



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC SAFETY AND HEALTH COMMITTEE
DATE: November 5, 2020
TIME: 6:00 p.m.
LOCATION: Municipal Building Police Training Room, 136 N. Monroe Street (In-person or Remotely)

Remote Access Instructions -- Please join this meeting from a phone.

Dial-in number: (602) 580-9275

Access code: 4514731#

Online meeting ID: cityhall2

Message and data rates may apply.

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: October 1, 2020
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
 - a. Council Recommendation Authorizing The Hiring Of A Full-Time Police Officer To Fill A Vacancy
 - b. Council Recommendation Authorizing The Hiring Of A Full-Time Police Office To Raise The Police Patrol Staffing Level from Five Full-Time Filled Positions To Six Filled Positions
 - c. Waterloo Trail Twisters Snowmobile Club Trail Proposal (To Kwik Trip On Portland Road) ***
5. NEW BUSINESS
 - a. Ordinance #2020-10 Amending Section 278 Peace and Good Order Of The Municipal Code Relating To Trapping ***
 - b. Authorizing The Purchase Of A Replacement Police Squad Car ***
 - c. Waterloo/Marshall Holiday Parade / Waterloo Parks Department, December 12, 2020 ***
 - d. Amending Section 385-26 Signs And Billboards Of The Municipal Code Regarding The Regulation Of Political Signs In Response To The June 18, 2015 US Supreme Court Ruling In Reed Et Al. v. Town of Gilbert, Arizona, Et Al.
6. FUTURE AGENDA ITEMS, COMMUNICATIONS AND ANNOUNCEMENTS
7. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

*** Also On Tonight's Council Agenda

Committee Members: Thomas, Griffin and Stinnett

Printed, Posted, E-mailed and Distributed: 11/3/2020

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES
October 1st, 2020

1. **Call to Order:**
The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:00PM
2. **Roll Call:**
Committee members present – Alderperson Thomas, Griffin, Stinnett, Citizen Mark Herbst and Chief Sorenson.
3. **Approval of Public Safety Committee Minutes of September 3, 2020.** Motion by Alderperson Griffin to approve September 3, 2020 minutes, second by Thomas, motion carried.
4. **Public Comment:** None
5. **Unfinished Business:** a. Council Recommendation Authorizing the Hire of a Full-Time Police Officer to Fill a Vacancy.
b. Council Recommendation Authorizing The Hire Of A Full-Time Police Officer To Raise The Police Patrol Staffing Level from Five Full-Time Filled Positions To Six Filled Positions.
Alderman Thomas recommended to table item a. and b. Second by Stinnett, motion carried.
Griffin motioned to table both recommendations to fill police Vacancies, second by Thomas, motion carried.
6. **New Business:** Waterloo Trail Twisters Snowmobile Club- Trail to Kwik Trip on Portland Rd.
Stinnett requested to table until representative could be available to answer a few questions.
Second by Stinnett, motion carried.
7. **Future Agenda Items and announcements:** Chief Sorenson requesting information on how to proceed with possibly drafting language in ordinance for Trapping.
8. **Adjourn:** Motion to Adjourn by Alderperson Griffin, Second by Stinnett, motion carried.

In Attest: Chief Dennis P. Sorenson



Waterloo
Firemen's Park

Waterloo

278-16

Trapping of Animals

In the interest of humane treatment of animals and public safety, it shall be unlawful for any person, anywhere within the City of Waterloo, to set, place or tend any traps for the purpose of trapping, killing, catching, wounding, or molesting any animal without a City trapping permit or in violation of the regulations set forth below:

(1)

Permits.

(a)

The Chief of Police shall issue permits to applicants which expire on March 31 of each year. The fee for such permit shall be as set by the Common Council. The applicant must display a valid state permit before a City permit will be issued. Such permit shall describe the property upon which traps will be placed and type of traps being used.

(b)

Holders of valid permits may trap only on property owned by them. A permit may be issued for a person to trap on the property of another only if the property owner signs the application authorizing the trapping.

(2)

Traps.

(a)

Body-gripping traps shall be placed only under water within the bank run of the animal sought to be trapped and shall not exceed the 110 size.

(b)

Foothold or leghold traps shall be prohibited.

(c)

The only other type of trap permitted shall be a live box trap which shall be defined as those traps which capture and hold an animal in an unharmed condition. These types of live traps will not require a permit.

(d)

The Chief of Police may authorize use of traps not approved above for removal of a specific nuisance animal upon complaint, but only after attempting to remove said animal with a live box trap.

(e)

All traps set, placed, or tended shall comply with all applicable Wisconsin Statutes and Administrative Codes as they relate to trapping.

(3)

Exception. This Subsection shall not apply to trapping within the confines of buildings, homes or their respective curtilage for the purpose of vermin eradication. Live box traps which shall be defined as those traps which capture and hold an animal in an unharmed condition. These types of live traps will not require a permit.

(4)

Summary abatement. Any trap set in violation of this Subsection O may be summarily removed if the trap presents a danger to children or domestic animals. Such removal shall not occur before the Chief of Police makes an effort to contact the owner of the trap to request immediate removal by the owner. One phone call shall be sufficient effort before the summary removal.



**AS A FOLLOW-UP TO ALDER RHYNES REQUEST, CITY ATTORNEY
BILL COLE HAS PROVIDED THE FOLLOWING RED LINE DRAFT FOR
LEGISLATIVE CONSIDERATION**

**136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021**

ORDINANCE 2020-10

Amending The Regulation Of Political Signs In Response To The June 18, 2015 US Supreme Court Ruling In Reed Et Al. v. Town of Gilbert, Arizona, Et Al.

[Presented in **Red-Line Format** For Council Consideration]

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: Section 385-26 Signs and billboards is hereby amended as follows:

§ 385-26 **Signs and billboards.**

- A. Permit required. No sign shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without a sign permit, except those signs excepted in Subsection C below, and without being in conformity with the provisions of this chapter. The sign shall also meet all the structural requirements of the State Building Code. Sign permits meeting all state and local requirements may be issued by the Clerk-Treasurer. The Clerk-Treasurer may refer approval of any sign permit to the Council and the Council may issue or refuse the permit. **[Amended 4-20-2006 by Ord. No. 2006-04]**
- B. Application; fee. An application for a sign permit shall be filed with the Zoning Administrator on a form provided by the Clerk-Treasurer. A permit fee as stated in the City of Waterloo Fee Schedule shall accompany the application. **[Amended by Ord. No. 98-1; 11-17-2005 by Ord. No. 2005-4; 4-20-2006 by Ord. No. 2006-04]**
- C. Signs excepted. All signs are prohibited in the residential, conservancy and agricultural districts, except the following:
- (1) Signs over show windows or doors of a nonconforming business establishment ~~announcing, without display or elaboration, only the name and occupation of the proprietor, and~~ not to exceed two feet in height and 10 feet in length.
 - (2) ~~Real estate signs not to exceed eight square feet in area which advertise the sale, rental or lease of the premises upon which said signs are temporarily located.~~
 - (3) ~~Name, occupation and~~ warning signs located on the premises not to exceed 576 square inches, which is the equivalent of four square feet. **[Amended by Ord. No. 98-1]**
 - (4) Bulletin boards ~~for public, charitable or religious institutions~~ not to exceed eight square feet in area located on the premises.
 - (5) ~~Memorial signs, tablets, names of buildings and date of erection~~ when cut into any masonry surface or when constructed of metal and affixed flat against a structure.
 - (6) Official signs such as traffic control, parking restrictions, information and notices.
 - (7) ~~Temporary signs or banners when authorized by the Council.~~

- (8) Directional signs hung from City-owned poles meeting all requirements of the City Directional Sign Policy as approved by the Council and signed by the Mayor. [Added 11-4-2004 by Ord. No. 2004-4]
- (9) ~~Residential development signs, up to 64 square feet, advertising the sale of lots in a subdivision. [Added 12-5-2013 by Ord. No. 2013-06]~~
- (10) ~~Temporary political signs do not require a permit. Such signs are subject to the restrictions pertaining to safety of persons and property, with the consent of the property owner or person entitled to possession of the property. No political sign may be more than 64 square feet, and the total area of all political signs per lot shall not exceed 32 square feet. All signs shall be removed in accordance with state law. [Added 12-5-2013 by Ord. No. 2013-06]~~

SECTION II: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor

Attest:

Date Adopted: _____

Date Published: _____

FISCAL EFFECT: None.

