




136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, September 20, 2018 – 7:00 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: September 6, 2018
3. CITIZEN INPUT / PUBLIC COMMENT
4. CONSENT AGENDA ITEMS
  - a. August Reports Of City Officials And Contract Service Providers
    - i. Parks Coordinator
    - ii. Fire & EMS
    - iii. Building Inspection - Building, Plumbing, & Electrical Permits
    - iv. Public Works
    - v. Police
    - vi. Karl Junginger Memorial Library
    - vii. Waterloo Water & Light Commission Minutes
    - viii. Watertown Humane Society
  - b. Granting New Operator's Licenses For the License Period Ending June 30, 2019 (1)
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Finance, Insurance & Personnel Committee
    - i. General Disbursements, August 2018 - \$270,210.02
    - ii. Payroll, August 2018 - \$101,194.18
    - iii. Treasurer's Report & Budget Reports, August
  - b. Waterloo Utility Commission
    - i. Resolution #2018-33 Authorizing The Purchase Of A One-acre Parcel For The Construction Of Waterloo Utilities Electric System Infrastructure
    - ii. Resolution #2018-34 Revising The Formula For Payment Of Annual Fees In Lieu Of Taxes From Waterloo Utilities To The Municipal General Fund
    - iii. Resolution #2018-35 Transferring Management And Ownership Of The Sanitary Sewer Conveyance System From The Public Works Department To Waterloo Utilities Effective January 1, 2019
6. NEW BUSINESS
  - a. Resolution #2018-36 Requesting Exemption From County Library Tax
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
8. ADJOURNMENT

  
Mo Hansen  
Clerk/Treasurer

Posted & Emailed: 09/17/2018

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: September 6, 2018**

Digital audio files are archived with these written minutes additionally serving as the official record.  
Minutes, audio & meeting packet are accessible at [www.waterloowi.us](http://www.waterloowi.us)

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas and Petts. Absent: Osborn and Stinnett. Others present: Tammy Krueger, Watertown Daily Times; Diane Graff, the Courier; Police Chief Sorenson; WLOO videographers; Deputy Clerk/Treasurer Kawula; Lee Columbus and Clerk/Treasurer Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: August 16, 2018. MOTION: Moved by Springer, seconded by Quimby to approve the minutes with a correction of those motioning and seconding the consent agenda vote. VOICE VOTE: Motion carried.

**PUBLIC COMMENT**

- a. A Letter To The Waterloo Community On Expanding Composting Opportunities, Bethany Frandle. Noted.

**NEW BUSINESS**

- a. Operator's Licenses (4) To Expire June 30, 2019. MOTION: Moved by Thomas, seconded by Petts to approve all four licenses. VOICE VOTE: Motion carried.
  - i. Tammara M. Dowling, 527 Pierce Street, Waterloo
  - ii. Jordyn C. Kovacs, 366 West Polk Street, Waterloo
  - iii. James R. Myers, 449 Waterloo Road, Marshall
  - iv. Karen M. Smart, 204 Anna Street #102, Waterloo
- b. Council Confirmation Of Mayoral Re-appointment Of Timothy Thomas To The Waterloo Water & Light Commission For A Five Year Term Ending In 2023. MOTION: Moved by Petts, seconded by Griffin to confirm the appointment. VOICE VOTE: Motion carried with Thomas abstaining.

**REPORTS OF BOARDS, COMMISSION & COMMITTEES**

- a. Plan Commission
  - i. Ordinance #2018-06 To Rezone 217 Maple Drive In The City Of Waterloo, Jefferson County, Wisconsin From Con – Conservancy District To R-2 - Single Family Residential District. MOTION: Moved by Springer, seconded by Griffin to approve the ordinance. VOICE VOTE: Motion carried with Quimby abstaining.
  - ii. Certified Survey Map, 123 South Monroe Street, Community Hall 1926 LLC, Considering Certified Survey Map Approval Contingent Upon The City Engineer's Final Approval Based Upon The Preliminary Map Presented. MOTION: Moved by Quimby, seconded by Springer to approve the certified survey map contingent upon the City Engineer's final approval. VOICE VOTE: Motion carried.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

ADJOURNMENT. Moved by Springer, seconded by multiple to adjourn. Motion carried. Approximate time: 7:11 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer



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Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
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## PARKS COORDINATOR REPORT

### EVENTS AND HIGHLIGHTS

- SUMMER CONCERT SERIES
  - 3 dates finished
    - Weather & mosquitoes
  - 2 dates left
    - August 9 & August 30
- JULY 4<sup>TH</sup> CELEBRATION
  - Successful
    - Approx. \$2500 ahead
- BANDSTAND FACELIFT
  - Repainted bandstand with new lighting
    - Help from Cornerstone Church
- MUSIC & MOVIE NIGHT

### ONGOING PROJECTS

- PARK BEAUTIFICATION PROJECT:
  - Tree Project around Pavilion
    - Bench area in front of Pavilion
  - Decorative Stones in middle section of roadway to replace stone blocks
  - Dog Park
    - Fixing of fence line and proper updates
- DISC GOLF LEAGUE:
  - New Group started – hoping to incorporate into Friends of the Park
    - Moved a couple holes
    - Waiting to hear back from Trek on Disc Baskets & Equipment Donation
  - Volunteers will put in new cement tee boxes in spring
- SAND VOLLEYBALL COURTS
  - Received a donation of \$5000 for the implementation of Sand Volleyball courts in Firemen's Park
    - Electrical has been identified and will be removed so building can be removed.

### FINISHED PROJECTS

- PARK PAVILION FLOOR
  - Finished April 5<sup>th</sup> – Will sand and lay new poly this winter
- SCOREBOARD UPDATES & FIXES
  - Softball Diamonds

- Need to put in new receivers for scoreboards – working with Waterloo Utilities & WYSO on dates when fields are dry enough
- INFRASTRUCTURE FIXES NEEDED
  - Electrical
    - Roundhouse
      - Needs new fuse box and outlets
    - Pavilion Stage
      - Lights need to be rewired
        - Total cost: \$2000
- 720 W. Madison Street
  - Working with Waterloo School District
    - Character Shuffle & Public information
      - Top 3 Names chosen for May Parks meeting
- MASON ENTRANCE GATE
  - WFD Steel Sign & Lighting has been donated

### **CAROUSEL**

- DONATION BOARDS
  - Meeting with Individuals to go over finishing the donation wall in the kiosk at Carousel

### **PROJECTS ON HOLD UNTIL 2020**

- BUILDING PROJECTS: Some projects that are needs at facilities
  - Firemen’s Park Reunion Hall
    - New Roof needed – Cost Estimation: \$20,000

### **DONATION CAMPAIGNS**

- WATERLOO FIREMEN’S PARK BEAUTIFICATION & INFRASTRUCTURE PROJECT
  - Lion Fountain Restoration – W&K Day

City of Waterloo Parks  
 Progress Report  
 9/17/2018 12:30 PM

<b>MONTHLY REVENUE (ALL REVENUE SOURCES)</b>													
	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	TOTAL 2018
<b>Current YR Revenue (all sources) [1]</b>	\$2,422	\$42,855	\$2,696	\$7,548	\$12,702	\$8,893	\$30,111	\$21,541	\$0	\$0	\$0	\$0	\$128,768
GOAL: Monthly Rev.	\$2,500	\$42,250	\$2,500	\$2,500	\$15,000	\$17,500	\$35,000	\$25,000	\$25,000	\$15,000	\$2,500	\$796	\$185,546
% of Goal	97%	101%	108%	302%	85%	51%	86%	86%	0%	0%	0%	0%	69%
<b>Prior Yr Receipts</b>	\$1,015	\$2,643	\$2,779	\$2,087	\$15,033	\$46,097	\$30,398	\$22,667	\$19,341	\$13,145	\$4,905	\$1,720	\$161,830

<b>SCHEDULED/PLANNED EVENTS (EVENT COUNT)</b>													
	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	TOTAL 2018
WRT		2			1	2	1	1					7
FP - Outdoor Event				5	9	9	14	4	4				45
FP - Full Pavilion		1			1	2	1	1					6
FP - Upper Pavilion	1	2	3	4	4	3	3	3	4	3		1	31
FP - Lower Pavilion			2		2	3	4	1			1		13
FP - Bingo Hall						5	1	1					7
FP - Reunion Hall													0
FP - Roundhouse													0
FP - Bandstand Other					3	1	1	2					7
FP - Concession Bldg.						1							1
Other Park													0
<b>Current YR Event-Days Count</b>	<b>1</b>	<b>5</b>	<b>5</b>	<b>9</b>	<b>20</b>	<b>26</b>	<b>25</b>	<b>13</b>	<b>8</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>117</b>
<b>Prior Yr Event Count</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>14</b>	<b>15</b>	<b>31</b>	<b>21</b>	<b>17</b>	<b>10</b>	<b>1</b>	<b>0</b>	<b>120</b>
<b>Yr/Yr Percent Comparison</b>	<b>25%</b>	<b>167%</b>	<b>500%</b>	<b>300%</b>	<b>143%</b>	<b>173%</b>	<b>81%</b>	<b>62%</b>	<b>47%</b>	<b>30%</b>	<b>100%</b>	<b>-</b>	<b>98%</b>

**NOTES:**

[1] The bulk of budgeted property tax (\$52,750) is recognized in February, 76%



WATERLOO FIRE & RESCUE  
900 INDUSTRIAL LANE  
WATERLOO, WISCONSIN 53594



Tuesday September 11<sup>th</sup>, 2018

On Monday August 13<sup>th</sup>, 2018 we had our monthly EMS training. Training was in three stations: 1) the first station was how to approach patients; 2) the second station was how to examine patients; 3) the third station was how to speak to patients. All the stations were for different types of patients. Our members have to have the understanding of all the patients we may treat.

On Monday August 20<sup>th</sup>, 2018 we had our monthly Fire training. Training was in two stations: 1) jenga and 2) donning SCBA's in the different ways. For jenga (no we did not sit down and play the game), this actually is a large scale where we use the jaws-of-life. This training helps with tool use, communication and team work. For the second station we are always trying to find ways to improve ourselves. This training is masking up at the door and on air in less than 20 seconds. There are several ways of doing this.

Sincerely,

Chief Vern Butzine  
Waterloo Fire Department  
900 Industrial Ln.  
Waterloo WI 53594  
920-478-2535  
[admin@waterloofd.com](mailto:admin@waterloofd.com)



**WATERLOO FIRE & RESCUE**  
**900 INDUSTRIAL LANE**  
**WATERLOO, WISCONSIN 53594**



Department Activity Report – August 2018

Call Report for the month of August

**EMS Calls:**

City of Waterloo 24  
Township of Waterloo 2

**2<sup>nd</sup> out EMS Calls:**

City of Waterloo 1

**Total EMS 27**

**EMS & Fire Accidents Calls:**

City of Waterloo 1

**Total MVA 1**

**False Alarms:**

City of Waterloo 2

**Fire Calls:**

Township of Portland 1

**Hazardous Condition:**

City of Waterloo 0

**Weather Related Call:**

Waterloo Fire District 0

**Good Intent:**

City of Waterloo 0

**Service Calls:**

City of Waterloo 4

**Rescue Calls:**

City of Waterloo 0

**Total Fire 7**

**August Total 35**

**Up to Date Call Totals**

Fire (Structure, Wild land, Motor Vehicle) 23  
Rescue/EMS: BLS 99 ALS 68 Total: 167  
Hazardous Conditions (No Fire) 3  
Good Intent Calls 0  
False Alarm or Call 8  
Motor Vehicle Accidents 8  
Service Calls 15  
Rescue Calls 1  
Weather Related Calls 0

**Up to Date Total 225**

Mutual Aid Given 16   Mutual Aid Received 3   Automatic Aid Given 0   Automatic Aid Received 0

Total Personnel Response: **1010** (for the month): **156**

Year Response Time (**EMS Incidents**) **903** (From 1<sup>st</sup> page to enroute times) average **5.3** min (for the month)

Minutes Spent Responding **473** (Enroute time to on scene time) average **3.0** min (for the month)

Year Response Time (**FIRE Incidents**) **267** (From 1<sup>st</sup> page to enroute times) average **4.8** min (for the month)

Minutes Spent Responding **251** (Enroute time to on scene time) average **3.5** min (for the month)



Invoice

Invoice Number: 0051778-IN
Invoice Date: 08/31/18
Terms: Net 30 Days
Due Date: 09/30/18

Salesperson: 0000
Customer Number: 11-WATERL2
Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

WI - Invoicing

Table with 5 columns: Fee Type, Amount Paid, Paid Date, Meritage %, Due to Meritage. Rows include various permit fees such as Accessory Structure, Residential Alteration, Fence, HVAC Permit, and Outside Sewer.

