



136 North Monroe Street
 Waterloo, WI 53594
 Phone: (920) 478-3025
 Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, January 21, 2021 – 7:00 p.m.

participate remotely or in-person

Remote Meeting Information

Join Zoom Meeting: <https://us02web.zoom.us/j/89441245200?pwd=YVB0TWtjU0k2ckNEajhJeXBvbHJRUT09>

Meeting ID: 894 4124 5200 Passcode: 508078

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 894 4124 5200 Passcode: 508078

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: December 17, 2020
3. CITIZEN INPUT / PUBLIC COMMENT
4. NOTIFICATION OF PUBLISHED NOTICES
 - a. February 16, 2021 Spring Primary – Voting By Absentee Ballot
5. MEETING SUMMARIES (since last Council meeting)
 - a. 12/22 Plan Commission
 - b. 1/05 Cable TV Regulatory Board
 - c. 1/12 Library Board
 - d. 1/19 Community Development Authority
 - e. 1/21 Public Works & Property Committee
 - f. 1/21 Finance, Insurance & Personnel Committee
6. CONSENT AGENDA ITEMS
 - a. December Reports Of City Officials And Contract Service Providers

i. Parks	iv. Public Works	vii. Water & Light Utility Commission
ii. Fire & EMS	v. Police	viii. Watertown Humane Society
iii. Building Inspections	vi. Library Board	

7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Community Development Authority
 - i. Resolution #2021-01 Authorizing The Sale Of 122 South Monroe Street
 - ii. Resolution #2021-02 Clarifying The Collection Of Municipal Fees For Residential Construction Of Dwellings Other Than Single-Family Dwellings
 - b. Public Safety & Health Committee
 - i. Resolution #2021-03 Obtain Permission From State To Open ATV Routes On State And County Highways Within The Municipality
 - ii. Ordinance #2021-01 Establishing 4-Hour Parking On Knowlton Street From Van Buren Street To McKay Way
 - c. Finance, Insurance & Personnel Committee
 - i. December Financial Statements
 1. General Disbursements, \$3,817,905.45 ***
 2. Payroll, \$131,234.85 ***
 3. Preliminary Treasurer’s Report & Budget Reports ***

8. NEW BUSINESS

- a. Council Confirmation Of Mayoral Appointment – Kate Lewandowski To The Cable TV Regulatory Board To Fill An Unexpired Term Ending In 2022

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10. ADJOURNMENT



Mo Hansen
Clerk/Treasurer

Posted & Emailed: 01/18/2021

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: December 17, 2020

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin, Thomas, Stinnett and Petts. Others attending remotely or in-person: Cindy Krueger; Matt Becker; Paul Lessila; Mark Herbst; Amber Gerber with the Courier; Library Director Kelli Mountford; Parks Director Gabe Haberkorn; Police Chief Denis Sorenson; Chris Hauptli; WLOO videographers; and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL. December 3, 2020. Moved by Rhynes, seconded by Schoenwetter to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. NOTIFICATION OF PUBLISHED NOTICES. None.
5. MEETING SUMMARIES (since last Council meeting). Brief verbal summarizes provided.
 - a. 12-17 Finance, Insurance & Personnel Committee
 - b. 12-15 Community Development Authority
 - c. 12-14 Waterloo Emergency Medical Services
 - d. 12-10 Cable TV Board Meeting
 - e. 12-09 Parks Commission
 - f. 12-08 Karl Junginger Memorial Library Board
6. CONSENT AGENDA ITEMS. MOTION: Moved by Petts, seconded by Griffin to approve all consent agenda items. VOICE VOTE: Motion carried.
 - a. November Reports Of City Officials And Contract Service Providers.
 - i. Parks
 - ii. Fire & EMS – October & November 2020
 - iii. Building Inspection - Building, Plumbing & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance & Personnel Committee
 - i. November Financial Statements
 1. General Disbursements, \$130,197.65. Moved by Thomas, seconded by Kuhl to approve disbursements as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 2. Payroll, \$70,450.04. MOTION: Moved by Thomas, seconded Schoenwetter approve payroll in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 3. Treasurer's Report & Budget Reports. MOTION: Moved by Thomas, seconded by Griffin to approve the reports. VOICE VOTE: Motion carried.
 - ii. Resolution #2020-54 Amending The 2020 Municipal Budget. MOTION: Moved by Thomas, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - iii. 2021 Insurance Renewals. MOTION: Moved by Thomas, seconded by Kuhl to approve the 2021 Insurance renewals adding cyber-insurance in the amount quoted by Paul Lessila and R & R Insurance. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - b. Public Works & Property Committee
 - i. Ordinance #2020-06 Amending Municipal Code Chapters 332 Trees and 317 Solid Waste As They Relate To The Disposal Of Wood And Trees. MOTION: Moved by Petts, seconded by Schoenwetter to approve the ordinance as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin, Stinnett and Petts. Noes: Thomas. Motion carried.

- c. Community Development Authority
 - i. 2020 Community Development Annual Report. MOTION: Moved by Petts, seconded by Kuhl to accept the report. VOICE VOTE: Motion carried.

8. NEW BUSINESS

- a. Resolution #2020-55 Formal Acceptance Of Beech Road Public Improvements Per The Terms Of The Municipal Developer Agreement With Timber Creek Homes Inc., Beech Road Lots 1-4. MOTION: Moved by Petts, seconded by Schoenwetter to formally accept the improvements. VOICE VOTE: Motion carried.
- b. Council Confirmation Of The Mayoral Appointment Of Cindy Krueger To The Library Board To Fill An Unexpired Term Due To The Resignation Of Kristen Klein, said term expiring in 2022. MOTION: Moved by Stinnett, seconded by Petts to confirm the appointment. VOICE VOTE: Motion carried.
- c. Appointment Of Chris Hauptli As Public Works Interim Assistant Director. MOTION: Moved by Kuhl, seconded by Griffin to make the appointment. VOICE VOTE: Motion carried.
- d. Council Confirmation Of Mayoral Appointment Of Leeann Woods, 448 Knowlton Street To The Community Development Authority To Fill An Unexpired Term Ending In 2024. MOTION: Moved by Kuhl, seconded by Schoenwetter to confirm the appointment. VOICE VOTE: Motion carried.
- e. Winter On-Street Parking Permit Application, Jose Daniel Carrillo Chavez, 556 Knowlton Street #6. DISCUSSION: Thomas objected due to Knowlton Street safety concerns. MOTION: Moved by Thomas, seconded by Petts to deny the application. VOICE VOTE: Motion to deny carried.

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- 10. ADJOURNMENT. Moved by Kuhl, seconded by Schoenwetter to adjourn. Motion carried. Approximate time: 7:20 p.m.



Attest:
Mo Hansen, Clerk/Treasurer

**OFFICIAL NOTICE
VOTING BY ABSENTEE BALLOT
FOR FEBRUARY 16, 2021
SPRING PRIMARY ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI.-
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may submit a request to vote an absentee ballot to their municipal clerk. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. Proof of identification must be provided before an absentee ballot may be issued.

You must make a request for an absentee ballot in writing or online at MyVote.wi.gov.

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for the primary or election or both. You may also submit a written request in the form of a letter or you may apply for an absentee online at MyVote.wi.gov. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application to your municipal clerk for an absentee ballot in person, by mail, by fax, by email or at MyVote.wi.gov.

Making application to receive an absentee ballot by mail

**The deadline for making application to receive an absentee ballot by mail is:
5 pm on the fifth day before the election, THURSDAY, FEBRUARY 11, 2021**

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person.

The first day to vote an absentee ballot in the clerk's office is: TUESDAY, FEBRUARY 2, 2021

See the list below for available times to vote in-person in your municipality, including the last day to vote in-person. No in-person absentee voting may occur on the day before the election.