Mo Hansen

From: William S. Cole <WCole@axley.com>
Sent: Thursday, October 08, 2020 12:19 PM
To: Mo Hansen
Cc: Jeni Quimby; Eric Rhynes; Megan J. Jerke
Subject: RE: Sign Ordinances
Attachments: Sign Code - IMLA Model - 4th.pdf

Mo,

Please see the attached redline. Ald. Rhynes is correct in that the Reed decision has all but prohibited any content based regulation of signs. The City can still impose time, place, and manner restrictions provided they are not based on the content of the sign. Attached is a redline of the draft you sent me stripping out the content based references. However, doing it that way renders the ordinance a bit awkward. I would recommend you do a complete revision of the sign code in light of Reed. Attached is a model sign ordinance drafted by IMLA. While it may be more complex than what the city desires, it is a good foundation from which to start.

Please also note, that federal decisions now also call into question the enforceability of time restrictions on political signs (i.e. can't place them more than 30 days before the election and must remove within 14 days after the election). Many communities still have those on the books, but they are of very questionable enforceability. If you have such provisions I would recommend removing them.

Bill

William S. Cole

Phone: 608.283.6766
Axley Brynson, LLP

From: Mo Hansen <mhansen@waterloowi.us>
Sent: Wednesday, October 07, 2020 8:11 AM
To: William S. Cole <WCole@axley.com>
Cc: Jeni Quimby <mayor@waterloowi.us>; Eric Rhynes <alder2@waterloowi.us>; Megan J. Jerke <MJerke@axley.com>
Subject: FW: Sign Ordinances

Bill,
Please review the attached and below.
Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

From: Eric Rhynes <alder2@waterloowi.us>
Sent: Tuesday, October 06, 2020 2:03 PM
To: Mo Hansen <mhansen@waterloowi.us>; Jeni Quimby <mayor@waterloowi.us>; Jason Schoenwetter <alder1@waterloowi.us>; Charles Kuhl <alderatlargea@waterloowi.us>; Jeanette Petts <alder4-5@waterloowi.us>; Ron Griffin (griffinrepair@gmail.com) <griffinrepair@gmail.com>; Angie Stinnett <alderatlargeb@waterloowi.us>; Tim Thomas <alder3@waterloowi.us>
Cc: Raynelle Butzine <rbutzine@waterloowi.us>; Mike Tschanz <mtschanz@waterloowi.us>; police <police@waterloowi.us>
Subject: Re: Sign Ordinances

Hi,

Maybe my initial email was misunderstood.

I asked if the attorney could look at our code and to see if it needed to be changed in light of the supreme court decision of a few years ago.

Thanks,
Eric

Eric Rhynes
Ward 2 Alderperson
Waterloo, WI
waterloowi.us

From: Mo Hansen <mhansen@waterloowi.us>
Sent: Tuesday, October 6, 2020 1:30:02 PM
To: Jeni Quimby <mayor@waterloowi.us>; Eric Rhynes <alder2@waterloowi.us>; Jason Schoenwetter <alder1@waterloowi.us>; Charles Kuhl <alderatlargea@waterloowi.us>; Jeanette Petts <alder4-5@waterloowi.us>; Ron Griffin (griffinrepair@gmail.com) <griffinrepair@gmail.com>; Angie Stinnett <alderatlargeb@waterloowi.us>; Tim Thomas <alder3@waterloowi.us>
Cc: Raynelle Butzine <rbutzine@waterloowi.us>; Mike Tschanz <mtschanz@waterloowi.us>; police <police@waterloowi.us>
Subject: FW: Sign Ordinances

Mayor and City Council,
Alder Rhynes has forwarded an 10/6 email as part of the ordinance change request consisting of the attached (in redline form) for Council consideration. The item will be before the City Council at its 10/15 meeting.

Mo Hansen | Clerk/Treasurer | City of Waterloo | 920.478.3025

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Sent: Tuesday, October 06, 2020 12:47 PM
To: Mo Hansen <mhansen@waterloowi.us>
Subject: Sign Ordinances

Hi Mo,

Here's the information:

My intention is twofold:

1. That the City of Waterloo is following US guidelines and laws regarding freedom of speech for everyone.
2. That we have a way to regulate signs if they are causing a public safety hazard (i.e. Signs too close to the road)

Here's our specific section:

(10)
Temporary political signs do not require a permit. Such signs are subject to the restrictions pertaining to safety of persons and property, with the consent of the property owner or person entitled to possession of the property. **No political sign may be more than 64 square feet, and the total area of all political signs per lot shall not exceed 32 square feet. All signs shall be removed in accordance with state law.**

[Added 12-5-2013 by Ord. No. 2013-06]

Here is the supreme court decision on content restriction: https://www.supremecourt.gov/opinions/14pdf/13-502_90lb.pdf

I don't believe it is legal for anyone, police included, to remove a political sign on private property. Another issue to be addressed.

I'm obviously not a lawyer, and I'm not sure what the process for the attorney to review the code we currently have to make sure we aren't in violation of supreme court ruling. I seem to recall a situation where apartment owners/HOA were able to restrict signage on a limited basis.

In addition to this, as it's been suggested by certain individuals that people should gather at polling places, I feel that it's my duty to state this Wisconsin statute, which I'm sure you're aware of.

<https://elections.wi.gov/index.php/node/611>

Thanks for the time on this and let me know if you need any additional help.
Eric

Mo Hansen

From: Mo Hansen
Sent: Monday, October 12, 2020 3:53 PM
To: Denis Sorenson
Cc: Raynelle Butzine; Jeni Quimby; Eric Rhynes
Subject: FW: Sign Ordinances
Attachments: Email From City Attorney.pdf; 2020-10 RegulatingPoliticalSigns - 10-8-20 - WSC - REDLINE.pdf; Sign Code - IMLA Model - 4th.pdf

FYI Chief,
Alder Rhynes has forwarded this item to the Public Safety & Health Committee. Attached for your use from Attorney Bill Cole.
-Mo

From: Eric Rhynes <alder2@waterloowi.us>
Sent: Monday, October 12, 2020 3:11 PM
To: Mo Hansen <mhansen@waterloowi.us>
Subject: Re: Sign Ordinances

Yes please forward this to PHS.

Eric Rhynes
Ward 2 Alderperson
Waterloo, WI
waterloowi.us

From: Jeni Quimby <mayor@waterloowi.us>
Sent: Monday, October 12, 2020 13:39
To: Mo Hansen; Eric Rhynes; Tim Thomas
Subject: RE: Sign Ordinances

Hi Eric, yes I'm in favor of this going to PHS committee as Tim mentioned.

FYI – we have had some discussion on doing a thorough review of all of our ordinances, which we haven't formulated a specific plan as of yet. So thank you for your research on this one! I'm sure we will find more....

Jeni

From: Tim Thomas <alder3@waterloowi.us>
Sent: Friday, October 9, 2020 8:02 AM
To: Eric Rhynes <alder2@waterloowi.us>; Mo Hansen <mhansen@waterloowi.us>
Cc: Mike Tschanz <mtschanz@waterloowi.us>; Jeni Quimby <mayor@waterloowi.us>; Jason Schoenwetter <alder1@waterloowi.us>; Charles Kuhl <alderatlargea@waterloowi.us>; Jeanette Petts <alder4-5@waterloowi.us>; Ron Griffin (griffinrepair@gmail.com) <griffinrepair@gmail.com>; Angie Stinnett <alderatlargeb@waterloowi.us>
Subject: RE: Sign Ordinances

A sign ordinance would go to the Public safety committee

Sent from [Mail](#) for Windows 10

From: Mo Hansen <mhansen@waterloowi.us>
Sent: Friday, October 9, 2020 10:37 AM
To: Jeni Quimby <mayor@waterloowi.us>
Subject: FW: Sign Ordinances

FYI Mayor,
-Mo

From: Eric Rhynes <alder2@waterloowi.us>
Sent: Friday, October 09, 2020 8:06 AM
To: Mo Hansen <mhansen@waterloowi.us>
Subject: Re: Sign Ordinances

Ok thanks - I was hoping on a little input from the mayor on this, but as always I appreciate your input.

