

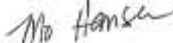


136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, December 20, 2018 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: October 4, 2018 Closed Session; December 6, 2018
3. CITIZEN INPUT / PUBLIC COMMENT
4. PUBLISHED PUBLIC NOTICES (a) Notice Of Public Hearing On Special Assessments For Public Improvements (Edison Street), 1/1/2019 at 7 p.m.
5. CONSENT AGENDA ITEMS
 - a. November Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing, & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission Minutes
 - viii. Watertown Humane Society
 - b. Granting New Operator's Licenses For the License Period Ending June 30, 2019 (1)
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. General Disbursements, November 2018 - \$196,247.38
 - ii. Payroll, November 2018 - \$65,175.75
 - iii. Treasurer's Report & Budget Reports, November 2018
 - iv. 2019 Insurance Renewal, Wisconsin League of Municipalities Mutual Insurance Company
 - v. Waiving Waterloo School District Permit Fees
 - b. Library Board & Finance, Insurance & Personnel Committee
 - i. 2019 Fund 812 Budget Amendment
 - c. Plan Commission
 - i. Certified Survey Map, Commercial Avenue Road Extension Outlot 1 – City Of Waterloo
 - d. Public Works & Property Committee
 - i. Resolution #2018-46 Updating The 2019 – 2025 Road / Utility Out-Year Project Plan
7. NEW BUSINESS
 - a. Resolution #2018-47 Accepting A Wisconsin Economic Development Site Assessment Grant For 333 Portland Road
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Public Hearing On Special Assessments For Public Improvements – Edison Street, 1/3/2019 at 7 pm.
9. ADJOURNMENT


Mo Hansen
Clerk/Treasurer

Posted & Emailed: 12/14/2018

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: December 6, 2018

Digital audio files are archived with these written minutes additionally serving as the official record.
Past minutes and meeting materials are accessible at www.waterloowi.us

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Osborn, Quimby, Springer, Griffin, Thomas Stinnett and Petts. Absent: none. Others present: Tammy Krueger, Watertown Daily Times; Diane Graff, the Courier; Police Chief Sorenson; Waterloo Utilities Superintendent Sorenson; WLOO videographers; Jason Schoenwetter; Fran Gartner; Catherine Kleiber; Daniel Kalina; Parks Coordinator Gabe Haberkorn; Public Works Director Chad Yerges; Assistant Public Works Director Jeff Robbins; Andrew Lewandowski; Deputy Clerk/Treasurer Kawula and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: October 4, 2018 Closed Session Minutes and November 15, 2018 Public Hearing and Open Session. MOTION: Moved by Quimby and seconded by Petts to approve the November 15th public hearing and meeting minutes, and to table approval of the October 4th closed session minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. PUBLISHED PUBLIC NOTICES (a) Public Hearing Notice Of A Conditional Use Application To Allow The Construction Of An Additional Garage , 447 Polk Street – November 27, 2018 At 7:00 pm. Noted.
5. COMMUNICATIONS TO THE CITY COUNCIL
 - a. 2019 Statement Of Taxes And Annual Tax Compilation Sheet. Noted.
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Joint Meeting Of The Community Development Authority & Community Development Committee
 - i. Resolution #2018-45 Waiving All 2019 & 2020 Municipal Impact Fees And Building Fees, And Directing The Creation Of Promotional Efforts Encouraging The Construction Of Single Family Dwellings. MOTION: Moved by Stinnett, seconded by Thomas to approve the resolution as presented. VOICE VOTE: Motion carried.
 - b. Plan Commission
 - i. Conditional Use Permit Application, Scott Neitzel, 447 Polk Street. MOTION: Moved to Springer, seconded by Griffin approve the application and for it to include the Plan Commission recommendation: the new driveway is to run west, perpendicular with Van Buren Street rather than bending towards the intersection of Van Buren and Polk. VOICE VOTE: Motion carried.
 - c. Public Safety & Health Committee
 - i. Special Event Applications
 1. Waterloo/Marshall Holiday Parade – 12/08/2018. MOTION: Moved by Thomas, seconded by Griffin to approve the application. VOICE VOTE: Motion carried with Stinnett abstaining.
 2. Character Shuffle 5K - Waterloo School District - 05/03/2019. MOTION: Moved by Thomas, seconded by Quimby to approve the application. VOICE VOTE: Motion carried.
 - d. Public Works & Property Committee
 - i. 2019 Edison/Franklin Street & Utility Improvements - Directing Kunkel Engineering Group To Finalize Design Documents And Proceed With Public Bidding. MOTION: Moved by Springer, seconded by Quimby to direct Kunkel Engineering Group to proceed with public bidding. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
7. UNFINISHED BUSINESS
 - a. Resolution #2018-41 Entering Into An Option And Land Lease Agreement For The Installation Of A Telecommunications Tower In Firemen's Park With Recurring Lease Revenue Benefiting The Parks Department. DISCUSSION: Catherine Kleiber spoke in opposition stating radio waves have a carcinogenic effect. She forwarded several hand-outs with links to reports on the health effects of radio waves. She recommended inviting the Environmental Health Trust to conduct a one-hour presentation on cell towers health hazards. Parks Coordinator Gabe Haberkorn referenced a hand-out

citing reported studies. Daniel Kalina, representing AT&T, referenced information in the meeting material and said radio waves have been around for a long time, before cell phones. Pediatrician Andrew Lewandowski said there was no cut and dried answer to the health effects; that not enough research had been done. He suggested a precautionary approach adding, a tower in the center of town may not be advisable. He spoke about research on mice and the cellular effects of radio waves on them. Kalina said the tower would be 190 feet in the air with radio waves pointed at other towers not downward. In response to a Quimby question, Kalina said the tower would be a slim mono-pole. Lewandowski said he contacted multiple real estate agents asking if home values would be affected. He said one was neutral on the question with limited experience, and four said it would not be a good fit. Hansen said real estate agent Keri Sellnow called to register her opposition. MOTION: Moved by Springer, seconded by Quimby to approve the resolution as presented. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

8. NEW BUSINESS

- a. Ordinance #2018-08 Creating Section 53-15 Of The Municipal Code, Enacting A Municipal Vehicle Registration Fee. DISCUSSION: Hansen said the ordinance was the final step in putting in place a wheel tax. MOTION: Moved by Springer, seconded by Quimby to adopt the ordinance. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Thomas and Petts. Noes: Griffin and Stinnett. Motion carried.
- b. Resolution #2018-44 Authorizing The 2019 Purchase Of Replacement Squad Car. DISCUSSION: Thomas said the Public Safety & Health Committee had reviewed two bids with the low, recommended bid coming from Ewald at \$34,005. Police Chief Sorenson said vehicle delivery would be in May or later. MOTION: Moved by Thomas, seconded by Petts to approve the resolution inserting the vehicle vendor as Ewald and the amount at \$34,005. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
- c. Status Update - Resolution #2018-22 Authorizing A Lawsuit In The Event Of Failure To Remedy Notice Of Default, Hawthorn & Stone Inc., 333 West Madison Street. NOTE: By consensus it was determined a closed session was not needed. No action taken.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Stinnett invited all to attend the Marshall-Waterloo Holiday Parade on Saturday, December 8th at 4:30 pm.

10. ADJOURNMENT. Moved by Springer, seconded by Quimby. Motion carried. Approximate time: 7:42 p.m.



Attest:
Mo Hansen, Clerk/Treasurer

NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS IN WATERLOO, WISCONSIN.

PLEASE TAKE NOTICE that the governing body of Waterloo, Wisconsin is considering a preliminary resolution declaring its intention to exercise its police power in accordance with §66.0703, Wis. Stats., to levy special assessments upon properties within the following described assessment district for benefits conferred upon the properties by the installation of sidewalk.

The Assessment District: Properties fronting both sides of Edison Street.

A report showing proposed plans and specifications, estimated costs and proposed assessment is on file in the municipal clerk's office in the Waterloo Municipal Building and may be inspected from 8:00 am to 4:30 pm Monday-Friday.

You are further notified that the governing body of Waterloo, Wisconsin will hear interested persons, or their agents or attorneys, concerning this proposed special assessment at 7 pm on January 3, 2019 at the Waterloo Municipal Building, 136 North Monroe Street in Waterloo. All objections will be considered at this hearing and thereafter a preliminary resolution declaring its intent will be considered.



Mo Hansen
City of Waterloo Clerk/Treasurer

Pub: The Courier: December 20, 2018



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PARKS COORDINATOR REPORT

EVENTS AND HIGHLIGHTS

- Battle of Waterloo Cyclocross Race
 - Good turnout – Will be coming back to reseed and roll in the spring
- Holiday of Lights
 - 7 displays
 - Over 200 votes cast so far with a little less than 2 weeks to go.
- Waterloo/Marshall Holiday Parade
 - Over 500 people in the Pavilion for the ending of the parade for Santa and prizes

ONGOING PROJECTS

- PARK BEAUTIFICATION PROJECT:
 - Dog Park
 - Fixing of fence line and proper updates
- DISC GOLF LEAGUE:
 - New Group started – hoping to incorporate into Friends of the Park
 - Moved a couple holes
 - Waiting to hear back from Trek on Disc Baskets & Equipment Donation
 - Volunteers will put in new cement tee boxes in spring
- SAND VOLLEYBALL COURTS
 - Received a donation of \$5000 for the implementation of Sand Volleyball courts in Firemen's Park
 - Electrical has been cut off.

FINISHED PROJECTS

- PAVILION MEMORIAL SITTING GARDEN
 - Complete
 - Aluminum Cast Plaque – Spring
 - Donation project – Lions Head Fountain
- DECORATIVE STONES
 - Complete
 - Michels Stone Quarry Donation

CAROUSEL

- DONATION BOARDS
 - Maureen Giese and group moving forward with project

PROJECTS ON HOLD UNTIL 2020

- BUILDING PROJECTS: Some projects that are needs at facilities
 - Firemen’s Park Reunion Hall
 - New Roof needed – Cost Estimation: \$20,000

DONATION CAMPAIGNS

- WATERLOO FIREMEN’S PARK BEAUTIFICATION & INFRASTRUCTURE PROJECT
 - Lion Fountain Restoration



WATERLOO FIRE & RESCUE
 900 INDUSTRIAL LANE
 WATERLOO, WISCONSIN 53594



Department Activity Report – November 2018
 Call Report for the month of November

EMS Calls:

City of Waterloo	13
Township of Waterloo	3
2 nd Unit City of Waterloo	1
Mutual Aid for Marshall	1
Total EMS	18

EMS & Fire Motor Vehicle Crash Calls:

Total MVC	0
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False Alarms:

City of Waterloo	1
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Fire Calls:

City of Waterloo	1
Mutual Aid for Lake Mills	1

Hazardous Condition:

City of Waterloo	0
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Weather Related Call:

Waterloo Fire District	0
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Good Intent:

City of Waterloo	0
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Service Calls:

City of Waterloo	1
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Rescue Calls:

City of Waterloo	0
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Total Fire	4
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November Total	22
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Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	31
Rescue/EMS: BLS 119 ALS 84 Total:	221
Hazardous Conditions (No Fire)	6
Good Intent Calls	0
False Alarm or Call	13
Motor Vehicle Accidents	12
Service Calls	21
Rescue Calls	1
Weather Related Calls	0
Up to Date Total	305

Mutual Aid Given 23 Mutual Aid Received 3 Automatic Aid Given 0 Automatic Aid Received 0

Total Personnel Response: **1408** (for the month): **99**

Year Response Time (**EMS Incidents**) **1219** (From 1st page to enroute times) average **6.2** min (for the month)

Minutes Spent Responding **656** (Enroute time to on scene time) average **2.9** min (for the month)

Year Response Time (**FIRE Incidents**) **371** (From 1st page to enroute times) average **2.7** min (for the month)

Minutes Spent Responding **387** (Enroute time to on scene time) average **5.0** min (for the month)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Wednesday December 5th, 2018

On Monday November 12th, 2018 we had our monthly EMS training. Training was in three parts. The first part was Epi Safe Kit injections. This has replaced the Epi-Pens so we have to train more to make sure we are proficient. The second part was vein lights. We have purchased special equipment for low lighting areas to be able to light up the vein to be able to start an IV. The third part was on tractor safety out at Skalitzky Farm presented by Kyle Joas. He showed us some features on equipment that we must watch when there are emergencies around farm equipment.

