.4
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	305.65	366.26	250.00	(116.26)	146.5
225-55-5505-399	PARKS ADMIN MISC	.00	1,552.93	2,500.00	947.07	62.1
	TOTAL PARKS ADMIN	305.65	5,853.19	7,075.00	1,221.81	82.7

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221	1,117.22	8,793.50	12,500.00	3,706.50	70.4
225-55-5510-222	72.22	1,649.34	4,500.00	2,850.66	36.7
225-55-5510-223	793.90	7,130.30	4,000.00	(3,130.30)	178.3
225-55-5510-341	106.98	1,397.76	1,100.00	(297.76)	127.1
225-55-5510-350	231.04	1,722.73	1,500.00	(222.73)	114.9
225-55-5510-351	347.80	7,906.04	10,000.00	2,093.96	79.1
225-55-5510-354	834.21	5,949.04	20,000.00	14,050.96	29.8
225-55-5510-356	75.00	1,780.96	2,000.00	219.04	89.1
225-55-5510-357	.00	52.95	500.00	447.05	10.6
225-55-5510-358	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359	.00	2,150.00	7,500.00	5,350.00	28.7
225-55-5510-360	.00	97.97	1,000.00	902.03	9.8
TOTAL PARKS - FIREMEN'S PARK	3,578.37	38,630.59	76,600.00	37,969.41	50.4
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221	102.33	1,278.81	1,250.00	(28.81)	102.3
225-55-5520-222	19.14	821.26	1,750.00	928.74	46.9
225-55-5520-223	107.47	971.71	850.00	(121.71)	114.3
225-55-5520-240	.00	110.62	250.00	139.38	44.3
225-55-5520-290	.00	.00	2,800.00	2,800.00	.0
225-55-5520-291	.00	1,143.20	1,250.00	106.80	91.5
225-55-5520-341	84.99	509.94	1,000.00	490.06	51.0
225-55-5520-350	.00	27.54	.00	(27.54)	.0
TOTAL PARKS - TRAILHEAD	313.93	4,863.08	9,150.00	4,286.92	53.2
<u>PARKS WAGES</u>					
225-55-5522-110	3,726.91	38,759.92	47,500.00	8,740.08	81.6
225-55-5522-125	205.00	1,666.00	5,000.00	3,334.00	33.3
225-55-5522-151	305.38	3,308.01	4,017.00	708.99	82.4
225-55-5522-152	251.56	2,767.16	3,250.00	482.84	85.1
225-55-5522-153	1,615.28	16,152.80	19,383.36	3,230.56	83.3
225-55-5522-154	12.54	125.40	100.00	(25.40)	125.4
TOTAL PARKS WAGES	6,116.67	62,779.29	79,250.36	16,471.07	79.2

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - OTHER</u>					
225-55-5530-221	13.85	112.73	100.00	(12.73)	112.7
225-55-5530-223	.00	.00	300.00	300.00	.0
225-55-5530-510	.00	3,320.15	3,457.00	136.85	96.0
225-55-5530-511	.00	1,505.51	1,763.00	257.49	85.4
225-55-5530-512	.00	2,607.09	3,054.00	446.91	85.4
TOTAL PARKS - OTHER	13.85	7,545.48	8,674.00	1,128.52	87.0
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225-57-5701-800	.00	137,894.25	145,000.00	7,105.75	95.1
TOTAL DEPARTMENT 5701	.00	137,894.25	145,000.00	7,105.75	95.1
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225-59-5929-001	488.75	488.75	.00	(488.75)	.0
TOTAL DEPARTMENT 5929	488.75	488.75	.00	(488.75)	.0
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TOTAL FUND EXPENDITURES	10,973.62	261,073.47	332,499.36	71,425.89	78.5
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NET REVENUE OVER(UNDER) EXPENDITURES	(7,875.59)	132,366.41	86,503.64		

CITY OF WATERLOO

BALANCE SHEET
NOVEMBER 30, 2020

225-SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(39,135.96)	
225-11400	PARKS ATM CHECKING ACCOUNT		6,844.63	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		780.00	
225-11900	PETTY CASH CAROUSEL		50.00	
			<hr/>	
	TOTAL ASSETS		(30,461.33)

LIABILITIES AND EQUITY

FUND EQUITY

225-32600	FUND BALANCE	(193,326.04)	
225-34105	FUND BALANCE SHOE FACTORY		8,280.39	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
	REVENUE OVER(UNDER) EXPENDITURES - YTD		123,905.34	
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	TOTAL FUND EQUITY		(30,461.33)
			<hr/>	
	TOTAL LIABILITIES AND EQUITY		(30,461.33)