Eric Rhynes
Ward 2 Alderperson
Waterloo, WI
waterloowi.us

From: Mo Hansen <mhansen@waterloowi.us>
Sent: Friday, October 9, 2020 8:03:46 AM
To: Eric Rhynes <alder2@waterloowi.us>
Subject: RE: Sign Ordinances

Our ordinance do not direct on this question. In the past some have aligned a topic to the Committee names, others have aligned topics with those on the committee knowing responsible action would occur...

Does the "Public Works and Property Committee" cover private property matters? If you refer it to that committee, it does.
-Mo

From: Eric Rhynes <alder2@waterloowi.us>
Sent: Friday, October 09, 2020 7:55 AM
To: Mo Hansen <mhansen@waterloowi.us>
Cc: Mike Tschanz <mtschanz@waterloowi.us>; Jeni Quimby <mayor@waterloowi.us>; Jason Schoenwetter <alder1@waterloowi.us>; Charles Kuhl <alderatlargea@waterloowi.us>; Jeanette Petts <alder4-5@waterloowi.us>; Ron Griffin (griffinrepair@gmail.com) <griffinrepair@gmail.com>; Angie Stinnett <alderatlargeb@waterloowi.us>; Tim Thomas <alder3@waterloowi.us>
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What committee would a sign ordinance go to normally? Any suggestions as to the normal course of action would be appreciated. I would think public safety committee would probably be the first place to go.

Eric Rhynes
Ward 2 Alderperson
Waterloo, WI
waterloowi.us

From: Mo Hansen <mhansen@waterloowi.us>
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Alder Rhynes,

Please see from City Attorney Bill Cole, below and attached. I'm drafting the 10/15 Council agenda today. How would you like me to proceed related to the 10/15 Council agenda?

1. Alders have broad authority related to placing items on the Council agenda. See [30-4L](#) of municipal code.
2. The matter could also be referred to a committee of your choice.

Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

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In addition to this, as it's been suggested by certain individuals that people should gather at polling places, I feel that it's my duty to state this Wisconsin statute, which I'm sure you're aware of.

<https://elections.wi.gov/index.php/node/611>

Thanks for the time on this and let me know if you need any additional help.

Eric



IMLA Model Sign Code – 4th Rough Draft

This Model proposes a content neutral sign code developed based on the decision of *Reed v. Town of Gilbert*, ___ U.S. ___, 135 S. Ct. 2218, 192 L. Ed. 2d 236, 2015 U.S. LEXIS 4061, 83 U.S.L.W. 4444, 25 Fla. L. Weekly Fed. S 383 (U.S. 2015). The sign code recognizes that government signs are government speech intended to ensure public safety. These government signs include those described and regulated in the Manual on Uniform Traffic Control Devices and signs that are necessary to identify properties and to implement the laws of the state. The skeleton of this Model derives from the Washington County, Oregon sign regulations which were found to be content neutral by the United States District Court for Oregon, Portland Division in *Icon Groupe, LLC v. Washington Cnty.*, 2015 U.S. Dist. LEXIS 67682 (D. Or. May 26, 2015).

This Model accepts at face value the Supreme Court’s unanimous view that governments may regulate signs. In *City of Ladue v. Gilleo*, 512 U.S. 43, 48, 114 S. Ct. 2038, 2041-2042, 129 L. Ed. 2d 36, 42-43, (U.S. 1994) writing for a unanimous court Justice Stevens explained that “While signs are a form of expression protected by the Free Speech Clause, they pose distinctive problems that are subject to municipalities’ police powers. Unlike oral speech, signs take up space and may obstruct views, distract motorists, displace alternative uses for land, and pose other problems that legitimately call for regulation. It is common ground that governments may regulate the physical characteristics of signs -- just as they can, within reasonable bounds and absent censorial purpose, regulate audible expression in its capacity as noise. See, e. g., *Ward v. Rock Against Racism*, 491 U.S. 781, 105 L. Ed. 2d 661, 109 S. Ct. 2746 (1989); *Kovacs v. Cooper*, 336 U.S. 77, 93 L. Ed. 513, 69 S. Ct. 448 (1949).” In *Ladue*, the Court concluded that the City’s regulation banning almost all residential signs went too far in restricting speech. At the same time the Court noted that its decision did not eliminate the city’s ability to restrict some types of signs: “Nor do we hold that every kind of sign must be permitted in residential areas. Different considerations might well apply, for example, in the case of signs (whether political or otherwise) displayed by residents for a fee, or in the case of off-site commercial advertisements on residential property. We also are not confronted here with mere regulations short of a ban.” *City of Ladue v. Gilleo*, 512 U.S. 43, 58, 114 S. Ct. 2038, 2045, 129 L. Ed. 2d 36, 49, (U.S. 1994). Thus, *Ladue* teaches us that governments may impose limits on some signs and impose regulations short of a complete ban.

In *Metromedia, Inc. v. City of San Diego*, 453 U.S. 490, 507, 101 S. Ct. 2882, 2892, 69 L. Ed. 2d 800, 814-815 (U.S. 1981) a majority of the Justices of the Supreme Court concluded that a government could distinguish between commercial and non-commercial speech when regulating signs: “Finally, in *Central Hudson Gas & Electric Corp. v. Public Service Comm’n*, 447 U.S. 557 (1980), we held: ‘The Constitution . . .



accord a lesser protection to commercial speech than to other constitutionally guaranteed expression. The protection available for a particular commercial expression turns on the nature both of the expression and of the governmental interests served by its regulation.’ *Id.*, at 562-563 (citation omitted). We then adopted a four-part test for determining the validity of government restrictions on commercial speech as distinguished from more fully protected speech. (1) The First Amendment protects commercial speech only if that speech concerns lawful activity and is not misleading. A restriction on otherwise protected commercial speech is valid only if it (2) seeks to implement a substantial governmental interest, (3) directly advances that interest, and (4) reaches no further than necessary to accomplish the given objective. *Id.*, at 563-566.

“Appellants agree that the proper approach to be taken in determining the validity of the restrictions on commercial speech is that which was articulated in *Central Hudson*, but assert that the San Diego ordinance fails that test. We do not agree.”

Despite concluding that San Diego’s ordinance regulating billboard’s survived the *Central Hudson* test, four members of the majority reached the conclusion that the city’s ordinance was facially unconstitutional because it allowed commercial speech at certain locations where it prohibited non-commercial speech. “It does not follow, however, that San Diego’s general ban on signs carrying noncommercial advertising is also valid under the First and Fourteenth Amendments. The fact that the city may value commercial messages relating to onsite goods and services more than it values commercial communications relating to offsite goods and services does not justify prohibiting an occupant from displaying its own ideas or those of others.” *Metromedia, Inc. v. City of San Diego*, 453 U.S. 490, 512-513, 101 S. Ct. 2882, 2895, 69 L. Ed. 2d 800, 818 (U.S. 1981)

Because *Metromedia* offers scant support for developing content based regulations of commercial signs, i.e., regulations that use the message to define whether the sign is commercial, this Model does not attempt to distinguish regulations of commercial versus non-commercial signs, but prohibits commercial signs in some locations. Arguments can be made and definitions constructed that could effectively allow or prohibit signs based on whether they are commercial versus non-commercial, but where commercial signs are allowed, *Metromedia* informs the conclusion that non-commercial signs must also be allowed.