Department Approval \_\_\_\_\_ Date \_\_\_\_\_ Continued

Clerk/Treasurer Approval M.it

9-13-2018

Vendor Number 10356

Acct Dist 100-52-5240-290

\$ 3873.28

PERMITS

Acct Dist 100-52-5240-290

\$ 1575.00

D.LAN RAY

Acct Dist \_\_\_\_\_

\$ 4848.28





Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>18WTRC-0083-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0084-18-08POS</b>	<b>385 TAYLOR ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/13/18	60.00	36.00
<b>18WTRC-0084-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0085-18-08POS</b>	<b>290 MILL ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/13/18	60.00	36.00
<b>18WTRC-0085-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0086-18-08POS</b>	<b>173 Mill St</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0086-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0087-18-08B</b>	<b>701 MCKAY WAY</b>			<b>Commercial Alteration</b>
Remodel- Commercial	770.00	08/16/18	60.00	462.00
<b>18WTRC-0087-18-08B Subtotal</b>				<b>462.00</b>
<b>Permit # 18WTRC-0088-18-08POS</b>	<b>172 MILL ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0088-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0089-18-08POS</b>	<b>160 MILL ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0089-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0090-18-08POS</b>	<b>187 N MONROE ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0090-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0091-18-08POS</b>	<b>209 S WASHINGTON ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0091-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0092-18-08POS</b>	<b>964 E MADISON ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/16/18	60.00	36.00
<b>18WTRC-0092-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0093-18-08E</b>	<b>700 COMMERCIAL AVE</b>			<b>ctrical Permit - Commercial</b>
Electrical- New Building/Additon.	1,831.98	08/16/18	60.00	1,099.19
<b>18WTRC-0093-18-08E Subtotal</b>				<b>1,099.19</b>
<b>Permit # 18WTRC-0094-18-08BEH</b>	<b>1110 E MADISON ST</b>			<b>Residential Addition</b>
Accessory Structure- Residentia	268.80	08/17/18	60.00	161.28
Electrical- New Building/Additon.	115.40	08/17/18	60.00	69.24
HVAC- New Building/Additon/Al	115.40	08/17/18	60.00	69.24
<b>18WTRC-0094-18-08BEH Subtotal</b>				<b>299.76</b>
<b>Permit # 18WTRC-0095-18-08BE</b>	<b>520 KNOWLTON ST</b>			<b>Residential Alteration</b>



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Electrical- Replacement & Misc.	50.00	08/22/18	60.00	30.00
Remodel- Residential	85.00	08/22/18	60.00	51.00
<b>18WTRC-0095-18-08BE Subtotal</b>				<b>81.00</b>
<b>Permit # 18WTRC-0096-18-08E</b>	<b>701 MCKAY WAY</b>			<b>ctrical Permit - Commercial</b>
Electrical- Replacement & Misc.	55.00	08/23/18	60.00	33.00
<b>18WTRC-0096-18-08E Subtotal</b>				<b>33.00</b>
<b>Permit # 18WTRC-0097-18-08BEPH</b>	<b>141 &amp; 141 1/2 W MADISON ST</b>			<b>Residential Alteration</b>
Remodel- Residential	85.00	08/30/18	60.00	51.00
Occupancy Permit- Residential	60.00	08/30/18	60.00	36.00
HVAC- New Building/Additon/Alt	50.00	08/30/18	60.00	30.00
Electrical- New Building/Additon.	150.88	08/30/18	60.00	90.53
Plumbing- New Building/Additior	100.00	08/30/18	60.00	60.00
<b>18WTRC-0097-18-08BEPH Subtotal</b>				<b>267.53</b>
<b>Permit # 18WTRC-0098-18-08POS</b>	<b>131 MILL ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/30/18	60.00	36.00
<b>18WTRC-0098-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0099-18-08B</b>	<b>410 PORTLAND RD</b>			<b>Commercial Alteration</b>
Remodel- Commercial	308.00	08/30/18	60.00	184.80
<b>18WTRC-0099-18-08B Subtotal</b>				<b>184.80</b>
<b>Permit # 18WTRC-0100-18-08POS</b>	<b>143 MILL ST</b>			<b>Outside Sewer</b>
New Home OS Sewer & Water I	60.00	08/30/18	60.00	36.00
<b>18WTRC-0100-18-08POS Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-0101-18-08B</b>	<b>1130 LEXINGTON WAY</b>			<b>Accessory Structure</b>
Accessory Structure- Residentia	60.00	08/30/18	60.00	36.00
<b>18WTRC-0101-18-08B Subtotal</b>				<b>36.00</b>
<b>Permit # 18WTRC-PR00006</b>	<b>333 W MADISON ST</b>			<b>Only - Delegated - BLDG - N</b>
Building Plan Review Fees	1,100.00	08/07/18	90.00	990.00
Plan Entry Fee	100.00	08/07/18	90.00	90.00
<b>18WTRC-PR00006 Subtotal</b>				<b>1,080.00</b>
<b>Permit # 18WTRC-PR00007</b>	<b>810 N Monroe St</b>			<b>Only - Certified - HVAC - A</b>
HVAC Plan Review Fees	200.00	08/08/18	90.00	180.00
Plan Entry Fee	100.00	08/08/18	90.00	90.00
<b>18WTRC-PR00007 Subtotal</b>				<b>270.00</b>
<b>Permit # 18WTRC-PR00008</b>	<b>CSM 5683 Lot 3 Commercial Ave</b>			<b>Only - Certified - HVAC - N</b>
HVAC Plan Review Fees	150.00	08/31/18	90.00	135.00
Plan Entry Fee	100.00	08/31/18	90.00	90.00
<b>18WTRC-PR00008 Subtotal</b>				<b>225.00</b>

WI - Invoicing

Remit Payment to: SAFEbuilt, LLC  
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	4,848.28
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total</b>	<b>4,848.28</b>



Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
<b>Summary Fee Type</b>				
<b>ItemCode</b>	<b>Description</b>		<b>Amount</b>	
/PERMITS	Building Permits		3,273.28	
/PLAN REVIEW	Plan Review Services		<u>1,575.00</u>	
<b>Total</b>			<u><b>4,848.28</b></u>	

Remit Payment to: SAFEBuilt, LLC  
 3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	<u>4,848.28</u>
Freight:	0.00
Sales Tax:	<u>0.00</u>
<b>Invoice Total:</b>	<b>4,848.28</b>

MONTHLY TIME REPORT

JOB DPW		AUGUST			
		Chad	Jeff	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0	0	0
Mach/Equip		9	10	30	12
Garage/Shed		6	6	4	21.5
Meeting/Seminars		3.5	0	5	1.5
Street Repair/Maintenance		33.5	8.5	18.5	17
Street Cleaning		0	2	0	27
Snow & Ice		0	0	0	0
		Reg Hrs			
		OT Hrs			
Storm Sewer		32.5	13	11.5	8.5
Traffic Control		31	7	43.5	7
Bridges/Culvers		0	0	14	3
Tree/Brush		13	5	22	32.5
Refuse Collection		11.5	9	3.5	11
Sanitary Sewer		3.5	21	2	6
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	2	3
Library		1.5	0	3	4.5
Firemans Park		13.5	10.5	9	6
Other Parks		6	1	0	7
Trail Head		0	0	0	1.5
Celeb/Enter		0	0	0	0
Weed Control		0	4	1	7
Vac/Holiday/SL		14	82.5	10	2.5

# Machinery and Equipment Maintenance

AUGUST

## DPW

Equipment		Mileage / Hours			TTI Fuel	GPH
		Start	End	Total		
End loader	544	3017	3030	13	31.529	0.41
John Deere Tractor	2555	4404	4404	0	0	#DIV/0!
Wood Chipper		2211	2224	13	42.744	0.30
John Deere Lawn Tractor	2520	686	691	5	62.321	1.51
John Deere	X750	991	993	2	62.321	1.51
John Deere	X750-1	864	951	87	62.321	1.51
Wacker Roller		370	372	2	0	#DIV/0!
2010 International Truck	#1	17835	17837	2	0	#DIV/0!
2004 Freightliner Truck	#2	39303	39307	4	0	#DIV/0!
2004 International Truck	#3	3751	3790	39	51.766	0.75
2017 Chevrolet Truck	#4	13005	13951	946	81.316	11.63
2018 Freightliner Truck	#5	2521	2667	146	24.489	5.96
2006 Elgin Pelican Street Sweeper		9691	9719	28	51.228	0.55
2011 Ford F-550 Truck	#6	28919	29345	426	81.878	5.20
2015 Freightliner Truck	#7	6492	6592	100	13.717	7.29
595 Bobcat		34.8	38.7	3.9		
Loads Chipped		7	91 cu yds			
Loads to Wolff's pit		4				

# WATERLOO POLICE DEPARTMENT

Report For Month Of August 2018

## COMPLAINTS

Family:	2
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - Less Than \$500:	3
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	7
Animal Case:	6
Late Bar Closing:	0
Alarms:	1
Lous Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	1
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	31
<b>TOTAL COMPLAINTS</b>	<b>53</b>

## INQUIRIES/CHECKS

Registration Checks:	953
Drivers License Checks:	340
NCIC/CIB/VIN Checks:	7
Check Welfare:	5
<b>TOTAL INQUIRIES/CHECKS</b>	<b>1305</b>

## ACCIDENTS

More Than \$1,000:	3
Less Than \$1,000:	2
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	2
Victims Killed:	0
<b>TOTAL ACCIDENTS</b>	<b>5</b>

## ASSISTS

Assist Jefferson County:	4
Assist Dodge County:	4
Assist Dane County:	5
Assist Marshall Police:	5
Assist Fire/Rescue:	21
Assist Other Agencies:	6
Assist Public:	77
Assist With Escort:	0
Assist All Other:	2
<b>TOTAL ASSISTS</b>	<b>124</b>

## MISCELLANEOUS

Investigations/Followups:	58
Traffic Control:	7
Radar Operations:	153
Special Assignment:	2
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	1
<b>TOTAL MISCELLANEOUS</b>	<b>221</b>

# WATERLOO POLICE DEPARTMENT

Report For Month Of August 2018

## TRAFFIC VIOLATIONS

## MISDEMEANOR/CRIMINAL

### WARNINGS

### ARRESTS

### WARNINGS

### ARRESTS

Speeding:	32	4
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	0	2
Illegal Passing:	0	0
No Drivers License:	0	7
Illegal Parking:	6	5
Left Of Highway:	0	0
Operate While Intoxicated:	0	3
Unregistered Vehicle:	1	3
Driving Suspended/Revoked:	0	2
Hit And Run:	0	0
Illegal U-Turn:	2	0
Following Too Close:	0	0
Seatbelt Violation:	0	1
Off Road Vehicles:	0	0
Power Display:	1	0
Equipment Violations:	9	0
All Other Traffic:	6	11

Disorderly Conduct:	0	1
Underage Alcohol:	0	2
Warrants:	0	1
Theft:	0	2
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	2	2

### WARNINGS

### ARRESTS

TOTALS

59

46

### Hourly Breakdown

Patrol:	476.75
Investigations:	82.00
Radar:	146.50
Court Appearances:	9.00
Office:	179.00
Special Duties:	7.00
Schools/Training:	3.50
On Call:	0.00

