



136 North Monroe Street
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PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: April 7, 2022
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street (in-person or remote)

Join Zoom Meeting: <https://us02web.zoom.us/j/86055944283?pwd=bGRwV2FxEUzTVJHd0dsQ2ZtTGE2QT09>
Meeting ID: 860 5594 4283 Passcode: 538740
Dial by phone +1 312 626 6799 US (Chicago)

COMMITTEE REGULARLY SCHEDULED MEETING

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES – February 3, 2022
3. CITIZEN INPUT / PUBLIC COMMENT
4. PROJECT OVERSIGHT & UPDATES
 - a. WisDOT Funding Submittals
 - b. Jefferson/Polk/Leschinger Street Reconstruction
5. UNFINISHED BUSINESS
 - a. Coordinating Private Well Regulation As A Waterloo Utilities Water Fund Matter.
 - b. Improving Street Lighting At Intersection Of Madison and Monroe Street.
 - c. Crack Filling and Road Sealing.
6. NEW BUSINESS
 - a. Small Cell Proposal from SMJ International/US Cellular
 - b. Discussion Regarding Riverside Dr, Minnehaha Ln and VanBuren St Current Road Conditions.
 - c. Discussion of City of Waterloo Road/Utility Out-Year Project Plan Funding sources.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
 - a. Restarting An Annual Sidewalk Repair Program (March 2022)
 - b. City Forestry Plan (May 2022)
8. ADJOURNMENT

Mike Tschanz
Deputy Clerk/Treasurer

Committee Members: Petts Weihert and Cummings

posted, e-mailed & distributed: 03/31/2022

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: February 3, 2022

Digital audio files are archived with these written minutes additionally serving as the official record.

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL. Committee members present: Weihert & Cummings. Absent: Petts. Others attending: Barry Sorenson; Tim Thomas; Public Works Director Yerges and Deputy Clerk/Treasurer Tschanz; Jeanne Ritter and Mitch Leisses remotely. Committee Chair Weihert called the meeting to order at 6:00 pm.
2. APPROVAL OF MEETING MINUTES – January 6, 2022. MOTION: [Cummings/Weihert] to approve the minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. PROJECT OVERSIGHT & UPDATES
 - a. WisDOT Funding Submittals. No update from state at this time. Tabled.
5. UNFINISHED BUSINESS
 - a. Coordinating Private Well Regulation As A Waterloo Utilities Water Fund Matter. DISCUSSION: The Utility Superintendent and Public Works Director were not prepared to address the item and asked for more time. MOTION: [Cummings/Weihert] to table until the March 2022 meeting. VOICE VOTE: Motion carried.
 - b. Improving Street Lighting At Intersection Of Madison and Monroe Street. DISCUSSION: Mitch Leisses wants to discuss with Public Works director further. Tabled until next meeting [VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. Resolution #2022-08 Awarding a Contract For 2022 Street And Utility Improvements Jefferson/Leschinger/Polk Streets Reconstruction. Four bids were received. Award going to Forrest Landscape & Construction based on bids including alternate for water utility improvements. Winning bid amount was 1,832,895. including base bid and alternate for water utility improvements. Motion to recommend to City Council to approve. MOTION:[Cumming/Weihert] VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar. Noted.
 - a. Restarting An Annual Sidewalk Repair Program (March 2022) Chad to look at an identify areas that need to be repaired. Information will be used in 2023 budget discussion.
 - b. City Forestry Plan (May 2022) Chad to work with McKay Nursery on wholesale cost for trees to plant in city. \$3000 has been budgeted towards the purchase of them in 2022.
8. ADJOURNMENT. MOTION: [Cummings/ Weihert] to adjourn. Motion carried. Time: 6:17 pm.