Where this Model uses time limits or size limits, those should be considered as illustrative only and are not intended to form a part of the Model except for illustrative purposes.

ARTICLE ____ . - SIGNS

DIVISION I. - GENERAL PROVISIONS

Findings, purpose and intent; interpretation.

(a) Signs obstruct views, distract motorists, displace alternative uses for land, and pose other problems that legitimately call for regulation. The purpose of this article is to regulate the size, color, illumination, movement, materials, location, height and condition of all signs placed on private property for exterior observation, thus ensuring the protection of property values, the character of the various neighborhoods, the creation of a convenient, attractive and harmonious community, protection against destruction of or encroachment on historic convenience to citizens and encouraging economic development. This article allows adequate communication through signage while encouraging



aesthetic quality in the design, location, size and purpose of all signs. This article must be interpreted in a manner consistent with the First Amendment guarantee of free speech. If any provision of this article is found by a court of competent jurisdiction to be invalid, such finding must not affect the validity of other provisions of this article which can be given effect without the invalid provision.

(b) Signs not expressly permitted as being allowed by right or by special use permit under this article, by specific requirements in another portion of this chapter, or otherwise expressly allowed by the [governing body] or Board of [Adjustment, Appeals, Zoning Appeals].

Comment: *Adopters of sign laws should be careful to consider how special permits, variances and other limitations are applied to signs. First Amendment principles dealing with prior restraint of speech may come into play and would need to be addressed. As mentioned throughout the adopters of this Model should review it carefully with their attorney to be sure that they have a sound legal basis for adoption.*

(c) A sign placed on land or on a building for the purpose of identification, protection or directing persons to a use conducted therein must be deemed to be an integral but accessory and subordinate part of the principal use of land or building. Therefore, the intent of this article is to establish limitations on signs in order to ensure they are appropriate to the land, building or use to which they are appurtenant and are adequate for their intended purpose while balancing the individual and community interests identified in subsection (a) of this section.

(d) These regulations are intended to promote signs that are compatible with the use of the property to which they are appurtenant, landscape and architecture of surrounding buildings, are legible and appropriate to the activity to which they pertain, are not distracting to motorists, and are constructed and maintained in a structurally sound and attractive condition.

(e) These regulations distinguish between portions of the City/County/Town designed for primarily vehicular access and portions of the City/County/Town designed for primarily pedestrian access.

(f) These regulations do not regulate every form and instance of visual communication that may be displayed anywhere within the jurisdictional limits of the City/County/Town. Rather, they are intended to regulate those forms and instances that are most likely to meaningfully affect one or more of the purposes set forth above.

(g) These regulations do not entirely eliminate all of the harms that may be created by the installation and display of signs. Rather, they strike an appropriate balance that preserves ample channels of communication by means of visual display while still reducing and mitigating the extent of the harms caused by signs.

Comment: *The previous sections (a) through (g) were taken directly from the Local Government Association of Virginia's Model Sign Code with only minor revisions if any and one Comment.*

(h) These regulations are not intended to and do not apply to signs erected, maintained or otherwise posted, owned or leased by this State, the federal government or this City/County/Town. The inclusion of "government" in describing some signs does not intend to subject the government to regulation, but instead helps illuminate the type of sign that falls within the immunities of the government from regulation.



Section 1. Definitions.

1.1 Sign. A name, identification, description, display or illustration, which is affixed to, painted or represented directly or indirectly upon a building, or other outdoor surface which directs attention to or is designed or intended to direct attention to the sign face or to an object, product, place, activity, person, institution, organization or business. Signs located completely within an enclosed building, and not exposed to view from a street, must not be considered a sign. Each display surface of a sign or sign face must be considered to be a sign.

1.1.1 Sign area:

1.1.1.1 the space enclosed within the extreme edges of the sign for each sign face, not including the supporting structure or

1.1.1.2 where attached directly to a building wall or surface, the space within the outline enclosing all the characters of the words, numbers or design.

1.1.2.3 Sign face: The entire display surface area of a sign upon, against or through which copy is placed.

1.1.3 Electric. Any sign containing electric wiring. This does not include signs illuminated by an exterior floodlight source.

1.1.4 Flashing. Any illuminated sign on which the artificial light is not maintained stationary or constant in intensity and color at all times when such sign is in use. For the purpose of this Code any moving illuminated sign, except digital billboards, must be considered a flashing sign.

1.1.5 Freestanding. A sign erected and maintained on a freestanding frame, mast or pole not attached to any building, and not including ground mounted signs.

1.1.6 Government Sign. A government sign is a sign that is constructed, placed or maintained by the federal, state or local government or a sign that is required to be constructed, placed or maintained by the federal, state or local government either directly or to enforce a property owner's rights.

Comment: *This model recognizes, as did the Supreme Court in Reed v. Town of Gilbert, ___ U.S. ___, 135 S. Ct. 2218, 192 L. Ed. 2d 236, 2015 U.S. LEXIS 4061, 83 U.S.L.W. 4444 (U.S. 2015), that the government must speak and in doing so is not regulated as private individuals under the First Amendment. While the Government often speaks directly, its speech can often be found in requirements of law that demand members of a community, residents and property owners to post notices to protect the rights afforded by the government. This form of speech finds protection in this Model in recognition of legal requirements that a property owner must post a property against trespassing, solicitors and others to enforce property rights and privacy; or where a property owner must warn of dangers on the property to protect public safety and limit liability such as warning of dangerous animals, high voltage, sinkholes, gun or weapon usage among other dangers. While these postings are sometimes voluntary, all are required by the government to be in a certain form and should constitute the government's speech (they would not be*



considered private speech under the axiom: actus me invito factus non est meus actus). Compelled speech generally finds little support under First Amendment analysis and in the cases decided by the Supreme Court. Nevertheless, compelled commercial speech such as warning labels on cigarette packaging and requirements imposed by the SEC on business communications affecting investors have been sustained. Here the types of compelled speech that fall within the government speech definition are forms of speech required by law to warn of dangers or to assert rights protected by the law. A community attempting to rely on these forms of compelled speech as with the rest of this Model should only do so after a full review and analysis by its attorney.

1.1.7 Ground Mounted. A sign which extends from the ground, or has support which places the bottom of the sign less than two (2) feet from the ground.

1.1.8 Highway Sign. A Freestanding sign, Integral Sign or Flat Mounted Sign that is erected and maintained within the view of motorists who are driving on a highway.

1.1.9 Integral. A sign that is embedded, extruded or carved into the material of a building façade. A sign made of bronze, brushed stainless steel or aluminum, or similar material attached to the building façade.

1.1.10 Marquee. A canopy or covering structure bearing a signboard or copy projecting from and attached to a building.

1.1.11 Original Art Display. A hand-painted work of visual art that is either affixed to or painted directly on the exterior wall of a structure with the permission of the property owner. An original art display does not include: mechanically produced or computer generated prints or images, including but not limited to digitally printed vinyl; electrical or mechanical components; or changing image art display.

1.1.12 Outdoor Advertising. A sign which advertises goods, products or services which are not sold, manufactured or distributed on or from the premises or facilities on which the sign is located.

Comment: *This definition is content based under the literal interpretation of Reed v. Town of Gilbert as it requires one to determine from reading or looking at the sign if a product is being advertised that is not sold, manufactured or distributed on or from the premises. However, based on the concurring opinion of Justice Alito and the opinions of Justice Kagan and Justice Breyer, to say that a majority of the Court would reach the conclusion that defining “outdoor advertising” or “off premise” amounts to a content based restriction seems a stretch.*

1.1.13 Portable Sign. Any structure without a permanent foundation or otherwise permanently attached to a fixed location, which can be carried, towed, hauled or driven and is primarily designed to be moved rather than be limited to a fixed location regardless of modifications that limit its movability.

1.1.14 Projecting. A sign, other than a wall sign, which projects from and is supported by a wall of a building or structure.

1.1.15 Roof Sign. A sign located on or above the roof of any building, not including false mansard roof, canopy, or other fascia.