TOTAL:

903.75

Monthly Incident Comparison Report

Report Criteria:

Current Month: 8/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
<b>ASSIST</b>						
	Assist Business	1	0	1	0	1
	Assist Citizen	1	1	11	2	18
	Assist Dane County Sheriff	2	1	5	0	4
	Assist Dodge County Sheriff	1	2	7	0	15
	Assist Jefferson County Sheriff	1	2	9	2	12
	Assist Marshall PD	4	3	34	0	30
	Assist Social Services	0	0	7	0	10
	Assist Watertown PD	0	1	1	0	1
	Custody for Other Department	0	1	1	0	3
	EMS Calls	0	0	2	0	0
	Fire Calls	0	0	1	1	1
	Other Mutual Aid Assists	1	0	1	0	4
	Probation/Parole Check Ins	0	1	2	0	1
	<b>Total for ASSIST:</b>	<b>11</b>	<b>12</b>	<b>82</b>	<b>5</b>	<b>100</b>
<b>CRIMINAL</b>						
	Bail Jumping/Escapes	0	0	0	0	2
	Burglary - Residential/No Force	0	0	1	0	1
	Computer Crimes	0	0	1	0	0
	Contempt of Court, Court Violation	0	0	1	0	0
	Criminal Damage To Property/vandalism	0	4	10	1	7
	Disorderly Conduct - All Other	1	3	14	2	16
	Disorderly Conduct - Fight, Disturbance	1	1	6	1	11
	Disorderly Conduct - Noise	0	0	1	0	2
	Domestic Disturbance	2	1	11	3	10
	Domestic Offense - Child Abuse/Neglect	1	0	2	0	0
	Domestic Offense - Spousal Abuse/Fights	1	0	1	0	2
	Drug Investigations	0	0	1	0	4
	Drug Paraphernalia Possession	0	0	3	0	2
	Drug Possession	0	1	4	0	2
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Forgery/Counterfeiting	0	0	3	0	0
	Fraud	2	0	4	1	5
	Harassment - Harassing Telephone Calls	0	0	2	0	0
	Harassment - Threats	0	0	1	0	1
	Indecent Language/Conduct	0	0	0	1	2
	Interfere with Child Custody	0	0	0	0	1
	Obstruct/Resist Police Officer	0	0	0	0	1
	Other Sex Offenses	0	2	6	0	8
	Probation/Parole Violation	0	0	1	0	1
	Theft - All Other	0	2	8	3	9



## Monthly Incident Comparison Report

## Report Criteria:

Current Month: 8/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - From Building	0	0	2	0	9
	Theft - From a Motor Vehicle	0	1	4	0	3
	Theft - Of Services/Labor	0	0	0	0	1
	Theft - Retail/Shoplifting	2	2	8	1	11
	Trespassing	1	1	3	0	2
	Violation of Court/Restraining Order	2	1	10	0	4
	Weapon Violation - Illegal Discharge	0	0	0	1	1
	<b>Total for CRIMINAL:</b>	<b>13</b>	<b>19</b>	<b>108</b>	<b>14</b>	<b>119</b>
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	3
	Animal Bite	1	1	5	1	8
	Animal Licensing/Shots/Etc.	0	0	0	1	3
	Animal Running at Large	0	0	2	1	4
	Building Code Violations	0	0	0	0	1
	Fireworks Violation	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Possession of Tobacco by Minor	0	0	3	0	0
	Public Nuisance Violations	0	0	1	0	2
	Tavern Violations, Closing Hours, Etc.	0	0	1	0	0
	Truancy	0	0	6	0	6
	Under Age Drinking - Adult (18-21)	1	0	2	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	2
	<b>Total for ORDINANCE:</b>	<b>2</b>	<b>1</b>	<b>20</b>	<b>3</b>	<b>32</b>
Other						
	Investigation/Take Report	0	0	0	1	1
	Other Animal Calls - Dead, Etc.	0	1	7	0	8
	Receive Information	2	0	17	0	23
	<b>Total for Other:</b>	<b>2</b>	<b>1</b>	<b>24</b>	<b>1</b>	<b>32</b>
SERVICE						
	Death Investigation	0	0	1	1	4
	Emergency Detention/Detoxification	0	0	3	0	3
	Found Items/Property	1	0	8	0	6
	Missing Adult	0	0	1	0	1
	Missing Juvenile	0	0	0	0	2
	Runaway Juvenile	0	0	1	0	4
	Suspicious Person/Activity, Prowler	0	0	3	0	3
	Uncontrollable Juvenile	0	0	6	1	4
	Warrant Pickup - Other Agency	0	0	4	0	6
	Warrant Pickup - Waterloo	0	0	0	0	1
	Welfare Check	2	1	9	2	18
	<b>Total for SERVICE:</b>	<b>3</b>	<b>1</b>	<b>36</b>	<b>4</b>	<b>52</b>

Monthly Incident Comparison Report

Report Criteria:

Current Month: 8/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Disobey Sign/Marker	0	0	0	31	44
	Driver's License Violations (Ex OAS/OAR)	6	1	19	1	26
	Driving Complaint	0	0	0	0	2
	Driving, Meeting, Passing Violation	0	0	1	0	1
	Eluding Police Officer	0	0	1	0	0
	Illegal Turns	0	0	0	0	1
	OAS/OAR/Other License Violations	1	1	17	4	43
	Operate MV While Intoxicated - Injure	1	0	1	0	0
	Operate Motor Vehicle While Intoxicated	2	0	11	0	11
	Other Traffic Violations	1	3	14	4	16
	Parking Violation	0	1	23	0	53
	Power Display/Squeal Tires	0	0	1	0	0
	Registration/Title Violation	2	2	12	6	23
	Seatbelt Violation	1	0	32	0	36
	Speeding - School Zone	0	0	1	0	0
	Speeding Violation	4	5	30	5	33
	Stop Sign/Signal Violation	2	4	14	5	23
	Tow Vehicle	0	0	1	0	1
	Traffic Accident - Hit and Run (Damage)	2	1	8	1	5
	Traffic Accident - Hit and Run (Injury)	0	0	1	0	0
	Traffic Accident - Non-Reportable	0	0	4	0	5
	Traffic Accident - Personal Injury	0	1	2	0	5
	Traffic Accident - Property Damage	2	4	15	4	24
	Vehicle Equipment Violation - Lights	1	0	6	1	3
	Vehicle Equipment Violation - Other	0	0	1	0	0
	Warning - 5 Day Equipment Violation	0	0	0	1	7
	<b>Total for TRAFFIC:</b>	<b>25</b>	<b>23</b>	<b>215</b>	<b>63</b>	<b>362</b>
Undefined						
	Blank Description	1	0	1	0	0
	Threats	0	0	0	0	1
	<b>Total for Undefined:</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Grand Totals:</b>		<b>57</b>	<b>57</b>	<b>486</b>	<b>90</b>	<b>698</b>

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# Waterloo Police Department

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## Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 08/01/2018 Thru 08/31/2018

Printed: 09/17/2018

Page 1 of 5

Date	Complaint	Case Descriptive	Action Taken
08/02/2018	OPERATE WITHOUT A VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
08/02/2018	RECEIVE INFORMATION	REPORT OF A FRAUDULENT CHECK THAT WAS ATTEMPTED TO BE PROCESSED THROUGH THE BANKING SYSTEM.	OFFICER TOOK INFORMATION.
08/03/2018	TRAFFIC ACCIDENT.	REPORT OF VEHICLE STRIKING A BENCH.	OFFICER TOOK REPORT.
08/03/2018	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED VEHICLE APPROACH STOP SIGN AND FAIL TO COME TO A FULL AND COMPLETE STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
08/03/2018	DOG BITE.	REPORT OF SUBJECT BEING BITTEN BY FAMILY DOG.	SUBJECT WAS ADVISED OF REQUIRED QUARANTINE AND THREE VET VISITS.
08/03/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH DOMESTIC INCIDENT AT RESIDENCE.	OFFICER ASSISTED.
08/03/2018	ASSIST OTHER DEPARTMENTS.	OFFICER REQUESTED BY MARINETTE COUNTY SHERIFF DEPARTMENT TO CONTACT SUBJECT REGARDING A WRITTEN STATEMENT PERTAINING TO ONE OF THEIR CASES.	OFFICER ASSISTED.
08/04/2018	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER ADVISED HE HAD NO INSURANCE ON MOTOR VEHICLE.	SUBJECT ARRESTED AND ISSUED CITATION.
08/04/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
08/06/2018	VIOLATION OF COURT ORDER	OFFICER WAS AT RESIDENCE REGARDING A WARRANT ISSUED FOR SUBJECT AT RESIDENCE. SUBJECT WAS THERE, WHICH WAS A VIOLATION OF A COURT ORDER.	SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
08/06/2018	VIOLATION OF COURT ORDER	OFFICER ADVISED OF SUBJECT AT A RESIDENCE IN THE CITY WHICH WAS A VIOLATION OF A COURT ORDER. OFFICER WENT TO RESIDENCE AND LOCATED SUBJECT.	SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 08/01/2018 Thru 08/31/2018

Printed: 09/17/2018

Page 2 of 5

Date	Complaint	Case Descriptive	Action Taken
08/06/2018	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
08/08/2018	OPERATE MOTOR VEHICLE WITHOUT INSURANCE.	SUBJECT WAS ISSUED A WARNING TO SHOW PROOF OF VEHICLE INSURANCE. SUBJECT HAS NOT CLEARED WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
08/08/2018	OPERATE MOTOR WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
08/08/2018	RECEIVE INFORMATION.	OFFICER OBSERVED VEHICLE TRAVELING ON ROADWAY THAT HAD FLASHING RED AND BLUE LIGHTS IN WINDSHIELD.	SUBJECT WAS STOPPED AND WARNED. SUBJECT'S INFORMATION AND VEHICLE INFORMATION TAKEN.
08/09/2018	SEATBELT VIOLATION	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
08/09/2018	OPERATE MOTOR VEHICLE WITHOUT VALID LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED DRIVER DID NOT POSSESS A VALID LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
08/10/2018	DOMESTIC DISTURBANCE	REPORT OF POSSIBLE PHYSICAL ALTERCATION AT RESIDENCE.	OFFICER MADE CONTACT AND INTERVIEWED SUBJECTS AT RESIDENCE. ONE SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
08/10/2018	ASSIST PUBLIC	SUBJECT WISHED TO REPORT CHILDREN NOT BEING PICKED UP BY THEIR FATHER AS PER CUSTODY ARRANGEMENT.	OFFICER TOOK INFORMATION.
08/10/2018	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO CHECK AREA IN JEFFERSON COUNTY DUE TO A REPORT OF AN EXPLOSION.	OFFICER CHECKED AREA. NO SUCH EVIDENCE AS LOCATED.
08/10/2018	DISPLAY UNAUTHORIZED REGISTRATION PLATE.	OFFICER OBSERVED VEHICLE HE WAS AWARE HAD CANCELED PLATES ON VEHICLE. OFFICER STOPPED VEHICLE AND MADE CONTACT WITH DRIVER.	DRIVER WAS ARRESTED AND ISSUED CITATION FOR VIOLATION IN ADDITION TO OTHER VIOLATIONS.
08/11/2018	OPERATE MOTOR VEHICLE UNDER THE INFLUENCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER, OFFICER OBSERVED DRIVER WAS INTOXICATED.	SUBJECT ARRESTED AND ISSUED CITATION.
08/11/2018	TRAFFIC ACCIDENT	REPORT OF VEHICLE STRIKING A PARKED VEHICLE AND THEN FLED THE SCENE.	UPON INVESTIGATION, OFFICER'S LOCATED STRIKING VEHICLE. REPORT WAS TAKEN AND ONE SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 08/01/2018 Thru 08/31/2018