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>TAXES</u>					
225-41-4111-000 LOCAL TAX-GENERAL FUND	.00	84,000.00	84,000.00	.00	100.0
TOTAL TAXES	.00	84,000.00	84,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000 STATE COMPUTER AID	.00	207,653.00	207,653.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	207,653.00	207,653.00	.00	100.0
<u>LICENSES & PERMITS</u>					
225-44-4421-000 DOG PARK LICENSE	.00	290.00	650.00	(360.00)	44.6
TOTAL LICENSES & PERMITS	.00	290.00	650.00	(360.00)	44.6
<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4620-000 FACILITY RENTAL TRAILHEAD	150.00	1,425.00	3,000.00	(1,575.00)	47.5
225-46-4622-000 FACILITY RENTAL FIREMEN'S PARK	(550.00)	13,255.00	35,000.00	(21,745.00)	37.9
225-46-4624-000 FACILITY RENTAL OTHER	.00	100.00	.00	100.00	.0
225-46-4630-000 PARKS CONCESSIONS	45.00	833.00	5,000.00	(4,167.00)	16.7
225-46-4632-000 PARKS ALCOHOL	600.00	12,179.00	45,000.00	(32,821.00)	27.1
225-46-4636-000 PARKS ADVERTISING FEE	.00	950.00	2,000.00	(1,050.00)	47.5
225-46-4638-000 PARKS BARTENDERS	150.00	1,864.50	3,500.00	(1,635.50)	53.3
225-46-4674-000 CAROUSEL RENTAL	.00	.00	500.00	(500.00)	.0
TOTAL PUBLIC CHARGES FOR SERVICE	395.00	30,606.50	94,000.00	(63,393.50)	32.6
<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000 MISC REVENUES	.00	608.03	200.00	408.03	304.0
225-48-4852-000 DONATIONS FIREMEN'S PARK	1,100.00	3,315.35	.00	3,315.35	.0
225-48-4854-000 DONATIONS CAROUSEL	.00	600.00	.00	600.00	.0
225-48-4862-000 DONATIONS JULY 4TH	.00	.00	7,500.00	(7,500.00)	.0
TOTAL MISCELLANEOUS REVENUES	1,100.00	4,523.38	7,700.00	(3,176.62)	58.8

CITY OF WATERLOO
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4910-000 LONG TERM DEBT PROCEEDS	.00	67,862.00	.00	67,862.00	.0
225-49-4924-000 TRANSFER FROM CAPITAL PROJECT	.00	.00	25,000.00	(25,000.00)	.0
TOTAL OTHER FINANCING SOURCES	.00	67,862.00	25,000.00	42,862.00	271.5
TOTAL FUND REVENUE	1,495.00	394,934.88	419,003.00	(24,068.12)	94.3

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>						
225-51-5112-390	LEGIS SUPPORT SALES TAX	87.32	1,436.82	1,500.00	63.18	95.8
	TOTAL LEGISLATIVE SUPPORT	87.32	1,436.82	1,500.00	63.18	95.8
<u>DEPARTMENT 5130</u>						
225-51-5130-211	ATTORNEY ATTORNEY FEES	.00	94.00	.00	(94.00)	.0
	TOTAL DEPARTMENT 5130	.00	94.00	.00	(94.00)	.0
<u>MISCELLANEOUS GENERAL GOVT</u>						
225-51-5190-906	MISC GEN GOVT UNEMPLOYMENT ST	.00	95.85	.00	(95.85)	.0
	TOTAL MISCELLANEOUS GENERAL GOVT	.00	95.85	.00	(95.85)	.0
<u>MACHINERY & EQUIPMENT</u>						
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS	.00	.00	2,000.00	2,000.00	.0
225-53-5324-342	MACH & EQUIP GAS & OIL	395.63	1,875.12	1,750.00	(125.12)	107.2
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN	.00	.00	1,500.00	1,500.00	.0
	TOTAL MACHINERY & EQUIPMENT	395.63	1,875.12	5,250.00	3,374.88	35.7
<u>PARKS ADMIN</u>						
225-55-5505-292	PARKS ADMIN MARKETING	.00	3,934.00	4,000.00	66.00	98.4
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	24.77	391.03	250.00	(141.03)	156.4
225-55-5505-399	PARKS ADMIN MISC	.00	1,552.93	2,500.00	947.07	62.1
	TOTAL PARKS ADMIN	24.77	5,877.96	7,075.00	1,197.04	83.1

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	1,175.78	9,969.28	12,500.00	2,530.72	79.8
225-55-5510-222 FIREMEN'S PARK HEAT	.00	1,649.34	4,500.00	2,850.66	36.7
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	705.76	7,836.06	4,000.00	(3,836.06)	195.9
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	106.98	1,504.74	1,100.00	(404.74)	136.8
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	129.21	1,851.94	1,500.00	(351.94)	123.5
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	560.67	8,466.71	10,000.00	1,533.29	84.7
225-55-5510-354 FIREMEN'S PARK ALCOHOL	45.00	5,994.04	20,000.00	14,005.96	30.0
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	.00	1,780.96	2,000.00	219.04	89.1
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	52.95	500.00	447.05	10.6
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.0
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	2,150.00	7,500.00	5,350.00	28.7
225-55-5510-360 FIREMEN'S PARK CAROUSEL	.00	97.97	1,000.00	902.03	9.8
TOTAL PARKS - FIREMEN'S PARK	2,723.40	41,353.99	76,600.00	35,246.01	54.0
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	155.97	1,434.78	1,250.00	(184.78)	114.8
225-55-5520-222 TRAILHEAD-WRT HEAT	.00	821.26	1,750.00	928.74	46.9
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	106.33	1,078.04	850.00	(228.04)	126.8
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	374.88	485.50	250.00	(235.50)	194.2
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	100.00	100.00	2,800.00	2,700.00	3.6
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,143.20	1,250.00	106.80	91.5
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	84.99	594.93	1,000.00	405.07	59.5
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	27.54	.00	(27.54)	.0
TOTAL PARKS - TRAILHEAD	822.17	5,685.25	9,150.00	3,464.75	62.1
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,726.92	42,486.84	47,500.00	5,013.16	89.5
225-55-5522-125 PARKS WAGES PART-TIME	.00	1,666.00	5,000.00	3,334.00	33.3
225-55-5522-151 PARKS SOC SEC	284.12	3,592.13	4,017.00	424.87	89.4
225-55-5522-152 PARKS RETIREMENT	251.56	3,018.72	3,250.00	231.28	92.9
225-55-5522-153 PARKS HEALTH INS	1,615.28	17,768.08	19,383.36	1,615.28	91.7
225-55-5522-154 PARKS INCOME & LIFE INS	12.54	137.94	100.00	(37.94)	137.9
TOTAL PARKS WAGES	5,890.42	68,669.71	79,250.36	10,580.65	86.7