On Monday November 19th, 2018 we had our monthly Fire training. We had two members from the UW Med Flight team come out and give us updated instructions for landing the helicopter. Also since it is late in the season and by the time it is dark out when we have training, they did not want to bring the helicopter out so they went through the helicopter on a slide show and the procedures when approaching the air craft.

Sincerely,

Chief Vern Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
admin@waterloofd.com



Invoice

Invoice Number: 0054128-IN

Invoice Date: 11/30/18

Terms: Net 30 Days

Due Date: 12/30/18

Department Approval _____ Date _____

Clerk/Treasurer Approval M.H 12-13-2018

Vendor Number 10356

Acct Dist 100-52-5240-290 \$ 616.75

Salesperson: 0000

Customer Number: 11-WATERL2

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

Acct Dist K Bldg Services 11/20/18

Customer P.O.:

WI - Invoicing

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Permit # 18WTRC-0065-18-07B	810 N MONROE ST, Waterloo C, WI 53594			Commercial Alteration
Temp Occupancy, Change of Use	70.00	11/20/18	60.00	42.00
18WTRC-0065-18-07B Subtotal				42.00
Permit # 18WTRC-0109-18-09BEPH	123 S MONROE ST, Waterloo C, WI 53594			Commercial Alteration
HVAC- New Building/Addition/All	55.00	11/12/18	60.00	33.00
Electrical- New Building/Addition	55.00	11/12/18	60.00	33.00
Remodel- Commercial	220.00	11/12/18	60.00	132.00
Plumbing- New Building/Addition	55.00	11/12/18	60.00	33.00
18WTRC-0109-18-09BEPH Subtotal				231.00
Permit # 18WTRC-0139-18-11POS	242 MILL ST, WATERLOO, WI 53594			Outside Sewer
New Home OS Sewer & Water l	60.00	11/06/18	60.00	36.00
18WTRC-0139-18-11POS Subtotal				36.00
Permit # 18WTRC-0140-18-11BE	925 E MADISON ST, WATERLOO, WI 53594			Accessory Structure (Residential)
Accessory Structure- Residential	152.88	11/08/18	60.00	91.73
Electrical- New Building/Addition	85.04	11/08/18	60.00	51.02
18WTRC-0140-18-11BE Subtotal				142.75
Permit # 18WTRC-0141-18-11P	206 BISHOP CIR, Waterloo C, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc.	50.00	11/13/18	60.00	30.00
18WTRC-0141-18-11P Subtotal				30.00
Permit # 18WTRC-0142-18-11P	104 E MADISON ST, Waterloo C, WI 53594			Plumbing Permit - Commercial
Plumbing- Replacement & Misc.	55.00	11/14/18	60.00	33.00
18WTRC-0142-18-11P Subtotal				33.00
Permit # 18WTRC-0143-18-11B	655 BLUEGRASS TR, WATERLOO, WI 53594			Accessory Structure (Residential)
Accessory Structure- Residential	60.00	11/15/18	60.00	36.00
18WTRC-0143-18-11B Subtotal				36.00
Permit # 18WTRC-0144-18-11H	328 E MADISON ST, Waterloo C, WI 53594			HVAC Permit
HVAC- Replacement & Misc. lte	50.00	11/20/18	60.00	30.00
18WTRC-0144-18-11H Subtotal				30.00
Permit # 18WTRC-0145-18-11E	166 W POLK ST, Waterloo C, WI 53594			Electrical Permit

Please Remit Payments to: SAFEbuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice: 610.75
Freight: 0.00
Sales Tax: 0.00
Invoice Total: 610.75



CITY OF WATERLOO

Invoice Number: 0054128-IN

Invoice Date: 11/30/18

Page: 2

Fee Type	Amount Paid	Paid Date	Meritage %	Due to Meritage
Electrical- Replacement & Misc.	50.00	11/29/18	60.00	30.00
18WTRC-0145-18-11E Subtotal				30.00

WI - Invoicing

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	610.75
Total		610.75

Please Remit Payments to: SAFEbuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	610.75
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Machinery and Equipment Maintenance

DPW

		Mileage			NOVEMBER	
Equipment		Start	End	Total	TTI Fuel	GPH
End loader	544	3083	3135	52	109.184	0.48
John Deere Tractor	2555	4441	4482	41	26.341	1.56
Wood Chipper	Chipper	2273	2273	0	12.46	0.00
John Deere Lawn Tractor	2520	691	702	11	55.429	0.36
John Deere	X750	1024	1025	1	55.429	0.36
John Deere	X750-1	1008	1016	8	55.429	0.36
Wacker Roller	roller	376	377	1	0	#DIV/0!
2010 International Truck	#1	17963	18028	65	16.703	3.89
2004 Freightliner Truck	#2	39335	39403	68	23.041	2.95
2004 International Truck	#3	1893	1899	6	14.086	0.43
2017 Chevrolet Truck	#4	16212	16665	453	55.003	8.24
2018 Frieghtliner Truck	#5	2922	3210	288	71.434	4.03
2006 Elgin Pelican Street Sweeper	sweeper	9719	9736	17	29.728	0.57
2011 Ford F-550 Truck	#6	30632	30669	37	8.31	4.45
2015 Frieghtliner Trucki	#7	6983	7053	70	16.94	4.13
Bobcat		54	60	6	0	#DIV/0!
	Chipped Loads		0			
	Wolf's pit		0			

MONTHLY TIME REPORT

NOVEMBER

JOB	DPW	Chad	Jeff	Chris	Travis
Police Adm		0	0	0	0
Fire Dept		0	0	0	0
Mach/Equip		11	16.5	22	13
Garage/Shed		14.5	8.5	10.5	13.5
Meeting/Seminars		0	0	0	0
Street Repair/Maintenance		14	7	6	5
Street Cleaning		0	0	0	21
Snow & Ice	Reg Hrs	5	11	8	11
	OT Hrs	2.5	2.5	2.5	2.5
Storm Sewer		9	9	9	0
Traffic Control		7	9	4	5
Bridges/Culvers		0	0	0	0
Tree/Brush		4	6	6	0
Refuse Collection		37.5	56.5	47	38
Sanitary Sewer		3	3.5	2	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetery		0	0	0	4
Library		1	1	1	0
Firemans Park		1	0	0	0
Other Parks		0	0	0	6
Trail Head		0	0	0	2
Celeb/Enter		2	4.5	3	4.5
Weed Control		0	0	0	0
Vac/Holiday/SL		61	35.5	51.5	47

WATERLOO POLICE DEPARTMENT

Report For Month Of November 2018

COMPLAINTS

Family:	1
Off Road Vehicles:	0
Vandalism:	3
Minor Theft - Less Than \$500:	0
Major Theft - More Than \$500:	0
Burglary:	0
Doors Found Open:	10
Animal Case:	8
Late Bar Closing:	0
Alarms:	4
Lous Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	1
Domestic Abuse:	0
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	26
TOTAL COMPLAINTS	55

INQUIRIES/CHECKS

Registration Checks:	791
Drivers License Checks:	313
NCIC/CIB/VIN Checks:	1
Check Welfare:	2
TOTAL INQUIRIES/CHECKS	1107

ACCIDENTS

More Than \$1,000:	0
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	1

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	0
Assist Dane County:	1
Assist Marshall Police:	6
Assist Fire/Rescue:	13
Assist Other Agencies:	2
Assist Public:	55
Assist With Escort:	0
Assist All Other:	0
TOTAL ASSISTS	77

MISCELLANEOUS

Investigations/Followups:	39
Traffic Control:	1
Radar Operations:	157
Special Assignment:	6
Speech/Presentations:	1
Serve Papers:	0
Other Miscellaneous:	1
TOTAL MISCELLANEOUS	205

WATERLOO POLICE DEPARTMENT

Report For Month Of November 2018

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	14	4
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	1	3
Illegal Passing:	0	0
No Drivers License:	0	0
Illegal Parking:	7	9
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	6	1
Driving Suspended/Revoked:	0	3
Hit And Run:	0	0
Illegal U-Turn:	2	0
Following Too Close:	0	0
Seatbelt Violation:	0	1
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	13	1
All Other Traffic:	12	2

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	9	3

WARNINGS

ARRESTS

TOTALS

64

28

Hourly Breakdown

Patrol:	490.25
Investigations:	44.50
Radar:	172.75
Court Appearances:	0.00
Office:	155.00
Special Duties:	11.00
Schools/Training:	14.00
On Call:	0.00

TOTAL:

887.50

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Assist Business	0	0	1	1	1
	Assist Citizen	0	1	13	1	18
	Assist Dane County Sheriff	0	0	5	1	4
	Assist Dodge County Sheriff	0	0	8	1	15
	Assist Jefferson County Sheriff	0	2	13	0	12
	Assist Marshall PD	5	4	47	4	30
	Assist Social Services	0	0	8	1	10
	Assist Watertown PD	0	0	1	0	1
	Custody for Other Department	0	0	1	0	3
	EMS Calls	0	0	2	0	0
	Fire Calls	0	0	1	0	1
	Neighbor Problems	1	0	1	0	0
	Other Mutual Aid Assists	0	1	2	0	4
	Probation/Parole Check Ins	0	0	2	0	1
	Sex Offender Registration	0	1	1	0	0
	Total for ASSIST:	6	9	106	9	100
CRIMINAL						
	Bail Jumping/Escapes	0	1	1	0	2
	Burglary - Non-Residential/Forced	0	0	0	0	0
	Burglary - Residential/No Force	0	0	1	0	1
	Computer Crimes	0	0	1	0	0
	Contempt of Court, Court Violation	0	0	1	0	0
	Criminal Damage To Property/vandalism	3	2	17	0	7
	Disorderly Conduct - All Other	1	0	16	1	16
	Disorderly Conduct - Fight, Disturbance	0	0	6	0	11
	Disorderly Conduct - Noise	0	0	1	0	2
	Domestic Disturbance	0	1	13	0	10
	Domestic Offense - Child Abuse/Neglect	1	0	4	0	0
	Domestic Offense - Spousal Abuse/Fights	0	1	2	0	2
	Drug Investigations	0	2	6	0	4
	Drug Paraphernalia Possession	0	0	4	0	2
	Drug Possession	0	0	5	0	2
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Forgery/Counterfeiting	0	0	3	0	0
	Fraud	0	1	6	2	5
	Harassment - Harassing Telephone Calls	0	0	2	0	0
	Harassment - Threats	0	0	2	0	1
	Indecent Language/Conduct	0	0	0	0	2
	Interfere with Child Custody	0	0	0	0	1
	Obstruct/Resist Police Officer	0	0	0	1	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Other Sex Offenses	2	2	11	1	8
	Other Weapon Violations	1	0	1	0	0
	Probation/Parole Violation	0	0	1	1	1
	School Violation, Presence Prohib, Etc.	1	0	1	0	0
	Theft - All Other	0	0	8	0	9
	Theft - From Building	0	0	2	1	9
	Theft - From a Motor Vehicle	0	0	5	1	3
	Theft - Of Services/Labor	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	9	1	11
	Trespassing	0	1	4	0	2
	Violation of Court/Restraining Order	0	0	10	0	4
	Weapon Violation - Illegal Discharge	0	0	0	0	1
	Total for CRIMINAL:	9	11	143	9	119
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	3
	Animal Bite	1	0	7	0	8
	Animal Licensing/Shots/Etc.	0	0	0	0	3
	Animal Running at Large	0	0	2	0	4
	Building Code Violations	0	0	0	0	1
	Fireworks Violation	0	0	0	0	1
	Illegal Dumping	0	0	0	0	1
	Possession of Tobacco by Minor	0	0	3	0	0
	Public Nuisance Violations	0	0	2	0	2
	Tavern Violations, Closing Hours, Etc.	0	0	1	0	0
	Truancy	0	0	6	0	6
	Under Age Drinking - Adult (18-21)	0	0	2	0	1
	Under Age Drinking - Minor (Under 18)	0	0	0	0	2
	Total for ORDINANCE:	1	0	23	0	32
Other						
	Investigation/Take Report	0	0	0	0	1
	Other Animal Calls - Dead, Etc.	1	0	9	3	8
	Receive Information	1	1	19	1	23
	Request Assist	0	1	1	0	0
	Total for Other:	2	2	29	4	32
SERVICE						
	Death Investigation	0	0	1	0	4
	Emergency Commitment/Chapter 51	0	0	1	0	0
	Emergency Detention/Detoxification	1	0	4	0	3
	Found Items/Property	0	1	10	2	6
	Missing Adult	0	0	1	0	1
	Missing Juvenile	0	0	0	1	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Runaway Juvenile	0	0	3	0	4
	Suspicious Person/Activity, Prowler	0	1	4	2	3
	Uncontrollable Juvenile	0	1	7	1	4
	Warrant Pickup - Other Agency	0	1	6	0	6
	Warrant Pickup - Waterloo	0	0	0	0	1
	Welfare Check	0	2	11	2	18
	Total for SERVICE:	1	6	48	8	52
TRAFFIC						
	Disobey Sign/Marker	0	0	1	1	44
	Driver's License Violations (Ex OAS/OAR)	0	1	23	2	26
	Driving Complaint	1	0	1	1	2
	Driving, Meeting, Passing Violation	0	0	1	0	1
	Eluding Police Officer	0	0	1	0	0
	Illegal Turns	0	0	0	0	1
	OAS/OAR/Other License Violations	3	2	24	5	43
	Operate MV While Intoxicated - Injure	0	0	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Operate Motor Vehicle While Intoxicated	0	2	15	0	11
	Other Traffic Violations	1	3	20	2	16
	Parking Violation	0	1	31	3	53
	Power Display/Squeal Tires	0	0	1	0	0
	Reckless Driving	0	0	1	0	0
	Registration/Title Violation	0	0	13	3	23
	Right of Way Violation	0	0	0	0	0
	Seatbelt Violation	1	0	33	0	36
	Speeding - School Zone	1	0	2	0	0
	Speeding Violation	4	3	41	1	33
	Stop Sign/Signal Violation	3	2	23	1	23
	Tow Vehicle	0	0	1	0	1
	Traffic Accident - Fatality	0	1	1	0	0
	Traffic Accident - Hit and Run (Damage)	1	0	10	0	5
	Traffic Accident - Hit and Run (Injury)	0	0	1	0	0
	Traffic Accident - Non-Reportable	0	1	6	0	5
	Traffic Accident - Personal Injury	0	0	2	0	5
	Traffic Accident - Property Damage	0	0	19	2	24
	Vehicle Equipment Violation - Lights	0	0	10	0	3
	Vehicle Equipment Violation - Other	0	0	1	0	0
	Warning - 5 Day Equipment Violation	0	0	0	0	7
	Total for TRAFFIC:	15	16	283	21	362

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2018

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
Undefined						
	Blank Description	0	1	2	0	0
	STRANGULATION	0	1	1	0	0
	Threats	0	0	0	0	1
	Total for Undefined:	0	2	3	0	1
	Grand Totals:	34	46	635	51	698

Waterloo Police Department

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 11/01/2018 Thru 11/30/2018

Printed: 12/12/2018

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Date	Complaint	Case Descriptive	Action Taken
11/01/2018	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
11/01/2018	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACHING STOP SIGN AND THEN FAIL TO COME TO A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
11/02/2018	DOG BITE	REPORT OF SUBJECT BEING BIT BY DOG WHILE MAKING A DELIVERY.	DOG OWNER CONTACTED AND ADVISED OF REQUIRED VET VISITS AND 10 DAY QUARANTINE PERIOD.
11/03/2018	SPEEDING	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
11/03/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER WHO WAS ATTEMPTING TO ARREST SUBJECT ON A BODYONLY WARRANT.	OFFICER ASSISTED.
11/03/2018	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF DAMAGE DONE TO PROPERTY AT BUSINESS.	INVESTIGATION CONTINUING.
11/03/2018	HIT AND RUN ACCIDENT.	REPORT OF PARKED VEHICLE BEING STRUCK BY ANOTHER VEHICLE THAT LEFT THE SCENE.	INVESTIGATION CONTINUING.
11/03/2018	NEIGHBOR DISPUTE.	SUBJECT REPORTS ITEMS BEING REMOVED FROM PROPERTY BY THE NEXT DOOR NEIGHBOR.	OFFICER SPOKE WITH ALL SUBJECTS. CASE STATUS PENDING.
11/03/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER WITH A TRAFFIC STOP.	OFFICER ASSISTED.
11/04/2018	CHILD ABUSE.	REPORT FROM HOSPITAL REGARDING A POSSIBLE CHILD ABUSE INCIDENT.	INVESTIGATION CONTINUING.
11/08/2018	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 11/01/2018 Thru 11/30/2018

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Date	Complaint	Case Descriptive	Action Taken
11/09/2018	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
11/10/2018	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
11/10/2018	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
11/11/2018	PARKING WHERE PROHIBITED	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NO ATTEMPT TO PAY FOR CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
11/12/2018	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACHING STOP SIGN AND FAILED TO COME TO A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
11/13/2018	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF DAMAGE DONE TO VETERANS MEMORIAL.	UPON FURTHER INVESTIGATION, IT WAS FOUND DAMAGE OCCURRED DURING THE COMPLETION PHASE OF CONSTRUCTION. CASE CLOSED.
11/13/2018	FAILURE TO OBEY CROSSING GUARD.	OFFICER OBSERVED VEHICLE TO CONTINUE TRAVELING ON ROADWAY WHEN CROSSING GUARD HAD STOP SIGN UP.	SUBJECT ARRESTED AND ISSUED CITATION.
11/14/2018	PARKING WHERE PROHIBITED.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS FAILED TO PAY THE CITATION.	PARKING CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
11/14/2018	CITIZEN INFORMATION.	SUBJECT WISHED TO MAKE POLICE DEPARTMENT AWARE OF AN INCIDENT THAT OCCURRED AT SCHOOL.	OFFICER TOOK INFORMATION.
11/15/2018	VEHICLE OPERATOR FAIL TO WEAR A SEATBELT.	OFFICER OBSERVED SUBJECT WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
11/17/2018	OTHER SEX OFFENSES.	PARENT CALLED WITH CONCERNS FOR CHILD MAKING UNUSUAL STATEMENTS.	INVESTIGATION CONTINUING.
11/17/2018	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT STOPPED ON A TRAFFIC VIOLATION. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATION.

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 11/01/2018 Thru 11/30/2018

Printed: 12/12/2018

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Date	Complaint	Case Descriptive	Action Taken
11/18/2018	FAILURE TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT APPROACH A STOP SIGN AND FAIL TO COME TO A COMPLETE STOP.	SUBJECT ARRESTED AND ISSUED CITATION.
11/18/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICERS REQUESTED TO ASSIST MARSHALL OFFICER WITH AN UNWANTED SUBJECT AT RESIDENCE.	OFFICERS ASSISTED.
11/18/2018	CRIMINAL DAMAGE TO PROPERTY.	REPORT OF WINDOWS ON VEHICLE BEING DAMAGED BY UNKNOWN SUBJECT.	INVESTIGATION CONTINUING.
11/19/2018	DISORDERLY CONDUCT.	REPORT OF A PHYSICAL ALTERCATION OCCURING IN THE STREET ON WEST MADISON STREET.	OFFICER ARRIVED ON SCENE. ONE MALE SUBJECT NOT COOPERATING AND STILL BEING COMBATIVE. OFFICER TASED SUBJECT WHO WAS THEN TRANSPORTED AND THEN TAKEN TO JEFFERSON COUNTY JAIL.
11/19/2018	FAILURE TO STOP AT STOP SIGN.	COMPLAINANT REPORTS A BAD DRIVING INCIDENT WHERE SUSPECT FAILED TO STOP AT STOP SIGN. COMPLAINANT WISHED TO MAKE A WRITTEN STATEMENT FOR A CITATION TO BE ISSUED.	OFFICER SPOKE WITH COMPLAINANT AND WITH SUSPECT. SUSPECT ARRESTED AND ISSUED CITATION.
11/24/2018	OTHER WEAPONS VIOLATIONS.	OFFICER ADVISED TO MAKE CONTACT WITH RESIDENT REGARDING DUE TO CONCEAL CARRY PERMIT BEING DENIED.	OFFICER MADE CONTACT WITH RESIDENCE AND EXPLAINED ISSUE WITH PERMIT APPLICATION.
11/24/2018	EMERGENCY DETENTION	REPORT OF INTOXICATED SUBJECT MAKING SUICIDAL COMMENTS.	OFFICER MADE CONTACT WITH SUBJECT. SUBJECT WAS TRANSPORTED TO A DETOX FACILITY.
11/25/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
11/25/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER WITH SUBJECT AT A RESIDENCE MAKING SUICIDAL STATEMENTS.	OFFICER ASSISTED.
11/26/2018	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
11/26/2018	OPERATE MOTOR VEHICLE WITHOUT TWO HEADLIGHTS	SUBJECT WAS ISSUED A WARNING TO REPAIR HEADLIGHTS ON VEHICLE. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
11/27/2018	OTHER ANIMAL COMPLAINTS		

Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 11/01/2018 Thru 11/30/2018

Printed: 12/12/2018

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Date	Complaint	Case Descriptive	Action Taken
11/29/2018	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST MARSHALL OFFICER ON A TRAFFIC STOP.	OFFICER ASSISTED.
11/29/2018	OPERATE WHILE REVOKED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVING STATUS WAS REVOKED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
11/30/2018	OTHER SEX OFFENSES.	REPORT OF INAPPROPRIATE CONTACT BETWEEN JUVENILES.	OFFICER SPOKE WITH SUBJECTS INVOLVED. CASE TO BE REFERRED TO HUMAN SERVICES FOR CHARGES.

