



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, December 3, 2020 – 7:00 p.m.**  
**Participate Remotely Or In-Person**

**AGENDA REVISED -- 11/30/2020 4:08 PM**

Remote Meeting Information

Join Zoom Meeting: <https://us02web.zoom.us/j/81078968202?pwd=aWJlQVZkWHZyZkZOU2ZycTlDTHNPZz09>  
Meeting ID: 810 7896 8202  
Passcode: 952047

Dial by your location

+1 301 715 8592 US (Washington D.C.)  
+1 312 626 6799 US (Chicago)

Meeting ID: 810 7896 8202  
Passcode: 952047

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: November 19, 2020
3. CITIZEN INPUT / PUBLIC COMMENT
4. MEETING SUMMARIES (since last Council meeting)
  - a. 12-01 Community Development Authority
  - b. 12-01 Utility Commission
  - c. 12-03 Public Works & Property Committee
  - d. 12-03 Public Safety & Health Committee
5. UNFINISHED BUSINESS
  - a. Ordinance #2020-06 Amending Municipal Code Chapters 332 Trees and 317 Solid Waste As They Relate To The Disposal Of Wood And Trees (re-work with Public Works and Property Committee)
6. NEW BUSINESS
  - a. Resolution #2020-53 In Support Of "Shop Waterloo This Holiday Season!" Public Service Announcements
  - b. Council Confirmation Of The Mayoral Appointment Of Charles Wallace To The Utility Commission, To Fill An Unexpired Term Ending In 2025 Due To The Resignation Of Randie Lange
  - c. On-Street Parking Permit Applications (Section 350-7(g) Municipal Code)
    - i. 521 South Jackson Street, Eric Haley
    - ii. 606 Knowlton Street #4, Erika Liliana Rodriguez
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
8. ADJOURNMENT

*Mo Hansen*  
Mo Hansen  
Clerk/Treasurer

Posted & Emailed: 11/25/2020 **Revised Posted And Emailed - 11/30/2020 4:08 PM**

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: November 19, 2020**

Digital audio files are archived with these written minutes additionally serving as the official record.

**PUBLIC HEARING ON RECOMMENDED 2021 MUNICIPAL BUDGET**

1. CALL PUBLIC HEARING TO ORDER. . Mayor Quimby called the public hearing to order at 7:00 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin and Thomas. Absent: Stinnett and Petts. Others attending either remotely or in-person: Michelle & Roger Theis; Sarah Schneider; Amber Gerber with the Courier; Library Director Kelli Mountford; Police Chief Denis Sorenson; Public Works Director Chad Yerges; Parks Director Gabe Haberkorn; WLOO videographers and Clerk/Treasurer Hansen.
2. PUBLIC COMMENTS ON THE PROPOSED 2021 MUNICIPAL BUDGET. No comments.
3. ADJOURN PUBLIC HEARING. The Mayor adjourned the meeting at 7:01 p.m.

**REGULARLY SCHEDULED MEETING**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the regularly scheduled meeting to order at 7:02 p.m. Alderpersons present: Rhynes, Schoenwetter, Kuhl, Griffin and Thomas. Absent: Stinnett and Petts. Others attending either remotely or in-person: Michelle & Roger Theis; Sarah Schneider; Amber Gerber with the Courier; Library Director Kelli Mountford; Police Chief Denis Sorenson; Parks Director Gabe Haberkorn; WLOO videographers and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. MEETING MINUTES APPROVAL: November 5, 2020. MOTION: Moved by Schoenwetter, seconded by Griffin to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. NOTIFICATION OF PUBLISHED NOTICES - Municipal Spring Elections – Spring Election, April 6, 2021. Noted.
5. MEETING SUMMARIES. Brief verbal summaries of the agenda items were provided for the following:
  - a. 11-19 Finance, Insurance & Personnel Committee Agenda
  - b. 11-17 Community Development Authority Agenda
  - c. 11-16 Fire Department Agenda
  - d. 11-12 CATV Cable Board Meeting Agenda
  - e. 11-10 Utility Commission Agenda
  - f. 11-10 Karl Junginger Memorial Library Agenda
  - g. 11-09 EMS Agenda
6. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.
  - a. October Reports Of City Officials And Contract Service Providers
    - i. Parks
    - ii. Fire & EMS
    - iii. Building Inspection - Building, Plumbing & Electrical Permits
    - iv. Public Works
    - v. Police
    - vi. Library Board
    - vii. Water & Light Utility Commission
    - viii. Watertown Humane Society
7. RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS
  - a. Finance, Insurance & Personnel Committee
    - i. October Financial Statements
      1. General Disbursements, \$174,437.91. MOTION: Moved by Thomas, seconded by Kuhl to approve disbursements in the stated amount. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin and Thomas. Noes: none with Stinnett and Petts absent. Motion carried.
      2. Payroll, \$68,537.01. MOTION: Moved by Thomas, seconded by Kuhl to approve payroll. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin and Thomas. Noes: none with Stinnett and Petts absent. Motion carried.

3. Treasurer's Report & Budget Reports. MOTION: Moved by Thomas, seconded by Kuhl to accept the reports. VOICE VOTE: Motion carried.\*\*\*
- ii. Resolution #2020-51 Adopting An Annual Budget And Approving The Necessary Funds For The Operation Of The City Of Waterloo, Wisconsin For The Year 2021. MOTION: Moved by Kuhl, seconded by Schoenwetter, to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin and Thomas. Noes: none with Stinnett and Petts absent. Motion carried.