Printed: 09/17/2018

Page 3 of 5

Date	Complaint	Case Descriptive	Action Taken
08/11/2018	UNDERAGE CONSUMPTION/POSSESSION.	OFFICER HAD CONTACT WITH SUBJECTS DURING A TRAFFIC STOP. SUBJECTS WERE PASSENGERS IN VEHICLE AND HAD BEEN CONSUMING ALCOHOL. SUBJECTS WERE UNDER THE AGE OF 21.	SUBJECTS ARRESTED AND ISSUED CITATIONS.
08/11/2018	BATTERY.	REPORT OF SUBJECT BEING BATTERED BY UNKNOWN SUBJECTS.	INVESTIGATION CONTINUING.
08/12/2018	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST ON A TRAFFIC STOP IN DODGE COUNTY.	OFFICER ASSISTED.
08/12/2018	DOMESTIC DISTURBANCE	REPORT OF PHYSICAL ALTERCATION THAT OCCURRED AT RESIDENCE THE PREVIOUS EVENING.	OFFICER SPOKE WITH SUBJECTS INVOLVED. ONE SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
08/12/2018	ASSIST BUSINESS.	BUSINESS REPORTS SUSPICIOUS PERSON IN STORE. BUSINESS WISHED SUBJECT BE ADVISED THEY WERE NO LONGER WELCOME AT BUSINESS.	SUBJECT WAS CONTACTED AND ADVISED SUCH.
08/13/2018	WELFARE CHECK.	OFFICER REQUESTED TO CHECK ON SUBJECT AT RESIDENCE THAT TEXTING FAMILY MEMBER ABOUT BEING ABUSED.	OFFICER MADE CONTACT. NO EVIDENCE OF SUCH ACTIONS BEING DONE. ONE SUBJECT LEFT RESIDENCE.
08/15/2018	CRIMINAL TRESPASS	REPORT OF SUSPECT BEING ON COMPLAINANT'S PROPERTY AFTER BEING TOLD HE WAS NO LONGER WELCOME AT RESIDENCE.	INVESTIGATION CONTINUING.
08/16/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
08/16/2018	OPERATE MOTOR VEHICLE AFTER REGISTRATION SUSPENDED.	OFFICER OBSERVED REGISTRATION ON VEHICLE WAS SUSPENDED. VEHICLE WAS STOPPED.	SUBJECT ARRESTED AND ISSUED CITATION.
08/18/2018	OPERATE MOTOR VEHICLE WHILE INTOXICATED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER, OFFICER OBSERVED DRIVER WAS INTOXICATED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
08/18/2018	SHOPLIFTING/RETAIL THEFT.	REPORT OF SUBJECT LEAVING BUSINESS WITHOUT PAYING FOR THE MERCHANDISE IN HER POSSESSION.	SUBJECT ARRESTED AND ISSUED CITATION.
08/19/2018	VIOLATE DRIVER'S LICENSE RESTRICTIONS.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON RUNNING DRIVER'S INFORMATION, OFFICER LEARNED SUBJECT HAD A GRADUATED DRIVER'S LICENSE AND IT WAS PAST HIS DRIVING HOURS.	SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 08/01/2018 Thru 08/31/2018

Printed: 09/17/2018

Page 4 of 5

Date	Complaint	Case Descriptive	Action Taken
08/19/2018	ASSIST DANE COUNTY SHERIFF DEPARTMENT.	OFFICERS REQUESTED TO ASSIST WITH DOMESTIC DISTURBANCE IN DANE COUNTY.	OFFICER ASSISTED.
08/19/2018	OPERATING AFTER SUSPENSION	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED DRIVER'S STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
08/20/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER IN ARREST OF SUBJECT AT RESIDENCE.	OFFICER RESPONDED.
08/20/2018	ASSIST DANE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO RUN INTOXIMETER TEST ON ARRESTED SUBJECT FOR DANE COUNTY SHERIFF DEPARTMENT.	OFFICER ASSISTED.
08/21/2018	FOUND PROPERTY.	REPORT OF BICYCLES AND SCOOTER LEFT ON PROPERTY BY UNKNOWN SUBJECTS.	ITEMS TAKEN TO POLICE DEPARTMENT FOR SAFEKEEPING.
08/24/2018	OPERATE MOTOR VEHICLE WITHOUT A LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED DRIVER DID NOT POSSESS A VALID DRIVER'S LICENSE.	SUBJECT WAS ARRESTED AND ISSUED CITATIONS.
08/25/2018	OPERATE MOTOR VEHICLE WHILE INTOXICATED.	OFFICER RECEIVED REPORT OF VEHICLE BLOCKING ROADWAY. UPON ARRIVING AT SCENE, OFFICER FOUND A VEHICLE DAMAGED DURING AN ACCIDENT. DRIVER WAS LOCATED OUT OF VEHICLE IN FIELD.	DRIVER WAS TRANSPORTED TO HOSPITAL. UPON FURTHER CONTACTED, OFFICER OBSERVED DRIVER WAS INTOXICATED. SUBJECT ARRESTED AND ISSUED CITATION.
08/25/2018	SHOPLIFTING/RETAIL THEFT.	REPORT OF SUBJECT TAKING ITEMS FROM BUSINESS AND LEFT BUSINESS WITHOUT PAYING FOR THEM.	SUSPECT CONTACTED. SUBJECT ARRESTED AND ISSUED CITATION.
08/26/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER ON A TRAFFIC STOP.	OFFICER ASSISTED.
08/28/2018	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT THAT OCCURRED IN PARKING LOT THE DAY BEFORE.	OFFICER COMPLETED REPORT.
08/29/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
08/29/2018	FAILURE TO STOP AT STOP SIGN	OFFICER OBSERVED VEHICLE APPROACH A STOP SIGN AND THEN FAILED TO COME TO A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 08/01/2018 Thru 08/31/2018

Printed: 09/17/2018

Page 5 of 5

Date	Complaint	Case Descriptive	Action Taken
08/29/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
08/29/2018	WELFARE CHECK.	COMPLAINANT REQUESTED RESIDENT IN CITY BE CHECKED ON DUE TO CONCERN OF HER MENTAL HEALTH.	OFFICER MADE CONTACT WITH RESIDENT. HUMAN SERVICES CONTACTED AND WILL BE DOING FOLLOW UP CONTACT WITH RESIDENT.
08/31/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO RESPOND TO AN ALTERCATION OCCURRING AT A BUSINESS IN THE VILLAGE OF MARSHALL.	OFFICER ASSISTED.
08/31/2018	FRAUD	REPORT OF COUNTERFEIT MONEY FOUND IN BUSINESS CASH DRAWER.	INVESTIGATION CONTINUING.
08/31/2018	DOMESTIC DISTURBANCE.	REPORT OF POSSIBLE DOMESTIC INCIDENT THAT OCCURRED AT A RESIDENCE.	OFFICER MADE CONTACT AT RESIDENCE. CASE STATUS PENDING AS SUSPECT NEEDS TO BE LOCATED.
08/31/2018	DOMESTIC DISTURBANCE.	REPORT OF POSSIBLE PHYSICAL ALTERCATION BETWEEN PARENT AND CHILD.	OFFICER INTERVIEWED SUBJECTS. CASE STATUS PENDING.
08/31/2018	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
08/21/2018	08/21/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name		Ticket	Officer/Court Type
08/21/18	APRAHAMIAN,MARY,C	DOB: 02/22/63	No: T-BB059361-1	WARNER,DAVID,N
11:00 AM	5724 W WASHINGTON ST WEST ALLIS WI, 53214	Age: 55	Issued: 07/08/18 Inc #: 18-000397	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		346.46(1)	Fail/Stop at Stop Sign	\$25.00 \$0.00
08/21/18	BERRIDGE,CARL,A	DOB: 05/28/59	No: T-BB059366-6	WARNER,DAVID,N
11:00 AM	435 HARRISON ST WATERLOO WI, 53594	Age: 59	Issued: 07/23/18 Inc #: 18-000427	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		346.46(1)	Fail/Stop at Stop Sign	\$25.00 \$0.00
08/21/18	CASTRO,FRANCISCO,DANIEL	DOB: 01/29/89	No: T-BC845228-6	CULLEN,NATHANIEL,J
11:00 AM	287 N MONROE ST WATERLOO WI, 53594	Age: 29	Issued: 07/08/18 Inc #: 18-000394	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00 \$0.00
08/21/18	CONWAY,KENNETH,KENNEDY	DOB: 09/19/92	No: T-BC845231-2	BOLLIG,RANDY,P
11:00 AM	316 OAKLAND AVE WAUKESHA WI, 53186	Age: 25	Issued: 06/03/18 Inc #: 18-000403	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00 \$0.00
08/21/18	COOK,NATHANIEL,CHRISTOPHER	DOB: 03/01/00	No: T-BC845221-6	THOMFORD,SARAH,ANNE
11:00 AM	N5905 ORMSBY RD DEERBROOK WI, 54424	Age: 18	Issued: 06/26/18 Inc #: 18-000375	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$65.00 \$0.00
08/21/18	DAHLKE,TRENT,M	DOB: 10/12/73	No: T-BB059365-5	BREITENFELDT,NICHOLAS,E
11:00 AM	211 GREGOR ST WATERLOO WI, 53594	Age: 44	Issued: 07/22/18 Inc #: 18-000425	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00 \$0.00
08/21/18	DANIELS,CINDY,ELIZABETH	DOB: 07/28/69	No: T-BC845226-4	THOM,TRACY
11:00 AM	N842 LAKE VIEW DR REESEVILLE WI, 53579	Age: 48	Issued: 07/01/18 Inc #: 18-000384	JEFFERSON CO CIRCUIT CT
		<b>Charge</b>	<b>Description</b>	<b>Fine</b> <b>Collected</b>
		346.18(4)	Fail/Yield when Emerging from Alley	\$195.00 \$195.00



Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
08/21/2018	08/21/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	ELLESTAD,DEBRA,ANN	10/08/62	T-BC845233-4	CULLEN,NATHANIEL,J
11:00 AM	6683 WINDSOR RIDGE LN WINDSOR WI, 53598	Age: 55	Issued: 07/15/18 Inc #: 18-000407	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	GONZALEZ,LISETTE,ABIGAIL	11/26/97	T-BC845225-3	WARNER,DAVID,N
11:00 AM	513 ROBERT ST FORT ATKINSON WI, 53538	Age: 20	Issued: 06/28/18 Inc #: 18-000379	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	HEIMBECKER,JOSHUA,C	07/26/89	T-BB059364-4	WARNER,DAVID,N
11:00 AM	210 S DIVISION ST 12 WAUNAKEE WI, 53597	Age: 28	Issued: 07/16/18 Inc #: 18-000414	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$25.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	HEWITT,LOIS,D	09/23/44	T-BC845222-0	BOLLIG,RANDY,P
11:00 AM	W12238 JOHNSON RD COLUMBUS WI, 53925	Age: 73	Issued: 06/27/18 Inc #: 18-000377	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(4)(B)	Speeding at School Crossing	\$35.00	\$35.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	HOOF,CHARLES,STEVEN	06/22/67	T-BC845227-5	WARNER,DAVID,N
11:00 AM	308 W CADY ST WATERTOWN WI, 53094	Age: 51	Issued: 07/02/18 Inc #: 18-000385	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	JABANG,LAWRENCE	07/05/77	T-BC845241-5	BREITENFELDT,NICHOLAS,E
11:00 AM	5721 N 94TH ST 30 MILWAUKEE WI, 53225	Age: 40	Issued: 06/16/18 Inc #: 18-000418	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	KOPELKE,CONNOR,GLENN	01/26/97	T-BC845238-2	CULLEN,NATHANIEL,J
11:00 AM	1212 MAIN ST # 2 WATERLOO WI, 53594	Age: 21	Issued: 07/16/18 Inc #: 18-000410	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
08/21/2018	08/21/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	KOPELKE,CONNOR,GLENN	01/26/97	T-BC845239-3	CULLEN,NATHANIEL,J
11:00 AM	1212 MAIN ST 2 WATERLOO WI, 53594	Age: 21	Issued: 07/16/18 Inc #: 18-000410	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$25.00	
08/21/18	LIRA,EXIQUIO	10/03/96	T-BC845240-4	BREITENFELDT,NICHOLAS,E
11:00 AM	7423 CENTURY AVE 3 MIDDLETON WI, 53562	Age: 21	Issued: 06/16/18 Inc #: 18-000417	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00	
08/21/18	MEZA,GUSTAVO, III	10/28/96	T-BC845230-1	BOLLIG,RANDY,P
11:00 AM	299 VAN BUREN ST WATERLOO WI, 53594	Age: 21	Issued: 05/29/18 Inc #: 18-000402	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
TR305.34(6)	Illegal Materials on Windshield	\$25.00	\$25.00	
08/21/18	MINER,STACY,LEA	10/01/79	T-BB059615-3	THOMFORD,SARAH,ANNE
11:00 AM	419 PARK AVE WATERLOO WI, 53594	Age: 38	Issued: 06/01/18 Inc #: 18-000319	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$0.00	\$0.00	
08/21/18	PAAPE,JOEL,D	04/20/89	T-BC845242-6	CULLEN,NATHANIEL,J
11:00 AM	N8248 CTH O WATERLOO WI, 53594	Age: 29	Issued: 07/23/18 Inc #: 18-000426	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$0.00	
08/21/18	PETERS,MITCHELL,D	10/13/92	T-AC015872-3	CULLEN,NATHANIEL,J
11:00 AM	608 S 7TH ST WATERTOWN WI, 53094	Age: 25	Issued: 06/22/18 Inc #: 18-000428	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00	
08/21/18	RODRIGUEZ,SULEMA	11/24/99	T-BB059360-0	THOM,TRACY
11:00 AM	210 HENDRICKS ST WATERLOO WI, 53594	Age: 18	Issued: 07/02/18 Inc #: 18-000386	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.07(1G)(A)3	OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTHORIZED PERSON OVE	\$45.00	\$45.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
08/21/2018	08/21/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SANDOVAL,MARIA,ANTONIETA	09/19/81	T-BC845232-3	CULLEN,NATHANIEL,J
11:00 AM	239 E STATE ST FOX LAKE WI, 53933	Age: 36	Issued: 07/14/18 Inc #: 18-000405	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$25.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SCHEEL,ANGELICA,ANN	07/15/93	T-BC845243-0	THOMFORD,SARAH,ANNE
11:00 AM	1413 EAST MAIN STREET WATERTOWN WI, 53094	Age: 25	Issued: 07/26/18 Inc #: 18-000434	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SCHEEL,ANGELICA,ANN	07/15/93	T-BC845244-1	THOMFORD,SARAH,ANNE
11:00 AM	1413 EAST MAIN STREET WATERTOWN WI, 53094	Age: 25	Issued: 07/26/18 Inc #: 18-000434	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SEEFELD,TRISTEN,COLE	01/24/96	C-1F80P9H5K5	THOM,TRACY
11:00 AM	618 S MONROE ST A WATERLOO WI, 53594	Age: 22	Issued: 07/25/18 Inc #: 18-000430	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*278-1-947.01	DISORDERLY CONDUCT	\$95.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SHAFER,JESSICA,GRACE	11/18/95	T-BC845235-6	WARNER,DAVID,N
11:00 AM	208 1/2 POERTLAND ROAD WATERLOO WI, 53594	Age: 22	Issued: 07/15/18 Inc #: 18-000409	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SHAFER,JESSICA,GRACE	11/18/95	T-BC845236-0	WARNER,DAVID,N
11:00 AM	208 1/2 PORTLAND ROAD WATERLOO WI, 53594	Age: 22	Issued: 07/15/18 Inc #: 18-000409	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SHAFER,JESSICA,GRACE	11/18/95	T-BC845237-1	WARNER,DAVID,N
11:00 AM	208 1/2 POERTLAND ROAD WATERLOO WI, 53594	Age: 22	Issued: 07/15/18 Inc #: 18-000409	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	Non-Registration of Vehicle	\$25.00	\$0.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
08/21/2018	08/21/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	SMITH,DEVAN,JAMES	03/02/00	T-BB059363-3	WARNER,DAVID,N
11:00 AM	420 EAST MADISON STREET WATERLOO WI, 53594	Age: 18	Issued: 07/12/18 Inc #: 18-000400	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	STRAUBHAAR,QUINN,WILLIAM	06/09/91	T-BC845229-0	THOM,TRACY
11:00 AM	2822 N HILL ST COTTAGE GROVE WI, 53527	Age: 27	Issued: 07/08/18 Inc #: 18-000396	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
08/21/18	WINGER,MATTHEW,L	07/01/66	T-BB059362-2	WARNER,DAVID,N
11:00 AM	N7736 COUNTY ROAD O WATERLOO WI, 53594	Age: 52	Issued: 07/11/18 Inc #: 18-000399	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$15.00	\$15.00

**Ticket Count: 31**

**Total Fines: \$1195.00**  
**Total Payments: \$480.00**  
**Total Due: \$715.00**

WATERLOO POLICE DEPARTMENT  
PARKING CITATIONS AUGUST, 2018

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
7/27/2018	20.00	Cash	012273	Counter	Mack	Crystal	014800
7/27/2018	20.00	Cash	012273	Counter	Mack	Crystal	014796
7/27/2018	20.00	Cash	012271	Counter	Literski	David	014802
7/30/2018	60.00	Cash	012275	Counter	Miller	Scott	014787
7/30/2018	20.00	Cash	012274	Counter	Davis	Laron	014801
7/31/2018	20.00	Cash	012277	Counter	Moreno	Daniel	014805
7/31/2018	20.00	Cash	012276	Counter	Hansen	Gayle	014803
8/1/2018	60.00	Check	012279	Mail	Hansen	Tyler	014780
8/1/2018	60.00	Check	012278	Mail	Blumenberg	Michael	014786
8/2/2018	60.00	Check	012280	Mail	KILLARY JANE	Eric	014975
8/10/2018	60.00	Check	012281	Counter	Wilson	Colleen	014797
8/14/2018	20.00	Cash	012281	Counter	Mack	Crystal	014806
8/20/2018	20.00	Cash	014807	Counter	Valle	Juan	014807
8/22/2018	20.00	Cash	012283	Drop Box	Ludeman	Kyle	014809
8/29/2018	20.00	Cash	012285	Counter	Ayala	Gregorio	014810
8/29/2018	60.00	Cash	012285	Counter	Ayala	Gregorio	014788

TOTAL DUE 560.00

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: August YEAR: 2018**

**2014 FORD EDGE UTILITY**

PRINTED  
09/17/2018  
Page 1 of 2

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
08/01/2018	76,777	7.0	\$20.00		
08/01/2018	76,878	7.4	\$21.18		
08/02/2018	76,961	8.3	\$23.52		
08/04/2018	77,091	12.3	\$35.00		
08/04/2018	77,168	7.0	\$20.00		
08/05/2018	77,218	6.2	\$17.63		
08/06/2018	77,328	10.3	\$29.39		
08/06/2018	77,403	5.3	\$15.23		
08/07/2018	77,465	6.9	\$19.56		
08/08/2018	77,531	5.6	\$16.00		
08/09/2018	77,592	7.7	\$22.00		
08/10/2018	77,670	9.1	\$26.06		
08/10/2018	77,753	6.2	\$17.60		
08/11/2018	77,830	7.1	\$19.64		
08/12/2018	77,891	6.5	\$17.86		
08/13/2018	77,945	5.4	\$15.00		
08/13/2018	78,035	6.5	\$18.03		
08/14/2018	78,110	8.7	\$24.00		
08/15/2018	78,192	8.4	\$23.20		
08/16/2018	78,268	8.5	\$23.33		
08/17/2018	78,322	5.8	\$16.00		
08/18/2018	78,394	6.9	\$19.00		
08/19/2018	78,447	5.8	\$16.00		
08/20/2018	87,520	7.9	\$21.50		
08/21/2018	78,636	8.1	\$22.22		
08/21/2018	78,561			OIL CHANGE	\$32.50
08/22/2018	78,707	7.7	\$21.10		
08/23/2018	78,759	5.5	\$15.00		
08/24/2018	78,838	8.0	\$22.00		
08/24/2018	78,875	3.7	\$10.01		
08/25/2018	78,941	6.2	\$17.01		
08/26/2018	79,030	8.3	\$22.79		
08/27/2018	79,085	5.5	\$15.00		
08/28/2018	79,138	6.2	\$17.00		
08/28/2018	79,192	5.5	\$15.35		
08/29/2018	79,222	3.9	\$11.00		
08/29/2018	79,269	4.6	\$12.65		
08/30/2018	79,314	4.9	\$13.10		
08/31/2018	79,395	9.0	\$25.25		

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: August YEAR: 2018**

**2014 FORD EDGE UTILITY**

PRINTED  
09/17/2018  
Page 2 of 2

BEGINNING MONTHLY MILEAGE:	76,777.0	MILES
ENDING MONTHLY MILEAGE:	79,457.0	MILES
TOTAL MILES DRIVEN:	2,680.0	MILES
TOTAL FUEL ADDED:	263.9	GALLONS
TOTAL FUEL COSTS:	\$736.21	
MILES PER GALLON:	10.2	M.P.G.
TOTAL MAINTENANCE COSTS:	\$32.50	

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: August YEAR: 2018**

**2015 FORD SUV**

PRINTED  
09/17/2018  
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
08/03/2018	30,267	7.7	\$21.99		
08/06/2018	30,326	6.5	\$18.60		
08/13/2018	30,411	9.4	\$26.00		
08/17/2018	30,446	3.4	\$9.00		
08/18/2018	30,527	5.6	\$15.35		
08/20/2018	30,615	6.7	\$18.38		
08/21/2018	30,658	4.7	\$13.00		
08/24/2018	30,738	6.0	\$16.51		
08/25/2018	30,792	4.5	\$12.39		
08/27/2018	30,885	6.3	\$17.25		
08/29/2018	30,974	7.3	\$20.01		

BEGINNING MONTHLY MILEAGE:	30,248.0	MILES
ENDING MONTHLY MILEAGE:	31,046.0	MILES
TOTAL MILES DRIVEN:	798.0	MILES
TOTAL FUEL ADDED:	68.1	GALLONS
TOTAL FUEL COSTS:	\$188.48	
MILES PER GALLON:	11.7	M.P.G.
TOTAL MAINTENANCE COSTS:		



**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: August YEAR: 2018**

**2017 FORD SUV**

PRINTED  
09/17/2018  
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
08/06/2018	11,203	9.5	\$27.06		
08/13/2018	11,264			OIL CHANGE	\$32.50
08/23/2018	11,428	13.0	\$35.52		

BEGINNING MONTHLY MILEAGE:	11,200.0	MILES
ENDING MONTHLY MILEAGE:	11,657.0	MILES
TOTAL MILES DRIVEN:	457.0	MILES
TOTAL FUEL ADDED:	22.5	GALLONS
TOTAL FUEL COSTS:	\$62.58	
MILES PER GALLON:	20.3	M.P.G.
TOTAL MAINTENANCE COSTS:	\$32.50	

Karl Junginger Memorial Library  
 Mayor/Council/Board Report  
 2018

**Circulation**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	2128	2107	2315	2536	2389	2970	3040	2882				
Non-residents	1095	1165	1182	1225	1276	1591	1761	1479				
Monthly Total	3223	3272	3497	3761	3665	4561	4801	4361				
<b>FYTD Total</b>	<b>3223</b>	<b>6495</b>	<b>9992</b>	<b>13753</b>	<b>17418</b>	<b>21979</b>	<b>26,780</b>	<b>31141</b>				