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/20/2018	11/20/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
11/20/18	ACOSTA,ISAIAS	DOB: 07/15/71 No: T-BB059387-6	BREITENFELDT,NICHOLAS,E
11:00 AM	356 FIR LN MARSHALL WI, 53559	Age: 47 Issued: 10/27/18 Inc #: 18-000605	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		*344.62(1) Operate Motor Vehicle W/O Insurance \$45.00 \$45.00	
11/20/18	BRADFORD,THOMAS,D, JR	DOB: 05/09/97 No: C-1F80PBQ6P7	BREITENFELDT,NICHOLAS,E
11:00 AM	1606 RANDY LN MADISON WI, 53704	Age: 21 Issued: 10/02/18 Inc #: 18-000370	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		*278-4D POSSESS DRUG PARAPHERNALIA \$45.00 \$45.00	
11/20/18	BUTZINE,COLTON,PIERCE	DOB: 10/24/00 No: C-1F80PCZ7RD	THOM,TRACY
11:00 AM	1020 PORTLAND RD WATERLOO WI, 53594	Age: 17 Issued: 10/06/18 Inc #: 18-000571	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		*278-1-943.01(1) CRIMINAL DAMAGE TO PROPERTY \$95.00 \$95.00	
11/20/18	CONTRERAS SIXTO,ALBERTO	DOB: 10/19/90 No: T-AC015895-5	BREITENFELDT,NICHOLAS,E
11:00 AM	424 FARNHAM ST 4 MARSHALL WI, 53559	Age: 27 Issued: 09/21/18 Inc #: 18-000541	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		343.05(3)(A) Operate w/o Valid License \$45.00 \$0.00	
11/20/18	DANFORTH,DAVID,C	DOB: 06/19/54 No: T-BB059384-3	BREITENFELDT,NICHOLAS,E
11:00 AM	814 JENIFER ST 2 MADISON WI, 53703	Age: 64 Issued: 08/29/18 Inc #: 18-000566	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		*344.62(1) Operate Motor Vehicle W/O Insurance \$45.00 \$0.00	
11/20/18	DANFORTH,DAVID,C	DOB: 06/19/54 No: T-BB059385-4	BREITENFELDT,NICHOLAS,E
11:00 AM	814 JENIFER ST 2 MADISON WI, 53703	Age: 64 Issued: 08/29/18 Inc #: 18-000566	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		347.13(1) No Tail Lamp/Defective Tail Lamp-Night \$15.00 \$0.00	
11/20/18	DANFORTH,DAVID,C	DOB: 06/19/54 No: T-BC845267-3	BREITENFELDT,NICHOLAS,E
11:00 AM	814 JENIFER ST #2 MADISON WI, 53703	Age: 64 Issued: 08/29/18 Inc #: 18-000494	JEFFERSON CO CIRCUIT CT
		Charge Description Fine Collected	
		346.57(5) Exceeding Speed Zones/Posted Limits \$0.00 \$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/20/2018	11/20/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	ESTRADA HERNANDEZ,FRANCISCO,*NMI*	08/20/80	T-BC845295-3	CULLEN,NATHANIEL,J
11:00 AM	801 LUM AVE WATERLOO WI, 53594	Age: 38	Issued: 10/05/18 Inc #: 18-000568	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	FRANKLIN,CRYSTAL,S	03/18/81	T-BB059383-2	WARNER,DAVID,N
11:00 AM	617 1/2 LINNERRUD DR SUN PRAIRIE WI, 53590	Age: 37	Issued: 09/27/18 Inc #: 18-000546	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	GERMAN,LEAH,MARIE	03/23/99	T-BC845293-1	CULLEN,NATHANIEL,J
11:00 AM	202 W 2ND ST OCONOMOWOC WI, 53066	Age: 19	Issued: 10/04/18 Inc #: 18-000567	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$65.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	GODINA,RAYMOND,*NMI*	06/04/83	T-BC845299-0	WARNER,DAVID,N
11:00 AM	130 W MADISON ST WATERLOO WI, 53594	Age: 35	Issued: 10/18/18 Inc #: 18-000589	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	GONZALEZ,CLAUDIA,Y	09/25/81	T-AC015890-0	WORZALLA,GREGORY,S
11:00 AM	211 BISHOP CIR WATERLOO WI, 53594	Age: 37	Issued: 10/13/18 Inc #: 18-000593	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	HOWES,ELIZABETH,L	08/07/82	T-AC015889-6	BOLLIG,RANDY,P
11:00 AM	6826 N BIRD ST SUN PRAIRIE WI, 53590	Age: 36	Issued: 09/11/18 Inc #: 18-000563	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	LEE,TIM,R	11/15/66	T-BC845351-3	THOM,TRACY
11:00 AM	734 SAUK RIDGE TRAIL A MADISON WI, 53705	Age: 51	Issued: 09/23/18 Inc #: 18-000547	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.675(1)	VEHICLE OWNER'S LIABILITY FOR FAILING TO STOP AT SCENE OF AC	\$45.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/20/2018	11/20/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	LEU,NICKOLAS,K	09/20/84	T-BC845296-4	WARNER,DAVID,N
11:00 AM	475 W INDIAN HILLS DR WATERLOO WI, 53594	Age: 34	Issued: 10/09/18 Inc #: 18-000574	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$25.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	MACK,JASON,NATHANIEL	03/03/82	T-AC015892-2	CULLEN,NATHANIEL,J
11:00 AM	120 1/2 N MONROE ST WATERLOO WI, 53594	Age: 36	Issued: 09/03/18 Inc #: 18-000601	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	MARTINEZ,CARLOS,ALBERTO	01/17/80	T-BC845300-1	BOLLIG,RANDY,P
11:00 AM	104 1/2 E MADISON ST APT A WATERLOO WI, 53594	Age: 38	Issued: 10/23/18 Inc #: 18-000595	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*344.62(2)	Operate MV w/o Proof of Insurance	\$5.00	\$5.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	NGO,JESSICA,K N	04/30/97	T-BC845306-0	CULLEN,NATHANIEL,J
11:00 AM	377 ZINNIA DR ROMEDEVILLE IL, 60446	Age: 21	Issued: 11/03/18 Inc #: 18-000613	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	Exceeding Speed Zones/Posted Limits	\$45.00	\$45.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	PALMER,DYLLON,JAMES	09/30/97	T-BC845291-6	BREITENFELDT,NICHOLAS,E
11:00 AM	N1221 COUNTY ROAD G REESEVILLE WI, 53579	Age: 20	Issued: 09/08/18 Inc #: 18-000561	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.06(3)	Unclean/Defective Lights or Reflectors	\$15.00	\$15.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	RAATZ,KATHLEEN,A	04/20/65	T-BC845110-0	CULLEN,NATHANIEL,J
11:00 AM	123 S LUDINGTON ST COLUMBUS WI, 53925	Age: 53	Issued: 10/03/18 Inc #: 18-000562	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(B)	Operating while Intoxicated-BAC .1%+	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	RAATZ,KATHLEEN,A	04/20/65	T-BC845292-0	CULLEN,NATHANIEL,J
11:00 AM	123 S LUDINGTON ST COLUMBUS WI, 53925	Age: 53	Issued: 10/03/18 Inc #: 18-000562	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)	Operating while Intoxicated	\$245.00	\$25.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/20/2018	11/20/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	RAGOTZKIE,AUSTIN,ALAN	05/30/87	T-AC015896-6	CULLEN,NATHANIEL,J
11:00 AM	6456 PURCELL RD BELLEVILLE WI, 53508	Age: 31	Issued: 10/03/18 Inc #: 18-000602	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00	
11/20/18	RAGOTZKIE,AUSTIN,ALAN	05/30/87	T-AC015898-1	CULLEN,NATHANIEL,J
11:00 AM	6456 PURCELL RD BELLEVILLE WI, 53508	Age: 31	Issued: 10/03/18 Inc #: 18-000602	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
347.06(3)	Unclean/Defective Lights or Reflectors	\$15.00	\$0.00	
11/20/18	RUMMELL,ANDREW,J	03/02/58	T-BC845290-5	THOMFORD,SARAH,ANNE
11:00 AM	268 HEMLOCK LN MARSHALL WI, 53559	Age: 60	Issued: 09/02/18 Inc #: 18-000559	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
347.14(1)	Operate Vehicle w/o Stopping Lights	\$15.00	\$0.00	
11/20/18	SANITER,MEGAN,KATE	06/13/96	T-AC015891-1	WORZALLA,GREGORY,S
11:00 AM	1412 OAK ST WATERTOWN WI, 53098	Age: 22	Issued: 10/13/18 Inc #: 18-000582	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	Exceeding Speed Zones/Posted Limits	\$25.00	\$25.00	
11/20/18	SPRINGER,DARRYL,R	12/07/64	T-BC845288-3	WARNER,DAVID,N
11:00 AM	W10875 HUBBLETON RD WATERLOO WI, 53594	Age: 53	Issued: 09/30/18 Inc #: 18-000557	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$45.00	\$0.00	
11/20/18	SPRINGER,DARRYL,R	12/07/64	T-BC845289-4	WARNER,DAVID,N
11:00 AM	W10875 HUBBLETON ROAD WATERLOO WI, 53594	Age: 53	Issued: 09/30/18 Inc #: 18-000557	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	Fail/Stop at Stop Sign	\$25.00	\$0.00	
11/20/18	TURNER,ELIJIA,DAWAUN MALIKE	06/07/99	T-BC845297-5	CULLEN,NATHANIEL,J
11:00 AM	2022 DUNN PL MADISON WI, 53713	Age: 19	Issued: 10/13/18 Inc #: 18-000578	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
*344.62(1)	Operate Motor Vehicle W/O Insurance	\$45.00	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/20/2018	11/20/2018	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	TURNER,ELIJIA,DAWAUN MALIKE	06/07/99	T-BC845298-6	CULLEN,NATHANIEL,J
11:00 AM	2022 DUNN PL MADISON WI, 53713	Age: 19	Issued: 10/13/18 Inc #: 18-000578	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$0.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	WALLSMITH,JEFFREY,ADAIR	06/09/64	T-BC845303-4	BOLLIG,RANDY,P
11:00 AM	4525 UPLAND LN PLYMOUTH MN, 55446	Age: 54	Issued: 09/04/18 Inc #: 18-000606	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.53(6)	Parking/Standing where Prohibited	\$25.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
11/20/18	ZELEDON SARANTES,FRANDER,TOMAS	04/28/94	T-BC845301-2	THOM,TRACY
11:00 AM	554 KNOWLTON ST 7 WATERLOO WI, 53594	Age: 24	Issued: 10/23/18 Inc #: 18-000596	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
*343.44(1)	OPER AFT REVOK/SUSP 1ST	\$45.00	\$0.00

Ticket Count: 31

Total Fines: \$1185.00
Total Payments: \$325.00
Total Due: \$860.00

WATERLOO POLICE DEPARTMENT
PARKING CITATIONS NOVEMBER, 2018

Date	Payment	Method	Receipt	Location	Last	First	CitationNumber
11/1/2018	20.00	Cash	012351	Counter	Davis	Laron	014953
11/1/2018	60.00	Check	012350	Mail	Deleon	Belimar	014842
11/2/2018	20.00	Cash	012352	Counter	Stevens	Kenneth	014951
11/5/2018	60.00	Check	012353	Mail	Pawlak Skare	Diana	014841
11/6/2018	20.00	Cash	012354	Counter	Bloome	David	014956
11/8/2018	20.00	Cash	012355	Counter	Herrera	Victoria	014958
11/9/2018	60.00	Cash	012356	Counter	Recendiz-Ortega	Miguel	014883
11/16/2018	20.00	Cash	012357	Counter	ROOT	JOELLE	014959
11/26/2018	20.00	Check	012362	Mail	Bloome	JANE	014962
11/26/2018	20.00	Cash	012361	Drop Box	Sellnow	Jeffrey	014960
11/26/2018	20.00	Check	012360	Counter	Harper	Courtney	014963

TOTAL DUE 340.00

WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT

MONTH: November YEAR: 2018

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12/12/2018
Page 1 of 2

2014 FORD EDGE UTILITY

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
11/02/2018	84,382	6.8	\$18.77		
11/03/2018	94,436	6.6	\$18.29		
11/04/2018	84,527	7.5	\$20.28		
11/05/2018	85,572	7.0	\$19.25		
11/06/2018	84,647	7.0	\$19.37		
11/06/2018	84,698	5.4	\$15.03		
11/07/2018	84,777	7.8	\$21.65		
11/08/2018	84,852	8.0	\$21.97		
11/09/2018	84,917	5.7	\$15.79		
11/10/2018	84,951	4.7	\$13.00		
11/11/2018	85,030	8.0	\$22.00		
11/11/2018	85,076	4.2	\$11.59		
11/12/2018	85,156	6.5	\$18.00		
11/12/2018	85,206	5.0	\$13.55		
11/13/2018	85,269	7.5	\$20.25		
11/14/2018	85,314	5.2	\$13.41		
11/14/2018	85,370	4.6	\$12.02		
11/15/2018	85,437	7.7	\$20.05		
11/16/2018	85,528	8.3	\$21.15		
11/17/2018	85,599	7.0	\$17.75		
11/18/2018	85,657	5.5	\$14.00		
11/18/2018	85,703	4.5	\$11.42		
11/19/2018	85,764	5.1	\$13.02		
11/20/2018	85,898	11.4	\$29.01		
11/20/2018	85,949	5.3			
11/21/2018	86,025	6.5	\$16.12		
11/22/2018	86,078	5.1	\$12.68		
11/22/2018	86,128	4.4	\$11.09		
11/23/2018	86,171	4.4	\$11.03		
11/23/2018	86,233	6.8	\$17.10		
11/24/2018	86,311	6.0	\$15.00		
11/25/2018	86,401	7.6	\$19.00		
11/25/2018	86,470	6.0	\$14.70		
11/26/2018	86,528	5.8	\$14.25		
11/27/2018	86,598	6.1	\$15.00		
11/27/2018	86,635	4.1	\$10.15		
11/28/2018	86,682	5.0	\$12.00		
11/29/2018	86,747	7.5	\$18.00		
11/30/2018	86,818	6.2	\$15.00		

