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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: September 6, 2018
TIME: 6:30 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: August 2, 2018
3. PUBLIC COMMENTS
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
5. UNFINISHED BUSINESS
 - a. Review And Action On Collapsed Storm Sewer Adjacent To 548 Pierce Street
6. NEW BUSINESS
 - a. 2019 Street & Utilities Reconstruction Of Edison Street / Franklin Street – Review Of Cost Estimates And Possible Preliminary Design Overview
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships
 - b. Considering An Annual Committee Calendar
8. ADJOURNMENT

A handwritten signature in black ink that reads "Mo Hansen".

Mo Hansen
Clerk/Treasurer

*** Also on Council Agenda. See Council materials for documentation.

Committee Members: Springer, Stinnett and Osborn

posted, e-mailed & distributed: 08/30/2018

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: August 2, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. in the Council Chambers. Committee members present: Springer and Stinnett with one vacancy. Absent: none. Others attending: Mayor Thompson; Public Works Director Chad Yerges, Dan & Kathleen Hedges; Paula & Dave Lenius; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: June 7, 2018. MOTION: Moved by Stinnett, seconded by Springer to approve the meeting minutes as presented. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
 - a. 2018 Clerk/Treasurer Project Updates. Noted.
5. UNFINISHED BUSINESS
 - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street And The Adjacent Public Right-Of-Way. DISCUSSION: Springer asked where else can we go with this agenda item. He said the land in question was not municipal property. Dave Lenius said according to Jefferson County zoning the status was in limbo. Mayor Thompson asked, why would the City get involved? MOTION: Moved by Springer, seconded by Stinnett to close the matter. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. Review And Action On Collapsed Storm Sewer Adjacent To 548 Pierce Street. DISCUSSION: Yerges reported a sink hole exists along a 160 foot section of failed storm sewer running south to north across 548 Pierce Street. He estimated repairs at \$12,000 for the length (160 ft.) using 24" stormwater pipe. Springer asked the Public Works Director to get bids for the next meeting. No action taken.
 - b. Considering An Annual Committee Calendar. Hansen said he would work on the calendar concept. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships. Noted.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Springer to adjourn. The time was approximately 6:15 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer

Waterloo 2018 Project Tracking

Sorted by Oversight Entity

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by Clerk/Treas.

_Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Community Development Authority	203 E Madison St (phase 4)	Complete site work per CDA adopted concept plan	Econ. Dev. TID#2	Clerk/Treas.	Seeking funding for parking area and other items	Address walk-off safety issue	last action 11/2017
Community Development Authority	333 Portland Rd Demolition	Removal of blighted buildings preparing for future reuse of property	Econ. Dev. TID#3	Clerk/Treas.	Demolition occurring; market parcel	Make sure tires and oil filters are disposed; pivot to site marketing focus	Hire a broker for site?
Council	333 West Madison Street	Hawthorn & Stone build-out of assisted living facility	Econ. Dev. TID#2	Clerk/Treas.	SafeBuilt architect's review wrapping up	Monitor	9/2018 is month next fee in lieu of tax due from Developer
Council	Clerk/Treasurer's Office Computer Server & Accounting Software Update	Purchase of replacement office server and upgrading accounting software	Equipment	Clerk/Treas.	Scheduling purchase and install	Confirm WPPI will provide web hosting services reducing server costs	payment stretched over 2018-2019
Council	Commercial Ave Extension	extend road 345 ft north for AB E Discovery access per agreement	Econ. Dev. TID#3	Kunkel Engineering Group; Chad & Barry	near completion	100% completion	The WisDOT funding is not in-hand.
Council	Ordinance update	2018 update of digital and printed ordinances	Administrative	Clerk/Treas.	To be scheduled	Time in include max number of ordinance changes	Likely pushed to 2019
Library Bd	Repair Library Parking Lot	Parking lot grate; drainage system improvements	Library	Library Director	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Park Comm	2020 Baseball Field Resurfacing	Resurfacing of baseball infield would include removal of top layers of soil and infield grass. Refilled with new "Granite Magic Mix"	Parks	Parks Director	requires 2020 budget approval	unknown	Proposed as part of 2019 budget submittal
Park Comm	Repair Sanitary Sewer line leaks in Firemen's Park	2016 repairs did not remedy inflow of water to lift station at river	Parks	Parks Director & DPW Director	Parks Director asking Utility Comm. for assistance for funding	ID funding source	Gabe's estimate 150k to 175k
Public Safety & Health Comm	2021 Police Department mobile data computers	2021 Mobile data computers	Equipment	Police Chief	requires 2021 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Safety & Health Comm	Police Department squad car replacement	2019 purchase through bid process of new replacement vehicle with existing traded-in	Equipment	Police Chief	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal

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_Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Public Works & Property Comm	2018 Pavement Micro Surfacing Program	Peschel, S. Monroe, Polk Streets with Pierce Street recommended as alternate	Road & Utility improve Capital Fund	DPW Director	Completed		
Public Works & Property Comm	2019 Edison & Franklin Reconstruct	Full street and utility reconstruction	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	Design	Public Works Committee briefed 9/6/2018	
Public Works & Property Comm	2019 Pavement Micro Surfacing Program	to be determined by Public Works Director	Road & Utility improve Capital Fund	DPW Director	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Works & Property Comm	Cleveland / Mill	full reconstruct of Mill & Cleveland	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	In progress	Weekly project communication to affected parties	
Public Works & Property Comm	DNR Private Lead Service Line Program	Operate program to assist private home owners to remove lead water pipes	Public Health	Clerk/Treas. & Utility Super	weekly process of applications	2nd outreach to Mill & Cleveland Street property owner	More public lead sections than previously known to CT, coordination with Utility for public lead sections required
Public Works & Property Comm	Kage Snow Plow	Purchase of Kage snow plow. Fits on bobcat for snow removal. Mult-use plow or box pusher	Equipment	DPW Director	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Works & Property Comm	Lease Bobcat	Budget amendment #1 shifted this to 3-year lease to own rather than buy	Equipment	DPW Director	Year 2 lease amount before Finance Committee	Council budget approval	
Public Works & Property Comm	Replace 2004 Patrol truck	Purchase replacement truck	Equipment	DPW Director	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Works & Property Comm	STH 19 Reconstruct	Spring review of rework items and incomplete items	Road & Utility improve TID#1	DPW Director	Completed		
Public Works & Property Comm	Street name sign replacement	replacing faded street name signs under warranty	Road & Utility improve Capital Fund	DPW Director	Completed	sign installation	
Utility Comm	Electric work add-on from STH 19 project	Final electric line work in coordination with contractor	Electric Utility	Utility Super	unknown	Barry to schedule	