Attest: Mike Tschanz, Deputy Clerk/Treasurer



March 15, 2022

Notice to Residents:

The following street segments will be closed to through traffic beginning Monday, March 21, 2022 until approximately late September for the reconstruction of underground utilities and street resurfacing:

- Jefferson Street from East Madison Street to south Termini
- Leschinger Street from South Washington Street to Jefferson Street
- East Polk Street from Jefferson Street to Adams Street

The general contractor for this project is Forest Landscaping & Construction, Inc. from Lake Mills, Wisconsin. There will also be a number of subcontractors working at various times during the project. Construction activities will include sanitary sewer, water main and storm sewer installation, roadway excavation, curb and gutter installation, sidewalk replacement on the west side, curb ramp replacement, roadway reconstruction and restoration of disturbed areas.

Reconstruction of a street will be inconvenient at times. There may be short delays throughout the day, but driveway access will be maintained when possible. At the end of each construction day, access to driveways and properties should be restored when possible. The contractor and City staff will communicate with local police and fire departments to ensure that emergency access is continuous. Residential trash and recycling pickup will not change but may occur very early in the morning to minimize congestion during construction hours.

An inspector will be onsite to monitor the construction progress and will be available to assist with access, schedule or any other questions during construction. If you need additional assistance, please contact me at your earliest convenience.

Thank you for your cooperation and patience during this construction project.

Kindest Regards,
KUNKEL ENGINEERING GROUP

A handwritten signature in black ink, appearing to read 'Mitchell Leisses', with a long horizontal flourish extending to the right.

Mitchell Leisses
Office/Project Manager
mleisses@kunkelengineering.com
920-210-6330

107 PARALLEL STREET
BEAVER DAM, WI 53916

1115 S MAIN STREET
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Date: 3/25/2022

Waterloo 2022 Street & Utility Reconstruction Project Update

Overview

- **Project includes complete Street and Utility Reconstruction**
- **Project is on schedule.**
- **Jefferson, Polk and Leschinger Streets are closed for through traffic.**

Good Afternoon All,

The City of Waterloo's 2022 Street & Utility Reconstruction project is underway, and with good weather the projected completion date is scheduled for July 1, 2022. Yes, I said July 1st! Forest Landscaping and Construction has an ambitious schedule and will, at times, have 3 different crews working vigorously to get the project complete.

Over the past week, Forest Landscaping & Construction had the trees removed, and began working on the sanitary sewer beginning at Madison Street, working south. A second crew mobilized to dig the bore pits near the railroad tracks. Once that work is completed, that crew will work south of the tracks on the sanitary sewer mainline.



Next week, Forest Landscaping and Construction will continue the sanitary sewer main line, with their two crews. Globe Contractors, a subcontractor of Forest, will be mobilizing to install the steel casing for the sanitary sewer and water main, that will run under the railroad tracks. If all goes well, the installation of the casing will be completed by the end of next week.

Should anyone have any questions, please feel free to call or stop out to the project site and speak with the onsite inspector, Nicholas Pilsner, or contact the project manager Mitch Leisses. Our contact information is provided below.

Let's work together and make this a successful project for the City of Waterloo!

Nicholas Pilsner, Engineering Technician
Kunkel Engineering Group, LLC
Beaver Dam, WI 53916
Cell: (920) 382-9718
Email: npilsner@geo-logic.com

Mitchell Leisses, Senior Project Engineer
Kunkel Engineering Group, LLC
Beaver Dam, WI 53916
Cell: (920) 210-6330
Email: mleisses@geo-logic.com



UScellular Proposed Small Cell Deployment Waterloo, Wisconsin

April 2022



Proposed Waterloo Site Location Map



Proposed Waterloo Site Location List

Node	Latitude	Longitude
Waterloo CRAN 001	43.177399	-89.005317
Waterloo CRAN 002	43.181219	-88.992689
Waterloo CRAN 003	43.183275	-88.994271
Waterloo CRAN 004	43.183667	-88.991817
Waterloo CRAN 005	43.184988	-88.986087
Waterloo CRAN 006	43.183832	-88.982002
Waterloo CRAN 007	43.184086	-88.975728
Waterloo CRAN 008	43.186481	-88.978931
Waterloo CRAN 009	43.189135	-88.97917
Waterloo CRAN 010	43.188081	-88.995388
Waterloo CRAN 011	43.189219	-88.990525
Waterloo CRAN 012	43.19045	-88.983433
Waterloo CRAN 013	43.19303	-88.990477
Waterloo CRAN 014	43.196604	-88.985687
Waterloo CRAN 015	43.198753	-88.974433