CITY OF WATERLOO
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2020

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>PARKS - OTHER</u>					
225-55-5530-221	12.36	125.09	100.00	(25.09)	125.1
225-55-5530-223	.00	.00	300.00	300.00	.0
225-55-5530-510	.00	3,320.15	3,457.00	136.85	96.0
225-55-5530-511	.00	1,505.51	1,763.00	257.49	85.4
225-55-5530-512	.00	2,607.09	3,054.00	446.91	85.4
TOTAL PARKS - OTHER	12.36	7,557.84	8,674.00	1,116.16	87.1
<hr/>					
225-57-5701-800	.00	137,894.25	145,000.00	7,105.75	95.1
TOTAL DEPARTMENT 5701	.00	137,894.25	145,000.00	7,105.75	95.1
<hr/>					
225-59-5929-001	.00	488.75	.00	(488.75)	.0
TOTAL DEPARTMENT 5929	.00	488.75	.00	(488.75)	.0
<hr/>					
TOTAL FUND EXPENDITURES	9,956.07	271,029.54	332,499.36	61,469.82	81.5
<hr/>					
NET REVENUE OVER(UNDER) EXPENDITURES	(8,461.07)	123,905.34	86,503.64		

Bettcher Masonry

Bid proposal

Date : 8/28/20

To : City of Waterloo

For : Veterans Memorial park

Scope of work :

1. Remove caps on walls and columns.
2. Remove stone on walls, clean good stone and reuse.
3. Install stone with old and new stone. The stone is available.
4. Install caps.
5. Remove broken stones in the Memorial and install new stone.
6. Grind and tuckpoint Memorial.
7. Remove bevel from the cap on memorial so water can drip off .

Total cost : \$14,780.00 this includes all labor and materials.

Scheduling : this will be scheduled as soon as its approved.

Thank you!
Bettcher Masonry
7191 Norway Rd .
Sun Prairie, WI 53590



Agreement

Prepared for:

City of Waterloo c/o Chad Yerges (DPW Director)
500 Park Ave.
Waterloo, Wisconsin 53594
(920)988-9686 / dpw@waterloowi.us

Prepared by:



Bob Reber
C:(920)-948-8863 O:(920) 450-2757
bob@basementrepairspecialists.com
www.basementrepairspecialists.com



Basement Repair Specialists - Wisconsin
 1400 S Van Dyke
 Appleton, Wisconsin 54914
 Phone: 855-554-RAIN (7246)


Date	Agreement
10/07/2020	81859
Project Consultant	



Bob Reber
 Phone: C:(920)-948-8863 O:(920) 450-2757
 Email: bob@basementrepairspecialists.com

Agreement

City of Waterloo c/o Chad Yerges (DPW Director)
 500 Park Ave.
 Waterloo, Wisconsin 53594

Included

Product	Description	Quantity	Unit
Area 4 Permit Fee	This quote includes the cost to research permit requirements and file for a permit, if needed, including the cost of the permit.	1.00	ea
Area 4 Crack Repair Additional Crack / Crack Injection With Other Work 1st Crack	 <p>Prepare crack for injection and clean. Apply injection epoxy over the surface of the crack and install injection ports. Inject hydrophobic or hydrophilic grout, or a combination of these injectable foam grouts, in order to fill crack and gaps in wall and mitigate water entry through the crack. If a crack is actively leaking at the time of the repair, additional time, material and steps are taken to repair the leak; this will result in an additional charge of \$ 250.00.</p>	1.00	ea