Village of Marshall - Lindsey Johnson

130 S. Pardee St., Box 45

Marshall, WI 53559-0045

Phone # (608) 655-4017 ext. 202

Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.

Last Day: Friday, February 12, 2021 - 8:00 a.m. - 5:00 p.m.

Town of Medina – Tammy Jordan

634 State Hwy 19, PO Box 37

Marshall, WI 53559

Phone # (608) 219-3556

Available by Appointment

Town of Portland - Nancy Thompson

N120 Hickory Lane

Waterloo, WI 53594

Phone # (920) 478-3724 email: portlandtownclerk@gmail.com

Available by Appointment Only - February 2, 2021 through February 14, 2021

Town of York— Nicole Bronkhorst

398 Sun Prairie Rd

Waterloo, WI 53594

Phone # (608) 516-0828

Available by Appointment - Mon-Fri: 8:00 a.m. - 5:00 p.m.

Town of Waterloo- Cindy Schroeder

N7874 Hwy 89

Waterloo, WI 53594

Phone # (920) 648-3230

Available by Appointment

City of Waterloo - Mo Hansen

136 North Monroe St

Waterloo, WI 53594

Phone # (920) 478-3025

Monday-Friday 8:00 a.m. - 6:00 p.m. and Saturdays 9:00 a.m. – 12:00 noon

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on February 16, 2021. Any ballots received after the polls close **will not be counted**.

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Type E-REV 2018-07



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PARKS COORDINATOR REPORT

September 2020 – December 2020

EVENTS AND HIGHLIGHTS

- Last Summer Concert Series
 - Started out with good numbers then the rain came

ONGOING PROJECTS

- HOLIDAY OF LIGHTS
 - Registration has gone out; Lights are up, and voting is happening
- HOLIDAY PARADE
 - Registration is open and we are a go with 8 entries so far
 - Date – December 12, 2020 at 5:30 pm
- Veterans Park Mason Work
 - Work completed and is satisfactory
 - Rest of wall to be completed in Spring
- Lower Pavilion Work
 - RFP bids completed with work to begin on December 29, 2020
 - Water leaks into Lower Pavilion

FINISHED PROJECTS

- Outdoor Bathroom Renovation
 - Painting and new Hand Dryers installed

CAROUSEL

- KIOSK
 - Photos – Added
- CLOSED – Due to COVID-19 with volunteers and CDC Guidelines for Amusement Rides
 - No open date is set

PROJECTS FOR 2020

- Riverside Park
 - Property Acquisition Grant - DNR

DONATION CAMPAIGNS

GRANT OPPORTUNITIES

- 203 EAST MADISON STREET PROJECT

- Safe Routes to Parks Grant – Riverwalk
 - Did not receive
- DNR Grants
 - River conditions and land acquisition for 203 East Madison Street
 - Land Acquisition winner
- GWHF
 - Possible finishing grant for project

Waterloo Fire Department

No report submitted as of date of material posting



Invoice

Invoice Number: 0074289-IN

Invoice Date: 12/31/20

Terms: Net 30 Days

Due Date: 01/30/21

Department Approval _____ Date _____
 Clerk/Treasurer Approval M. H (1-8-21)

Salesperson: 0000

Vendor Number 10356

Customer Number: 11-WATERL2

CITY OF WATERLOO
 136 N MONROE STREET
 Waterloo, WI 53594-1198

Acct Dist _____ \$ Customer P.O.:

Acct Dist 100-52-5240-290 \$ 1593.36

Acct Dist _____ \$ WI - Invoicing

Contracted Bldg Svcs / 12-20

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 20WTRC-0194-20-12BEPHOS 320 Beech Road, Waterloo, WI 53594 SINGLE FAMILY DWELLING				
Residential New Dwelling/Additc	836.85	12/02/20	60.00	502.11
Erosion Control - New - Resider	125.00	12/02/20	60.00	75.00
Occupancy Permit- Residential	60.00	12/02/20	60.00	36.00
Plumbing- New Building/Additior	264.18	12/02/20	60.00	158.51
New Home OS Sewer & Water I	60.00	12/02/20	60.00	36.00
Electrical- New Building/Additon.	264.18	12/02/20	60.00	158.51
HVAC- New Building/Additon/Alt	264.18	12/02/20	60.00	158.51
Other Fee- Residential	50.00	12/02/20	60.00	30.00
State Seal Fee	41.00	12/02/20	60.00	24.60
20WTRC-0194-20-12BEPHOS Subtotal				1,179.24
Permit # 20WTRC-0195-20-12BEP 868 Anna Court, Waterloo, WI 53594 Residential Alteration				
Remodel- Residential	85.00	12/03/20	60.00	51.00
Plumbing- Replacement & Misc.	50.00	12/03/20	60.00	30.00
Electrical- Replacement & Misc.	50.00	12/03/20	60.00	30.00
20WTRC-0195-20-12BEP Subtotal				111.00
Permit # 20WTRC-0196-20-12H 1314 Chestnut Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Ite	50.00	12/09/20	60.00	30.00
20WTRC-0196-20-12H Subtotal				30.00
Permit # 20WTRC-0197-20-12BEPH 520 McKay Way, Waterloo, WI 53594 Residential Alteration				
HVAC- New Building/Additon/Alt	50.00	12/11/20	60.00	30.00
Electrical- New Building/Additon.	85.20	12/11/20	60.00	51.12
Remodel- Residential	120.00	12/11/20	60.00	72.00
Plumbing- New Building/Additior	50.00	12/11/20	60.00	30.00
20WTRC-0197-20-12BEPH Subtotal				183.12
Permit # 20WTRC-0198-20-12H 450 Van Buren Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Ite	90.00	12/16/20	60.00	54.00
20WTRC-0198-20-12H Subtotal				54.00
Permit # 20WTRC-0199-20-12B 446 East Madison Street, Waterloo, WI 53594 Residential Alteration				
Accessory Structure- Residentia	60.00	12/17/20	60.00	36.00
20WTRC-0199-20-12B Subtotal				36.00

WI - Invoicing

Remit Payment to: SAFEBuilt, LLC
 3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	1,593.36
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	1,593.36



CITY OF WATERLOO

Invoice Number: 0074289-IN

Invoice Date: 12/31/20

Page: 2

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
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Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	1,593.36
Total		<u>1,593.36</u>

Remit Payment to: SAFEBuilt, LLC
3755 Precision Dr, Suite 140 Loveland, CO 80538

Net Invoice:	<u>1,593.36</u>
Freight:	0.00
Sales Tax:	<u>0.00</u>
Invoice Total:	1,593.36

MONTHLY TIME REPORT

2020

DECEMBER

JOB	DPW		Chad	Jeff	Chris	Travis
Police Adm			0	0	0	0
Fire Dept			0	0	0	0
Mach/Equip			28.5	0	35	3
Garage/Shed			47	0	40	44
Meeting/Seminars			3.5	0	0.5	0
Street Repair/Maintenance			7	0	8	0
Street Cleaning			0	0	0	13
Snow & Ice		Reg Hrs	36	0	33	30
		OT Hrs	23	0	23.75	21.25
Storm Sewer			3	0	3	0
Traffic Control			0	0	0	4
Bridges/Culvers			0	0	0	0
Tree/Brush			12	0	16	10
Refuse Collection			7	0	7	0
Sanitary Sewer			2	0	2	0
Insect Control			0	0	0	0
Animal Control			0	0	0	0
Cemetary			0	0	0	0
Library			0	0	0	0
Firemans Park			11.5	0	6	0
Other Parks			0	0	0	0
Trail Head			2	0	2	0
Celeb/Enter			0	0	0	0
Weed Control			0	0	0	0
Vac/Holiday/SL			34	192	42	88

Machinery and Equipment Maintenance

DECEMBER

2020 DPW

Equipment		Mileage / Hours			TTI Fuel	GPH
		Start	End	Total		
End loader	544	3790	3805	15	40.133	0.37
John Deere Tractor	2555	4724	4725	1	0	#DIV/0!
Wood Chipper	CHIPPER	2735	2750	15	20.761	0.72
John Deere Lawn Tractor	1025R	32.5	50	17.5	46.564	0.68
John Deere	X750	1517	1531	14	46.564	0.68
John Deere	X750-1	1324	1324	0	46.564	0.68
Wacker Roller	ROLLER	409	409	0	10.389	0.00
2010 International Truck	#1	22030	22260	230	95.647	2.40
2020 International Truck	#2	3165	3487	322	107.127	3.01
	#3			0	0	#DIV/0!
2017 Chevrolet Truck	#4	37873	38720	847	82.398	10.28
2018 Frieghtliner Truck	#5	8715	9039	324	92.3	3.51
2006 Elgin Pelican Street Sweeper	SWEEPER	9849	9854	5	22.985	0.22
2011 Ford F-550 Truck	#6	37485	37663	178	50.727	3.51
2015 Frieghtliner Truck	#7	11202	11456	254	77.754	3.27
Bobcat		509	522	13	0	#DIV/0!

