



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

## A MEETING OF THE WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - AGENDA

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that a public meeting will be held to consider the following:

Date: June 21, 2022  
Time: 6:00 p.m.  
Location: Municipal Building, 136 North Monroe Street (via remote phone conference for participants and public)

Join Zoom <https://us02web.zoom.us/j/82114472849?pwd=bTRqbDh6KzV3SjU3ekVoSzRLM0VyUT09>  
Meeting ID: 821 1447 2849 Passcode: 761230  
Dial by phone +1 312 626 6799 US (Chicago)

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: May 17, 2022
3. UPDATES & REPORTS
  - a. Non-Metro Connections Update
  - b. Clerk/Treasurer Report –
  - c. Financial Reports Tax Incremental Finance Districts 2, 3 & 4 and Fund 600-May
  - d. Business Association Liaison Report, (contact undetermined)
  - e. School District Liaison (contact undetermined)
4. OLD BUSINESS
  - a. Welcome Packet for new residents
  - b. 333 Portland Road -Archaeological Study
5. NEW BUSINESS
  - a. Manuesha Business Center – Crack in wall of building.
  - b. 333 Portland Road – Offer to Purchase
  - c. Community Assessment update - NMC
  - d. Economic Development Plan Proposal - NMC
6. CITIZEN INPUT, FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Annual Calendar
7. ADJOURNMENT

Jeanne Ritter, Clerk/Deputy Treasurer

**Community Development Authority:** Soter, Petts, C. Kuhl, A. Kuhl, Woods, O'Connell, Sharpe and School District Superintendent Brian Henning as non-voting School District liaison  
Posted, Mailed and E-mailed: 06/16/2022

Please note: it is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**WATERLOO COMMUNITY DEVELOPMENT AUTHORITY -- MEETING MINUTES: May 17, 2022**

Digital audio files are archived with these written minutes additionally serving as the official record.

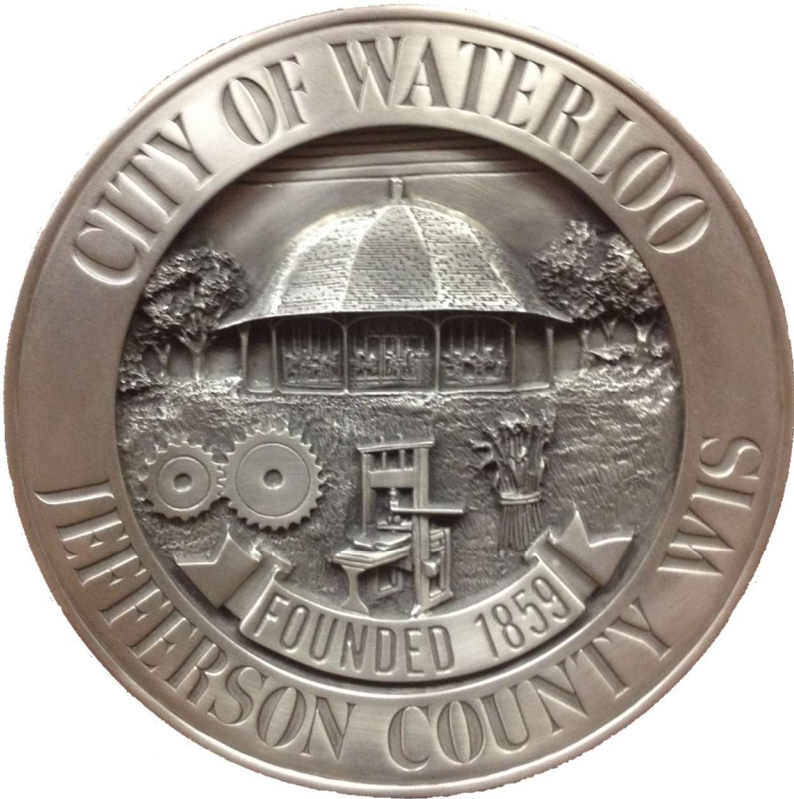
1. PLEDGE OF ALLEGIANCE, ROLL CALL AND CALL TO ORDER. CDA Co-Chair O'Connell called the meeting to order at 6:00 p.m. Members present: A. Kuhl, C. Kuhl, M. Soter, and Petts. Remote:none Absent: Sharpe, Woods, and the non-voting member from School District and Business Association. Others in Attendance or remote: Maureen Geise, Dale Van Holten and Clerk Ritter.
2. MEETING MINUTES APPROVAL: April 19,2022. MOTION: [Petts/O'Connell] to approve the minutes as listed and presented. VOICE VOTE: Motion carried.
3. UPDATES & REPORTS.
  - a. Non-Metro Connections – No Update
  - b. Clerk/Treasurer Report. Discussion of what committee would like to see included. Lead update.
  - c. Financial Reports Tax Incremental Finance Districts 2, 3 & 4 and Fund 600. Noted
  - d. Business Association Liaison Report. Soter gave brief update.
  - e. School District Liaison. No report.
4. UNFINISHED BUSINESS
  - a. Implementing A Blight Policy, Hiring Code Compliance Services. Ritter will work on with building inspector. Questions on un-licensed cars on storage buildings property.
5. OLD BUSINESS
  - a. New Resident Outreach. Welcome Packet. Library and Utilities are working on Welcome bags to hand out. Looking for items for the bags. Anyone can add to the bags.
  - b. Maunessa Business Center. Eric Cotting will be renting space for yoga. \$500 or 50% of fees taken in. Gabe Haberkorn is completing the contract with him.
  - c. 333 Portland Rd
    - i. Archaeological Study Information Update. Geise and Van Holten spoke on possible study. Van Holten would like to be involved with future studies and Geise would be happy to help with anything the Historical Society can provide. Petts would like Ho-Chunk notified of the Study. Motion [Petts/Kuhl] to go with the UW- Milwaukee bid/study. VOICE VOTE: Motion carried.
6. NEW BUSINESS
  - a. Election of Chair and Vice-Chair  
Motion to have O'Connell be Chair and A. Kuhl to be Vice-Chair. [Petts/Kuhl] VOICE VOTE: Motion Carried.
7. ADJOURNMENT. MOTION: [Kuhl/Petts] VOICE VOTE: Motion carried. Time: 6:49 p.m.