Product	Description	Quantity	Unit
Area 4 Crack Repair Additional Crack / Crack Injection With Other Work Additional Crack / Crack Injection With Other Work	 <p data-bbox="821 168 1738 326">Prepare crack for injection and clean. Apply injection epoxy over the surface of the crack and install injection ports. Inject hydrophobic or hydrophilic grout, or a combination of these injectable foam grouts, in order to fill crack and gaps in wall and mitigate water entry through the crack. If a crack is actively leaking at the time of the repair, additional time, material and steps are taken to repair the leak; this will result in an additional charge of \$ 250.00.</p>	2.00	ea
Area 4 Crack Repair Additional Crack / Crack Injection With Other Work Pipe Penetration Injection	 <p data-bbox="821 461 1738 675">Prepare crack for injection and clean. Apply injection epoxy over the surface of the crack and install injection ports, if needed. Inject hydrophobic or hydrophilic grout, or a combination of these foam grouts, in order to fill crack and gaps in wall and mitigate water entry through the crack. If a crack is actively leaking at the time of the repair, additional time, material and steps are taken to repair the leak; this will result in an additional charge of \$ 250.00. NOTE: crack injections will not repair leaking conduits, only gaps around the conduit.</p>	1.00	ea

Estimated Start Date:

On or about 12/15/2020

Estimated End Date:

On or about 01/30/2021

Total \$4,972.39

Deposit (50%) \$2,486.20

Due on Date of Installation (50%) \$2,486.19

Product Images - Included

Below is a listing of photos for the products selected.

Area 4
Crack Repair
Additional Crack / Crack Injection With Other
Work
1st Crack



Area 4
Crack Repair
Additional Crack / Crack Injection With Other
Work
Additional Crack / Crack Injection With Other
Work



Area 4
Crack Repair
Additional Crack / Crack Injection With Other
Work
Pipe Penetration Injection



Seller's Analysis

Basement Repair Specialists

1400 S Van Dyke Rd Appleton, WI. 54914

Customer Name City of Waterloo c/o Chad Yerges County Jefferson
 Customer Address 500 Park Ave City Waterloo

General Description of Property

Approximate age of home 105+
 Currently a Sump Pump? no

Wall Type	Poured <u>x</u>	Block <u>x</u>	Stone _____	Brick _____	Other _____
Thickness	8" _____	10" <u>x</u>	12" _____	Other _____	
Floor Type	Poured <u>x</u>	Dirt _____	Other _____		
Basement Type	Full _____	Partial _____	Crawl _____	Other _____	
Type of Home/Structure	Single _____	Multi _____	Stories <u>2</u>	Commercial _____	<u>x</u>
	Garage _____				

Water Issues

Source of Leak Window _____ Cold Joint _____ Wall Cracks x Floor Cracks _____
 High Humidity _____ Ground Water _____ Sump Pump Failure _____
 Wall (Block) leaking _____ Other _____

Structural Issues

Measured Wall inward Deflection or Settlement (inches)

Deflection	North _____	South _____	East _____	West _____
Settlement	North _____	South _____	East _____	West _____

Probable Issues Causing Problem

Drain Tile _____	Sub Floor Pressure _____	Hydrostatic Pressure <u>x</u>	Springs _____
Grading _____	Water in Block _____	Down Spouts _____	Back Fill _____
Settlement _____	Soil Condition <u>x</u>	Surface Water _____	Sump pump _____
Other _____			

Product to be installed (detail description in Proposal)

Outside Drain tile with excavation _____	Inside drain tile _____	Sump Pump _____
Wall Covering _____	Encapsulation _____	Foam Insulation _____
Dehumidifier _____	Egress Window _____	Crack Repair <u>x</u>
Wall Braces _____	Carbon Fiber _____	Excavation _____
Other _____		

A Seller's Analysis is a general description of the property and the issues that we are there to repair. A detailed process of the repairs is included in the proposal.

Home Owner's Responsibility**Basement Repair Specialists Responsibility****General**

x	Move all item 10 feet from work area.	
x	Cover personal possessions	
x	Allow access to driveway	
	Haul away debris and spoils	x
	Get permits as required	x
	Call diggers hotline	x

Interior Work

x	Remove finished wall and expose cracks	
x	Remove heat duct for work to be performed	

Structural**Egress****Exterior****Other**

Failure of the homeowner to properly prepare the work may result in additional charges of \$ 150.00 per hour at the time the work is performed.
Customer is to provide Utilities on site when work is performed - Water and Electric - or additional charges may apply

Limited Warranty - Limited Guarantee for all Water Control, Crack Repair (injections) and Foundation Repair (with Excavation) and Piering

Basement Repair Specialists, LLC warrants all labor and materials supplied by Basement Repair Specialists, LLC to be free from defects for a period of up to twenty (20) years after installation. In addition, if work or services to be performed were designed or intended to effectively prevent or control a basement water problem identified in the contract, Basement Repair Specialists, LLC fully guarantees that the work or services to be performed will effectively prevent or control the basement water problem they were designed or intended to prevent or control for a period of up to twenty (20) years after installation. Notwithstanding the foregoing, equipment, machinery, or other items or materials not manufactured by Basement Repair Specialists, LLC that are installed by Basement Repair Specialists, LLC under the contract are not warranted by Basement Repair Specialists, LLC in any fashion, but Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Notwithstanding the foregoing, a three (3) year workmanship warranty applies to materials noted in the foregoing contract with an asterisk (*). Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Any remedial work or services to be performed under this guarantee shall begin within 45 days and be completed within 6 months after notice by the customer to Basement Repair Specialists, LLC of any failure of the waterproofing services under the contract. Notice of any claim by the customer under the guarantee shall be deemed actual notice if mailed by certified mail to Basement Repair Specialists, LLC's address as set forth in this contract. Any breach in the terms or conditions by Basement Repair Specialists, LLC shall entitle the customer to a full refund of money paid under the contract, less the value of benefits actually derived from the performed services. The customer named on this contract may transfer this warranty in its entirety provided that the new owner notifies Basement Repair Specialists, LLC in writing within thirty (30) days from the date of the property being transferred. EXCEPT FOR THE FOREGOING, BASEMENT REPAIR SPECIALISTS, LLC HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST DEFECTS IN DESIGN, MATERIALS AND WORKMANSHIP, AND THE WARRANTY AGAINST REDHIBITORY DEFECTS.