WATERLOO POLICE DEPARTMENT

Report For Month Of December

COMPLAINTS

Family:	5
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - Less Than \$500:	1
Major Theft - More Than \$500:	1
Burglary:	0
Doors Found Open:	5
Animal Case:	1
Late Bar Closing:	0
Alarms:	4
Lous Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	1
Battery To Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	27
TOTAL COMPLAINTS	46

INQUIRIES/CHECKS

Registration Checks:	664
Drivers License Checks:	227
NCIC/CIB/VIN Checks:	3
Check Welfare:	4
TOTAL INQUIRIES/CHECKS	898

ACCIDENTS

More Than \$1,000:	2
Less Than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
TOTAL ACCIDENTS	3

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	2
Assist Dane County:	0
Assist Marshall Police:	2
Assist Fire/Rescue:	10
Assist Other Agencies:	1
Assist Public:	42
Assist With Escort:	0
Assist All Other:	2
TOTAL ASSISTS	59

MISCELLANEOUS

Investigations/Followups:	44
Traffic Control:	1
Radar Operations:	108
Special Assignment:	1
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	1
TOTAL MISCELLANEOUS	155

WATERLOO POLICE DEPARTMENT

Report For Month Of December

TRAFFIC VIOLATIONS

MISDEMEANOR/CRIMINAL

WARNINGS

ARRESTS

WARNINGS

ARRESTS

Speeding:	7	4
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	1	0
Illegal Passing:	1	13
No Drivers License:	0	2
Illegal Parking:	3	12
Left Of Highway:	0	0
Operate While Intoxicated:	0	0
Unregistered Vehicle:	1	2
Driving Suspended/Revoked:	0	0
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	7	2
All Other Traffic:	1	3

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	1	5

WARNINGS

ARRESTS

TOTALS

22

45

Hourly Breakdown

Patrol:	477.30
Investigations:	52.50
Radar:	72.25
Court Appearances:	4.00
Office:	185.05
Special Duties:	0.00
Schools/Training:	9.95
On Call:	0.00

TOTAL:

801.05

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	1	2	0	3
	Total for No Category:	0	1	2	0	3
ASSIST						
	Assist Business	0	0	1	0	0
	Assist Citizen	1	3	21	1	24
	Assist Dane County Sheriff	0	1	4	0	3
	Assist Dodge County Sheriff	1	2	12	0	12
	Assist Jefferson County Sheriff	0	0	1	0	9
	Assist Marshall PD	1	3	18	2	34
	Assist Probabtion/Parole	0	0	6	0	1
	Assist Social Services	2	0	12	1	10
	Assist Watertown PD	0	0	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Civil Dispute	0	0	0	1	2
	Custody for Other Department	0	0	2	0	1
	EMS Calls	2	0	3	0	1
	Neighbor Problems	0	0	1	0	0
	Other Mutual Aid Assists	0	0	2	0	2
	Probation/Parole Check Ins	0	0	3	0	1
	Sex Offender Registration	0	0	0	0	1
	Total for ASSIST:	7	9	87	5	102
CRIMINAL						
	Bail Jumping/Escapes	0	0	1	0	1
	Burglary - Attempted Residential	0	1	1	0	0
	Burglary - Non-Residential/No Force	0	0	0	0	1
	Burglary - Residential/No Force	0	0	3	0	3
	Buy, Receive, Possess Stolen Property	0	0	0	1	1
	Computer Crimes	0	0	1	0	1
	Criminal Damage To Property/vandalism	1	1	12	0	15
	Disorderly Conduct - All Other	3	1	16	0	16
	Disorderly Conduct - Fight, Disturbance	0	0	5	0	10
	Disorderly Conduct - Noise	0	0	0	0	1
	Domestic Disturbance	1	0	18	3	12
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Domestic Offense - Spousal Abuse/Fights	0	0	5	0	1
	Drug Investigations	0	0	8	2	6
	Drug Paraphernalia Possession	0	0	0	0	6
	Drug Possession	1	0	4	1	4
	Endanger Safety/Reckless Behavior	0	0	1	0	1
	Forcible Rape	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Forgery/Counterfeiting	0	0	0	0	1
	Fraud	0	0	15	0	7
	Harass/Intimidate Victim or Witness	1	0	2	0	0
	Harassment - Harassing Telephone Calls	0	0	4	2	5
	Harassment - Threats	0	0	5	0	2
	Interfere with Child Custody	0	0	1	0	0
	Operate Vehicle Without Owner's Consent	0	0	5	0	0
	Other Sex Offenses	0	1	5	1	4
	Probation Hold	0	0	0	0	2
	Probation/Parole Violation	0	0	1	0	1
	Theft - All Other	0	1	13	2	14
	Theft - Bicycles	0	0	0	0	2
	Theft - From Building	0	2	4	0	5
	Theft - From a Motor Vehicle	0	1	7	0	2
	Theft - Motor Vehicle Parts/Accessories	1	1	2	0	0
	Theft - Retail/Shoplifting	0	1	8	1	9
	Trespassing	0	1	1	0	2
	Violation of Court/Restraining Order	0	0	1	0	1
	Worthless Checks - Less Than \$1000	0	0	1	0	2
	Worthless Checks - More Than \$1000	0	0	0	0	1
	Total for CRIMINAL:	8	11	150	13	142
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	2	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	All-Terrain Vehicle Violation	0	0	2	0	0
	Animal Bite	2	0	6	1	5
	Animal Licensing/Shots/Etc.	0	0	1	0	3
	Animal Noise Complaint	0	0	0	0	2
	Animal Running at Large	0	0	1	0	5
	Contributing to Delinquency of a Minor	0	0	0	0	2
	Curfew	2	0	2	0	0
	Disturbance	2	0	2	0	0
	Illegal Dumping	0	0	1	0	0
	Loitering	0	0	1	0	0
	Possession of Tobacco by Minor	0	0	0	0	1
	Public Nuisance Violations	0	0	1	0	1
	Truancy	0	0	2	1	2
	Under Age Drinking - Minor (Under 18)	0	0	1	0	1
	Total for ORDINANCE:	6	0	22	2	23
Other						
	Investigation/Take Report	0	0	1	0	0
	Other Animal Calls - Dead, Etc.	0	0	4	0	3
	Receive Information	0	1	11	1	18
	Total for Other:	0	1	16	1	21
SERVICE						
	911 Disconnect (Hang-Up)	0	0	1	0	0
	Bond Poster for Other Department	0	0	0	0	1
	Death Investigation	0	0	4	1	3
	Emergency Commitment/Chapter 51	0	0	0	3	4