Attest:

Jeanne Ritter  
Clerk/Deputy Treasurer

**CITY OF WATERLOO**

CDA'S TREASURER'S REPORT – MAY 2022



# CITY OF WATERLOO

BALANCE SHEET  
MAY 31, 2022

## 412-TIF DISTRICT 2 FUND

### ASSETS

412-11100	TREASURER'S CASH	439,877.54	
412-15800	DUE FROM AGENCY FUND TAXES	31,813.90	
	TOTAL ASSETS		<u>471,691.44</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

412-26100	DEFERRED REVENUE	31,814.02	
	TOTAL LIABILITIES		31,814.02

#### FUND EQUITY

412-34300	FUND BALANCE	415,337.06	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	24,540.36	
	TOTAL FUND EQUITY		<u>439,877.42</u>
	TOTAL LIABILITIES AND EQUITY		<u>471,691.44</u>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 412 - TIF DISTRICT 2 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>TIF DISTRICT 2 FUND</u>					
412-41-4111-000 TAX INCREMENTS	.00	92,713.62	81,308.00	( 11,405.62)	114.0
TOTAL TIF DISTRICT 2 FUND	.00	92,713.62	81,308.00	( 11,405.62)	114.0
<u>INTERGOVERNMENTAL REVENUE</u>					
412-43-4364-000 STATE AID EXEMPT COMPUTERS	.00	.00	780.00	780.00	.0
412-43-4366-000 STATE AID PERSONAL PROPERTY	2,036.19	2,036.19	2,036.19	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	2,036.19	2,036.19	2,816.19	780.00	72.3
<u>MISCELLANEOUS REVENUES</u>					
412-48-4800-000 MISC REVENUES	.00	7,137.50	119,128.89	111,991.39	6.0
TOTAL MISCELLANEOUS REVENUES	.00	7,137.50	119,128.89	111,991.39	6.0
TOTAL FUND REVENUE	2,036.19	101,887.31	203,253.08	101,365.77	50.1