Limited Warranty - Limited Guarantee for Crawlspace Encapsulation, Foundation Repair (without excavation), Column Support, Egress Windows, Glass Block Windows, Carbon Fiber (without excavation) and all other projects (unless specifically specified)

Basement Repair Specialists, LLC warrants all labor and materials supplied by Basement Repair Specialists, LLC to be free from defects for a period of up to three (3) years after installation. In addition, if work or services to be performed were designed or intended to effectively prevent or control a basement water problem identified in the contract, Basement Repair Specialists, LLC fully guarantees that the work or services to be performed will effectively prevent or control the basement water problem they were designed or intended to prevent or control for a period of up to twenty (20) years after installation. Notwithstanding the foregoing, equipment, machinery, or other items or materials not manufactured by Basement Repair Specialists, LLC that are installed by Basement Repair Specialists, LLC under the contract are not warranted by Basement Repair Specialists, LLC in any fashion, but Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Notwithstanding the foregoing, a three (3) year workmanship warranty applies to materials noted in the foregoing contract with an asterisk (*). Basement Repair Specialists, LLC will use good faith to assist the customer with claims under any manufacturer warranties (if any exist and apply). Any remedial work or services to be performed under this guarantee shall begin within 45 days and be completed within 6 months after notice by the customer to Basement Repair Specialists, LLC of any failure of the waterproofing services under the contract. Notice of any claim by the customer under the guarantee shall be deemed actual notice if mailed by certified mail to Basement Repair Specialists, LLC's address as set forth in this contract. Any breach in the terms or conditions by Basement Repair Specialists, LLC shall entitle the customer to a full refund of money paid under the contract, less the value of benefits actually derived from the performed services. The customer named on this contract may transfer this warranty in its entirety provided that the new owner notifies Basement Repair Specialists, LLC in writing within thirty (30) days from the date of the property being transferred. EXCEPT FOR THE FOREGOING, BASEMENT REPAIR SPECIALISTS, LLC HEREBY DISCLAIMS AND EXCLUDES ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AGAINST DEFECTS IN DESIGN, MATERIALS AND WORKMANSHIP, AND THE WARRANTY AGAINST REDHIBITORY DEFECTS.

To keep all warranties in effect, owner must maintain downspouts, gutters, extensions of the downspouts of at least eight (8) feet, and maintain a positive slope away from the home after completion of job. Neither the materials nor workmanship are

designed to contain, control or prevent mold, and are not provided as a remedy for mold or mildew, and any and all warranties against past, present nor future mold are expressly disclaimed.

Owner understands that dust/dirt will be generated from the work to be performed and Basement Repair Specialists, LLC is not responsible for any dust/dirt. It is the Owner's responsibility to remove or cover items of personal property and provide dust barriers in doorways if desired. Basement Repair Specialists, LLC will have the public utilities locate their natural gas, telephone, and electric lines, however, the homeowner shall be responsible for locating and disclosing any underground or under concrete lines, including but not limited to, water, sewer, electrical, cable, gas/fuel lines, or any other underground or under concrete apparatus, and shall not hold Basement Repair Specialists, LLC responsible for any damage to these types of lines or utilities.

Basement Repair Specialists, LLC assumes normal foundation construction and concrete thickness and that construction conforms to standard municipal codes. If existing construction and/or concrete are not of normal construction or do not meet standard building codes, or if previous repairs are encountered, an additional charge will be required to prepare the area for proper installation. Property owners agree to pay such additional charge. If circumstances unforeseen or undisclosed substantially alter the purpose of the contract or make it impossible to perform, Basement Repair Specialists, LLC shall be entitled to all labor and material costs incurred up to the time of such discovery. Basement Repair Specialists, LLC assumes that gravel, stone or other underground debris will not be encountered. If such conditions are found, it may result in additional charges for extra labor.

SCOPE OF WORK

Company will provide the labor and materials necessary to perform the work outlined in this Contract. No work shall be done nor material furnished except as specified or subsequently agreed to in writing. The scope of work recommended is based upon observations during our inspection and information provided by homeowner. We reserve the right to make modifications necessary in our work or materials used. Any methods, materials or procedures discussed by our specialists are for general use and individual circumstances may require modifications during the installation process.