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Emergency Detention/Detoxification	0	0	4	0	5
	Found Items/Property	0	1	4	1	7
	Keep the Peace	0	0	0	0	2
	Missing Juvenile	0	1	1	0	0
	Other Service	0	0	1	0	0
	Runaway Juvenile	0	0	2	2	2
	Suspicious Person/Activity, Prowler	0	1	7	1	4
	Uncontrollable Juvenile	3	1	6	0	9
	Warrant Pickup - Other Agency	0	0	2	0	10
	Warrant Pickup - Waterloo	0	0	1	0	0
	Welfare Check	1	1	14	1	10
	Total for SERVICE:	4	5	47	9	57
TRAFFIC						
	Disobey Sign/Marker	0	0	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	0	1	17	3	33
	Driving Complaint	0	0	1	0	0
	Eluding Police Officer	0	0	1	0	0
	Illegal Turns	0	0	2	1	3
	Lane Violations - Left of Center, Etc.	0	0	0	0	1
	License/Permit Violation	0	1	1	0	0
	Motor Vehicle Insurance Violation	0	0	14	2	24
	OAS/OAR/Other License Violations	3	5	20	4	32
	Open Intoxicants - Driver	0	0	1	0	0
	Operate Motor Vehicle While Intoxicated	0	1	12	0	10
	Other Traffic Violations	0	0	2	0	0
	Parking Violation	0	0	18	4	55
	Power Display/Squeal Tires	0	0	0	0	1
	Registration/Title Violation	0	0	6	0	12
	Right of Way Violation	0	0	0	0	2
	Seatbelt Violation	0	0	0	0	17
	Speeding - School Zone	0	0	1	0	3
	Speeding Violation	4	4	36	4	40
	Stop Sign/Signal Violation	0	1	6	2	23
	Tow Vehicle	0	0	1	1	2
	Traffic Accident - Hit and Run (Damage)	0	0	6	1	9

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2020

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Non-Reportable	3	0	8	0	5
	Traffic Accident - Personal Injury	1	0	1	0	1
	Traffic Accident - Property Damage	0	2	19	0	18
	Traffic Obstruction/Debris on Highway	0	0	1	0	0
	Vehicle Equipment Violation - Lights	0	0	2	2	11
	Vehicle Equipment Violation - Other	0	0	3	0	2
	Warning - 5 Day Equipment Violation	0	0	0	0	1
	Total for TRAFFIC:	11	15	180	24	305
	Grand Totals:	36	42	504	54	653

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2020	12/31/2020	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
12/07/20 9:30 AM	LONSKI, JOSIAH, ROBERT W8186 KLECKER LN WATERLOO WI, 53594	DOB: 09/30/88 Age: 32 No: T-BF358736-0 Issued: 11/21/20 Inc #: 20-000461	WORZALLA, GREGORY, S JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)-3	OPERATING WHILE UNDER INFLUENCE (5TH OR 6TH)	\$0.00	\$0.00

12/14/20 9:30 AM	LONSKI, JOSIAH, ROBERT W8186 KLECKER LN WATERLOO WI, 53594	DOB: 09/30/88 Age: 32 No: T-BF358531-5 Issued: 11/21/20 Inc #: 20-000461	WARNER, DAVID, N JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
346.63(1)(B)	Operating while Intoxicated-BAC .1%+	\$0.00	\$0.00

12/15/20 11:00 AM	COLLINS, PATSY, L 125 WEST MADISON STREET APT#B WATERLOO WI, 53594	DOB: 06/19/80 Age: 40 No: C-1F80PBQ6RR Issued: 11/06/20 Inc #: 20-000441	WARNER, DAVID, N JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
278-1-943.50(4)(A)	SHOPLIFTING/RETAIL THEFT	\$200.50	\$0.00

12/15/20 11:00 AM	KUHL, JEFFERY, L W8758 HUNTERS LANE WATERLOO WI, 53594	DOB: 09/06/63 Age: 57 No: C-1F817FFP83 Issued: 11/11/20 Inc #: 20-000448	BOLLIG, RANDY, P JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
278-1-943.13(1M)(A)		\$0.00	\$0.00

12/15/20 11:00 AM	LONSKI, JOSIAH, ROBERT W8186 KLECKER LN WATERLOO WI, 53594	DOB: 09/30/88 Age: 32 No: T-BF358735-6 Issued: 11/21/20 Inc #: 20-000461	WORZALLA, GREGORY, S JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
*346.57(5)	SPEED IN EXCESS OF POSTED	\$0.00	\$0.00

12/15/20 11:00 AM	LONSKI, JOSIAH, ROBERT W8186 KLECKER LN WATERLOO WI, 53594	DOB: 09/30/88 Age: 32 No: T-BF358737-1 Issued: 11/21/20 Inc #: 20-000461	WORZALLA, GREGORY, S JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
346.935(2)	Possess Open Intoxicants in MV	\$0.00	\$0.00

12/15/20 11:00 AM	MAREK, TRINITY, ANNARAY 508 N MONROE ST WATERLOO WI, 53594	DOB: 03/28/01 Age: 19 No: T-BF358529-3 Issued: 11/02/20 Inc #: 20-000436	BOLLIG, RANDY, P JEFFERSON CO CIRCUIT CT
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Charge	Description	Fine	Collected
*346.18(7)	FYR ENTER ALLEY/DRIVEWAY	\$0.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2020	12/31/2020	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/15/20 11:00 AM	MARTENS,KOREENA,MARIE 428 N TAYLOR ST GREEN BAY WI, 53403	07/09/97 Age: 23	No: T-BF358731-2 Issued: 11/19/20 Inc #: 20-000457	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*346.57(5)	SPEED IN EXCESS OF POSTED	\$0.00 \$0.00
12/15/20 11:00 AM	MORENO,YULY 301 GREGOR ST WATERLOO WI, 53594	04/18/02 Age: 18	No: T-BF358730-1 Issued: 11/17/20 Inc #: 20-000454	BOLLIG,RANDY,P JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*343.05(1)(A)	OPER W/O VALID DL	\$0.00 \$0.00
12/15/20 11:00 AM	PABLO POBLO,YOCI,MARISOL 216 NANCY LANE WATERLOO WI, 53594	09/15/99 Age: 21	No: T-BF358728-6 Issued: 11/07/20 Inc #: 20-000443	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*343.05(3)(A)	OPER W/O VALID DL	\$0.00 \$0.00
12/15/20 11:00 AM	PABLO POBLO,YOCI,MARISOL 216 NANCY LANE WATERLOO WI, 53594	09/15/99 Age: 21	No: T-BF358729-0 Issued: 11/07/20 Inc #: 20-000443	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		*344.62(1)	Operate Motor Vehicle W/O Insurance	\$0.00 \$0.00
12/15/20 11:00 AM	PETERSON,STEPHEN,JAMES 217 N MONROE ST WATERLOO WI, 53594	08/26/94 Age: 26	No: T-BF358732-3 Issued: 11/20/20 Inc #: 20-000458	WORZAL J.A,GREGORY,S JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		346.57(5)	Exceeding Speed Zones/Posted Limits	\$0.00 \$0.00
12/15/20 11:00 AM	PETERSON,STEPHEN,JAMES 217 N MONROE ST WATERLOO WI, 53594	08/26/94 Age: 26	No: T-BF358733-4 Issued: 11/20/20 Inc #: 20-000458	WORZALLA,GREGORY,S JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		341.03(1)	Operate Unregistered Vehicle	\$0.00 \$0.00
12/15/20 11:00 AM	[REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]	[REDACTED] [REDACTED]	THOM,TRACY JEFFERSON CO CIRCUIT CT
		Charge	Description	Fine Collected
		343.07(1G)(A)3-1	OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTHORIZED PERSON OVE	\$0.00 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2020	12/31/2020	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
12/15/20	[REDACTED]	[REDACTED]	THOM,TRACY
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
278-4(D)(1)		\$0.00	\$0.00