**Interlibrary loan**

Items loaned to	796	791	769	794	676	765	838	748				
Bridges	22	30	41	31	27	18	25	35				
WISCAT	818	821	810	825	703	783	863	783				
<b>Monthly Total</b>	<b>818</b>	<b>1639</b>	<b>2449</b>	<b>3274</b>	<b>3977</b>	<b>4760</b>	<b>5623</b>	<b>6406</b>				
<b>FYTD Total</b>												

Items received from	702	565	598	589	632	614	595	568				
Bridges	22	13	7	10	19	12	4	19				
WISCAT	724	578	605	599	651	615	599	587				
<b>Monthly Total</b>	<b>724</b>	<b>1302</b>	<b>1907</b>	<b>2506</b>	<b>3157</b>	<b>3772</b>	<b>4321</b>	<b>4908</b>				
<b>FYTD Total</b>												

**Additional Circulation Statistics**

**Children's Materials**

<b>Monthly Total</b>	1281	1417	1689	1649	1603	2435	2387	2013				
<b>FYTD Total</b>	1281	2698	4387	6036	7639	10074	12461	14474				

**Adult Materials**

<b>Monthly Total</b>	1967	1881	1811	2187	2092	2145	2439	2382				
<b>FYTD Total</b>	1967	3848	5659	7846	9938	12083	14522	16904				

**DVDs**

<b>Monthly Total</b>	870	855	969	1272	1202	1222	1441	1585				
<b>FYTD Total</b>	870	1725	2694	3966	5168	6390	7831	9416				

**Additional Statistics**

**Public Access Computer Use**

<b>Wi Fi</b>	333	392	373	419	383	377	344	370				
<b>Monthly Total</b>	333	725	1098	1517	1900	2277	2621	2991				
<b>FYTD Total</b>												

**Public Internet**

<b>Monthly Total</b>	358	320	348	377	413	381	366	365				
<b>FYTD Total</b>	358	678	1026	1403	1816	2197	2563	2923				

**Total Public Computer Use**

<b>Monthly Total</b>	691	712	721	796	796	758	710	735				
<b>FYTD Total</b>	691	1403	2124	2920	3716	4474	5184	5919				

**Programs**

**Adult Programs**

Number of programs												
<b>Monthly Total</b>	6	10	8	8	6	10	5	8				
<b>FYTD Total</b>	6	16	24	32	38	48	53	61				
Attendance												
<b>Monthly Total</b>	53	106	64	45	10	124	41	43				
<b>FYTD Total</b>	53	159	223	268	278	402	443	486				

**Teen (12-18) Programs**

Number of programs												
<b>Monthly Total</b>	2	5	5	5	19	5	5	4				
<b>FYTD Total</b>	2	7	12	17	36	41	46	50				
Attendance (Adult + Teen)												
<b>Monthly Total</b>	13	67	61	34	289	91	48	14				
<b>FYTD Total</b>	13	80	141	175	464	555	603	617				

**Children's Programs**

Number of programs												
<b>Monthly Total</b>	14	14	15	14	29	21	20	11				
<b>FYTD Total</b>	14	28	43	57	86	107	127	138				



**Regular meeting of the Waterloo Water & Light Commission held September 4,**

**2018** The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Tim Thomas, Devin Schumann, Superintendent Barry Sorenson, and Utility Accountant Joy Bisco. Commissioners Ray Burbach and Larry Waldo were absent.

**Minutes**

It was moved by Schumann, seconded by Thomas, to approve the minutes of the July 10, 2018 meeting. Motion carried.

**Expenditures**

It was moved by Thomas, seconded by Schumann, to approve the payment of the July and August bills as presented. Motion carried.

**Citizen Input.**

None.

**Sewer Rate Study**

The Commission reviewed the Sewer Rate Study completed by Baker Tilly. It was moved by Bergan, seconded by Schumann to approve setting the sewer rate not to exceed \$42.31 for the average residential customer at 3,800 gallons. Motion carried.

**Fireman's Park sewer laterals**

Information was presented to the Commission on the I&I issue with the park's sewer laterals. Tabled.

**PILOT**

It was moved by Bergan, seconded by Schumann to approve the Water PILOT Application of Discount as approved by the City's Finance Committee. Motion carried.

**Electric Update**

Superintendent Sorenson updated the Commission on the status of the repair of the damaged feeder on West Madison and the Hwy O substation.

**Safety Contract Renewal**

It was moved by Bergan, seconded by Schumann, to award the safety program to Keeping Safety Simple. Motion carried.

It was moved by Thomas, seconded by Bergan to adjourn. Motion carried.

Respectfully submitted,

Tim Thomas  
Secretary

**List of Bills**

Alliant Energy	39.00	Mid-State Equipment	56.72
Altec Industries	4,524.01	Mulcahy Shaw Water	251.95
Badger Surveying	2,325.00	Neitzel Auto & Hardware	621.85
Baker Tilly	2,082.95	NAPA	10.36
BP Credit Card Center	679.98	Northern Lake Service	60.00
Hannah Bennehoff	750.00	Payment Service Network	12.95
Border States	1,348.84	Petty Cash	42.36
Brooks Tractor	355.90	Piggly Wiggly	42.21
Charter Communications	89.99	Payroll	42,240.11
Cintas	404.15	Portland Sanitary District	6,470.97
City of Waterloo Treasurer	37,656.40	Postal Source	357.94
Community Safety Net	300.00	PSC	365.23
Core & Main	3,303.00	Redigas	50.64
Crescent Electric Supply	409.80	RESCO	243.66
Irene Dehling	18.39	SEERA	1,276.31
Environmental Consulting	1,275.00	S&S Plumbing	9,000.00
Farmers & Merchants State Bank	54,101.85	Town & Country Engineering	416.25
Bethany Frandle	750.00	USPS	551.83
Frontier	357.70	USA	612.22
GFC Leasing	63.00	United Liquid Waste	625.00
General Communications	182.52	US Cellular	253.41
Hawkins	7,265.55	VISA	231.10
Kris Hensler	450.00	Watson Ace Hardware	44.33
Home Team 4U LLC	21.98	Waterloo Utilities	9,701.40
Hometown News	25.21	Waterloo Building Center	36.75
Jonas Office Products	101.11	Wisconsin DOA	3,649.37
Karcz Utility Service	2,835.25	Wisconsin State Lab	25.00
LW Allen	320.00	Waterloo Booster Club	50.00
MEUW	6,126.70	Wisconsin Dept. of Revenue	13,650.84
MR Concrete	4,530.75	WPPI Energy	324,554.22
		Total Disbursements	\$548,199.01

***Checking Account #102-613:***

Balance 7/31/18	\$81,607.86
Transfer	150,000.00
Disbursements	(223,455.37)
Interest	4.22
Service Charge	(22.95)
Balance 8/31/18	<u>\$8,133.76</u>

***WWTP Account #374-547 (DNR Replacement Fund)***

Balance 7/31/18	\$250,922.98
Deposit	2,050.00
Transfer for Expenses	
Interest	74.61
Balance 8/31/18	<u>\$253,047.59</u>

***Debt Service Account #3015323:***

Balance 7/31/18	\$401,399.12
Deposit	53,925.38
Bond Payment	
Interest	731.04
Balance 8/31/18	<u>\$456,055.54</u>

***Money Market Account #110-832:***

Balance 7/31/18	791,447.95
Deposits	593,252.67
Transfer	(476,604.22)
Disbursements	
Interest	635.85
Service Charge	(166.47)
Balance 8/31/18	<u>\$908,565.78</u>

***Transportation Fund***

Balance 7/31/18	\$90,000.00
Transfer	
Balance 8/31/18	<u>\$90,000.00</u>

***Construction Account:***

Electric	1,201,632.24
Water	20,851.75
Construction Payment	
Balance 8/31/18	<u>\$1,222,483.99</u>

**CD #614470 (Bond Reserve):**

Balance 7/31/18	113,835.41
Interest	
Balance 8/31/18	<u>\$113,835.41</u>

**CD #613386 (Bond Reserve):**

Balance 7/31/18	207,303.11
Interest	
Balance 8/31/18	<u>\$207,303.11</u>

**WWTP CD #2875 (DNR Replacement Fund):**

Checking Account #102-613:	\$606,011.13
Interest	<u>\$606,011.13</u>
Balance 8/31/18	

## Raynelle

---

**From:** Tara <manager@watertownhumanesociety.org>  
**Sent:** Tuesday, September 18, 2018 3:29 PM  
**To:** Mo Hansen  
**Subject:** Re: Watertown Humane Society Intake numbers for July 2018

Good afternoon Mo,  
Here are the numbers for the month August. I apologize for the delay.  
Stray Cats: 4 (1 Pregnant)  
Surrendered Cats: 0  
Stray Dogs: 1  
Surrendered Dogs: 0

On 9/17/2018 12:53 PM, Mo Hansen wrote:

Tara,  
Can you provide intake numbers for August? Thanks.

Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

# 2018-09-20 COUNCIL APPROVAL 2017-2019 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/REN	LICENSE #	EMPLOYER
MARSHALL	MAISIE	M	516	S WASHINGTON ST	WATERLOO		NEW	123"OP"2017/2019	LOEDER OIL/BP





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**RESOLUTION #2018-33**  
**Authorizing The Purchase Of A One-acre Parcel For**  
**The Construction Of Waterloo Utilities Electric System Infrastructure**

WHEREAS Waterloo Utilities seeks to construct an electric system substation in the Town of Waterloo to aid electric service reliability, and:

WHEREAS Utility Superintendent Barry Sorenson and the Utility Commission recommends the purchase of one-acre of land adjacent to an existing Waterloo Utilities parcel located in the Town of Waterloo for \$20,000 from Gary G. and Diann L. Skalitzky for the purpose of constructing an electric substation.

NOW THEREFORE BE IT RESOLVED that the City of Waterloo Common Council authorizes the purchase of the one-acre parcel as shown attached to this resolution. It further directs the Utility Superintendent to sign and execute all necessary documents to complete the sale.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_ 2018.

City of Waterloo

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

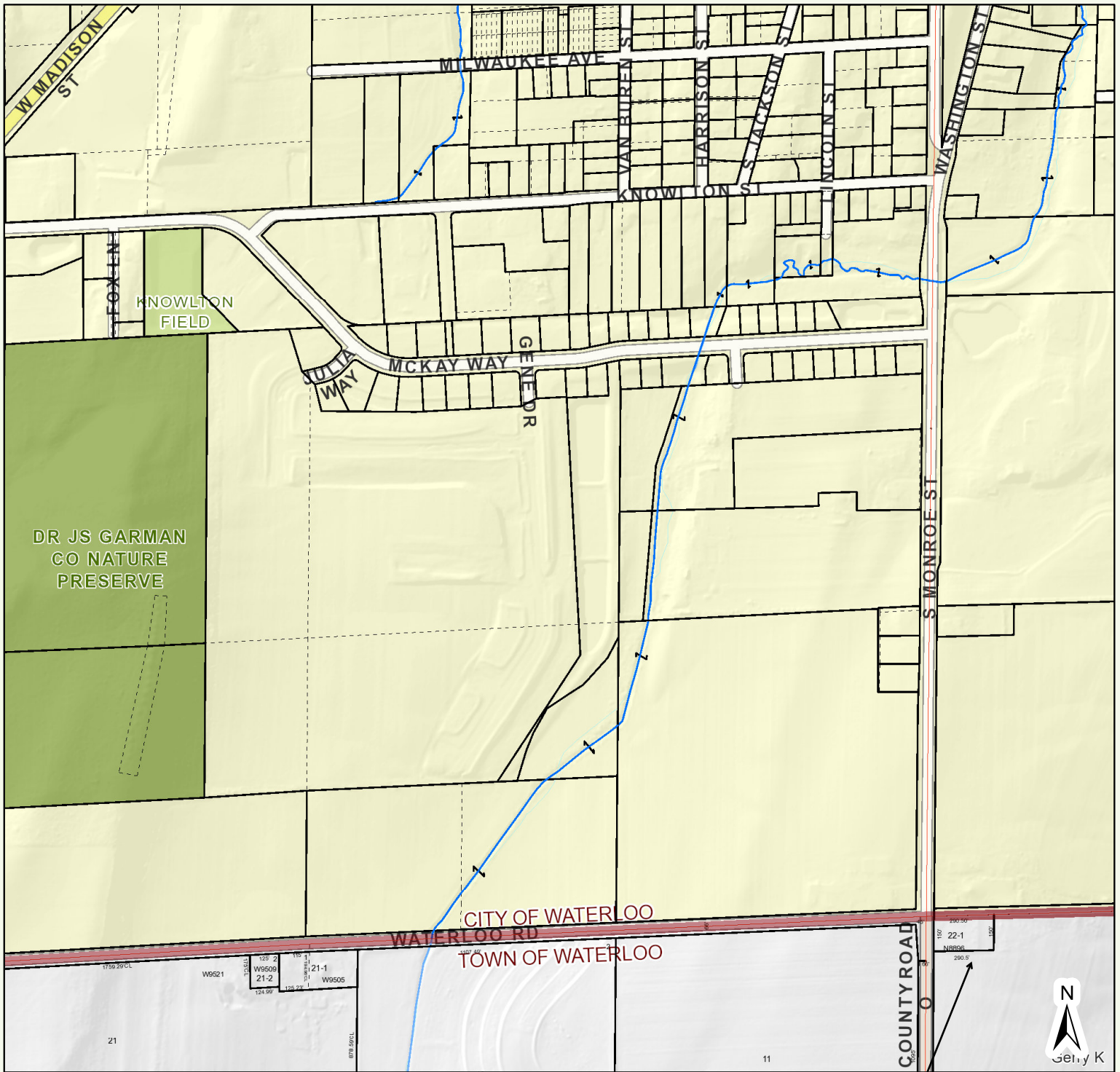
Attest:

\_\_\_\_\_  
Morton J. Hansen  
Clerk/Treasurer

SPONSOR(S) – Utility Commission

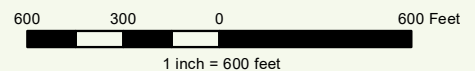
FISCAL EFFECT – The \$20,000 purchase price is a Waterloo Utilities Electric Fund.

# Town of Waterloo Parcel Location



- Municipal Boundaries
- Road Right of Ways
- Streams and Ditches
- Parcel Lines**
- Property Boundary
- Section Lines
- Surface Water
- Old Lot/Meander Lines
- Map Hooks
- Rail Right of Ways
- Tax Parcels

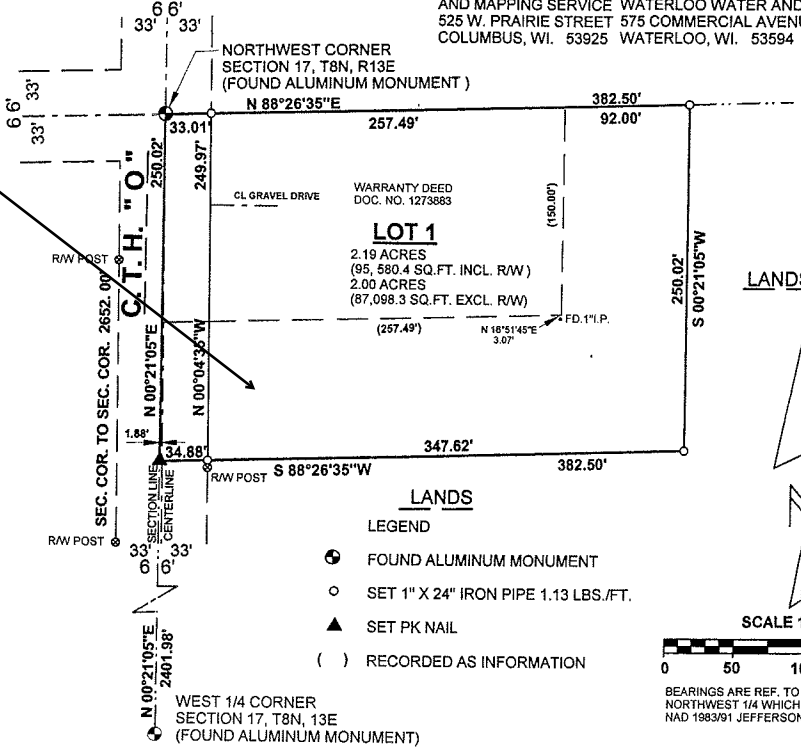
Purchase area is an "L" shaped 1-acre segment wrapping around existing Waterloo Utilities parcel (22-1) Detail shown on incomplete certified survey map prepared as part of transaction.



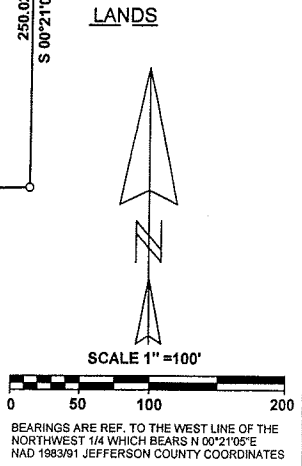
Purchase area (one-acre)  
is "L" shaped area  
wrapping around existing  
Waterloo Utilities Lot 1

**JEFFERSON COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**  
 PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17,  
 T8N, R13E, TOWN OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

PREPARED BY: BADGER SURVEYING AND MAPPING SERVICE  
 525 W. PRAIRIE STREET COLUMBUS, WI. 53925  
 PREPARED FOR: CITY OF WATERLOO WATER AND LIGHT COMMISSION  
 575 COMMERCIAL AVENUE WATERLOO, WI. 53594



- LEGEND**
- FOUND ALUMINUM MONUMENT
  - SET 1" X 24" IRON PIPE 1.13 LBS./FT.
  - ▲ SET PK NAIL
  - ( ) RECORDED AS INFORMATION



**SURVEYOR'S CERTIFICATE:**

I, MARK STEVEN GERHARDT, PROFESSIONAL LAND SURVEYOR, S-1983 DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PART OF THE NORTHWEST 1/4 OF NORTHWEST 1/4 OF SECTION 17, T8N, R13E, TOWN OF WATERLOO, JEFFERSON COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID SECTION 17; THENCE N 88°26'35"E ALONG THE NORTH LINE OF THE NORTHWEST 1/4, 382.50 FEET; THENCE S 00°21'05"W, 250.02 FEET; THENCE S 88°26'35"W, 382.50 FEET TO THE WEST LINE OF THE NORTHWEST 1/4; THENCE N 00°21'05"E ALONG THE WEST LINE OF THE NORTHWEST 1/4, 250.02 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 2.19 ACRES.

I, ALSO CERTIFY THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LANDS SURVEYED AND THE LAND DIVISION THEREOF MADE AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 234.34, WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE COUNTY OF JEFFERSON IN SURVEYING, DIVIDING AND MAPPING THE SAME.

*Mark Steven Gerhardt*

MARK STEVEN GERHARDT  
 PROFESSIONAL LAND SURVEYOR, S-1983  
 DATE: AUGUST 27, 2018



DOCUMENT NO. \_\_\_\_\_  
 VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_  
 CERTIFIED SURVEY MAP NO. \_\_\_\_\_

**JEFFERSON COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 17,  
T8N, R13E, TOWN OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNERS, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED UPON SUCH MAP. WE ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF JEFFERSON COUNTY, WISCONSIN, IN SURVEYING AND MAPPING THE SAME, AND THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL, CITY OF WATERLOO, TOWN OF WATERLOO AND JEFFERSON COUNTY.

WITNESS THE HAND AND SEAL OF SAID OWNER THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

\_\_\_\_\_  
SIGNED AUTHORIZED REPRESENTATIVE  
CITY OF WATERLOO

STATE OF WISCONSIN)  
JEFFERSON COUNTY)SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018, THE ABOVE NAMED AUTHORIZED REPRESENTATIVE,  
TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_

**CITY OF WATERLOO EXTRATERITORIAL APPROVAL CERTIFICATE:**

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY CITY OF WATERLOO CITY COUNCIL.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018. \_\_\_\_\_  
MAYOR, BOB THOMPSON

**TOWN OF WATERLOO APPROVAL CERTIFICATE:**

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF WATERLOO TOWN BOARD.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018. \_\_\_\_\_  
JIM PESCHEL, TOWN CHAIRMAN

**JEFFERSON COUNTY APPROVAL CERTIFICATE:**

I CERTIFY THAT THIS CERTIFIED SURVEY MAP IS HEREBY ACCEPTED FOR PURPOSES OF DEDICATION AND APPROVED FOR RECORDATION BY JEFFERSON COUNTY.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018. \_\_\_\_\_  
BEN, WEHMEIER, COUNTY ADMINISTRATOR

**PLANNING AND ZONING COMITEE APPROVAL CERTIFICATE:**

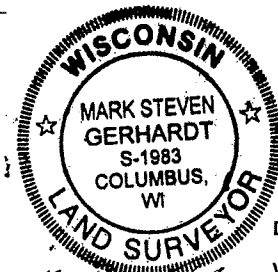
THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE PLANNING AND ZONING COMMITTEE OF JEFFERSON COUNTY.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018. \_\_\_\_\_  
ROBERT KLOTZ, DIRECTOR

**REGISTER OF DEEDS CERTIFICATE:**

RECEIVED FOR RECORDING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018 AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. AND RECORDED  
IN VOLUME \_\_\_\_\_ OF CERTIFIED SURVEY MAPS OF JEFFERSON COUNTY ON PAGES \_\_\_\_\_ AND \_\_\_\_\_.

\_\_\_\_\_  
KAELA HUTTER, REGISTER OF DEEDS



JN. 18G-18CS

SHEET 2 OF 2

DOCUMENT NO. \_\_\_\_\_

VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

*Mark Steven Gerhardt*  
8-27-18



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**RESOLUTION #2018-34**  
**Revising The Formula For Payment Of Annual Fees In Lieu Of Taxes (PILOT)**  
**From Waterloo Utilities To The Municipal General Fund**

WHEREAS the Finance, Insurance & Personnel Committee and the Utility Commission recommend modifying the PILOT for water, to financially benefit Waterloo Utilities in the following manner:

Using the existing method of calculation, the annual water PILOT amount may be discounted up to 15% from what it otherwise would be, but at no time shall the water PILOT dollars be less than the final 2018 calculation which shall serve as a baseline floor.

NOW THEREFORE BE IT RESOLVED that the City of Waterloo Common Council hereby agrees with the recommendations and formally revises the formula for the water system calculation as described above directing staff to implement this change effective January 1, 2019.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_ 2018.

City of Waterloo

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen  
Clerk/Treasurer

SPONSOR(S) – Finance, Insurance & Personnel Committee and Utility Commission

FISCAL EFFECT – Annually fee dollars transferred from Waterloo Utilities to the municipal General Fund will be less, by an estimated variable amount ranging from \$6,000 to \$23,000 each year.

**City of Waterloo/Waterloo Utilities  
PILOT Payment (Water)  
Application of Discount**

**Summary**

Because of the financial constraints on both the City of Waterloo and Waterloo Utilities resulting in concerns of cash flows, cash reserves, and ratepayer/taxpayer impacts, the Water Utility and the City have worked together to develop a plan to help reduce any negative financial or operational impacts on either entity.

**The Plan**

The Payment in Lieu of Tax (PILOT) has been identified by the Water Utility as becoming a substantial portion of the Utility's revenue requirement. In order to control increases in PILOT as Water Utility infrastructure is added in the future, the City is willing to discount the annual PILOT by up to 15% of the actual calculation. That is, the City would budget and accept a discounted calculated Water Utility PILOT as revenue. This reduction in the City's revenue would be offset by a reduction in the Water Utility's cost. This reduction in cost is passed onto the Utility's ratepayers via a reduction in water rates.

Because of the City's 2017 investment in Utility infrastructure on Highway 19, future PILOT payments will not be discounted below the 2018 actual PILOT calculation. Establishment of this baseline will allow the City to recover this 2017 investment from future PILOT revenues.