NOTE: The price quote is guaranteed for 30 days from the date of this proposal and is subject to change thereafter

NOTICE OF WISCONSIN LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BASEMENT REPAIR SPECIALISTS, LLC HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICE, MATERIALS, PLANS, OR SPECIFICATION FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS (AT THE ADDRESS ON THE FRONT OF THIS DOCUMENT) IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO BASEMENT REPAIR SPECIALISTS, LLC ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST PERFORM, FURNISH OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. YOU AS OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO YOUR MORTGAGE LENDER, IF ANY. BASEMENT REPAIR SPECIALISTS, LLC AGREES TO COOPERATE WITH THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Owner's Right to Cancel

You may cancel this agreement by mailing a written notice to **Basement Repair Specialists, LLC at 1400 S. Van Dyke Rd., Appleton, WI 54914** before midnight of the third business day after you signed this agreement. If you wish, you may use this page as that notice by writing "I hereby cancel" and adding your name and address. A duplicate of this page is provided by the seller for your records.

Initial: _____

Payment Terms:

Basement Repair Specialists, LLC REQUIRES A DOWN PAYMENT BEFORE THIS WORK WILL BE ADDED TO THE JOB LIST. The unpaid balance is DUE ON DATE OF INSTALLATION to Job Foreman unless otherwise specified in writing. A delinquency charge of 1 ½% per month will be charged on all accounts past due (annual percentage of 18%). Any changes from the work agreed upon will be valid only if the changes and price hereof are agreed to in writing by both parties.

PERMIT FEES OR GOVERNMENT REQUIRED ENGINEERING FEES, IF ANY, WILL BE BILLED AT COST AT THE END OF PROJECT.

Acceptance of Proposal

The above price, specifications and conditions are satisfactory and hereby accepted. Basement Repair Specialists, LLC is authorized to do the work as specified. Payments will be made as stated above. This proposal may be withdrawn by Basement Repair Specialists, LLC at any time, before the contract is fully executed. The undersigned agrees to pay all costs of collection and actual attorneys' fees in enforcing this agreement.

Homeowner

Date

Basement Repair, Specialist

Date:

Basement Repair, Authorized Representative

Date:



Toll Free: 855-554-RAIN (7246) Fully Insured, License # BC686374

Chronology of the step-by-step claim and response interaction between consumers and contractors/suppliers

Step One: Notice of Claim - At least 90 working days before commencing an action against a contractor or window or door supplier or manufacturer, a claimant must deliver a written notice of the alleged defect to the contractor.

Step Two: Contractor's Response - The contractor will have 15 working days (or 25 working days if it involves a defect involving a window or door supplier) to provide the claimant with a written: (1) offer to repair or remedy the defect; (2) offer to settle the claim with a monetary payment; (3) offer of a combination of (1) and (2); (4) statement that the contractor rejects the claim and the reasons for rejecting the claim; or (5) proposal to inspect the alleged defect or perform any necessary testing.

Step Three: Claimant's Response - If the contractor rejects the claim, the claimant may proceed to commence an action against the contractor. The claimant must serve written notice on the contractor within 15 working days if he or she either accepts any offer or rejects an offer. Note that if the claimant has a claim against a window or door supplier or manufacturer, the claimant should contact the supplier to ensure that the supplier received a notice of the claim from the contractor.

Step Four: Contractor's Supplemental Response - If the claimant rejects the offer, the contractor has five working days to provide a written supplemental offer or a notice that no additional offer will be made.

Step Five: Claimant's Response - If the contractor has provided the claimant written notice that no additional offer will be made, the claimant may commence a lawsuit or other action against the contractor. If the claimant has received a supplemental offer from the contractor, the claimant must respond within 15 working days.

More Highlights

- Claimants may accept settlement offers, accept them in part, or reject offers, doing so via detailed written notice.
- The law does not apply where there is no contract to construct, as in the case of purchasing an existing home.
- Remedies to claims may involve repairs, monetary payment, or a combination of repairs and payments.
- Contractors and suppliers have the right to inspect and, as appropriate, test alleged defects.
- Access must be provided in a timely fashion for inspections, tests, and repairs.
- Additional claims made or discovered after an original claim are treated as separate in terms of time and process.
- There is a different timetable and process for the claims and responses if a contractor seeks contribution from a supplier.
- Failure by the claimant, contractor, or supplier to follow the "Right to Cure Act" can result in delay or dismissal of legal or arbitration actions.

The Wisconsin Department of Commerce does not discriminate on the basis of sex, race, religion, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability. Reasonable accommodation, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request. Contact the Safety and Buildings Division at 608-266-3151, or TTY 608-264-8777.

Wisconsin's Framework for Successful Communications Between Consumers and Contractors



2005 Wisconsin Act 201, the "Right to Cure Law," says that consumers at the time of contracting for construction or remodeling work for dwellings must be provided with this brochure describing requirements for making any future claims of construction defects.

The "Right to Cure Law" also provides timetables and steps to help solve disputes and misunderstandings between consumers and contractors related to residential construction and remodeling, before going to court or arbitration.

People who feel they have a claim concerning defective workmanship or materials need to provide written notice to contractors or suppliers before any legal action may be filed. The contractors and suppliers have the opportunity and the responsibility to respond to claims.



This brochure highlights some of the provisions of the "Right to Cure" Law, and is not a complete description of the law, and is not a substitute for legal representation.