Court Date	Name	Ticket	Officer/Court Type
12/15/20	[REDACTED]	[REDACTED]	THOM,TRACY
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
278-4B	POSSESSION, DELIVERY AND USE OF MARIJUANA PROHIBITED	\$0.00	\$0.00

Court Date	Name	DOB	No	Officer/Court Type
12/15/20	YOUNG,KYLE,J	03/31/92	T-BF358734-5	THOM,TRACY
11:00 AM	1300 SCHOOL ST # 203 SUN PRAIRIE WI, 53590	Age: 28	Issued: 11/21/20	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(B)-8	OPERATING WHILE REVOKED (1ST-FORFEITURE)	\$0.00	\$0.00

Ticket Count: 17

Total Fines: \$200.50
 Total Payments: \$0.00
 Total Due: \$200.50

Activity Log List

Report Criteria:

Start Date	End Date	Title	Officer
12/01/2020	12/31/2020		ALL

Title	Notes	Date	Time	Officer
Traffic stop	Officer observed subject who failed to stop at stop sign, citation issued	12/01/2020	07:41:00	
Assist	Officer advised of a possible scam/identify theft. Officer advised of next steps and no further action taken at this time	12/01/2020	09:52:00	
ATTEMPTED BREAK IN	Officer was advised of an attempted break in and filed report	12/02/2020	07:51:00	
Traffic stop	Officer observed vehicle that failed to stop at stop sign, ticket issued.	12/02/2020	11:28:00	WARNER, DAVID, N
TRAFFIC STOP	Officer pulled subject over due to a traffic stop, citation was issued	12/02/2020	12:18:00	
THEFT	Officer advised of several items taken from victims vehicle, report was filed.	12/02/2020	14:24:00	
ASSIST	Officer requested to assist Dodge County for loud music complaint	12/03/2020	11:41:00	
Traffic stop	Officer observed subject who driving without a license, citations were issued	12/03/2020	14:34:00	
SPEEDING	Officer observed subject traveling at a high rate of speed, speeding ticket issued	12/04/2020	14:44:00	
Speeding	Officer observed subject traveling at high rate of speed, citation issued.	12/07/2020	10:51:00	
Possible sexual assault	Officer was advised of a possible child sexual assault. After conducting an interview no additional information was found.	12/07/2020	11:06:00	
Dog bite	Officer was advised of a dog bite, report was taken and case is active.	12/07/2020	13:59:00	
DISORDERLY CONDUCT	Officer called to home where juvenile was acting out, report still pending.	12/09/2020	08:40:00	
THEFT	Ongoing investigation on theft of property from a local business.	12/09/2020	09:51:00	
Disorderly Conduct	Officer was advised of a disturbance and responded. Report was taken and no citations issued	12/09/2020	11:29:00	
THFTT	Theft of a catalytic convertor off a vehicle at a local business	12/11/2020	08:48:00	
TRAFFIC ACCIDENT	Officer responded to a traffic accident, no injuries, no citations issued	12/11/2020	10:29:00	
HARASSMENT	Officer has been advised of a juvenile harassing another juvenile--citation has been issued .	12/14/2020	11:52:00	
CURFEW WARNING	Officer advised of juvenile who was out past curfew--subject was given a warning.	12/14/2020	14:36:00	
DISORDERLY CONDUCT	Officer advised of juvenile that was yelling profanities to another juvenile. Citation was issued	12/15/2020	09:41:00	
TRAFFIC ACCIDENT	Officer was called to a minor, non reportable traffic accident. Report was taken however no citations were issued.	12/15/2020	11:47:00	
ANIMAL BITE	Officer was advised of a employee at the vet clinic who was bit by a cat.	12/16/2020	07:33:00	
TRAFFIC STOP	Officer wrote ticket for driving with out a license ---1st offence	12/16/2020	10:47:00	
TRAFFIC ACCIDENT	Driver of vehicle struck a house causing structure damage.	12/17/2020	14:14:00	
SPEEDING	Officer pulled subject over for speeding--citation was issued	12/18/2020	09:03:00	
Death	Death of elderly subject that was reported	12/21/2020	09:36:00	
Lost child	Citizen reported a lost child walking in the town, officer assist with the return of child and report was completed.	12/21/2020	11:06:00	
Traffic Stop	Officer observed subject driving with non registration---citations issued	12/22/2020	10:03:00	
Uncontrollable juvenile	Officer contacted in regards to an uncontrollable juvenile. Officer addressed issues and report was completed.	12/22/2020	10:56:00	
TRAFFIC ACCIDENT	Officer advised of accident---report was taken, no injuries	12/23/2020	14:08:00	
DOMESTIC DISTURBANCE	Officer responded to a domestic disturbance. Suspect was taken into custody	12/28/2020	07:15:00	
Welfare Check	Officer was advised of a disturbed citizen after a break up. Officer reached out to subject, report was taken.	12/28/2020	12:02:00	
Prowler complaint	Officer advised of suspicious person in the area, officer checked and wrote report. No suspect found	12/28/2020	15:24:00	
Curfew	Officer found juvenile subject in the middle of the night and citation was issued for curfew.	12/29/2020	10:23:00	
Drug possession	Officer became aware of suspects sitting the park, citation was issued for drug possession	12/30/2020	14:20:00	

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	12/1-12/31/2020
Year	2015	Fuel Cost	\$291.21
Vehicle Description	Ford Edge Utility	Miles per gallon	10.04

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
12/1/2020	6.818	\$12.74	79186			6
12/2/2020	6.757	\$12.83	79258			14
12/2/2020	3.69	\$7.01	79301.8			11
12/3/2020	7.395	\$14.04	79379			10
12/3/2020	5.807	\$10.85	79456			6
12/4/2020	6.583	\$12.50	79515			11
12/5/2020	9.491	\$18.02	79613			11
12/6/2020	8.423	\$16.00	79695			11
12/21/2020	7.29	\$16.03	79795			11
12/22/2020	7.731	\$17.00	79868			11
12/23/2020	7.282	\$16.01	79936			14
12/24/2020	5.572	\$12.25	79988			10
12/25/2020	5.964	\$12.94	80096			6
12/26/2020	4.822	\$10.46	80039			6
12/26/2020	10.46	\$23.00	80195			10
12/27/2020	6.822	\$14.80	80296			6
12/28/2020	5.918	\$13.00	80365			11
12/29/2020	5.97	\$13.13	80428			10
12/30/2020	5.14	\$11.15	80482			8
12/30/2020	5.459	\$12.00	80532			11
12/31/2020	7.025	\$15.45	80597			14
	140.419	\$291.21				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5KAR8HGB65062	For Period	12/1-12/31
Year	2017	Fuel Cost	\$230.27
Vehicle Description	Ford Edge Utility	Miles Per Gallon	9.34

Date	Fuel	Fuel Cost	Mileage	Maintenance Item	Maint Cost	Officer
12/7/2020	7.749	\$14.48	28070			8
12/8/2020	7.837	\$14.65	28156			6
12/9/2020	7.505	\$14.03	28232			6
12/10/2020	7.613	\$14.23	28301			8
12/11/2020	8.679	\$16.22	28386			11
12/12/2020	8.168	\$15.76	28471			8
12/12/2020	7.161	\$14.03	28542			11
12/13/2020	9.743	\$18.50	28641			11
12/14/2020	8.002	\$16.00	28721			11
12/15/2020	9.115	\$18.22	28812			14
12/16/2020	7.401	\$14.79	28886			14
12/18/2020	8.432	\$17.45	28973			8
12/19/2020	7.637	\$15.80	29047			8
12/20/2020	7.038	\$14.21	29112			6
12/21/2020	5.485	\$11.90	29169			6
	117.565	\$230.27				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB673	For Period	From 12/11/20 to 12/20/20
Year	2020	Fuel Cost	\$53.89
Vehicle Description	Ford Edge Utility	Miles per gallon	7.00