1.1.16 Temporary. A banner, pennant, poster or advertising display constructed of paper, cloth, canvas, plastic sheet, cardboard, wallboard, plywood or other like materials and that appears to be intended or is determined by the code official to be displayed for a limited period of time.

1.1.17 Flat Wall (Façade-Mounted). A sign affixed directly to or painted on or otherwise inscribed on an exterior wall and confined within the limits thereof of any building and which projects from that surface less than twelve (12) inches at all points.

1.1.18 Digital Billboard. A sign that is static and changes messages by any electronic process or remote control.

1.1.19 *Vehicle sign* means any sign attached to or displayed on a vehicle.

1.2 Prohibited Signs.

Signs are prohibited in all Districts unless:

1.2.1 Constructed pursuant to a valid building permit when required under this Code; and

1.2.2 Authorized under this Code.

1.2.3 A property owner may not accept a fee for posting or maintaining a sign allowed under Section 1.3.2 and any sign that is posted or maintained in violation of this provision is prohibited.

1.2.4 In residential zones or on property used for non-transient residential uses, commercial signs are prohibited.

Comment. This provision 1.2.4 may limit home occupations and transient residential uses, so should be considered carefully if adopted. An alternative might be to provide “except for those properties on which a home occupation or a transient residential use has been approved.”

1.3 Authorized Signs.

The following signs are authorized under Section 1.2.2 in every District:

1.3.1 Although these regulations do not apply to signs erected, maintained or posted by the State, federal or this government, these regulations clarify that Government signs are allowed in every zoning district which form the expression of this government when erected and maintained and include the signs described and regulated in 1.3.1.1, 1.3.1.2 , 1.3.1.3 and 1.3.1 when erected and maintained pursuant to law.

1.3.1.1 Traffic control devices on private or public property must be erected and maintained to comply with the Manual on Uniform Traffic Control Devices adopted in this state and if not adopted by this state with the Manual on Uniform Traffic Control Devices adopted by the Federal Highway Administration.

Comment: The Federal Highway Administration has established uniform standards for signs that regulate traffic or that are erected and maintained within road rights of way or adjacent property. These uniform standards are intended to be used by the owners of private property that is open to the public to reduce confusion and limit the risk of accident. While these signs are content specific they serve an extraordinarily important public function.



1.3.1.2 Each property owner must mark their property using numerals that identify the address of the property so that public safety departments can easily identify the address from the public street. Where required under this code or other law the identification must be on the curb and may be on the principal building on the property. The size and location of the identifying numerals and letters if any must be proportional to the size of the building and the distance from the street to the building and in no case larger than *[insert size limitation here]*. In cases where the building is not located within view of the public street, the identifier must be located on the mailbox or other suitable device such that it is visible from the street.

Comment: *The local government should establish a required dimensional limitation on identification signs based on the size of the structure and its distance from the public road if the structure is visible from the public road. The design and dimensions should conform to reasonable standards set to ensure that emergency responders can identify the property if necessary.*

1.3.1.3 Where a federal, state or local law requires a property owner to post a sign on the owner's property to warn of a danger or to prohibit access to the property either generally or specifically, the owner must comply with the federal, state or local law to exercise that authority by posting a sign on the property.

Comment: *As noted in Reed v. Town of Gilbert some content based signs are necessary to protect the public and are likely to survive strict scrutiny. Signs prohibiting trespassing or solicitors; warning of the dangers of "high voltage" or other hidden dangers may be required for a person to assert property rights or to protect a property owner from liability. A local government should establish dimensional limitations, quantity limitations and other regulations designed to ensure the purpose of the sign is furthered while protecting the aesthetics of the community and protecting traffic and other public safety goals.*

1.3.1.4 A flag that has been adopted by the federal government, this State or the local government may be displayed as provided under the law that adopts or regulates its use and as provided in Section 1.3.7.

Comment: *Flags can be problematic. Most communities want to regulate them, to avoid the used car lots and other businesses that use multiple flags to attract attention. On the other hand, communities that adopt laws that restrict the flags face condemnation for restricting the American Flag. While an argument can be made that displaying the federal, state and local flags merely affirm the government's adoption of those symbols, a person may wish to express different views by using flags as speech. IMLA believes that if flags are allowed as provided in 1.3.1.4, they are not likely to be found to be government speech and restrictions on other flags are not likely to survive a challenge under a strict scrutiny analysis. For that reason, IMLA suggests limitations as described in Section 1.3.7.*

1.3.1.5 The signs described in Sections 1.3.1.1, 1.3.1.2, and 1.3.1.3, are an important component of measures necessary to protect the public safety and serve the compelling governmental interest of protecting traffic safety, serving the requirements of emergency response and protecting property rights or the rights of persons on property.

1.3.2 Temporary Signs, Generally.



1.3.2.1 Temporary signs allowed at any time:

- a) A property owner may place one sign with a sign face no larger than [two (2) square feet] on the property at any time.
- b) A property owner may place a sign no larger than [8.5 inches by 11 inches][in one window on the property at any time.

1.3.2.2 One temporary sign per [0.25] acre of land may be located on the owner’s property for a period of [thirty (30) days] prior to an election involving candidates for a federal, state or local office that represents the district in which the property is located or involves an issue on the ballot of an election within the district where the property is located per issue and per candidate Where the size of the property is smaller than [0.25] acres these signs may be posted on the property for each principal building lawfully existing on the property.

1.3.2.3 One temporary sign may be located on a property when:

- a. the owner consents and that property is being offered for sale through a licensed real estate agent;
- b. if not offered for sale through a real estate agent, when the sign is owned by the property owner and that property is offered for sale by the owner through advertising in a local newspaper of general circulation; and
- c. for a period of [15 days] following the date on which a contract of sale has been executed by a person purchasing the property.

1.3.2.4 One temporary sign may be located on the owner’s property on a day when the property owner is opening the property to the public; provided, however, the owner may not use this type of sign in a Residential District on more than [two days in a year and the days must be consecutive] and may not use this type of sign in any [Commercial District] for more than [14 days in a year and the days must be consecutive]. For purposes of this Section 1.3.2.4 a year is counted from the first day on which the sign is erected counting backwards and from the last day on which the sign exists counting forward.

Comment: This Section offers an opportunity for signs for garage sales, yard sales and the like. Often the state regulates these types of activities by imposing time limits on how often they can be conducted. It might be possible to refer to those state laws to allow for the necessary signage, but without regulating content those signs could be used for other purposes as they may here. Should the community allow signs for other purposes? By allowing one temporary sign at all times, the community adopting this model does so. Thus, a person can post a notice of a birth, a special birthday, an anniversary, a wedding or other important event or choose to use the sign for other purposes entirely without any restriction being imposed on its content.

1.3.2.5 During the 40 day period December 1 to January 10, a property owner may place [insert number] temporary signs on the property and may use lights that do not exceed [] lumens as measured at the property line between the hours of 8AM and 10PM to decorate the property even if the lights might be arranged to form a sign.



1.3.2.6 A property owner may place and maintain one temporary sign on the property on [July 4].

1.3.2.7 A person exercising the right to place temporary signs on a property as described in this Section 1.3.2 must limit the number of signs on the property per[0.25 acre] at any one time to [2]plus a sign allowed in 1.3.2.1(b), or if the property is smaller than [0.25 acres] then no more than [2 signs] plus a sign allowed in 1.3.2.1(b) per principal building on the property.