SBD-10845 (V4-R09/13/06)

The "Right to Cure Law" requires that before any dwelling construction begins, consumers must be provided with this brochure prepared by the state Department of Commerce, and the following notice:

Notice Concerning Construction Defects

Wisconsin law contains important requirements you must follow before you may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project or against a window or door supplier or manufacturer. Section 895.07 (2) and (3) of the Wisconsin statutes requires you to deliver to the contractor a written notice of any construction conditions you allege are defective before you file your lawsuit, and you must provide your contractor or window or door supplier the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by the contractor or window or door supplier. All parties are bound by applicable warranty provisions.

The Wisconsin Department of Commerce prepared this brochure, but does not investigate, arbitrate, or judge consumer-contractor/supplier disputes. Those disputes are solved through the "Right to Cure Law" process, by the state's court system, and, for alterations and additions, the Home Improvement Practices Code, ATCP 110, of the state Department of Agriculture, Trade, and Consumer Protection.



The "Right to Cure Law" provides the steps and timetables to be followed in resolving any claims of dwelling construction defects by consumers against contractors or suppliers. Claims must be pursued through the "Right to Cure Law" process before arbitration or before legal action.

If no agreement has been reached concerning the alleged defect after the structured exchange of communications between a claimant and the contractor or supplier, according to the "Right to Cure Law" process, the claimant may file a legal action in court or go to arbitration.

Construction defects can involve workmanship, materials, or code requirements in new construction or remodeling, but not maintenance or repairs.

Consumers and contractors or suppliers are bound by warranty terms for products or services. A warranty can define a construction defect.

A dwelling is any premise or portion of a premise that is used as a home or place of residence. This also includes existing driveways, sidewalks, swimming pools, patios, porches, detached garages, etc.

Claims are a request or demand to remedy a construction defect caused by a contractor or supplier. Claims may be made by owners, tenants, or property associations.

Claimants have a number of responsibilities in making timely specific written claims to contractors and suppliers.



Contractors are persons who enter into written or verbal contracts to construct or remodel a dwelling. Suppliers are persons who manufacture or provide windows or doors for a dwelling.

The steps for claims and responses are defined in the "Right to Cure Law." Claims must include specific written description of alleged defects and evidence to substantiate the nature and cause of defects. Responses to claims and other written communications must also be specific to allegations and evidence.

Contractors or suppliers must respond to a written claim within a set number of working days either by offering to repair or remedy in some fashion, by requesting an opportunity to inspect, by involving a supplier, or by rejecting the claim.

2005 Wisconsin Act 201 may be found on the Department of Commerce Web site, as can a PDF copy of this brochure: http://commerce.wi.gov/SB/SB-Div_Publications.html. Contact legal counsel for more information on the "Right to Cure Law," and consumer and contractor rights and responsibilities.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Spectrum Insurance Group PO Box 3395 Oshkosh WI 54903	CONTACT NAME: Kristin Boevers PHONE (A/C No. Ext): 920-426-2431 E-MAIL ADDRESS: kristin.boevers@spectruminsgroup.com		FAX (A/C, No): 920-385-0855
	INSURER(S) AFFORDING COVERAGE		
INSURED Basement Repair Specialists LLC 1400 S Van Dyne Rd Appleton WI 54914	INSURER A: Western National Insurance Co		NAIC # 15377
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 1727593462

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP1239223	6/21/2020	6/21/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CPP1235281	6/21/2020	6/21/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB1040873	6/21/2020	6/21/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WCV1032044	6/21/2020	6/21/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

*** FOR REFERENCE ONLY ***

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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We Also Offer Financing

6 Months No Interest

- OR -

Reduced Interest - 120 Months

[To Apply, Click Here](#)

This will be on the next agenda for the Parks Commission on December 9th, 2020. I wanted to get this in front of everyone, so you have time to think about it before then or give me a call/email to discuss your thoughts before then. With the Parks Department budget getting tighter and requests by the Mayor and Finance Committee to find areas of revenue or cover costs, this will need to be discussed before we make any changes.

As to date, the organizations that do not pay a Field Rental or Utility Fees are the WYSO, American Legion Baseball, Home Talent Baseball and Waterloo School District. A couple different scenarios for each organization exist: The WYSO must put in \$3000 of upgrades/renovations to the ball fields each year & along with American Legion Baseball and Home Talent Baseball they are non-profits. Until the City of Waterloo took control of Home Talent Baseball, it was financed by the Park Board Trustees. For some reason, the last years of the Trustees, no charge was given to the School District for field usage and carried over to us in that form as well. Craig might be able to give us some more feedback or background on that as well. To give an example of what those charges could be:

Field Rental Fee Schedule is \$50/3 hours and not to exceed \$100 in a day

Lights Fee Schedule is \$25/hour with no cap

These numbers do not include a Park Laborer at \$25/hour for field prep

Example: HS would have an additional: \$600 (24 game dates between baseball/softball)

WYSO Teener Games (Little League/Softball prep themselves): \$200

American Legion: \$250

Home Talent Baseball: \$\$450

High School Rental

HS Girls Softball – 25 to 30 dates (Includes practice and games) April and May for 2 hours each at 3 fields (Mrs. Bratz rents Coach Pitch Field for Pitchers and Catchers during her blocks.

HS Baseball – 8 dates (only Home games as HS Field used for practice) April and May for 2 hours each at 1 field

*HS Usually does not use lights for games

Total Cost: \$1,900.00

Booster Club paid for scoreboard upgrades (\$1,500.00 of \$4,500.00) 2 years ago.