Date	Fuel	Fuel Cost	Odometer Begin	Maintenance Item	Officer
12/11/2020	14.751	\$29.01	3209		2
12/20/2020	11.853	\$24.88	3395		7
	26.604	\$53.89			

Waterloo Police Department Parking Citations December

Date	Payment	Method	Receipt	Location	Transactor Last	First	CitationNumber
12/1/2020	20.00	cash	12831	desk	Blevins	Desmond	1F817FFP8H
12/1/2020	20.00	CASH	012844	DESK	VALLE	ADRIANA	1F817FFP8D
12/3/2020	60.00	CHECK	012832	DESK	CARROLL	JAMES	15220
12/3/2020	20.00	CASH	012845	DESK	GARCIA	MARCO	1F817FFP8K
12/4/2020	20.00	CASH	012849	DESK	AYALA	ESTRELLA	1F817FFP8M
12/15/2020	20.00	CHECK	012847	DESK	FITGERALD		1F8172BC3K
12/15/2020	20.00	CASH	012850	DESK	AYALA-OLG	ALBERTO	1F8172BC3R
12/16/2020	20.00	CASH	012848	DESK	GALAVIZ	JUAN	1F817BC3W
12/16/2020	20.00	CHECK	012851	DESK	WEILAND	LAURIE	1F8172BC3N
12/17/2020	20.00	CHECK	012853	DESK	RUDOLPH	WILLIAM	1F8172BC3Q
12/17/2020	20.00	CASH	012854	DESK	GONZALEZ	ARIANA	1F8172BC41
12/17/2020	20.00	CHECK	012852	DESK	LORA	EDITH	1F8172BC3P
12/21/2020	20.00	CASH	012855	DESK	RAMOS	REGINO	1F8172BC3X
12/22/2020	20.00	CASH	012856	DROP	UNKOWN	UNKOWN	1F8172BC42
12/22/2020	20.00	CASH	012857	DESK	GUARDAD	JENNIFER	1F8172BC3V
12/22/2020	20.00	CASH	012859	DESK	MARTINEZ	CARLOS	1F8172BC43
12/22/2020	20.00	CASH	012858	DESK	MARTINEZ	CARLOS	1F8172BC44
12/28/2020	20.00	CHECK	12861	DESK	CONRADY	ADDISON	1F817FFP8F
12/30/2020	20.00	cash	12860	desk	CORONA	ZSANA	1F817FFP8W
	420.00						

Karl Junginger Memorial Library
Mayor/Council/Board Report
December 2020

NOVEMBER MONTHLY STATISTIC		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Library Card Holders	2019	2853	2873	2779	2648	2547	2466	2353	2280	2292	2331	2335	2344
	2020	2349	2360	2375	2377	2378	2386	2401	2414	2426	2440	2452	2460
	% of Change	-17.67%	-17.86%	-14.54%	-10.23%	-6.64%	-3.24%	2.04%	5.88%	5.85%	4.68%	5.01%	4.95%
Checkouts (Circulation)	2019	3146	3209	3250	3310	3342	4297	4548	4193	3220	3852	3367	3034
	2020	4118	3528	2468	380	1133	3365	3749	3883	3647	3702	3227	3737
	% of Change	30.90%	9.94%	-24.06%	-88.52%	-66.10%	-28.16%	-17.57%	-7.39%	13.26%	-3.89%	-4.16%	23.17%
eBook/Audio Checkouts (Circulation)	2019	494	488	441	436	435	422	445	495	460	526	469	474
	2020	540	459	451	533	541	578	674	609	522	493	524	492
	% of Change	9.31%	-5.94%	2.27%	22.25%	24.37%	36.97%	51.46%	23.03%	13.48%	-6.27%	11.73%	3.80%
Library Visits	2019	2396	2110	2786	3029	2556	3230	2867	3069	2628	2560	2312	2081
	2020	2683	2877	0	0	0	1269	1434	938	796	1394	1234	1367
	% of Change	11.98%	36.35%	-100.00%	-100.00%	-100.00%	-60.71%	-49.98%	-69.44%	-69.71%	-45.55%	-46.63%	-34.31%
Meeting Room Use	2019	24	33	40	45	47	30	20	19	20	32	32	37
	2020	45	39	23	0	0	0	0	0	3	4	0	1
	% of Change	87.50%	18.18%	-42.50%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-85.00%	-87.50%	-100.00%	-97.30%
Public Computer Use	2019	314	268	321	308	271	301	282	452	254	236	204	214
	2020	326	272	152	0	0	63	83	73	86	93	70	74
	% of Change	3.82%	1.49%	-52.65%	-100.00%	-100.00%	-79.07%	-70.57%	-83.85%	-66.14%	-60.59%	-65.69%	-65.42%
WiFi Use	2019	331	386	363	383	374	364	300	301	346	335	329	320
	2020	324	318	301	109	115	134	136	135	155	153	139	132
	% of Change	-2.11%	-17.62%	-17.08%	-71.54%	-69.25%	-63.19%	-54.67%	-55.15%	-55.20%	-54.33%	-57.75%	-58.75%
Outreach to local residents -Checkouts NEW WAY 2019	2019	88	76	91	115	81	77	56	65	74	111	45	66
	2020	179	95	83	6	0	56	119	55	84	88	95	111
	% of Change	103.41%	25.00%	-8.79%	-94.78%	-100.00%	-27.27%	112.50%	-15.38%	13.51%	-20.72%	111.11%	68.18%
Programs													
Adult Number of Programs	2019	11	10	10	14	12	11	11	6	5	11	14	9
	2020	16	11	6	2	2	1	0	1	3	2	1	3
	% of Change	45.45%	10.00%	-40.00%	-85.71%	-83.33%	-90.91%	-100.00%	-83.33%	-40.00%	-81.82%	-92.86%	-66.67%
Adult Attendance	2019	77	74	56	143	51	231	56	21	68	75	133	52
	2020	147	64	37	18	36	6	0	5	13	5	5	28
	% of Change	90.91%	-13.51%	-33.93%	-87.41%	-29.41%	-97.40%	-100.00%	-76.19%	-80.88%	-93.33%	-96.24%	-46.15%
Teen (12-18) Number of programs	2019	2	4	5	5	15	5	5	3	2	3	2	1
	2020	2	2	0	0	0	3	6	3	1	1	1	1
	% of Change	0.00%	-50.00%	-100.00%	-100.00%	-100.00%	-40.00%	20.00%	0.00%	-50.00%	-66.67%	-50.00%	0.00%
Attendance (Adult + Teen)	2019	10	4	25	54	279	86	35	28	45	7	12	6
	2020	10	15	0	0	0	2	1	0	10	7	10	13
	% of Change	0.00%	275.00%	-100.00%	-100.00%	-100.00%	-97.67%	-97.14%	-100.00%	-77.78%	0.00%	-16.67%	116.67%
Children's Number of programs	2019	5	14	15	16	28	27	22	11	23	16	14	5
	2020	6	17	5	9	8	15	30	16	5	11	6	4
	% of Change	20.00%	21.43%	-66.67%	-43.75%	-71.43%	-44.44%	36.36%	45.45%	-78.26%	-31.25%	-57.14%	-20.00%
Attendance (Adult + Child)	2019	32	177	209	349	498	769	386	316	518	268	192	159
	2020	99	229	82	125	157	321	405	241	42	208	51	42
	% of Change	209.38%	29.38%	-60.77%	-64.18%	-68.47%	-58.26%	4.92%	-23.73%	-91.89%	-22.39%	-73.44%	-73.58%

** COVID-19 Began in March 2020 we closed library doors on March 16th Opened doors on June 1st to the public.

Regular meeting of the Waterloo Water & Light Commission held December 1, 2020

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Superintendent Barry Sorenson, and Chuck Wallace.

Minutes

It was moved by Butzine, seconded by Schumann, to approve the minutes of the November 10, 2020 meeting. Motion carried.