Comment: *This restriction conflicts with the provisions in 1.3.2.2 which allows multiple signs based on the number of issues and candidates are on a ballot. The law post Reed will likely help to describe how these two rules can be effected. An option might be to amend this Section 1.3.2.7 to read: It is the intent of this Code to limit the aesthetic impact of signs on properties to prevent clutter and protect streetscapes thereby preserving property values and protecting traffic safety, the accumulation of signs adversely affects these goals, property values and public safety, accordingly a person exercising the right to place temporary signs on a property as described in this Section 1.3.2 must limit the number of signs on the property per[0.25 acre] at any one time to [2]plus a sign allowed in 1.3.2.1(b), or if the property is smaller than [0.25 acres] then no more than [2 signs] plus a sign allowed in 1.3.2.1(b) per principal building on the property unless a court having jurisdiction determines that additional signs must be permitted and then the signage must be limited to the fewest signs and the smallest accumulated sign area permissible under the court's determination.*

1.3.2.8 The sign face of any temporary sign, unless otherwise limited in this Section 1.3.2 must not be larger than [two (2) square feet].

Comment: *Section 1.3.2 allows property owners to place temporary signs on their property during certain time periods and allows the property owner to select whatever message the owner chooses during those periods. This provision complies with both Reed v Town of Gilbert and City of Ladue v. Gilleo, 512 U.S. 43, 114 S. Ct. 2038, 129 L. Ed. 2d 36, 1994 U.S. LEXIS 4448, 62 U.S.L.W. 4477 (U.S. 1994) as it allows a property owner the ability to make use of the property for free expression but in a manner designed to reduce clutter and advance aesthetic interests of the community without any content based limitations.*

1.3.3 For purposes of this Section (1.3) the lessor of a property is considered the property owner as to the property the lessor holds a right to use exclusive of others (or the sole right to occupy). If there are multiple lessors of a property then each lessor must have the same rights and duties as the property owner as to the property the lessor leases and has the sole right to occupy and the size of the property must be deemed to be the property that the lessor has the sole right to occupy under the lease.

1.3.4 Signs not in an enclosed building and not exposed to view from a street or public right of way, public place or other property such as those not visible to a person from a public right of way, public place or other property.



1.3.5 Flags as follows:

1.3.5.1 Single-family Zoning Districts. In a single-family zoning district, [two flags and one flag pole] per premises. Each flag must be a maximum of [15] square feet in area. The flag pole must be a maximum of [25] feet in height or no higher than the highest point of the principal building's roof, whichever is lower. [Flag poles must meet the minimum yard setback requirements for a principal building.]

1.3.5.2 Nonresidential Zoning Districts. In a non-residential zoning district, one flag per [25] feet of frontage on a right-of-way up to a maximum of [six flags and six flag poles] per premises. Each flag must be a maximum of [24] square feet in area. Flag poles must be a maximum of [50] feet in height but no higher than the highest point of the nearest principal building's roof on the premises. [Flag poles must meet the minimum yard setback requirements for a principal building or a minimum of ten feet whichever is more restrictive.]

Optional for Car lots:

1.3.5.3 Small flags at vehicle sales and service establishments. One small flag of no more than one square foot in area may be attached to vehicles on display for sale or rent at vehicle sales and service establishments. Such flag must be no higher than two feet above the height of the vehicle as if it were displayed at grade level.

1.3.6 Vehicle signs must be covered if the vehicle is parked on the same property for longer than [] hours so that the sign is not visible from a public way.

1.4 Permit required.

1.4.1 *In general.* A sign permit is required prior to the display and erection of any sign except as provided in section 1.4.6 of this Article.

1.4.2 *Application for permit.*

- (1) An application for a sign permit must be filed with the [Code Official/Zoning Administrator] on forms furnished by that department. The applicant must provide sufficient information to determine if the proposed sign is allowed under this code and other applicable laws, regulations, and ordinances. An application for a temporary sign must state the dates intended for the erection and removal of the sign. An application for any sign must state the date when the owner intends to erect it and provide a bond sufficient to allow the City/County/Town to remove it if it is not properly maintained or if it is abandoned.
- (2) The Code Official/Zoning Administrator or designee must promptly process the sign permit application and approve the application, reject the application, or notify the applicant of deficiencies in the application [within ---days after receipt]. Any application that complies



with all provisions of this code, the zoning ordinance, the building code, and other applicable laws, regulations, and ordinances must be approved.

- 3) If the application is rejected, the Code Official/Zoning Administrator must provide a list of the reasons for the rejection in writing. An application must be rejected for non-compliance with the terms of this code, the zoning ordinance, building code, or other applicable law, regulation, or ordinance.

1.4.3 *Permit fee.* A nonrefundable fee as set forth in the uncodified fee schedule adopted by the City/County/Town Council must accompany all sign permit applications.

1.4.4 *Bond.* The applicant must submit a bond in an amount and from an issuer approved by the Code Official to protect the City/County/Town from the cost of removing the sign should it no longer be allowed under the laws of the [county/city/town], state or federal government. If the permit is issued a condition of the permit must be that the bond is maintained and increased or decreased based upon the then current estimates of the costs of removal of the sign. If the sign is removed without cost to the City/County/Town the Code Official must release the bond but may execute upon it should the City/County/Town be held responsible for or incur any cost in removing the sign.

1.4.5 *Duration and revocation of permit.* If a sign is not installed and a use permit issued within six months following the issuance of a sign permit (or within 30 days in the case of a temporary sign permit), the permit must be void. The permit for a temporary sign must state its duration, not to exceed 30 days unless another time is provided in this code or the zoning ordinance. The City/County/Town may revoke a sign permit under any of the following circumstances:

- (1) The City/County/Town determines that information in the application was materially false or misleading;
- (2) The sign as installed does not conform to the sign permit application;
- (3) The sign violates this code, the zoning ordinance, building code, or other applicable law, regulation, or ordinance; or
- (4) The Code Official/Zoning Administrator determines that the sign is not being properly maintained or has been abandoned.

1.4.6 *Permits not required.* A sign permit is not required for signs:

1. Described in Sections 1.3. with a total area of up to [thirty two (32) square feet and a maximum height of eight (8) feet];



Comment: *The decision as to which signs should require a permit ought to be carefully considered based on considerations of staffing, control and enforcement. The issue discussed above regarding the total number of signs applies here as well to the total area limitations and the potential conflict addressed.*

- 2. Official notices or advertisements posted or displayed by or under the direction of any public or court officer in the performance of official or directed duties; provided, that all such signs must be removed no more than ten (10) days after their purpose has been accomplished; or
- 3. Minor signs when no more than [two per parcel]. Additional minor signs are permitted in certain districts with a permit.

1.4.7 *Appeals.* If the Code Official/Zoning Administrator denies a permit the applicant may appeal under [insert here the cite to the provision for appeals from decisions of the Code Official].

Comment. *This draft does not address the issue of prior restraint that may be affected by a denial of a permit and the requirement of a speedy appeal. This issue is being left to future drafts.*

1.5 Specific Sign Regulations by District

The following sign regulations must apply to all Use Districts as indicated.

1.5.1 Residential Districts

1.5.1.1 Scope:

This Section (1.5.1) must apply to all Residential Districts.

1.5.1.2 Size:

A. When a sign is authorized on a property, the sign must not exceed [two (2) square feet in area]. Where attached dwellings exist on a property the total square footage of signs must not exceed [two square feet per dwelling unit and must not exceed a total of twelve (12) square feet in area per structure].

B. For Residential Developments (including subdivision identification) the maximum size and number of signs that the owner or owners of the residential development may erect and maintain at the entrances to the development must be controlled according to the following:

- (1) Residential developments four (4) acres or less in area may have a sign or signs with a total area of no more than thirty-two (32) square feet.
- (2) Residential developments over four (4) acres but less than forty (40) acres in area may have a sign or signs which have a total area of no more than forty-eight (48) square feet.
- (3) Residential developments of forty (40) acres or more in area may have a sign or signs with a total area of no more than one hundred two (102) square feet.



1.5.1.3 Location:

Permitted signs may be anywhere on the premises, except in a required side yard or within [ten (10) feet] of a street right-of-way.

1.5.1.4 Height:

The following maximum heights must apply to signs:

- A. If ground-mounted, the top must not be over [four (4) feet above the ground]; and
- B. If building mounted, must be flush mounted and must not project above the roof line.

1.5.1.6 Illumination:

Illumination if used must not be blinking, fluctuating or moving. Light rays must shine only upon the sign and upon the property within the premises.