Node 1 – Attachment to Utility Pole



EXISTING UTILITY WOOD
POLE TO REMAIN

EXISTING



PROPOSED ANTENNA

EXISTING UTILITY WOOD
POLE TO REMAIN

PROPOSED

Node 2 – Attachment to Utility Pole

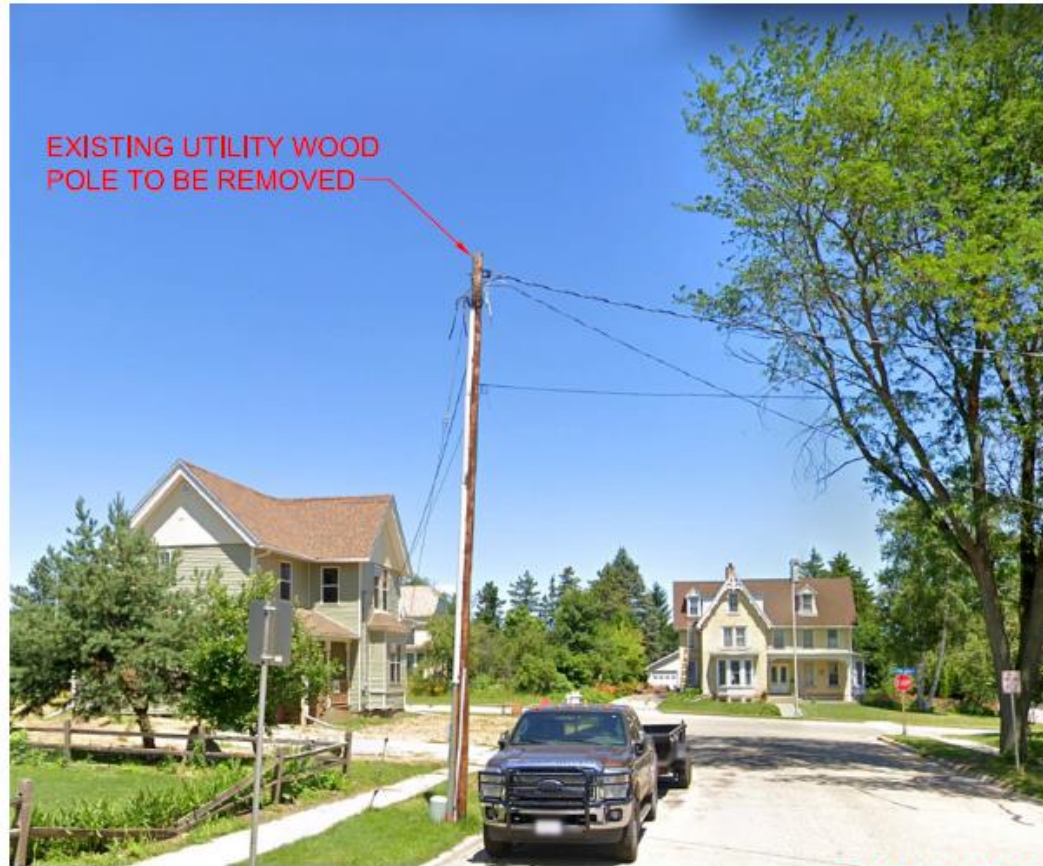


EXISTING



PROPOSED

Node 3 - Attachment to Utility Pole



EXISTING

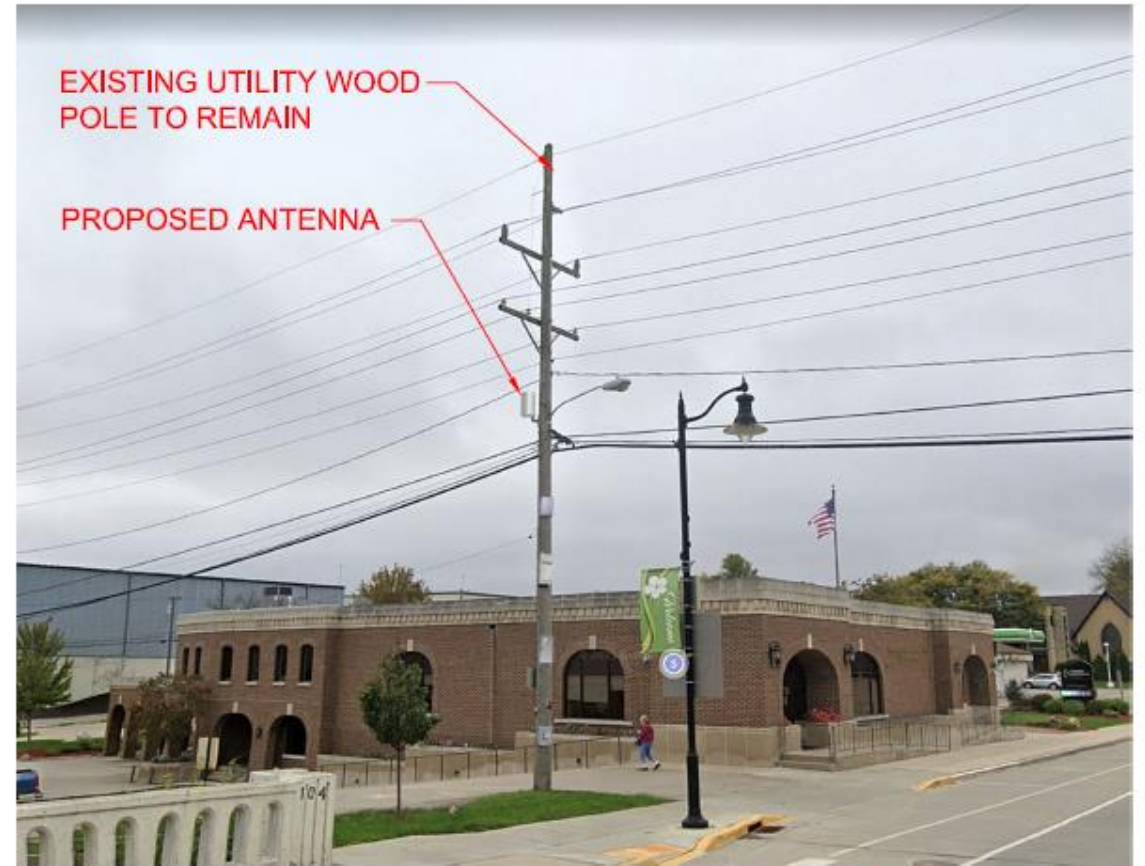


PROPOSED

Node 4 - Attachment to Utility Pole

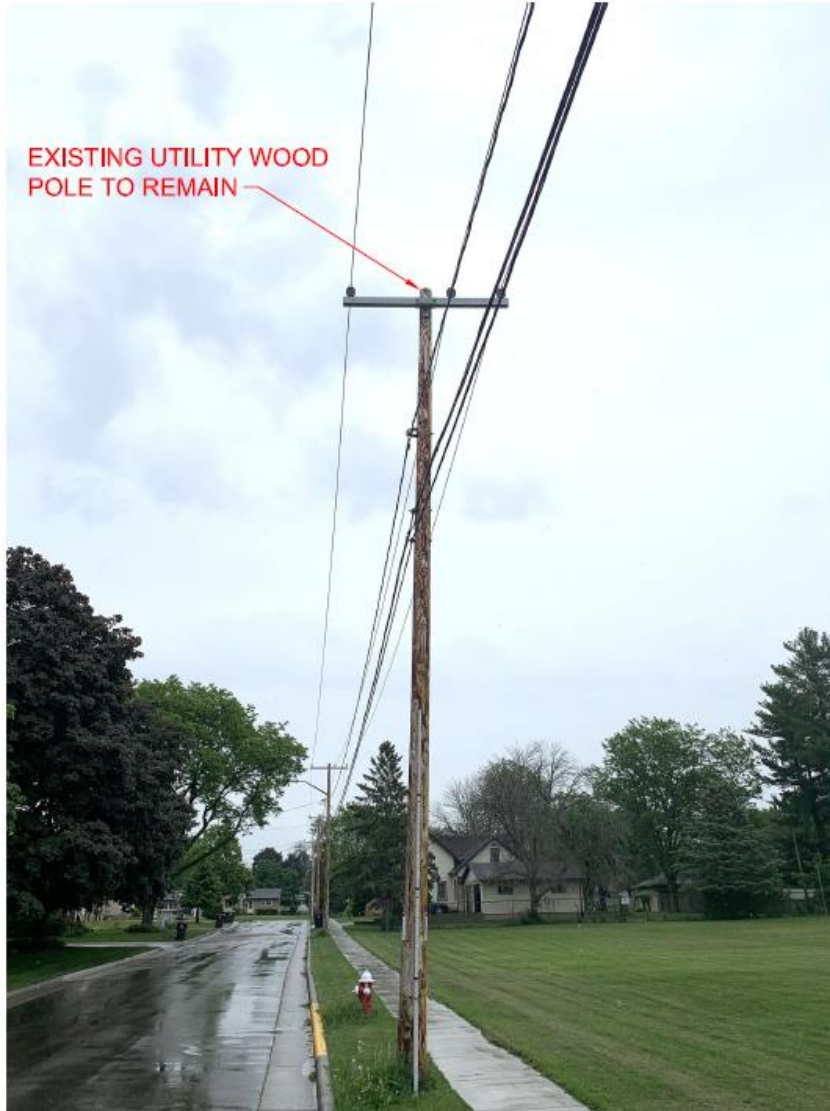


EXISTING

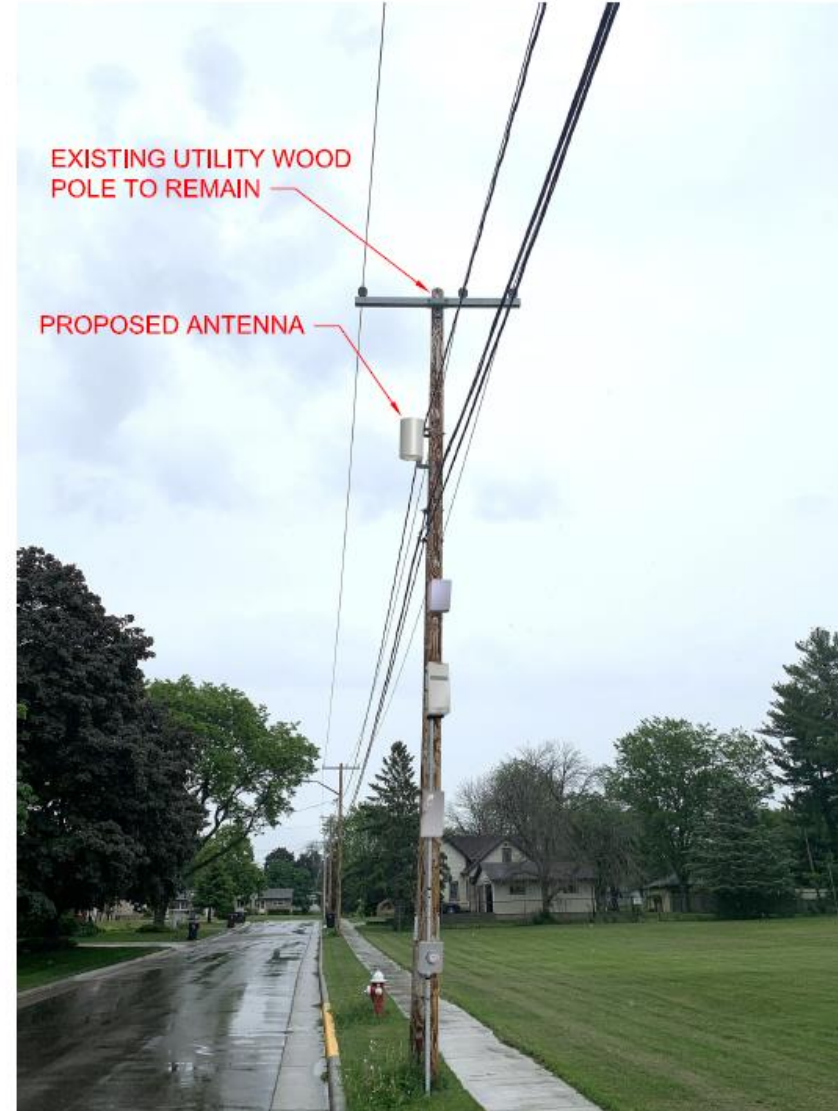


PROPOSED

Node 5 - Attachment to Utility Pole



EXISTING



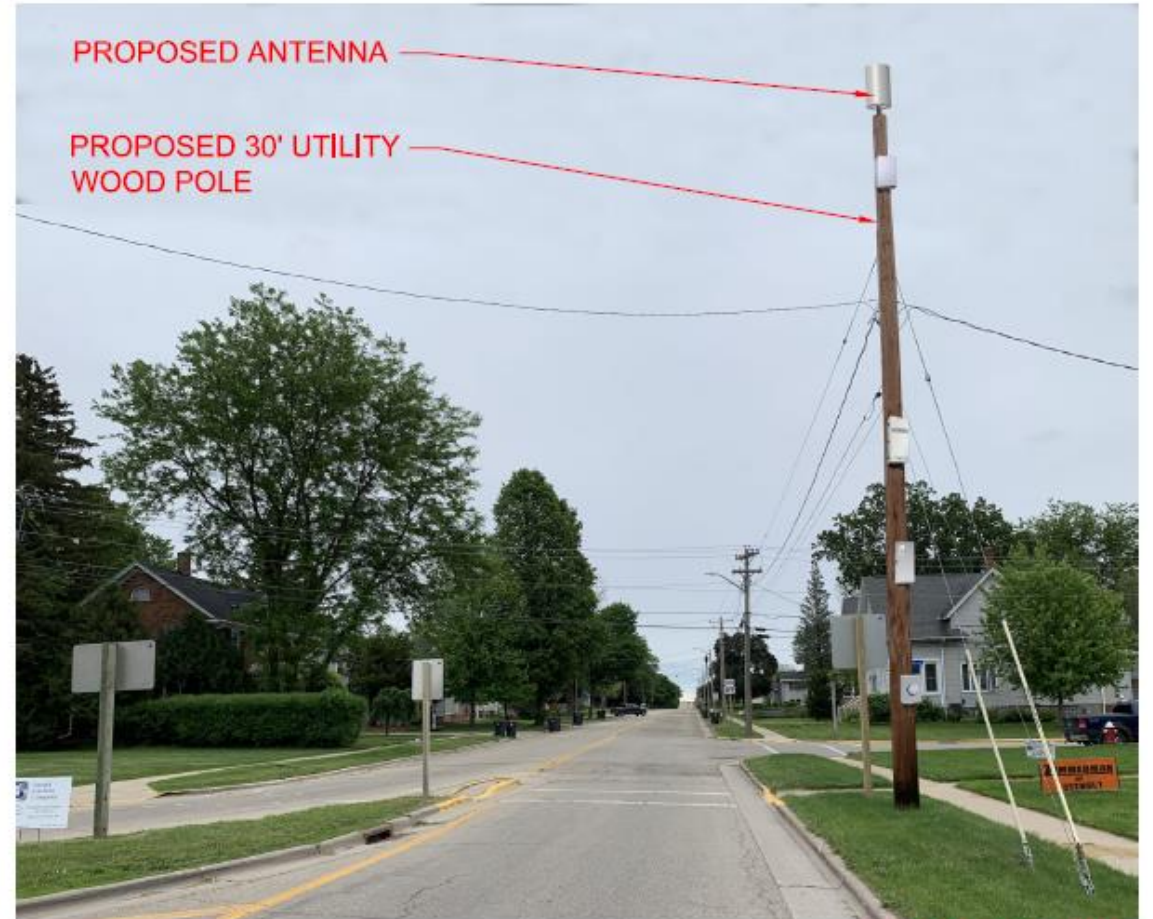
PROPOSED

Node 6 - Attachment to Utility Pole



EXISTING UTILITY WOOD
POLE TO BE REMOVED

EXISTING



PROPOSED ANTENNA

PROPOSED 30' UTILITY
WOOD POLE

PROPOSED