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 412 - TIF DISTRICT 2 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
412-51-5112-320	.00	64.00	.00	( 64.00)	.0
412-51-5112-325	.00	150.00	150.00	.00	100.0
TOTAL LEGISLATIVE SUPPORT	.00	214.00	150.00	( 64.00)	142.7
<u>ATTORNEY</u>					
412-51-5130-211	.00	.00	1,500.00	1,500.00	.0
TOTAL ATTORNEY	.00	.00	1,500.00	1,500.00	.0
<u>CLERK - WAGES</u>					
412-51-5142-110	.00	.00	25,000.00	25,000.00	.0
TOTAL CLERK - WAGES	.00	.00	25,000.00	25,000.00	.0
<u>SPECIAL ACCTG AND AUDITING</u>					
412-51-5151-214	.00	616.66	750.00	133.34	82.2
TOTAL SPECIAL ACCTG AND AUDITING	.00	616.66	750.00	133.34	82.2
<u>ENGINEERING AND ADMINISTRATION</u>					
412-53-5310-215	3,333.34	16,666.70	22,000.00	5,333.30	75.8
412-53-5310-380	25.33	127.34	302.40	175.06	42.1
TOTAL ENGINEERING AND ADMINISTRATION	3,358.67	16,794.04	22,302.40	5,508.36	75.3
<u>DEBT SERVICE</u>					
412-59-5926-001	24,686.69	59,722.25	.00	( 59,722.25)	.0
TOTAL DEBT SERVICE	24,686.69	59,722.25	.00	( 59,722.25)	.0
TOTAL FUND EXPENDITURES	28,045.36	77,346.95	49,702.40	( 27,644.55)	155.6
NET REVENUE OVER(UNDER) EXPENDITURES	( 26,009.17)	24,540.36	153,550.68		

# CITY OF WATERLOO

BALANCE SHEET  
MAY 31, 2022

## 413-TIF DISTRICT 3 FUND

### ASSETS

413-11100	TREASURER'S CASH	44,332.34	
413-15800	DUE FROM AGENCY FUND TAXES	22,142.72	
	TOTAL ASSETS		<u>66,475.06</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

413-26100	DEFERRED REVENUE	22,142.60	
	TOTAL LIABILITIES		22,142.60

#### FUND EQUITY

413-34300	FUND BALANCE	62,395.20	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 18,062.74)	
	TOTAL FUND EQUITY		<u>44,332.46</u>
	TOTAL LIABILITIES AND EQUITY		<u>66,475.06</u>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 413 - TIF DISTRICT 3 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>TAXES</u>					
413-41-4111-000 TAX INCREMENTS	.00	64,529.40	87,858.00	23,328.60	73.5
TOTAL TAXES	.00	64,529.40	87,858.00	23,328.60	73.5
<u>INTERGOVERNMENTAL REVENUE</u>					
413-43-4364-000 STATE AID EXEMPT COMPUTERS	.00	.00	320.00	320.00	.0
413-43-4365-000 STATE AID PERSONAL PROPERTY	220.77	220.77	220.77	.00	100.0
TOTAL INTERGOVERNMENTAL REVENUE	220.77	220.77	540.77	320.00	40.8
<u>MISCELLANEOUS REVENUES</u>					
413-48-4800-000 MISC REVENUES	.00	.00	22,198.83	22,198.83	.0
TOTAL MISCELLANEOUS REVENUES	.00	.00	22,198.83	22,198.83	.0
TOTAL FUND REVENUE	220.77	64,750.17	110,597.60	45,847.43	58.6



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 413 - TIF DISTRICT 3 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
413-51-5112-325 LEGIS SUPPORT ANNUAL DOR FEE	.00	150.00	150.00	.00	100.0
TOTAL LEGISLATIVE SUPPORT	.00	150.00	150.00	.00	100.0
<u>ATTORNEY</u>					
413-51-5130-211 ATTORNEY ATTORNEY FEES	.00	292.50	.00	( 292.50)	.0
TOTAL ATTORNEY	.00	292.50	.00	( 292.50)	.0
<u>SPECIAL ACCTG AND AUDITING</u>					
413-51-5151-214 SPEC ACCTG & AUD PROF FEES	.00	616.66	2,000.00	1,383.34	30.8
TOTAL SPECIAL ACCTG AND AUDITING	.00	616.66	2,000.00	1,383.34	30.8
<u>ENGINEERING AND ADMINISTRATION</u>					
413-53-5310-215 ENG & ADMIN PROF FEES	.00	760.00	2,000.00	1,240.00	38.0
TOTAL ENGINEERING AND ADMINISTRATION	.00	760.00	2,000.00	1,240.00	38.0
<u>TRANSFER TO DEBT SERVICE</u>					
413-59-5929-000 TRANSFER TO DEBT SERVICE	.00	80,993.75	101,567.50	20,573.75	79.7
TOTAL TRANSFER TO DEBT SERVICE	.00	80,993.75	101,567.50	20,573.75	79.7
TOTAL FUND EXPENDITURES	.00	82,812.91	105,717.50	22,904.59	78.3
NET REVENUE OVER(UNDER) EXPENDITURES	220.77	( 18,062.74)	4,880.10		