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: November YEAR: 2018

2014 FORD EDGE UTILITY

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Page 2 of 2

BEGINNING MONTHLY MILEAGE:	84,280.0	MILES
ENDING MONTHLY MILEAGE:	86,867.0	MILES
TOTAL MILES DRIVEN:	2,587.0	MILES
TOTAL FUEL ADDED:	243.8	GALLONS
TOTAL FUEL COSTS:	\$621.74	
MILES PER GALLON:	10.6	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: November YEAR: 2018

2015 FORD SUV

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12/12/2018
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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
11/03/2018	32,997	7.2	\$19.80		
11/04/2018	33,074	7.4	\$20.52		
11/06/2018	33,118	4.4	\$12.15		
11/09/2018	33,177			REPLACE FLASHER WIRING HARNES	
11/11/2018	33,225	8.6	\$23.75		
11/18/2018	33,341	10.0	\$25.60		
11/26/2018	33,444	8.2	\$20.05		
11/27/2018	33,488	4.2	\$10.30		

BEGINNING MONTHLY MILEAGE:	32,921.0	MILES
ENDING MONTHLY MILEAGE:	33,561.0	MILES
TOTAL MILES DRIVEN:	640.0	MILES
TOTAL FUEL ADDED:	50.0	GALLONS
TOTAL FUEL COSTS:	\$132.17	
MILES PER GALLON:	12.8	M.P.G.
TOTAL MAINTENANCE COSTS:		

**WATERLOO POLICE DEPARTMENT
MONTHLY FLEET MAINTENANCE REPORT**

MONTH: November YEAR: 2018

2017 FORD SUV

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12/12/2018
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Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
11/05/2018	12,881	12.5			
11/08/2018	13,147	14.3	\$39.50		
11/10/2018	13,244	7.9	\$21.89		
11/30/2018	13,384	11.9	\$28.61		

BEGINNING MONTHLY MILEAGE:	12,766.0	MILES
ENDING MONTHLY MILEAGE:	13,384.0	MILES
TOTAL MILES DRIVEN:	618.0	MILES
TOTAL FUEL ADDED:	46.6	GALLONS
TOTAL FUEL COSTS:	\$90.00	
MILES PER GALLON:	13.3	M.P.G.
TOTAL MAINTENANCE COSTS:		

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 November 2018

Circulation

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	2128	2107	2315	2536	2389	2970	3040	2882	2318	2477	2307	
Non-residents	1095	1165	1182	1225	1276	1591	1761	1479	1125	1168	1178	
Monthly Total	3223	3272	3497	3761	3665	4561	4801	4361	3443	3645	3485	
FYTD Total	3223	6495	9992	13753	17418	21979	26,780	31141	34584	38229	41714	

Interlibrary loan

Items loaned to	796	791	769	794	676	765	838	748	727	686	737	
Bridges	22	30	41	31	27	18	25	35	33	31	33	
WISCAT	818	821	810	825	703	783	863	783	760	717	770	
Monthly Total	818	1639	2449	3274	3977	4760	5623	6406	7166	7883	8653	
FYTD Total												

Items received from	702	565	598	589	632	614	595	568	647	783	585	
Bridges	22	13	7	10	19	12	4	19	4	11	20	
WISCAT	724	578	605	599	651	615	599	587	651	662	605	
Monthly Total	724	1302	1907	2506	3157	3772	4321	4908	5559	6221	6826	
FYTD Total												

Additional Circulation Statistics

Children's Materials

Monthly Total	1281	1417	1689	1649	1603	2435	2387	2013	1464	1599	1520	
FYTD Total	1281	2698	4387	6036	7639	10074	12461	14474	15938	17537	19057	

Adult Materials

Monthly Total	1967	1881	1811	2187	2092	2145	2439	2382	2058	2150	2031	
FYTD Total	1967	3848	5659	7846	9938	12083	14522	16904	18962	21112	23143	

DVDs

Monthly Total	870	855	969	1272	1202	1222	1441	1585	975	1102	1075	
FYTD Total	870	1725	2694	3966	5168	6390	7831	9416	10391	11493	12568	

Additional Statistics

Public Access Computer Use

Wi Fi	333	392	373	419	383	377	344	370	403	393	363	
Monthly Total	333	725	1098	1517	1900	2277	2621	2991	2694	3087	3450	
FYTD Total												

Public Internet	358	320	348	377	413	381	366	365	338	396	329	
Monthly Total	358	678	1026	1403	1816	2197	2563	2923	3261	3657	3896	
FYTD Total												

Total Public Computer Use	691	712	721	796	796	758	710	735	741	789	692	
Monthly Total	691	1403	2124	2920	3716	4474	5184	5919	6660	7449	8141	
FYTD Total												

Programs

Adult Programs

Number of programs												
Monthly Total	6	10	8	8	6	10	5	8	5	8	14	
FYTD Total	6	16	24	32	38	48	53	61	66	74	88	
Attendance												
Monthly Total	53	106	64	45	10	124	41	43	38	58	102	
FYTD Total	53	159	223	268	278	402	443	486	524	582	684	

Teen (12-18) Programs

Number of programs												
Monthly Total	2	5	5	5	19	5	5	4	3	3	3	
FYTD Total	2	7	12	17	36	41	46	50	53	56	59	
Attendance (Adult + Teen)												
Monthly Total	13	67	61	34	289	91	48	14	9	30	27	
FYTD Total	13	80	141	175	464	555	603	617	626	656	683	

Children's Programs

Number of programs												
Monthly Total	14	14	15	14	29	21	20	11	22	15	13	
FYTD Total	14	28	43	57	86	107	127	138	160	175	188	
Attendance (Adult + Child)												
Monthly Total	172	196	273	206	574	900	675	160	410	228	179	

Karl Junginger Memorial Library
 Mayor/Council/Board Report
 November 2018

FYTD Total	172	368	641	847	1421	2321	2996	3156	3566	3794	3973	
SUMMER READING PROGRAM PARTICIPANTS									TOTAL			
Child						353	26	2	381			
Teen						70	0	0	70			
Adult						158	13	0	171			
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Meeting Room Bookings												
Monthly Total	38	36	37	36	42	22	16	24	33	30	30	
FYTD Total	38	74	111	147	189	211	227	251	284	314	344	
Holdings												
FYTD Total	24542	24,615	24,812	24,961	25,103	25,435	25,719	25,724	25,919	26,108	25,887	
Number of Registered Borrowers												
Resident	1940	1949	1967	1977	1775	1790	1819	1837	1854	1869	1883	
Nonresident	1029	1030	1038	1043	936	944	950	960	966	973	973	
FYTD Total	2969	2979	3005	3023	2711	2734	2769	2797	2820	2842	2856	
Overdrive eBooks												
Monthly Total	154	157	143	212	190	182	177	181	151	194	227	
FYTD Total	154	172	315	527	717	899	1076	1257	1408	1602	1829	
Audiobook downloads												
Monthly Total	168	150	154	216	201	211	218	209	224	275	240	
FYTD Total	168	318	472	688	269	480	698	907	1131	1406	1646	
OUTREACH Circulation												
Monthly Total	265	235	223	195	59	113	65	103	130	153	91	
FYTD Total	265	261	484	679	738	851	916	1019	1149	1302	1939	

Regular meeting of the Waterloo Water & Light Commission held December 4, 2018 The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Ray Burbach, Tim Thomas, Devin Schumann, Larry Waldo, Superintendent Barry Sorenson and Utility Accountant Joy Bisco.

Minutes

It was moved by Waldo, seconded by Schumann, to approve the minutes of the November 6, 2018 meeting. Motion carried.

Expenditures

It was moved by Burbach, seconded by Waldo, to approve the payment of the November bills as presented. Motion carried.

Citizen Input.

None.

Discussion on general ledger accounts

The commissioners received account descriptions. Questions were asked regarding specific accounts.

Discussion on reworking the front entrance

In the process of receiving bids to update the front entrance improving security features.

Discussion on water softener rebate

Discussed giving rebates at some future point to replace timer-based self-regenerating water softeners with demand initiated regeneration water softeners.

Christmas gift cards for employees

It was moved by Thomas, seconded by Burbach, to approve the Christmas gift cards for employees. Motion carried.

It was moved by Thomas, seconded by Burbach, to adjourn. Motion carried.

Respectfully submitted,

Tim Thomas
Secretary

Waterloo Utilities						
Bank Report						
11/30/2018						
<u>Account</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Transferred In</u>	<u>Transferred Out</u>	<u>Ending Balance</u>
Checking Account	\$145,078.39		(\$204,761.75)	\$200,004.54		\$140,321.18
<u>Money Market</u>						
Electric	\$87,246.37	302,202.18	(204,221.51)	303.96	(100,000.00)	\$85,531.00
Water	(3,309.62)	66,899.45	(38.45)	145.90	(50,000.00)	13,697.28
Sewer	674,499.78	93,447.43	(41.67)	158.05	(52,050.00)	716,013.59
Bond Construction E	1,111,632.24					1,111,632.24
Internal Construction E	90,000.00					90,000.00
Bond Construction W	20,851.75					20,851.75
Transportation Fund E	90,000.00					90,000.00
Total	\$2,070,920.52	\$462,549.06	(\$204,301.63)	\$607.91	(\$202,050.00)	\$2,127,725.86
WWTP Replacement	\$157,096.92			\$2,095.21		\$159,192.13
Avestar CD 8/26/19	<u>606,605.66</u>					<u>606,605.66</u>
Total	\$763,702.58					\$765,797.79
Debt Service	\$38,160.74			\$54,065.89		\$92,226.63
Bond Reserve						
F&M CD 9/10/19	\$114,222.45					\$114,222.45
F&M CD 1/14/20	<u>207,303.11</u>					<u>207,303.11</u>
Total	\$321,525.56					\$321,525.56
*****Totals*****	\$3,339,387.79	\$462,549.06	(\$409,063.38)	\$256,773.55	(\$202,050.00)	\$3,447,597.02
City Sewer Collection Fund (S)	771,526.52			13,216.72	(25,025.97)	759,717.27

		Pay Off	12/31/2015
	<u>Rate</u>	<u>Year</u>	<u>Balance</u>
2013 Utility Refunding Bonds	0.8-3.2%	2022	795,000
2013 Sewer Clean Water Fund Loan	2.63	2032	1,271,707
2012 Water Revenue Bonds	0.8-3%	2028	730,000
2012 Electric & Water Bonds	0.8-2.2%	2022	250,000
2012 Utility Refunding Bonds	0.8-2.2%	2022	1,700,000
2016 Electric Construction Bonds			
			4,746,707

Watertown Humane Society

November report expected, but not available at the time this was made public.

12/14/2018 3:00 PM

-Mo Hansen

2018-12-20 COUNCIL APPROVAL 2017-2019 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/REN	LICENSE #	EMPLOYER
UTTECH	SARA	D	106	E OAK ST, APT C	JUNEAU		NEW	125"OP"2017/2019	DOLLAR GENERAL

R&R Insurance Services, Inc.