Expenditures

It was moved by Schumann, seconded by Butzine, to approve the payment of the November bills as presented. Motion carried.

Citizen Input

Questioned the status of the fire hydrant by Kwik Trip.

Utility Staffing

Sorenson updated the Commission on staffing.

Large Power Customers

Sorenson updated the Commission on Large Power customers.

It was moved by Thomas, seconded by Butzine, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Acting Secretary

List of Bills

Aerzen USA Corp	232.12	Peak Garage Doors	195.00
APG of Southern Wisconsin	36.88	Piggly Wiggly	90.84
BJ Electric	80.00	PSC	612.08
Border States	6,633.24	Payroll	68,692.52
BP Credit Card Center	680.56	Registration Fee Trust	53.00
C&M Hydraulic Tool Supply	83.10	Resco	15,024.00
City of Waterloo Treasurer	18,175.11	S&S Plumbing	5,100.00
DOA	3,869.28	SEERA	1,267.00
Expeditors Inc	2,850.00	Solenis	7,200.00
F&M Bank	188.10	United Liquid Waste	937.50
Forster Electrical Engineering	16,118.79	US Cellular	209.58
Frontier	380.34	Unifirst Corp	763.84
GFC Leasing	77.00	URT	557.16
G5 CHS LLC	200.00	Visa	973.97
Karcz Utility Services LLC	3,337.25	USA	191.86
Irby	1,081.50	UPS	350.18
LF George	194.73	Waterloo Utilities	8,769.72
Laurie Link	250.00	Waterloo Building Center	49.50
MC Tools & Repair LLC	287.93	WE Energies	183.77
MP Systems	156,178.69	WEG Transformers	17,573.75
NAPA Auto Parts	46.95	Wisconsin Dept. of Revenue	3,539.28
Northern Lake Service	561.44	Wisconsin State Lab	273.00
Neitzel Auto & Hardware	456.88	WPPI Energy	199,831.93
North Central Lab	1,157.45		
Payment Service Network	17.45		

Total Disbursements \$545,614.27

Checking Account #102-613:

Balance 10/31/20	\$149,376.96
Transfer	400,000.00
Disbursements	(345,576.79)
Interest	5.64
Service Charge	(22.47)
Balance 11/30/20	<u>\$203,783.34</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 10/31/20	\$316,186.92
Deposit	10,000.00
Transfer for Expenses	
Interest	81.71
Balance 11/30/20	<u>\$326,268.63</u>

Debt Service Account #3015323:

Balance 10/31/20	\$40,820.75
Deposit	59,818.00
Bond Payment	
Interest	23.05
Balance 11/30/20	<u>\$100,661.80</u>

Money Market Account #110-832:

Balance 10/31/20	481,687.23
Deposits	608,232.59
Transfer	(469,818.00)
Disbursements	(199,831.93)
Interest	1,160.01
Service Charge	(183.08)
Balance 11/30/20	<u>\$421,246.82</u>

Transportation Fund

Balance 10/31/20	\$88,498.98
Transfer	
Balance 11/30/20	<u>\$88,498.98</u>

Construction Account:

Balance 10/31/20	3,999,531.91
Transferred in	
Construction Payment	(156,178.69)
Balance 11/30/20	<u>\$3,843,353.22</u>

CD #7723 (Bond Reserve):

Balance 10/31/20	308,751.96
Interest	
Transferred in	
Balance 11/30/20	<u>\$308,751.96</u>

CD #613386 (Bond Reserve):

Balance 10/31/20	210,424.31
Interest	
Balance 11/30/20	<u>\$210,424.31</u>

WWTP CD #2875 (DNR Replacement Fund):

Checking Account #102-613:	\$462,597.23
Interest	
Transfer	
Balance 11/30/20	<u>\$462,597.23</u>

Mo Hansen

From: info@whsadopt.org
Sent: Friday, January 15, 2021 3:08 PM
To: Mo Hansen
Subject: City of Waterloo December in-take report

Hi Mo,
Here are the numbers for December.

Stray cats-0
Surrendered cats-0
Stray dogs-0
Surrendered dogs-0

-Amy Litscher
Kennel Manager
920-261-1270

From: Mo Hansen <mhansen@waterloowi.us>
Sent: Wednesday, December 16, 2020 1:06 PM
To: info@whsadopt.org
Cc: Raynelle Butzine <rbutzine@waterloowi.us>
Subject: City of Waterloo November in-take report

Thanks earlier for taking my call. Each month on the 3rd Thursday of the month we report in-take numbers for the prior whole month to the City Council. We prepare meeting materials on the 2nd Thursday of each month. You can send in-take info any time after the first of the month for the previous month. Thank you in advance for sending November info our way.

Mo Hansen | Clerk/Treasurer | City of Waterloo | 920.478.3025



Virus-free. www.avg.com



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2021-01
Authorizing The Sale Of 122 South Monroe Street

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas, the City of Waterloo seeks to advance entrepreneurial opportunity and foster viable business opportunities in this community; and

Whereas, 122 South Monroe Street was foreclosed on by the County due to delinquent payment of utility bills over time; and

Whereas, the City Council at the recommendation of the Community Development Authority approved Resolution #2020-48 adopting a municipal strategy described below:

1. In exchange for the property title, offer Jefferson County \$4,120 to cover the cost of delinquent property taxes.
2. Upon County acceptance of item #1, and upon receipt of the property title from Jefferson County, the Community Development Authority would conduct a public bid process making the parcel available to all interested parties.
3. Bidding requirements would include:
 - a. Each bidder would be required to submit a commercial re-use plan for the site. This plan would be the primary basis for identifying the winning bidder.
 - b. The winning bidder would be required to enter into a contract with the City obligating that bidder to act in the manner put forward by the submitted plan.
4. If the bidding process generates a municipal sale in an amount greater than \$4,120, the City agrees to compensate Jefferson County in an amount equal to 75% of the amount above and beyond the initial expense of \$4,120 and fees incurred by the City.

Whereas, at the direction of the Community Development Authority, a public bidding process has taken place with two submittals received as of the January 8, 2021 submittal deadline – with the Community Development Authority recommending a sale to _____ in the amount of \$_____. [Note: the CDA meeting scheduled for the evening of 1/19/2021.]

Now, Therefore, Be It Resolved, that the Waterloo City Council, accepts the Community Development Authority recommendation authorizing the sale of property as stated in the preceding paragraph.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Community Development Authority

FISCAL EFFECT – Not known in detail at time of resolution drafting but either bid produces a net positive dollar gain for Tax Incremental District #2.



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RESOLUTION #2021-02
**Clarifying The Collection Of Municipal Fees For Residential Construction Of Dwellings
Other Than Single-Family Dwellings**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas, inquiries were addressed to the Community Development Authority as to the municipal policy regarding the collection of fees for residential construction other than that of single-family dwellings; and

Whereas, the Community Development Authority deliberated and forwarded a recommendation as follows:

- Continue the collection of existing building permit fees for multi-family and condo projects, noting that projects may be evaluated on a case-by-case basis.

Now, Therefore, Be It Resolved, that the Waterloo City Council, accepts the Community Development Authority recommendation.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Community Development Authority

FISCAL EFFECT – No change to status quo. No change to related previously adopted resolutions.



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RESOLUTION #2021-03
Obtain Permission From State To Open All-Terrain Vehicle (ATV) Routes
On State And County Highways Within The Municipality

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas, the Public Safety & Health Committee at its January 7, 2021 meeting recommended to the City Council that it authorize municipal staff to petition State of Wisconsin officials for the purpose of seeking permission to open all-terrain vehicle (ATV) routes on state and county highways within the municipality.

Now, Therefore, Be It Resolved, that the Waterloo City Council, accepts the Committee recommendation. It directs municipal staff to petition State of Wisconsin officials for the purpose of opening all-terrain vehicle (ATV) routes on state and county highways within the municipality.