# CITY OF WATERLOO

BALANCE SHEET  
MAY 31, 2022

## 414-TIF DISTRICT 4 FUND

### ASSETS

414-11100	TREASURER'S CASH	101,901.54	
414-15800	DUE FROM AGENCY FUND TAXES	2,660.70	
	TOTAL ASSETS		<u>104,562.24</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

414-26100	DEFERRED REVENUE	2,660.70	
	TOTAL LIABILITIES		2,660.70

#### FUND EQUITY

414-34300	FUND BALANCE	94,231.22	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	7,670.32	
	TOTAL FUND EQUITY		<u>101,901.54</u>
	TOTAL LIABILITIES AND EQUITY		<u>104,562.24</u>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 414 - TIF DISTRICT 4 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>TIF DISTRICT 4 FUND</u>					
414-41-4111-000 TAX INCREMENTS	.00	7,753.93	28,119.98	20,366.05	27.6
TOTAL TIF DISTRICT 4 FUND	.00	7,753.93	28,119.98	20,366.05	27.6
<u>INTERGOVERNMENTAL REVENUE</u>					
414-43-4364-000 STATE AID COMPUTERS	.00	.00	239.00	239.00	.0
414-43-4365-000 STATE AID PERSONAL PROPERTY	683.07	683.07	683.00	( .07)	100.0
TOTAL INTERGOVERNMENTAL REVENUE	683.07	683.07	922.00	238.93	74.1
TOTAL FUND REVENUE	683.07	8,437.00	29,041.98	20,604.98	29.1

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022

**FUND 414 - TIF DISTRICT 4 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>LEGISLATIVE SUPPORT</u>					
414-51-5112-325 LEGIS SUPPORT ANNUAL DOR FEE	.00	150.00	150.00	.00	100.0
TOTAL LEGISLATIVE SUPPORT	.00	150.00	150.00	.00	100.0
<u>SPECIAL ACCTG AND AUDITING</u>					
414-51-5151-214 SPEC ACCTG & AUD PROF FEES	.00	616.68	500.00	( 116.68)	123.3
TOTAL SPECIAL ACCTG AND AUDITING	.00	616.68	500.00	( 116.68)	123.3
<u>ENGINEERING AND ADMINISTRATION</u>					
414-53-5310-215 ENG & ADMIN PROF FEES	.00	.00	22,000.00	22,000.00	.0
TOTAL ENGINEERING AND ADMINISTRATION	.00	.00	22,000.00	22,000.00	.0
TOTAL FUND EXPENDITURES	.00	766.68	22,650.00	21,883.32	3.4
NET REVENUE OVER(UNDER) EXPENDITURES	683.07	7,670.32	6,391.98		

# CITY OF WATERLOO

BALANCE SHEET  
MAY 31, 2022

## 600-COMMUNITY DEVELOP AUTHORITY

### ASSETS

600-11100	TREASURER'S CASH	41,329.79	
600-15800	DUE FROM AGENCY FUND TAXES	1,187.97	
	TOTAL ASSETS		<u>42,517.76</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

600-26100	DEFERRED REVENUE	( 3,462.03)	
	TOTAL LIABILITIES		( 3,462.03)

#### FUND EQUITY

600-34300	FUND BALANCE	18,076.11	
600-34310	PROFESSIONAL SVCS CARRYOVER	25,000.00	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	2,903.68	
	TOTAL FUND EQUITY		<u>45,979.79</u>
	TOTAL LIABILITIES AND EQUITY		<u>42,517.76</u>