Paul Lessila, CPA

N80W14824 Appleton Ave ♦ Menomonee Falls, WI 53051

262.502.3823 ♦ 262.442.2559

paul.lessila@rrins.com

www.myknowledgebroker.com



INSURANCE
SERVICES, INC.

Insurance Solutions

Presented To:

City of Waterloo



Policy Term: January 1, 2019 to January 1, 2020

City of Waterloo Proposal

Contents



SECTION 1 PROPOSAL

- A. Coverage/Limits Summary
- B. Cost Comparison

SECTION 2 COVERAGE SUMMARY

- A. Coverage Enhancements

SECTION 3 LOCAL REPRESENTATION

- A. Local Plan Representatives

SECTION 4 PROGRAM PARTICIPATION

- A. Current LWMMI Plan Participants

This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the insurance coverage documents or talk to an authorized LWMMI Agent .

Section 1

Program

Proposal



Coverage/Limits Summary

Coverage Provided by League of Wisconsin Municipalities Mutual Insurance	Limit of Liability
General Liability (No Terrorism, Mold or Fungi Exclusions)	\$5,000,000
Law Enforcement Liability \$2,500 Ded	\$5,000,000
Premises Medical Payments	\$10,000
Public Officials Liability \$2,500 Ded	\$5,000,000
<i>Sewer & Water Systems Backup Extended Coverage (\$100,000 per occurrence, \$300,000 aggregate) can be added for population x \$1.75</i>	
Automobile Liability	\$5,000,000
Automobile:	
Comprehensive deductible	\$500
Collision deductible	\$500
Automobile Medical Payments	\$10,000
Uninsured/Underinsured Motorist	Statutory
Damage to Premises Rented to You	\$250,000
Workers Compensation Part A Benefits (Including "Terrorism")	Statutory
Part B Employers Liability	\$2,000,000

The LWMMI Program offers a single limit of liability, combining General Liability, Law Enforcement, Public Officials Liability, and Auto Liability in one policy:

- No Aggregates
- No Claims Made Triggers
- No Deductibles

Section 1

Program

Proposal *Continued*



Coverage/Limits Summary

Coverage	Limit	Deductible	(company name)
Property			MPIC
Building, Personal Property and Property in the open	\$40,281,356	\$25,000	
Contractor's Equipment	\$218,115	\$1,000	
<i>Optional Endorsement: Bridges</i>	<i>\$406,328</i>	<i>\$25,000</i>	
Comprehensive Crime Coverage			
Employee Theft – Per Loss <i>(Includes Faithful Performance; Deletes Bonded Employee Exclusion)</i>	\$100,000	\$500	Hanover
Forgery or Alteration	\$50,000	\$500	
Inside the premises – theft of money & securities	\$50,000	\$500	
Inside the Premises – Robbery or Safe Burglary of other property	\$50,000	\$500	
Outside the premise	\$50,000	\$500	
Computer Fraud	\$50,000	\$500	
Funds Transfer Fraud	\$50,000	\$500	
<i>*Recommended to increase limits</i>	<i>\$250,000 MIN.</i>		
Boiler & Machinery	\$100,000,000	\$10,000 *	Liberty Mutual
*Transformers \$1.50 Per KVA with Minimum \$10,000			

Section 1

Program



Proposal Continued

Workers Compensation

Employers Liability

Each Accident	100,000
Disease – Policy Limit	500,000
Disease – Each Employee	100,000

Rating Information

Class Code	Classifications	Estimated Remuneration	Rate	Estimated Premium
7520	Waterworks Operation	\$120,000	\$4.18	\$5,016
7539	Electric Power	\$190,000	\$1.69	\$3,211
7704	Firefighters	\$107,000	\$4.35	\$4,655
7709	Fire Department	4,851 Population		\$3,116
7710	Civil Defense	\$20,000	\$4.41	\$882
7720	Police Officers	\$503,000	\$3.02	\$15,191
8810	Clerical Office	\$514,000	\$0.20	\$1,028
9412	Municipal Operations	\$396,000	\$4.26	\$16,870

Factors & Premiums

Coverage	Rate	Premium
Classifications Total		\$ 49,969
Experience Modification	.84	\$ -7,995
Premium Discount	6.9%	\$ -2,910
Expense Constant		\$ 220
Terrorism		\$ 0 (no charge)
Total Estimated Annual Premium		\$ 39,284

Section 1

Program



Cost Comparison

	EXPIRING	VS	LWMMI AND OTHERS
General Liability	\$ 14,862		\$ 14,862
Law Enforcement Liability	\$ 5,807		\$ 5,807
Public Officials E&O Liability	\$ 7,306		\$ 7,306
Automobile Liability	\$ 8,248		\$ 8,248
Auto Physical Damage	\$ 15,933		\$ 16,299
No-Fault Sewer Coverage			
Property / Inland Marine	\$ 14,687 MPIC		\$ 15,925 MPIC
Boiler & Machinery	\$ 2,829 Liberty		\$ 2,942 Liberty
Crime	\$ 495 Hanover		\$ 535 Hanover
Subtotal	\$ 70,167		\$ 72,114
Workers Compensation	\$ 41,153		\$ 39,284
TOTAL ANNUAL ESTIMATE	\$ 111,320		\$ 111,208

Special Conditions/Options:

- **Optional Quote: Sewer & Water Systems Backup Extended Coverage:** Population 3,377 x \$1.75 = \$5,910
- **Crime quote subject to:**
 - Confirmation the insured would be willing to fully separate their banking duties, like they have had in the past. The person reconciling the bank account should no be able to sign checks or handle deposits.
- **Optional Crime quote**
 - False Pretense coverage
 - Limit: \$25,000
 - Deductible: \$2,500
 - Additional Annual premium \$26
 - Quote subject to Favorable answers to – False Pretense questionnaire

Section 2

Coverage

Summary



League of Wisconsin Municipalities Mutual Insurance Coverage Enhancements

LWMMI is pleased to offer major coverage enhancements many commercial issuers exclude, including:

- A single policy combining General Liability, Law Enforcement, Public Officials Errors & Liability, and Auto Liability, reducing the chance for gaps between policies
- No “Aggregate Limits.” The “Per Occurrence” policy limit applies to all liability claims
- All coverage is on an “Occurrence” basis, including Public Officials and Employee Benefits Liability
- Prior Act coverage provided for former “Claims-Made” Policies
- Defense costs in addition to the policy limit for all liability coverage, including Law Enforcement Liability
- Police and public official claims will not be settled without your approval
- Limited defense cost reimbursement for alleged criminal acts
- Non-Monetary Claims Coverage up to \$50,000 Per Wrongful Act; subject to a \$250,000 Aggregate Limit
- Sudden and Accidental Above Ground Pollution – \$250,000
- Back and Future Wages and Benefits Covered
- Automobile and Premise Medical No Fault Payments
- \$2,000,000 Added to Limits for Workers Compensation Part B - Employers Liability of the League’s Policy
- Expanded Contractual Liability for Mutual Aid Agreements
- Optional No-Fault Sewer Back-Ups (subject to underwriting acceptability) – \$100,000 per occurrence, \$300,000 annual aggregate.
- Tax Assessment Disputes – up to \$50,000 for Defense

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Tuesday, December 11, 2018 12:34 PM
To: 'Brian Henning'
Subject: RE: Building Permit Fees

Brian,

Fees can be waived by City Council. An Alder or Department Head can have any item placed on any municipal agenda. The municipality's contract service providers (building inspection and engineering) charge the City for services rendered.

Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

From: Brian Henning [mailto:HenningB@waterloo.k12.wi.us]
Sent: Tuesday, December 11, 2018 12:08 PM
To: cityhall@waterloowi.us
Cc: jeni@highenergydj.com
Subject: Building Permit Fees

Mo,

Our construction company has spent some time researching the cost of building permits and fees with the City of Waterloo for our referendum projects. They have found that permits and fees will total approximately \$80,000. Most public entities have a relationship for waiving these fees for another public entity. Does the City have a method for waiving the fees for the School District. At the very least can we significantly reduce these fees? Construction is tentatively planned to start in April of 2019. Please let me know what information I can provide to help start the discussion around this topic.

Thank you,

Brian

This message may contain confidential information and is intended only for the individual(s) named. If you are not a named addressee, you should not disseminate, distribute, or copy this e-mail. Please notify the sender immediately if you have received this e-mail by mistake and delete it from your system.

CERTIFIED SURVEY MAP NO.

PRELIMINARY

LOT 3 OF JEFFERSON COUNTY CERTIFIED SURVEY MAP NUMBER 5683 AS RECORDED IN VOLUME 32 ON PAGES 66, 67 AND 68 AS DOCUMENT NUMBER 1365338, BEING LOCATED IN A PART OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 5, TOWN 8 NORTH, RANGE 13 EAST, CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

C 1/4 CORNER SECTION 5-8-13 [1 1/4" REBAR]

N 1/4 CORNER SECTION 5-8-13 [ALUM. MON.]

NORTH - SOUTH 1/4 LINE
S 0°19'56"W 2598.44'
841.41'

North point oriented to the Jefferson County Coordinate System, Lot 3 of Certified Survey Map Number 5683 record dimensions.

Legend

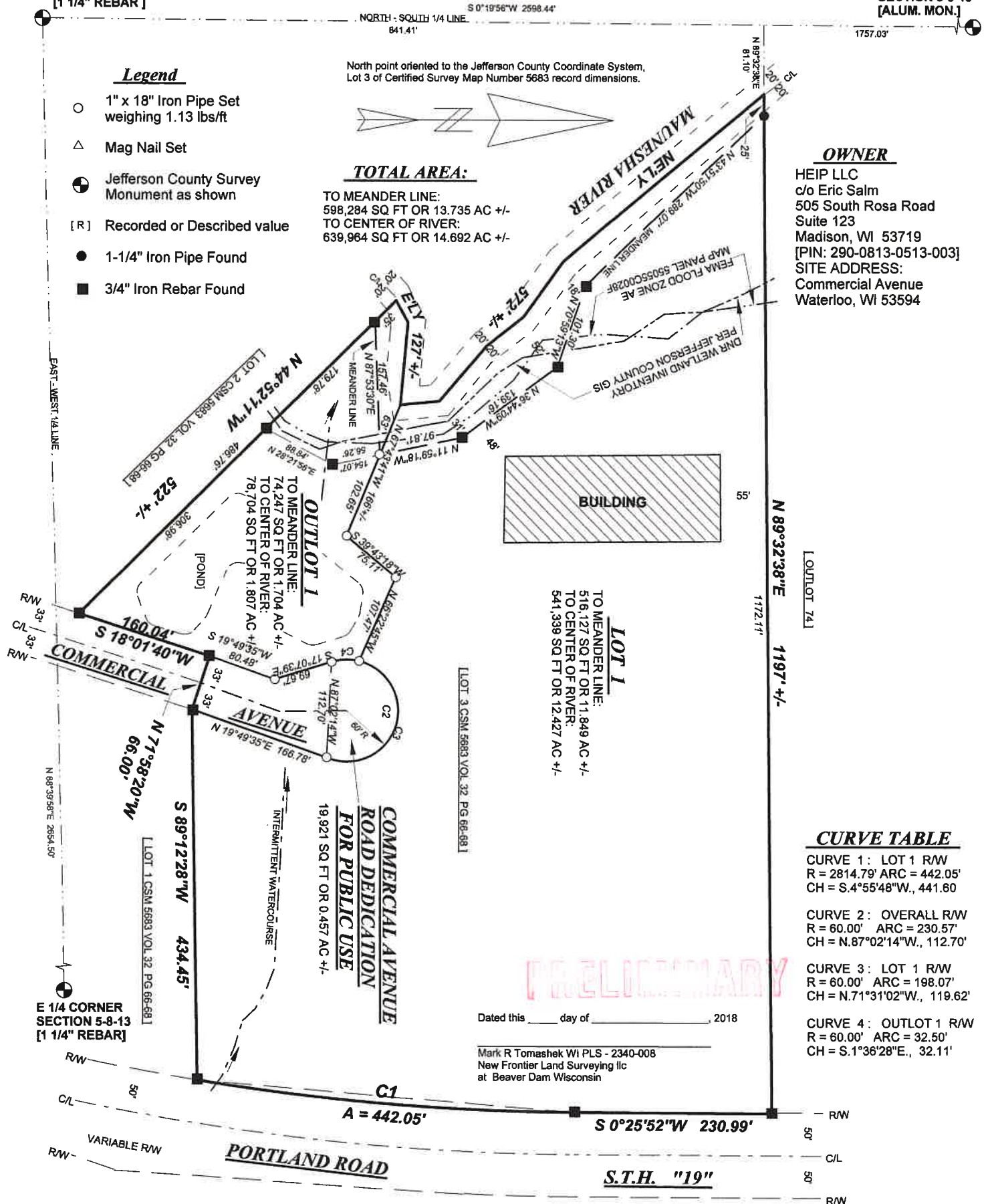
- 1" x 18" Iron Pipe Set weighing 1.13 lbs/ft
- △ Mag Nail Set
- Jefferson County Survey Monument as shown
- [R] Recorded or Described value
- 1-1/4" Iron Pipe Found
- 3/4" Iron Rebar Found