PASSED AND ADOPTED this ____ day of _____ 2021.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Public Safety & Health Committee
FISCAL EFFECT – Unknown



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

ORDINANCE 2021-01

Amending Section § 350-7 Parking Restrictions Of The Municipal Code
[Presented in **Red-Line Format** For Council Consideration]

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: Section 350-7 Parking Restrictions is hereby amended as follows:

§ 350-7 **Parking restrictions.**
[Amended by Ord. No. 88-2]

- A. Stopping, standing and parking regulated. Pursuant to § 349.13, Wis. Stats., the authority to regulate the stopping, standing and parking of vehicles is delegated to the Chief of Police, subject to control of the Council. The Chief, with the cooperation of the Director of Public Works, is hereby authorized to designate and sign streets, or portions thereof, where the stopping, standing or parking of vehicles is prohibited at all times or during certain designated hours.
- B. Parking on certain streets prohibited. Unless specifically otherwise provided, no person shall park a vehicle at any time upon the following streets or portions thereof:
- (1) On both sides of South Jackson Street, from its intersection with West Madison Street south to its intersection with Polk Street.
 - (2) On the east side of Harrison Street, from its intersection with West Madison Street south to its intersection with Taylor Street.
 - (3) On the south side of West Madison Street, from its intersection with South Jackson Street west 144 feet.
 - (4) On both sides of STH 19, from its intersection from the west line of Central Avenue extended northerly across STH 19 to its intersection with the east line of Grove Street extended northerly through STH 19. [Added by Ord. No. 91-4]
 - (5) On the south side of West Porter Street, from Monroe Street to Minnetonka Way. [Added by Ord. No. 93-7]
 - (6) On both sides of West Madison Street, from Canal Road to Minnetonka Way. [Added by Ord. No. 95-10]
 - (7) On the north side of Knowlton Street, from its intersection with South Monroe Street west to its intersection with McKay Way. [Added by Ord. No. 1-01; amended by Ord. No. 02-6; 4-5-2012 by Ord. No. 2012-02]
 - (8) On the north side of McKay Way, from its intersection with STH 19 east to Knowlton Street.

[Added by Ord. No. 1-01; amended by Ord. No. 02-6; 4-5-2012 by Ord. No. 2012-02]

- (9) On the East side of Minnetonka Way, from its intersection with East Indian Hills Drive to 175 feet north of West Madison Street between the hours of 4:00 p.m. and 7:00 p.m., except Saturdays, Sundays and holidays. [Added 8-4-2005 by Ord. No. 2005-2]
- (10) On the south side of East Madison Street, from its intersection with Adams Street to 105 feet west of Adams Street. [Added 1-3-2008 by Ord. No. 2008-01]
- (11) On the west side of South Jackson Street, from its intersection with Polk Street south to its intersection with Knowlton Street. [Added 7-16-2009 by Ord. No. 2009-13]
- (12) On the west side of South Washington Street, from a point 200 feet north of Leschinger Street south to its intersection with Knowlton Street. [Added 11-5-2009 by Ord. No. 2009-16]
- (13) On the south side of Franklin Street, from its intersection with Edison Street east to its intersection with North Monroe Street. [Added 6-6-2013 by Ord. No. 2013-02]
- (14) On the south side of Taylor Street, from its intersection with Harrison Street to 142 feet east of Harrison Street. [Added 11-7-2013 by Ord. No. 2013-04]
- (15) On the east side of Lexington Way, south from its intersection with Derby Lane, 422 feet to 436 feet. [Added 6-18-2015 by Ord. No. 2015-04]

C. Limited time four-hour parking at all times. Unless specifically otherwise provided, no person shall park a vehicle for any longer than four hours upon the following streets or portions thereof:

- (1) The south side of Knowlton Street, from its intersection with Van Buren Street west to its intersection with McKay Way.

CD. Limited time parking at all times. Unless specifically otherwise provided, no person shall park a vehicle for any longer than two hours upon the following streets or portions thereof:

- (1) On the west side of Harrison Street, from its intersection with West Madison Street south to its intersection with Taylor Street.
- (2) On the south side of West Madison Street, from its intersection with Harrison Street east 238 feet.
- (3) On the south side of McKay Way, from its intersection with Knowlton Street west to a point 258 feet east of STH 19. [Added 4-5-2012 by Ord. No. 2012-02]

DE. Limited time parking during certain hours. Unless specifically otherwise provided, between the hours of 8:00 a.m. and 5:00 p.m., except on Sundays and legal holidays, no person shall park a vehicle for any longer than two hours upon the following streets or portions thereof:

- (1) On the south side of East Madison Street, from its intersection with South Monroe Street easterly to its intersection with South Washington Street, except the first parking stall east of South Monroe Street which shall have a fifteen-minute time limit. [Amended 6-16-2011 by Ord. No. 2011-03]
- (2) On the north side of East Madison Street, from its intersection with North Monroe Street easterly to its intersection with Mill Street.

- (3) On both sides of South Monroe Street, from its intersection with East and West Madison Streets southerly to Taylor Street.
- (4) On North Monroe Street, from its intersection with East and West Madison Streets northerly to and including 176 North Monroe Street.
- (5) On West Madison Street, from its intersection with North and South Monroe Streets westerly to North and South Jackson Streets.

EF. Parking in parking lots regulated. No person shall park any vehicle in any public parking lot for more than 24 hours without the permission of the Police Department or by permit as hereinafter set forth. **[Amended by Ord. No. 93-1]**

- (1) Unlimited parking by permit only shall be permitted on a year-round basis in 10 individually assigned stalls located on the south end of the parking lot behind the Municipal Building on North Monroe Street and five individually assigned stalls located on the east end of the Taylor Street Parking Lot which is located immediately west of 211 South Monroe Street. The permit shall be issued for a calendar year for a permit fee as stated in the City of Waterloo Fee Schedule. Permits issued after the month of January will be prorated starting with the month of application through the balance of the calendar year. **[Amended by Ord. No. 5-00; 2-7-2008 by Ord. No. 2008-02; 1-7-2010 by Ord. No. 2010-02]**
- (2) Permits shall be issued on a first-come-first-served basis, with a maximum of 15 permits being available. Applications shall be obtained, completed and paid for at the office of the Clerk-Treasurer. **[Amended by Ord. No. 5-00; 2-7-2008 by Ord. No. 2008-02; 1-7-2010 by Ord. No. 2010-02]**
- (3) Reserved parking stalls shall be designated by signs installed at the direction of the Police Department, and the Police Department shall be authorized to tow any nonpermitted vehicles, the cost of towing to be paid by the operator/owner in addition to the forfeiture for parking violation.
- (4) Permit holders are responsible for complying with rules set forth by the Department of Public Works. Failure to comply shall result in revocation of a parking permit. **[Amended by Ord. No. 5-00]**
- (5) The permit must be displayed as required on the permit whenever a vehicle is parked in the reserved parking space. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

FG. All-night parking on certain streets regulated. No person, except a licensed physician on an emergency call, shall park a vehicle between 3:00 a.m. and 5:00 a.m. on any day on the following streets or parking lots: **[Amended by Ord. No. 93-1; Ord. No. 93-2]**

- (1) On Monroe Street, from the railway track north to and including 176 Monroe Street.
- (2) On Madison Street, from Mill Street to Jackson Street.
- (3) In the municipal parking lot on North Monroe Street adjacent to the Municipal Building, except by permit as set forth in Subsection E above. **[Amended 3-15-2007 by Ord. No. 2007-06]**

GH. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E above or as hereinafter set forth: **[Amended by Ord. No. 93-1]**

- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1.
- (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
- (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
- (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

SECTION II: This ordinance shall take effect and be in force beginning September 15, 2021 after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Published: _____

FISCAL EFFECT: None.