**Calculation (illustration)**

Because the 2018 mill rates have yet to be determined, it is not possible to calculate the actual 2018 PILOT which will be used as the baseline. Therefore, the 2018 baseline will be estimated based on utility projections to illustrate the plan and anticipated utility savings.

2018 (baseline) = \$127,523 (Utility saves \$0)  
2019 (estimate) = \$133,656 X 95.42% = \$127,523 (Utility saves \$6,133)  
2020 (estimate) = \$138,150 X 92.31% = \$127,523 (Utility saves \$10,627)  
2021 (hypothetical) = \$145,000 X 88% = \$127,523 (Utility saves \$17,477)  
2022 (hypothetical) = \$150,000 X 85% = \$127,523 (Utility saves \$22,477)  
2023(hypothetical) = \$155,000 X 85% = \$131,750 (Utility saves \$23,250)

**Recommendation**

In order to encourage replacement of the Water Utilities aging capital assets while maintaining competitive water rates, the City of Waterloo is being asked to discount the annual Payment in Lieu of Tax (PILOT) up to 15%. Future PILOT payments will not be discounted below the 2018 actual PILOT calculation which includes Water Utility infrastructure on Highway 19.



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**RESOLUTION #2018-35**  
**Transferring Management And Ownership Of The Sanitary Sewer Conveyance System From**  
**The Public Works Department To Waterloo Utilities Effective January 1, 2019**

WHEREAS a written understanding was approved by the City Council on June 15, 2017.

NOW THEREFORE BE IT RESOLVED that the City of Waterloo Common Council hereby transfers the management and ownership of the sanitary sewer conveyance system from the Public Works Department to Waterloo Utilities, effective January 1, 2019.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_ 2018.

City of Waterloo

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen  
Clerk/Treasurer

SPONSOR(S) – City Council and Utility Commission



Submitted by Utility Commission 6/6/2017

136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

**DRAFT\*\*\*SANITARY SEWER CONVEYANCE SYSTEM\*\*\* DRAFT  
MAINTENANCE & MANAGEMENT AGREEMENT**

Below is a written understanding between the Mayor on behalf of the City Council; the Utility Commission President on behalf of the Utility Commission; the Utility Superintendent and the Public Works Director. The agreement relates to the Waterloo Sanitary Sewer Conveyance System. This understanding is based upon conversations at the staff level, the Utility Commission and the Public Works & Property Committee.


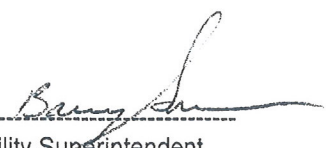
**2017-2018 Sewer Conveyance System Management and Maintenance**

1. Management and ownership of the conveyance system shall remain the responsibility of the DPW.
2. The Utility will reimburse, from the Sewer Collection Fund, the DPW loaded wages to clean the sewer conveyance system. A Utility employee will be training with the City. Loaded utility wages will be reimbursed to the Utility from the Sewer Collection Fund. Expectation is to clean a minimum 25% of the City annually.
3. The City will provide the Utility documentation of conveyance system expenses and assets. Utility accounting requires a value and description of assets. No Asset records exist prior to 2003.
4. To be determined ownership and maintenance of the Fireman's Park lift station and laterals. Currently owned by the City and considered Private because it only serves the Park.

**2019**

On January 1, 2019, management and ownership of the conveyance system will transfer to the Utility provided the above requirements are met and the transfer is still acceptable to the Utility Commission. Conveyance system assets, including the vactor truck, would transfer to the Utility.

Per DNR regulations, Baker Tilly will conduct a rate study. There is a possibility that Baker Tilly could recommend a rate increase.

_____		_____	
Mayor Robert Thompson	Utility Commission Chair	Public Works Director	Utility Superintendent
Date: _____	Date: <u>6-6-2017</u>	Date: _____	Date: <u>6.6.17</u>



**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: June 15, 2017**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Springer, Griffin, Thomas and Stinnett. Absent: Quimby and Petts. Others present: Diane Graff, the Courier; Police Chief Sorenson; Mark Hoggatt, ASCEND; Craig Ellsworth, Rediscovered LLC; Mike Kawula; Christopher Campbell, Associated Appraisal Consultants Inc.; WLOO videographers and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: June 1, 2017. MOTION: Moved by Thomas, seconded by Griffin to approve the minutes with one correction as noted by Thomas. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. CONSENT AGENDA ITEMS. MOTION: Moved by Stinnett, seconded by Springer to approve the consent agenda. VOICE VOTE: Motion carried.
  - a. Reports Of City Officials And Contract Service Providers
    - i. Parks Coordinator Gabe Haberkorn For May 2017
    - ii. Waterloo Fire Department For May 2017
    - iii. Building Inspector - Building, Plumbing, And Electrical Permits For May 2017
    - iv. Public Works Director Chad Yerges For May 2017
    - v. Police Chief Sorenson For May 2017
    - vi. Library Director Kelli Mountford For May 2017
    - vii. Waterloo Water & Light Commission – June 6, 2017
    - viii. Watertown Humane Society For May 2017
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Finance, Insurance & Personnel Committee
    - i. Payroll For May 2017 - \$70,872.56. MOTION: Moved by Springer, seconded by Griffin to approval payroll in the stated amount. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
    - ii. General Disbursements – May 19, 2017 Through June 15, 2017. MOTION: Moved by Springer, seconded by Griffin to approve disbursements in the stated amount. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
    - iii. Treasurer's Report & Budget Reports For May 2017. MOTION: Moved by Springer, seconded by Griffin to approve the reports. ROLL CALL VOTE: Motion approved unanimously with Quimby and Petts absent.
    - iv. Review & Action On Requests For Proposal For Assessment Services. DISCUSSION: Hansen distributed a summary describing submittals from three firms. He recommended retaining Associated Appraisals. Mayor Thompson questioned Associated Appraisals refusal to reimburse the City for attorney fees relating to a recent claim of excessive assessment against the City. Christopher Campbell said Associated Appraisal followed the procedures for assessment given the information it received from the property owner. He said it is not possible to force property owners to comply with information requests. MOTION: Moved by Springer, seconded by Stinnett to accept the Associated Appraisal Consultants submittal and directed staff to renew the agreement. ROLL CALL VOTE: Ayes: Ziaja, Springer, Thomas and Stinnett. Noes: Griffin, with Quimby and Petts absent. Motion carried.
    - v. Resolution #2017-25 Financial Policy Update #1: Monthly Approval Of General Disbursements. DISCUSSION: Thomas questioned the need for bringing the change to the City Council. MOTION: Moved by Springer, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
  - b. Public Works & Property Committee
    - i. Revising The Award Options For The Private Lead Service Replacement Program. MOTION: Moved by Springer, seconded by Stinnett to revise the program award formula eliminating the options and changing awards to 75% of qualifying project costs with a municipal cap of \$2,300. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin and Stinnett. Noes: none with Thomas abstaining and Quimby and Petts absent. Motion carried. Motion approved.
  - c. Utility Commission And Public Works & Property Committee
    - i. Authorizing A Sanitary Sewer Conveyance System Maintenance & Management Agreement. MOTION: Moved by Thomas, seconded by Stinnett to authorize a Sanitary Sewer Conveyance

System Maintenance & Management Agreement as revised by the Utility Commission and presented on this night. VOICE VOTE: Motion carried.

- d. Utility Commission
  - i. Resolution #2017-26 Review Of The Annual Wastewater Treatment Plant Compliance Maintenance Report. MOTION: Moved by Ziaja, seconded by Stinnett to accept and approve the Annual Wastewater Treatment Plant Compliance Maintenance Report. VOICE VOTE: Motion carried.

6. UNFINISHED BUSINESS

- a. Resolution #2017-27 Facilitating Economic Development And Job Creation At The North Terminus Of Commercial Avenue -- Authorizing The Acquisition Of 15.02 Acres From Larry Waldo; A Development Agreement With HIEP LLC; And Directing The Submittal Of A Transportation Economic Assistance (TEA) Grant Application To The Wisconsin Department Of Transportation. DISCUSSION: Hansen said the agreement with HIEP LLC would result in a 25,000 square foot facility valued at \$3.5 million. He said tax incremental financing would fund a development incentive, a road extension and the land write down for the 15 acres. MOTION: Moved by Ziaja, seconded by Stinnett to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Springer, Griffin, Thomas and Stinnett. Noes: none with Quimby and Petts absent. Motion carried.
- b. Resolution #2017-24 Amendment Two To The Idle Industrial Sites Redevelopment Grant Agreement Between The Wisconsin Economic Development Corporation And The City of Waterloo. DISCUSSION: Craig Ellsworth said the original municipal agreement was to create 15 jobs and now 50 people work at the location. He said the HVAC system was state-of-the-art in 1982, but was now inefficient. He said he is pursuing PACE financing to further renovate the structure; and that more renovations were needed to ensure that ASCEND grows in Waterloo. Mark Hoggatt said ASCEND had looked at Lake Mills, Marshall and other locations. In reply to a Stinnett question, Hoggatt said employees they recruit often come from other locations, but once hired employees would consider Waterloo for a home. In reply to a Griffin question, Ellsworth said HVAC improvements would be zoned spaces on the west end of the first floor with LED lighting and other improvements. MOTION: Moved by Springer, seconded by Stinnett to approve the resolution as presented. VOICE VOTE: Motion carried.

7. NEW BUSINESS

- a. Granting New And Renewed Operator's Licenses For The License Period Beginning July 1, 2017 And Ending June 30, 2019 (67). MOTION: Moved by Springer, seconded by Stinnett to approve new and renewed operator's licenses as presented. VOICE VOTE: Motion carried.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Ziaja said a Firemen's Park Summer Concert Series music performance was slated for June 22, 2017.

9. ADJOURNMENT. MOTION: Moved by Springer, seconded by Thomas to adjourn. Motion carried unanimously. Approximate time: 7:55 p.m.

*Mo Hansen*

Attest:  
Mo Hansen  
Clerk/Treasurer



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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**RESOLUTION #2018-36**  
**Resolution Requesting Exemption From County Library Tax**

WHEREAS the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the City of Waterloo will, in 2019, appropriate and expend an amount in excess of that calculated above,

NOW THEREFORE BE IT RESOLVED that the City of Waterloo hereby requests of the Jefferson County Board of Supervisors that the City of Waterloo be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that copies of this resolution be forwarded by the City Clerk to the following parties:

ADMINISTRATOR  
Jefferson County Library Council  
Dwight Foster Public Library  
209 Merchants Avenue  
Fort Atkinson, WI 53538

COUNTY CLERK  
311 S. Center Ave, Room 109  
Jefferson, WI 53549

Fiscal Note: Estimated Municipal 2018 Library Appropriation \$225,744.00

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_ 2018.

City of Waterloo

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen  
Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer  
FISCAL NOTE – Estimated Municipal 2019 Library Appropriation \$225,744.00

## Jefferson County Library Exemption Minimum

Prior year rate for Library Levy = (2017 equalized value, 2018 budget)	0.000341416		<b>(2019 Budget Year) MINIMUM TO EXEMPT 2018</b>
	<b>2018 EQUALIZED VALUE</b>		
	<hr/>		<hr/>
Village of Cambridge**	6,374,700	\$	2,176
Village of Johnson Creek	227,706,900	\$	77,743
Village of Palmyra	117,436,900	\$	40,095
City of Fort Atkinson	898,039,900	\$	306,606
City of Jefferson	505,577,300	\$	172,612
City of Lake Mills	528,266,700	\$	180,359
City of Waterloo	210,867,800	\$	71,994
City of Watertown **	937,391,500	\$	320,041
City of Whitewater **	52,368,700	\$	17,880
	<hr/>		
	<b>3,484,030,400</b>		
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\*\* These municipalities have residents in multiple Counties, therefore there are additional aggregate full values that need to be added to their municipal values to determine their needed appropriations.