TOTAL AREA:

TO MEANDER LINE:
598,284 SQ FT OR 13.735 AC +/-
TO CENTER OF RIVER:
639,964 SQ FT OR 14.692 AC +/-

OWNER

HEIP LLC
c/o Eric Salm
505 South Rosa Road
Suite 123
Madison, WI 53719
[PIN: 290-0813-0513-003]
SITE ADDRESS:
Commercial Avenue
Waterloo, WI 53594



CURVE TABLE

- CURVE 1: LOT 1 R/W
R = 2814.79' ARC = 442.05'
CH = S.4°55'48"W., 441.60
- CURVE 2: OVERALL R/W
R = 60.00' ARC = 230.57'
CH = N.87°02'14"W., 112.70'
- CURVE 3: LOT 1 R/W
R = 60.00' ARC = 198.07'
CH = N.71°31'02"W., 119.62'
- CURVE 4: OUTLOT 1 R/W
R = 60.00' ARC = 32.50'
CH = S.1°36'28"E., 32.11'

Dated this _____ day of _____, 2018

Mark R Tomashek WI PLS - 2340-008
New Frontier Land Surveying llc
at Beaver Dam Wisconsin

graphic scale



New Frontier Land Surveying
234 S Spring St - P.O. Box 576
Beaver Dam, Wisconsin 53916
p(920)885-3904 f(920)885-3905

Job No. 18-2474
Sheet 1 of 2

CERTIFIED SURVEY MAP NO.

PRELIMINARY

SURVEYOR'S CERTIFICATE:

I, Mark R. Tomashek, Professional Land Surveyor of the State of Wisconsin, do hereby certify that I have made a survey for Mitch Leisses of Kunkel Engineering Group, agent for the owner, I further certify that this map is a correct representation of all exterior boundaries and interior divisions thereof according to official records and that I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and Chapter 380-20 of the Subdivision Regulations of the City of Waterloo, Wisconsin in surveying and mapping the same to the best of my knowledge and belief said parcel being more particularly described as follows:

Lot 3 of Jefferson County Certified Survey Map Number 5683 as recorded in Volume 32 on Pages 66,67 and 68 as Document Number 1365338, being located in the Southwest 1/4 of the Northeast 1/4 of Section 5, Town 8 North, Range 13 East, City of Waterloo, Jefferson County, Wisconsin,

Said parcel contains 639,964 square feet or 14.692 acres more or less.
This survey is subject to easements and restrictions of record.

Dated this _____ day of _____, 2018 _____
Mark R. Tomashek WI PLS S-2340

CITY OF WATERLOO CERTIFICATE:

This Certified Survey Map is approved for recording per City of Waterloo Plan Commission action of _____ and City of Waterloo Common Council action of _____.

Dated this _____ day of _____, 2018 _____
Authorized Representative (Title)

OWNER'S CERTIFICATE:

As owners of the land represented on this survey, I hereby certify that we caused the lands to be surveyed, divided, mapped and dedicated in accordance with the provisions of Chapter 236 of the Wisconsin State Statutes and required that this Certified Survey Map be submitted to the City of Waterloo, Wisconsin.

Eric Salm HEIM, LLC (Title)
State of Wisconsin ss
_____ County

Personally came before me this _____ day of _____, 2018 the above named Eric Salm, HEIM LLC, owner known to me to be the person who executed the foregoing instrument and acknowledge the same.

My commission expires _____
Notary Public

MORTGAGEE CERTIFICATE:

[IF APPLICABLE]

_____, a banking association duly organized and existing under and by virtue of the Laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this Certified Survey Map and does hereby consent to the above certificate of Eric Salm, HEIM LLC owner.

IN WITNESS WHEREOF, the said _____ has caused these presents to be signed by

_____, its Authorized Officer, at _____ on this _____ day of

_____, 2018 _____
Authorized Officer (Title)

State of Wisconsin ss
_____ County

Personally came before me this _____ day of _____, 2018 the above named Officer to me known to be the person who executed the foregoing instrument and acknowledge the same.

My commission expires _____
Notary Public

PRELIMINARY



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
 Phone (920) 478-3025
 Fax (920) 478-2021

**RESOLUTION #2018-46
 UPDATING THE 2019-2025 ROAD – UTILITY OUT-YEAR PROJECT PLAN**

Whereas, the City Council seeks to maintain streets and municipal utilities in a responsible and cost effective manner, and:

Whereas, at the recommendation of the Public Works Director and the Utility Superintendent, the Public Works & Property Committee meeting December 6, 2018 recommended the multiple year road reconstruction plan as follows -- after reviewing road surface conditions along with water, sewer and storm water conditions:

Year	Location	Description	Funding	Non-Utility Municipal Share Estimate
2019	Edison Street and Franklin Street	Reconstruct street, sidewalk & utilities		Nov 2018 est. \$687,665
2020	No Project (as determined by of 2019 budget approval)		road repair dollars used to pay for 2019 project	-
2021	Adams Street	Reconstruct using Railroad Ave as design template	Special Assessment?	Oct 2018 est. \$393,936
2022	Jefferson Street	Full reconstruct	Special Assessments?	to be determined
2023	Waterloo Road	Road Resurfacing S Monroe Street to Sunset View Ln		to be determined
2024	Minnehaha Lane & Riverside Drive	Minnehaha Ln: Minnetonka to Indian Hills Drive Riverside Dr: Streator Ln to W Dickenson St		to be determined
2025	Van Buren Street	Reconstruct: W Polk Street to Knowlton ST	Special Assessments?	to be determined

Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, it hereby updates the 2019-2025 Road – Utility Out-Year Project Plan and directs all municipal staff to begin funding and planning efforts based on this schedule.

PASSED AND ADOPTED this 20th day of December, 2018.

City of Waterloo

Signed: _____
 Robert H. Thompson, Mayor

Attest:

 Morton Hansen, Clerk/Treasurer

SPONSOR(S) – Public Works & Property Committee

FISCAL EFFECT – to be determined.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2018-47
ACCEPTING A WISCONSIN ECONOMIC DEVELOPMENT SITE ASSESSMENT GRANT FOR
333 PORTLAND ROAD

Whereas, the City has sought and been awarded a Site Assessment Grant by the Wisconsin Economic Development Corporation (WEDC) for environmental site investigation and site clearance at 333 Portland Road to further ready the site for reuse, and:

Whereas, this award allows for up to \$142,000 for qualifying site assessment project costs with the municipality responsible for contributing one dollar for every two dollars contributed by WEDC.

Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it hereby accepts the grant and agrees to enter into the agreement presented on this night identified as contract SAG FY19-24313.

PASSED AND ADOPTED this 20th day of December, 2018.

City of Waterloo

Signed: _____

Robert H. Thompson, Mayor

Attest:

Morton Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer

FISCAL EFFECT – Tax Incremental District #3 can received up to \$142,000 for environmental site investigation and site clearance from WEDC with Tax Incremental District #3 responsible for matching every two dollars contributed by WEDC with one local dollar.

SITE ASSESSMENT GRANT AGREEMENT
BETWEEN
THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION
AND
CITY OF WATERLOO

This Agreement is entered into between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin Statutes, and the City of Waterloo (“Recipient”). Certain capitalized terms are defined in Section 1 of this Agreement.

WITNESSETH

WHEREAS, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Site Assessment Grant Program (“SAG Funds”), as established by Wis. Stat. § 238.133;

WHEREAS, the Recipient is a Local Governmental Unit located in Wisconsin;

WHEREAS, WEDC has determined that the Recipient is an eligible recipient of SAG Funds; and

WHEREAS, in reliance upon the Recipient’s Application, WEDC has approved the Recipient for up to One Hundred Forty-Two Thousand Dollars (\$142,000) in SAG Funds.

NOW, THEREFORE, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

1. Definitions. For purposes of this Agreement, the following terms shall have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 21 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of SAG Funds.

(c) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(d) “Eligible Project Costs” means costs for which the SAG Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and the Project End Date.

(e) “Eligible Site or Facility” means one or more contiguous industrial or commercial facilities or sites with common or multiple ownership that are abandoned, idle, or underused, the expansion or redevelopment of which is adversely affected by actual or perceived environmental contamination.

(f) “Ineligible Costs” means costs incurred prior to the Project Start Date; costs for new construction; amounts due pursuant to lien claims of or fees to the Department of Natural Resources, Environmental Protection Agency, or taxing authorities; costs related to grant applications or bid preparation; costs which may be covered by other grant or statutory programs, including PECFA; Phase I and Phase II Environmental Studies; permits; performance and payment bonds; contingencies; acquisition costs, new construction costs, relocation fees, developer fees; insurance premiums; zoning changing costs; marketing studies; supplies and the purchase of moveable equipment; decorative landscaping and fencing; parking lot paving for non-environmental reasons and striping; non-environmental post-construction clean-up costs; signage and advertising; financing fees, interest payments, or the assumption of debt; mergers and acquisitions, refinancing, debt consolidation or restricting of existing debt, relocation fees; accounting, legal, appraisal, and architectural fees; project administration fees, including costs associated with WEDC compliance reporting, schedules of expenditures, and payment requests.

(g) “Leverage” means all funding provided for the Project other than SAG Funds, including Matching Funds.

(h) “Local Governmental Unit” means a city, village, town, county, redevelopment authority created under Wis. Stat. § 66.1333, community development authority created under Wis. Stat. § 66.1333, or housing authority.

(i) “Matching Funds” means non-WEDC funds secured by the Recipient to meet the match requirement of the SAG Funds under this Agreement. Eligible Matching Funds expenditures may be incurred between Project Start Date and the Project End Date. Matching Funds must be, at a minimum, Fifty Percent (50%) of the amount of the SAG Funds and may be cash or in-kind.

(j) “Petroleum Product” means, as defined in Wis. Stat. § 292.63(1)(f), gasoline, gasoline-alcohol fuel blends, kerosene, fuel oil, burner oil, diesel fuel oil or used motor oil.

(k) “Project” means the Recipient’s activities to identify and quantify the degree and extent of soil, vapor, and groundwater contamination, in accordance with the Recipient’s Application and the terms of this Agreement. Specifically, assisting in the environmental investigation of the former Gauthier Property.

(l) “Project End Date” means December 31, 2019, the date on which the Project will be complete and the last day which the Recipient may incur costs against SAG Funds and Matching Funds.

(m) “Project Location” means the Eligible Site or Facility at which the Project will take place, specifically 333 Portland Road, Waterloo, Wisconsin.