Node 7 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 8 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 9 - New Metal Pole



EXISTING



PROPOSED

Node 10 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 11 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 12 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 13 - Attachment to Utility Pole



EXISTING



PROPOSED

Node 14 – Attachment to Light Pole



EXISTING



PROPOSED

Node 15 - Attachment to Utility Pole



EXISTING



PROPOSED

City of Waterloo Road / Utility Out-Year Project Plan

Approved by the City Council - 9/16/2021 (Hendricks date added: 12/3/2021 by Committee action)

YEAR	LOCATION	DESCRIPTION	FUNDING SOURCES:	
			Road, Storm Sewer & Pedestrian Improvements	Water, Sewer & Electric Improvements
2022	Jefferson St	Full reconstruct	(1) Wheel Tax; (2) State General Transportation Aid; (3) State Computer Aid; (4) Property taxes in the form of new multi-year municipal debt service	Waterloo Utilities ratepayer revenue
2022	Leschinger St	Full reconstruct	see above	see above
2023	Waterloo Rd	Road Resurfacing S. Monroe St to Sunset View Ln	see above	none anticipated
2024	Hendricks St and Access To 333 Portland Rd	Full reconstruct	See above with additional (5) WisDOT matching LRIP funding of \$450,000	see above
2024	Minnehaha Ln & Riverside Dr	Full reconstruct -- Minnehaha Ln: Minnetonka to Indian Hills Dr Riverside Dr: Streator Ln to W Dickinson St	same as above, 2022, with additional (5) WisDOT funding via County [est. \$19,000]; (6) Jefferson County Road Aid Match [est. \$44,768]	see above
2025	Van Buren St	Reconstruct: W Polk St to Knowlton St	same as above, 2022	see above
2026	Taylor St - North Van Buren St	Full reconstruct	same as above, 2022	see above
2027	Maple Ln	to be determined	same as above, 2022	see above
2028	West Riverside Dr	to be determined	same as above, 2022	see above
2029	Henry St	to be determined	same as above, 2022	see above
2031	Jackson St	to be determined	same as above, 2022	see above

City of Waterloo Public Works & Property Committee
Annual Calendar (rev. 7/30/2021)

- Meeting night: 1st Thursday of month at 6:00 pm
- Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
<input type="checkbox"/> Public Works Director's Spring facility inspection report (added at Mayor's request)
JUNE
<input type="checkbox"/> Mayor's 2020 Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
<input checked="" type="checkbox"/> Programs & Services provided
- Capital Budget
<input checked="" type="checkbox"/> Street surface maintenance program
<input checked="" type="checkbox"/> Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review (<u>P</u> avement <u>S</u> urface <u>E</u> valuation & <u>R</u> ating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions [NOTE: Updated by KEG in odd-years]
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Public Works Director's Fall facility inspection report (added at Mayor's request)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review
<input type="checkbox"/> Review of municipal facility needs (multi-year)