#### 8. NEW BUSINESS

- i. Resolution #2020-52 Authorizing A 2021 Service Agreement Between The City Of Waterloo, Wisconsin And The Watertown Humane Society. MOTION: Moved by Thomas, seconded by Rhynes, to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Rhynes, Kuhl, Griffin and Thomas. Noes: none with Stinnett and Petts absent. Motion carried.
- b. On-Street Parking Permit Applications (Section 350-7(g) Municipal Code)
  - i. 173 Jefferson Street, Jon Alexander (2). MOTION: Moved by Thomas, seconded by Schoenwetter to approve two applications for Alexander. VOICE VOTE: Motion carried.
  - ii. 134 South Washington Street, Cassandra Theis. [NOTE: Items ii and iii taken together]. MOTION: Moved by Kuhl, seconded by Griffin to grant permits for the two Theis applications for parking on Pierce Street. VOICE VOTE: Motion carried.
  - iii. 134 South Washington Street, Roger Theis [see above.]
  - iv. 358 Jefferson Street, Matt Schneider (2). MOTION: Moved by Rhynes to grant the applicant two permits. Motion failed for the lack of a second. MOTION: Moved by Thomas, seconded by Schoenwetter to grant one permit for the Matt Schneider application on Jefferson Street. VOICE VOTE: Motion carried.

#### 9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Ordinance #2020-06 Amending Municipal Code Chapters 332 Trees and 317 Solid Waste As They Relate To The Disposal Of Wood And Trees. Noted.
- b. Alder Rhynes said two Cable TV Board vacancies existed. He encouraged individuals to serve.
- c. Alder Kuhl said two Community Development Authority vacancies existed. He encouraged individuals to serve.
- d. The Parks Coordinator encouraged Holiday of Lights participation.

10. ADJOURNMENT. Moved by Kuhl, seconded by Griffin to adjourn. Motion carried. Approximate time: 7:41 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer



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**RESOLUTION #2020-53  
In Support Of “Shop Waterloo This Holiday Season!”**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

**Whereas**, the City of Waterloo celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States; and

**Whereas**, COVID has negatively impacted the stability of small businesses in Waterloo, to the concern of many. Nationally, 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business; and

**Whereas**, support for small businesses impacts the local economy as 67 cents is reinvested into our community for every \$1 spent with a local business; and

**Whereas**, supporting a local business secures jobs, boosts our local economy and preserves our communities. Small businesses employ 47.3% of the employees in the private sector in the United States; and

**Whereas**, local businesses need your support now, your local businesses continue to provide safe options for online shopping, pick up, delivery and in person visits;

**Now, Therefore, Be It Resolved**, that the Waterloo City Council, does hereby proclaim, our community as an advocate for “Shop Waterloo This Holiday Season!” to make every day Small Business Saturday

And urge the residents of our community to shop Waterloo this holiday season supporting Wisconsin’s small businesses, artisans and craftspeople, and merchants, during this critical time and beyond.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2020.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
Mo Hansen, Clerk/Treasurer

SPONSOR(S) – Mayor and Clerk/Treasurer



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WINTER ON-STREET PARKING PERMIT APPLICATION – Municipal Code 350-7(G)

Chapter 350: VEHICLES AND TRAFFIC

§ 350-7. Parking restrictions.

- G. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E or as hereinafter set forth:
- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1. Editor's Note: The Fee Schedule is on file at the office of the City Clerk-Treasurer.
  - (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
  - (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
  - (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

APPLICATION DATE: 11/17/20 NAME: Eric Haley  
 ADDRESS: 521 S Jackson St Waterloo, WI 53594  
 PHONE: 920-988-8389  
 OWN OR RENT? own!  
 IF RENTER FURNISH NAME, ADDRESS & PHONE NUMBER OF LANDLORD:  
 \_\_\_\_\_  
 (NAME) (PHONE)  
 \_\_\_\_\_  
 (ADDRESS)  
 BRIEFLY EXPLAIN NEED FOR PERMIT: We have 4 adults in our household with cars and we share the driveway with our neighbors.  
 VEHICLE DESCRIPTION: MAKE: Chevrolet MODEL: Cavalier  
 COLOR: Black YEAR: 2005 LICENSE#: SPN - 695

(OFFICE USE ONLY)  
 PERMIT # \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 FEES PAID: \_\_\_\_\_ DATE: \_\_\_\_\_ RECEIPT NUMBER \_\_\_\_\_

## Raynelle Butzine

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**From:** Chad Yerges  
**Sent:** Thursday, November 19, 2020 9:13 AM  
**To:** Raynelle Butzine  
**Subject:** on St. parking  
**Attachments:** 521 jackson st..pdf

Raynelle

Looks like there is room for 4 vehicles to me. Plus Jackson St. has no parking this side of street on the west side. My vote in NO. But its up to the council.

Chad Yerges  
City of Waterloo – DPW Director  
211 Hendricks Street  
Waterloo, WI 53594

(920) 478-3025



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**WINTER ON-STREET PARKING PERMIT APPLICATION – Municipal Code 350-7(G)**

Chapter 350: VEHICLES AND TRAFFIC

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  - (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

APPLICATION DATE: 11/30-20 NAME: Evika Liliana Rodriguez  
 ADDRESS: 606 Knowlton St #4  
 PHONE: 920 478-3025  
 OWN OR RENT? Rent  
 IF RENTER FURNISH NAME, ADDRESS & PHONE NUMBER OF LANDLORD:  
 (NAME) \_\_\_\_\_ (PHONE) 420 988 4113  
 (ADDRESS) 606 Knowlton  
 BRIEFLY EXPLAIN NEED FOR PERMIT: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 VEHICLE DESCRIPTION: MAKE: chev MODEL: TRUCK  
 COLOR: purple YEAR: 2006 LICENSE#: AKL 8977

(OFFICE USE ONLY)  
 PERMIT # \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 FEES PAID: \_\_\_\_\_ DATE: \_\_\_\_\_ RECEIPT NUMBER 35427