(n) “Project Start Date” means June 26, 2018, the date on which the Project begins, and the Recipient may start incurring costs against SAG Funds and Matching Funds.

(o) “SAG Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Site Assessment Grant program in accordance with this Agreement.

(p) “Recipient” means the City of Waterloo.

(q) “Underground Hazardous Substance Storage Tank System” means an underground storage tank used for storing a hazardous substance other than a Petroleum Product together with any on-site integral piping or dispensing system with at least Ten Percent (10%) of its total volume below the surface of the ground.

(r) “Underground Petroleum Product Storage Tank” means, as defined in Wis. Stat. § 292.63(1)(i), an underground storage tank used for storing Petroleum Products together with any on-site integral piping or dispensing system with at least Ten Percent (10%) of its total volume below the surface of the ground.

(s) “WEDC” means the Wisconsin Economic Development Corporation, together with its successors and assigns.

2. SAG Funds. Subject to the terms and conditions set forth in this Agreement, and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to One Hundred Forty-Two Thousand Dollars (\$142,000), in SAG Funds.

3. Recipient’s Obligations. The Recipient will:

(a) Complete the Project as contemplated by the Application and in accordance with the terms of this Agreement.

(b) Use the SAG Funds and Matching Funds for Eligible Project Costs, incurred between the Project Start Date and Project End Date, as outlined in the following budget:

USES		SOURCES		TOTAL
Budget Code	Eligible Project Costs	SAG Funds	Public Funds	
0231	Environmental Site Investigation	\$10,000	\$10,000	\$20,000
0190	Site Clearance	\$132,000	\$61,000	\$193,000
TOTAL		\$142,000	\$71,000	\$213,000

(i) Eligible Project Costs to be applied to SAG Funds for Environmental Site Investigation include specifically a site investigation report, workplan and soil testing.

(ii) Eligible Project Costs to be applied to SAG Funds for Site Clearance include specifically demolition and removal of main building, excluding any outbuildings.

(iii) Eligible Project Costs to be applied to Matching Funds for Environmental Site Investigation include specifically a site investigation report, workplan, and soil testing.

(iv) Eligible Project Costs to be applied to Matching Funds for Site Clearance include specifically demolition and removal of main building, excluding any outbuildings.

(c) Not use the SAG Funds or Matching Funds for any Ineligible Costs.

(d) Secure Matching Funds from non-WEDC sources equal to at least Fifty Percent (50%) of the SAG Funds to achieve the match requirement of the SAG Funds under this Agreement. Matching Funds must equal at least Seventy-One Thousand Dollars (\$71,000) in order for the Recipient to obtain the maximum amount of the SAG Funds, and must be documented prior to the final disbursement.

(e) Provide acknowledgement of WEDC's participation in the Project in any signage at the Project Location and any planning and feasibility documents related to the Project.

(f) Provide reports to WEDC as further described in Section 5 of this Agreement, in such form as required by WEDC.

4. Release of Funds. WEDC will release the SAG Funds contemplated by this Agreement to the Recipient on a disbursement basis. The Recipient may request the SAG Funds in up to Four (4) disbursements and release will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment of funds in such form as required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) The Recipient submitting to WEDC a report detailing the dollar amount and purpose of the Eligible Project Costs included in the request for disbursement as well as the dollar amount and purpose of each expenditure that the Recipient has contributed to the Project since the date of the previous disbursement of the SAG Funds.

(c) The Recipient submitting to WEDC documentation of the Eligible Project Costs incurred against the SAG Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the SAG Funds being requested. Such documentation may include, but not be limited to, purchase orders or invoices.

(d) The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC.

(e) The Recipient requesting all SAG Funds no later than March 31, 2020.

5. Reporting. The Recipient shall provide reports to WEDC according to the following requirements:

(a) Annual performance reports, due according to the Schedule of Reporting set forth in Section 5(c) below, in such form as required by WEDC. The report shall include information required by WEDC to determine Project performance which shall include, at a minimum, a financial overview and narrative summary on the progress of the Project to date, Project expenditures, and the Recipient's progress on achieving Project goals, including the following Project-specific metrics:

Metric	Goal*
Site Work-Investigation	\$20,000
Site Work-Demolition	\$193,000
Total Leverage	\$101,511

*These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(b) The Recipient shall provide to WEDC copies of any Project-related documents that are submitted to the Wisconsin Department of Natural Resources, PECFA, Agricultural Chemical Cleanup Program, or the United States Environmental Protection Agency. Examples of such reports include, but are not limited to, site investigation, remediation, monitoring, initial notice of release of contamination, and closure request reports.

(c) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
See Section 6 Below	Schedule of Expenditures	See Section 6 Below
June 26, 2018- June 30, 2019	Annual Performance Report	September 1, 2019
June 26, 2018-December 31, 2019	Annual Performance Report	March 1, 2020

(d) Notify WEDC in writing within Thirty (30) days of any event or occurrence that may adversely impact the completion of the Project as presented in Recipient’s Application. Adverse impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate capital to complete the Project.

6. Schedule of Expenditures. Consistent with Wis. Stat. § 238.03(3)(a), the Recipient must submit to WEDC, within 120 days after the end of the Recipient’s fiscal year in which any grant or loan funds were expended, a schedule of expenditures of the grant or loan funds, including expenditures of any matching cash or in-kind match, signed by the director or principal officer of the recipient to attest to the accuracy of the schedule of expenditures. The Recipient shall engage an independent certified public accountant to perform procedures, approved by WEDC and consistent with applicable professional standards of the American Institute of Certified Public Accountants, to determine whether the grant or loan funds and any matching cash or in-kind match were expended in accordance with the grant or loan contract. The Recipient must make available for inspection the documents supporting the schedule of expenditures.

7. Event of Default. The occurrence of any one or more of the following events shall constitute an “Event of Default” for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the noncompliance.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

8. Remedies in Event of Default.

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period shall in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred Percent (100%) of the funds released to the Recipient under this Agreement;

(ii) All court costs and attorneys' fees incurred by WEDC in terminating this Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the SAG Funds.

(b) These amounts shall be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice withhold remaining disbursements of the SAG Funds.

9. Recipient's Warranties and Representations. In addition to the other provisions of this Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the date of this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material, adverse effect on the Recipient's ability to perform its obligations under this Agreement, including environmental laws.

(b) The Recipient is a Local Unit of Government as defined in Wis. Stat. § 238.133(1)(b).

(c) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill their obligations under this Agreement.

(d) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(e) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(f) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material and adverse effect on the Recipient's ability to comply with this Agreement.

(g) The Recipient has, or will acquire before commencing any work for which they are required, all necessary permits, licenses, certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(h) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Recipient and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(i) The Recipient and the undersigned officer thereof has all necessary or requisite power and authority to execute and deliver this Agreement.

(j) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(k) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for completion of the Project, as identified in the Application and this Agreement.

(l) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(m) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and shall survive the execution thereof.

(n) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

10. Wisconsin Public Records Law. The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-.39, and any successor statutes and regulations.

11. Additional Requirements.

(a) Project and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required by WEDC to validate the Recipient's performance under

this Agreement, whether held by the Recipient or by a third party conducting Project-related activities on behalf of the Recipient, and the performance reports provided to WEDC. All of the Recipient's financial records shall be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide such records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials shall be retained by the Recipient for a period of at least Three (3) years after March 1, 2020.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours' advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for WEDC's inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement, whether held by the Recipient or by a third party conducting Project-related activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

12. Conflicts. In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

13. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – SHALL BE GOVERNED BY, AND SHALL BE CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.

14. Venue, Jurisdiction. Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs, attorney’s fees and other amounts owed hereunder, shall be brought and venued in the U.S. District Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

15. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED INTEREST, COURT COSTS, ATTORNEYS’ FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.

16. Limitation of Liability. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.

17. Severability. If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability shall not invalidate the entire Agreement. Instead, this Agreement shall be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment shall be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement shall be construed in a manner that renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. “Governmental Body” means any federal, state, local, municipal, foreign or other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

18. WEDC Not a Joint Venturer or Partner. WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

19. Captions. The captions in this Agreement are for convenience of reference only and shall not define or limit any of the terms and conditions set forth herein.

20. No Waiver. No failure or delay on the part of WEDC in exercising any power or right under this Agreement shall operate as a waiver, nor shall any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

21. Entire Agreement. This Agreement embodies the entire agreement of the parties concerning WEDC's and the Recipient's obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

WISCONSIN ECONOMIC DEVELOPMENT CORPORATION

By: _____ Date _____
Mark R. Hogan
Secretary & CEO

CITY OF WATERLOO

By: _____ Date _____
Mo Hanson,
Clerk/Treasurer

Notices to the Recipient hereunder shall be effective upon mailing by first class mail, postage prepaid, and addressed to the following person and address or such other person and address as the Recipient may designate in writing:

City of Waterloo
136 North Monroe Street
Waterloo, WI 53594
Attn: Mo Hanson

Notices to WEDC hereunder shall be effective upon mailing by first class mail, postage prepaid, and addressed as follows:

Wisconsin Economic Development Corporation
Division of Credit & Risk
P.O. Box 1687
Madison, WI 53701
Attn: Site Assessment Grant Program
Contract # SAG FY19-24313

Mo Hansen

From: mhansen@waterloowi.us
Sent: Thursday, December 13, 2018 7:52 AM
To: City of Waterloo, Mayor
Cc: parks@waterloowi.us; dpw@waterloowi.us
Subject: 333 Portland Rd / FW: WEDC Contract for Execution BFSAG FY19-24313
Attachments: 24313-FY19-Final Contract for Execution-SAG-City of Waterloo-20181212.pdf; SAG-SOE Reporting Guide .pdf

Mayor Thompson with copy to City Council & Community Development Authority:

Attached and below you will find the formal contract for the demolition and final round of testing at 333 Portland Road. Back in June and July we were assured by Jason Scott of this funding, the Wisconsin Economic Development Corporation (WEDC) is just now getting around to formalizing the contract.

Project Status:

- The demolition is done, under budget.
- Modest soil testing where the building foundation once was is taking place now.
- Over 100 tires left on the site have been recycled.
- Parks Coordinator Gabe Haberkorn is interested in the segment of tall chain link fencing on the property for use in the next phase of dog park development.
 - Chad and Gabe said they would fencing (approx. 250 ft.; 7 feet tall) to storage.
- The CDA-CDC met in closed session and established a price per acre for slicing off 2-3 acres for Ron Griffin's existing business.
- Last fall, Salm Partners expressed initial interest in the site, but we face challenges due to the amount of chlorides it would produce.

Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

From: noreply@salesforce.com [mailto:noreply@salesforce.com] **On Behalf Of** Contracts
Sent: Wednesday, December 12, 2018 2:06 PM
To: cityhall@waterloowi.us
Cc: jason.scott@wedc.org; mark.maley@wedc.org; justin.phillips@wedc.org; barb.lamue@wedc.org; shawn.theis@wedc.org
Subject: WEDC Contract for Execution BFSAG FY19-24313



Dear Mo Hansen,

Congratulations and thank you! We are pleased to inform you that WEDC has approved your award. Our team is grateful to have worked with you on this project, and we want to personally thank you for choosing Wisconsin. We are excited about your upcoming project and the economic opportunities it brings to the state.

Attached please find the final, executable contract documents and supplemental information. Your award approval is contingent on the contract being fully executed by Wednesday, December 26, 2018 and there being no changes to the statute or program guidelines that govern the program prior to that date. Please return the signed contract by this date and WEDC will counter-sign. If this date presents an issue for you, please let us know and we will push it back to the following week.

If you have questions regarding your contract or disbursement, reporting and other requirements, please contact your Regional Economic Development Director, Jason Scott at 608.210.6790 or jason.scott@wedc.org, or respond to this email.

Again, thank you for choosing Wisconsin!

Mark R. Hogan
Secretary and CEO

Tricia Braun
Deputy Secretary
and COO