1.5.1.7 The following signs are not allowed: Highway Signs, Portable Signs, Marquee Signs, Digital Billboard, Outdoor Advertising Sign, and Projecting Sign.

1.5.2 Commercial and Institutional Districts

1.5.2.1 Scope:

This Section (1.5.2) must apply to all [insert appropriate titles Commercial Districts and the Institutional District].

1.5.2.2 Number and Size:

For each lot or parcel a sign at the listed size may be authorized:

- A. [insert name of district] signs must not exceed [thirty-five (35) square feet]. [For additional standards for the [insert name of district] District see Section [if additional standards apply insert here]].
- B. [insert appropriate district titles here: Community Business District (CBD), General Commercial District (GC) and Rural Commercial District (R-COM)] signs must not exceed the following [area requirements based on the speed limit and number of traffic lanes of the adjacent public street:

Maximum Speed Limit	No. of traffic lanes	Max. Sq. Footage of sign
30 mph or less	3 or less	32 sq. ft.
35 mph or more	3 or less	50 sq. ft.
30 mph or less	4 or more	40 sq. ft.
35 mph or more	4 or more	72 sq. ft.

]

- C. Two (2) or more lots or parcels having a combined linear frontage of [eighty-five (85) feet] may combine their sign areas allowed by Section 1.5.2.2 B. for the purpose of providing one



common free-standing or ground-mounted sign. The sign must not exceed [one hundred fifty (150) square feet].

D. Corner Lots:

Where a lot fronts on more than one street, only the square footage computed for each street frontage must face that street frontage.

E. If not otherwise regulated as to maximum sign area in this code, signs are governed by the following:[

Maximum Sign Area	Street Frontage
20 sq. ft.	85 ft. or less
25 sq. ft.	86-90 ft.
30 sq. ft.	91-99 ft.
35 sq. ft.	100 ft. or more

]

F. Commercial Center:

Signs used for Commercial Centers must be allowed as follows:

- (1) [Only one (1) sign of one hundred fifty (150) square feet must be permitted for centers less than five (5) acres and greater than one (1) acre].
- (2) [A maximum of two (2) signs of four hundred (400) square feet must be permitted for complexes for five (5) to fifty (50) acres].
- (3) [A maximum of three (3) signs of four hundred (400) square feet must be permitted for complexes of more than fifty (50) acres].
- (4) Individual businesses are allowed a face building mounted sign pursuant to Section 1.5.2.2 A. and B.

Comment: To be clear, the limits that are included are from one county's sign law and should not be used by others without thoughtful consideration as to the specific needs and values of the community.

G. Highway Signs:

Highway signs, [except/including Digital Billboards and Outdoor Advertising Signs], must be permitted only in the [insert appropriate district here, for example: General Commercial (GC) District]. Such signs must not exceed three hundred (300) square feet per face, nor must the face exceed a length of twenty-five (25) feet or a height, excluding foundation and supports, of twelve (12) feet. In determining these limitations, the following must apply:

- (1) Minimum spacing must be as follows:

Type of Highway	Minimum space from Interchange (in feet)	Minimum space between signs on same side of Highway (in feet)



Interstate Hwy	500	1000
Limited Access (Freeway)	500	1000
Other Roads	None	500

2) For the purpose of applying the spacing requirements of Section (1) above, the following must apply:

- (a) Distances must be measured parallel to the centerline of the highway;
- (b) Measurements for the spacing between signs must be based on when the construction of the sign:
 - i. Received final approval by the Code Official measuring from the first sign to have received that approval; or
 - ii. If the Code Official has not given final approval to a sign that will be limited by the spacing requirement once it is constructed, then
 - 1) Measured from the first sign given a building permit that is not cancelled or void at the time of measurement; or
 - 2) When no permit has been issued that is still valid, measured from the first fully complete application for a building permit received by the Code Official that has not been cancelled or which is void; and
- (c) A back-to-back, multiple signs on one freestanding pole, double-faced or V-type sign must be considered as one sign.

1.5.2.3 Location:

- A. Flat Wall Signs may be located on any wall of the building.
- B. Freestanding Signs must have a minimum clearance of eight (8) feet six (6) inches above a sidewalk and [fifteen (15)] feet above driveways or alleys.
- C. One Freestanding or Ground-Mounted sign per lot or parcel except as provided in Section 1.5.1.2 B. and 1.5.2.2 F. may be located anywhere on the premises except as follows:
 - (1) A ground-mounted sign must not be located in a required side yard, rear yard or within five (5) feet of a street right-of-way.
 - (2) A freestanding sign must not be located in a required side or rear yard. A freestanding sign may project up to the street right-of-way provided there is a minimum ground clearance of [eight (8) feet six (6) inches] and provided the location complies with the Manual on Uniform Traffic Control Devices.
- D. Marquee Signs or signs located on or attached to marquees must have a minimum clearance of not less than [eight (8) feet six (6) inches (8' 6")]. The maximum vertical dimension of signs must be determined as follows:



Height above Grade	Vertical Dimension
8' 6" up to 10'	2' 6" high
10' up to 12'	3' high
12' up to 14'	3' 6" high
14' up to 16'	4' high
16' and over	4' 6" high

E. Wall signs must not extend above the top of a parapet wall or a roofline at the wall, whichever is higher.

F. Permitted highway signs, including digital billboards, may be allowed anywhere on the premises except in a required side yard, rear yard or within twenty (20) feet of a street right-of-way.

G. No portion of a digital billboard must be located within two hundred and fifty (250) linear feet of the property line of a parcel with a residential land use designation or residential use that fronts on the same street and within the line of sight of the billboard face.

1.5.2.4 Height:

- A. Ground-mounted signs must not exceed four (4) feet in height from ground level.
- B. Freestanding signs must not exceed twenty-eight (28) feet in height from ground level.
- C. Highway signs, including digital billboards, must not exceed thirty-five (35) feet in height from ground level.

1.5.2.5 Content:

- A. Any of the signs pursuant to this Section (1.5.2) may be changeable copy signs.
- B. The primary identification sign as allowed under 1.3.1.2 for each firm must contain its street number. The street number must be clearly visible from the street right-of-way.

1.5.2.6 Illumination:

Must be as provided in Section 1.4.6.

1.5.3 Industrial

1.5.3.1 Scope:

This Section must apply to the Industrial District.

1.5.3.2 Number and Size:



A. One (1) sign for each street frontage, each with a maximum area of five (5) percent of the total square footage of the face of the building facing that street frontage must be permitted.

B. One freestanding or ground-mounted sign not exceeding fifty (50) square feet per lot or parcel.

C. The maximum size and number of signs that the owner or owners of an Industrial Park development may erect and maintain at the entrances to the development must be controlled according to the following:

(1) A maximum of two (2) signs of three hundred (300) square feet per face must be permitted for industrial parks or complexes of less than ten (10) acres;

(2) A maximum of three (3) signs of four hundred (400) square feet must be permitted for complexes of ten (10) acres or more. More than three (3) signs may be approved through [a Type I procedure], provided the total sign area does not exceed twelve hundred (1200) square feet.

1.5.3.3 Location:

Must be as provided in Section 1.5.2.3.

1.5.3.5 Illumination:

Must be as provided in Section 1.5.6.

1.5.4 Agriculture District

1.5.4.1 Scope:

This Section must apply to the [insert appropriate language describing rural/agricultural and forestry areas] outside the [insert appropriate designation such as: Urban Growth Boundaries].

1.5.4.2 Size:

- a. Signs other than highway signs must have a maximum area that does not exceed thirty-two (32) square feet per sign.
- b. Highway signs must comply with Section 1.5.2.G

1.5.4.3 Location:

- a. Signs other than highway signs must be at least twenty-five (25) feet from a right-of-way, and must be at least twenty-five (25) feet from an adjacent lot.
- b. Highway signs must be
 - a. at least twenty-five feet from a right of way and must be
 - b. at least 250 feet from a residence on an adjacent property; and
 - c. comply with the distance and spacing requirements of Section 1.5.2 G.