WYSO – Average over 3 years

Little League (Includes Coach Pitch & T-Ball) – 105 dates (Includes practices & games)

Teener Baseball – 20 dates (Includes practice & games)

Softball – 60 dates (Includes Coach Pitch Field for U8, practices & games)

Flag Football – 25 dates (Includes practices & games)

Light Usage – 94 hours between Little League and Football

Concession Stand Utilities: Avg of \$675 per month from May - August

Total Cost: \$15,550.00

The \$3,000.00 of updates or renovations to the fields/concession stand has not been happening. They paid a portion of our scoreboard upgrades (\$1,500.00 of \$4,500.00) 2 years ago and rebuilt the batting cages that they dropped a tree onto (accidentally) 3 years ago.

American Legion Baseball

Practice & Games – 15 dates

Light Usage – 16 hours

Total Cost: \$1,150.00

Home Talent Baseball

Practice & Games – 18 dates

Light Usage – 8 hours

Total Cost: \$1,100.00

Total Revenue: \$19,700.00

Total Cost of all programs would be an additional \$19,700 in revenue for the Parks Department. Example, on charges for the WYSO: In the months of May – August, utilities go up on average of \$675/month which included \$900 in the month of June alone. The increase in utilities comes from a variety of items but not limited to: Concession Stand & Light usage.

I have always tried to stay on the side of not charging for usage by these Waterloo groups, but I do not see any situation where we can continue to go forward with this unwritten policy and try to keep our budget in the black each year. I am open for discussion and any route the Parks Commission would like to take on this. Whether it to be a 25%, 50% or 75% usage fee for Waterloo Organizations or Non-Profits.

Please let me know if you have any questions or concerns on this.

CITY OF COLUMBUS – ATHLETIC FIELD USE AND FACILITY AGREEMENT

This Agreement is entered into between the City of Columbus,(herein called "City"), and the Columbus Softball Organization,(herein called "Organization").

City of Columbus Recreation Mission Statement

"The City of Columbus seeks to provide recreational activities and facilities that will build strong families and a community quality of life."

The term of this Agreement shall begin on the 5 day of May, 2020 and shall conclude on the 5 day of May 2021.

During the term of this Agreement, **Organization agrees to:**

1. Obtain and maintain 3rd party liability insurance with a \$1,000,000 per injury coverage, naming the City as an additional insured or co-insured with the original certification certificates delivered to the City Clerk.
2. Provide to City a copy of the Organization's Articles of Organization showing the Organization is a Non-Profit Non-Stock Corporation and provide proof that the Organization is in good standing with the Wisconsin Department of Financial Institutions
3. Provide to City Recreation Director and Director of Public Works a schedule of field use, practices and game times a minimum of 30 days prior to the start of the upcoming season. All final facility and field scheduling shall be approved by the Recreation Director.
4. Notify the City Recreation Director of the number of participants in the Organization's program for the upcoming season and provide funds to the City in the amount equivalent to \$5 per participant.
5. All requests for general field improvements and maintenance must be reviewed and approved by the Public Works Director prior to the commencement of any work. Any proposals to make substantial changes or alterations to any athletic field or facility are to be forwarded for approval by the Columbus City Council, prior to the commencement of work.
6. The Organization shall comply with all applicable federal and state laws and regulations related to the organizations activities and use of the City's facilities.
7. The Organization shall comply with its requirements as set forth on the attached Exhibit A.

The City agrees to:

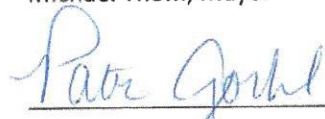
1. The City will supply the needed supplies to the Organization necessary to assist the Organization with its activities. A list of the supplies to be supplied by City is attached to this Agreement as Exhibit A.
2. The City will regularly provide basic maintenance of the fields/facility to support a safe and enjoyable environment for the upcoming season. The City shall also provide a storage area at each field facility. The basic maintenance to be provided by City is listed on the attached Exhibit B.
3. The City shall place practice schedules, game and tournament schedules on the Recreation Department website.

We, the undersigned, as representatives of the City of Columbus and the Organization agree to the terms listed above.



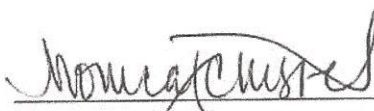
Michael Thom, Mayor

5-6-20
Date



Patricia Goebel, Clerk

5/6/20
Date



Authorized Representative of Organization

5/19/20
Date

EXHIBIT "A" to AGREEMENT FOR: Columbus Softball Organization
Name of Organization

City of Columbus agrees to:

1. The City will be responsible for collecting any NSF checks and or fees that may occur.
2. Maintain athletic fields at Meister Park. This includes placement and removal of bases, dragging and lining the fields before each game.
3. Supply storage space and key for the Meister Park building to store equipment.
4. Purchases bases as needed.

Columbus Softball organization agrees to:

1. Accept responsibility to conduct player registration, collect fees, and remit to Columbus Recreation Department within one week of registration date player participant fee as specified in #4.

This Agreement is in effect for one year ending May 5, 2021