1.5.4.4 Illumination:



As provided in Section 1.5.6.

1.5.4.5 Maximum number of signs:

DRAFT



Acreage	No. of Signs
0 – 20	2
21 – 40	3
41 – 60	4
61 & over	5

1.5.5 Supplemental Criteria in all Districts

1.5.5.1 Temporary Signs:

Temporary signs are subject to the following standards:

- A. Must not on one property exceed a total of sixteen (16) square feet in area;
- B. Must not be located within any right-of-way whether dedicated or owned in fee simple or as an easement;
- C. Must only be located on property that is owned by the person whose sign it is and must not be placed on any utility pole, street light, similar object, or on public property;
- D. Must not be illuminated except as allowed in 1.5.1.6 or 1.5.6 based on the District in which the sign is located; and
- E. Must be removed within fourteen (14) days after the election, sale, rental, lease or conclusion of event which is the basis for the sign under 1.3.2 or if a different standard is required in Section 1.3.2 must be removed within the time period required by that Section.

1.5.5.2 Bench Signs:

On street benches provided:

- A. The benches must not be higher than four (4) feet above ground;
- B. Limited to fourteen (14) square feet in area;
- C. The benches are not located closer than five (5) feet to any street right-of-way line;
- D. Benches are located in a manner not to obstruct vision;
- E. Must be included as part of the total permitted sign area of the premise on which it is located.

1.5.5.3 Integral Signs:

There are no restrictions on sign orientation including whether it is freeway-oriented. Integral sign must not exceed seventy-two (72) square feet per façade. Integral signs may be illuminated externally but must not be illuminated internally.

1.5.5.4 Private Traffic Direction:



Illumination of signs erected as required by the Manual on Uniform Traffic Control Devices must be in accordance with Section 1.5.6. Horizontal directional signs flush with paved areas are exempt from these standards.

1.5.5.5 Original Art Display

Original art displays are allowed provided that they meet the following requirements:

- A. Located [designate where they are allowed such as: Urban Growth Boundary];
- B. Must not be placed on a dwelling;
- C. Must not extend more than six (6) inches from the plane of the wall upon which it is painted or to which it is affixed;
- D. Must be no more than sixty-four (64) square feet in size, per lot or parcel;
- E. Compensation will not be given or received for the display of the original art or the right to place the original art on site; and
- F. Must not be illuminated.

1.5.6 Illumination

No sign must be erected or maintained which, by use of lights or illumination, creates a distracting or hazardous condition to a motorist, pedestrian or the general public. In addition:

1.5.6.1 No exposed reflective type bulb, par spot or incandescent lamp, which exceeds twenty-five (25) Watts, must be exposed to direct view from a public street or highway, but may be used for indirect light illumination of the display surface of a sign.

1.5.6.2 When neon tubing is employed on the exterior or interior of a sign, the capacity of such tubing must not exceed three hundred (300) milliamperes rating for white tubing or one hundred (100) milliamperes rating for any colored tubing.

1.5.6.3 When fluorescent tubes are used for the interior illumination of a sign, such illumination must not exceed:

A. Within Residential districts:

Illumination equivalent to four hundred twenty-five (425) milliamperes rating tubing behind a Plexiglas face with tubes spaced at least seven inches, center to center.

B. Within land use districts other than Residential:

Illumination equivalent to eight hundred (800) milliamperes rating tubing behind a Plexiglas face spaced at least nine (9) inches, center to center.

1.5.6.4 Digital billboards allowed pursuant to Section 1.5.2.2 G must:



- A. Display only static messages that remain constant in illumination intensity and do not have movement or the appearance or optical illusion of movement;
- B. Not operate at an intensity level of more than 0.3 foot-candles over ambient light as measured at a distance of one hundred and fifty (150) feet;
- C. Be equipped with a fully operational light sensor that automatically adjusts the intensity of the billboard according to the amount of ambient light;
- D. Change from one message to another message no more frequently than once every ten (10) seconds and the actual change process is accomplished in two (2) seconds or less;
- E. Be designed to either freeze the display in one static position, display a full black screen, or turn off in the event of a malfunction; and
- F. Not be authorized until the Code Official is provided evidence that best industry practices for eliminating or reducing uplight and light trespass were considered and built into the digital billboard.

1.5.7 Prohibited Signs

The following signs or lights are prohibited which:

- 1.5.7.1 Are of a size, location, movement, coloring, or manner of illumination which may be confused with or construed as a traffic control device or which hide from view any traffic or street sign or signal;
- 1.5.7.2 Contain or consist of banners, posters, pennants, ribbons, streamers, strings of light bulbs, spinners, or other similarly moving devices or signs which may move or swing as a result of wind pressure. These devices when not part of any sign are similarly prohibited, unless they are permitted specifically by other legislation;
- 1.5.7.3 Have blinking, flashing or fluttering lights or other illuminating devices which exhibit movement, except digital billboards as permitted pursuant to this Code;
- 1.5.7.4 Are roof signs except as allowed in Section 1.5.5.4;
- 1.5.7.5 Are freeway-oriented signs except as allowed as Highway signs;
- 1.5.7.6 Would be an Original Art Display but does not have the permission of the owner of the property on which it is located or is graffiti; or
- 1.5.7.6 Are portable signs that do not comply with the location, size or use restrictions of this Code.

1.5.8 Procedures

Applications for a sign permit must be processed through [insert appropriate permitting procedure here].

1.5.9 Nonconformity and Modification



Except as provided in Section 1.5.9.2 of this Chapter, signs lawfully in existence on the date the provisions of this Code were first advertised, which do not conform to the provisions of this Code, but which were in compliance with the applicable regulations at the time they were constructed, erected, affixed or maintained must be regarded as nonconforming. Provided, however, a sign constructed during the period of time following the day on which the Supreme Court released its opinion in *Reed v. Town of Gilbert*, ___ U.S. ___, 135 S. Ct. 2218, 192 L. Ed. 2d 236, 2015 U.S. LEXIS 4061, 83 U.S.L.W. 4444 (U.S. 2015) and the date the provisions of this Code were first advertised for adoption must not be considered a non-conforming sign unless it conformed to the regulations in effect on the day immediately preceding the release of the Supreme Court’s decision in *Reed v. Town of Gilbert*, ___ U.S. ___, 135 S. Ct. 2218, 192 L. Ed. 2d 236, 2015 U.S. LEXIS 4061, 83 U.S.L.W. 4444 (U.S. 2015).

*Comment: This section attempts to address two issues common to regulation. 1. The race to vest – often a person who sees a regulation being proposed attempts to establish a vested right before the regulation can take effect where notice and public hearing are required. This race to vest often leads to a flurry of activity that can be difficult to process and allows uses that are considered undesirable to flourish while the government attempts to limit them. Allowing an ordinance to apply to properties based on the date it is first advertised provides a more fair solution allowing the government to provide public notice and give thoughtful contemplation to the issues involved rather than engaging in a race to adopt a measure before its utility is thwarted by a rash of construction and that insures the limited effect on individual property owners and the community as whole that the public process embraces. 2. The effect of a regulated business enjoying a period where there is no regulation due to a court decision. Clearly, the Supreme Court did not aim to eliminate sign regulation; it only sought to eliminate content based sign regulation. Rather than allow the decision in *Reed v. Gilbert* to extend authority beyond its intent, the Model limits the effect of an unregulated period by recognizing that signs constructed during that period do not deserve protection from the application of the law.*

1.5.9.1 For the purpose of amortization, these signs may be continued from the effective date of this Code for a period not to exceed ten (10) years unless under a previous regulation the signs were to be amortized and in that case the amortization period must be as previously required or ten years whichever is less.

1.5.9.2 Signs which were nonconforming to the prior Ordinance and which do not conform to this Code must be removed immediately.

1.5.10 Compliance

Any sign which is altered, relocated, replaced or must be brought immediately into compliance with all provisions of this Code.