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022  
**FUND 600 - COMMUNITY DEVELOP AUTHORITY**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>TAXES</u>					
600-41-4111-000 LOCAL TAX-GENERAL FUND	.00	3,462.03	4,650.00	1,187.97	74.5
TOTAL TAXES	.00	3,462.03	4,650.00	1,187.97	74.5
<u>PUBLIC CHARGES FOR SERVICE</u>					
600-46-4674-000 MBC BUILDING RENTAL	250.00	1,050.00	2,400.00	1,350.00	43.8
TOTAL PUBLIC CHARGES FOR SERVICE	250.00	1,050.00	2,400.00	1,350.00	43.8
TOTAL FUND REVENUE	250.00	4,512.03	7,050.00	2,537.97	64.0

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2022  
**FUND 600 - COMMUNITY DEVELOP AUTHORITY**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>SPECIAL ACCTG COSTS</u>					
600-51-5151-399 SPECIAL ACCTNG COSTS - MISC	.00	.00	375.00	375.00	.0
TOTAL SPECIAL ACCTG COSTS	.00	.00	375.00	375.00	.0
<u>MAUNESHA BUSINESS CENTER</u>					
600-51-5162-221 MAUNESHA BUSINESS ELECTRIC	29.11	137.81	1,000.00	862.19	13.8
600-51-5162-222 MAUNESHA BUSINESS HEAT	88.16	681.44	750.00	68.56	90.9
600-51-5162-223 MAUNESHA BUSINESS WATER/SEWER	83.76	332.06	698.00	365.94	47.6
600-51-5162-290 MAUNESHA BUSINESS CLEAN CONTRA	40.00	200.00	480.00	280.00	41.7
600-51-5162-351 MAUNESHA BUSINESS REPAIRS/MAIN	190.98	257.04	.00	( 257.04)	.0
TOTAL MAUNESHA BUSINESS CENTER	432.01	1,608.35	2,928.00	1,319.65	54.9
<u>PLANNING AND CONSERVATION</u>					
600-56-5630-220 PROJECT CDA PROGRAMS	.00	.00	250.00	250.00	.0
TOTAL PLANNING AND CONSERVATION	.00	.00	250.00	250.00	.0
TOTAL FUND EXPENDITURES	432.01	1,608.35	3,553.00	1,944.65	45.3
NET REVENUE OVER(UNDER) EXPENDITURES	( 182.01)	2,903.68	3,497.00		

# CITY OF WATERLOO

BALANCE SHEET  
MAY 31, 2022

## 812-LIBRARY SPECIAL REVENUE FUND

### ASSETS

812-11100	TREASURER'S WORKING CASH	359,134.06	
812-11602	LIBRARY MEMORIAL INVESTMENT	43,794.26	
812-12100	TAXES RECEIVABLE	53,777.93	
812-13100	ACCOUNTS RECEIVABLE	733.20	
812-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	( 733.20)	
	TOTAL ASSETS		<u>456,706.25</u>

### LIABILITIES AND EQUITY

#### LIABILITIES

812-26100	DEFERRED REVENUE	<u>53,777.93</u>	
	TOTAL LIABILITIES		53,777.93

#### FUND EQUITY

812-34100	FUND BALANCE	101,233.80	
812-34105	COUNTY FUND BALANCE	115,150.69	
812-34106	CLARK MEMORIAL FUND BALANCE	70,212.71	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	<u>116,331.12</u>	
	TOTAL FUND EQUITY		<u>402,928.32</u>
	TOTAL LIABILITIES AND EQUITY		<u>456,706.25</u>



**ARCHAEOLOGICAL SURVEY FIELD REPORT**

**Wisconsin Department of Natural Resources**

**PROJECT INFORMATION**

Project Name 333 Portland Rd Development

County Jefferson

Project Location 333 Portland Rd, City of Waterloo

Project Size  
0.61 acres / \_\_\_\_\_ hectares

Township(s) Waterloo

Town/Range T8N R13E Sections 5

- Project Type
- EXL – Excess Land Sales
  - GDA – (General) Ground Disturbing Activities
  - HB – Historic Buildings
  - LA – Land Acquisitions
  - PD – Park Development
  - TS – Timber Sales
  - WET – Wetland Development
  - WHE – Wildlife Habitat Enhancements

**LITERATURE SEARCH**

Archaeology and Records Literature Search  
 Attached

Previously reported sites in area  
Cemetery in area

Yes  No site nos.: JE-0098/BJE-0162  
 Yes  No site nos.:

**FIELDWORK**

Dates of fieldwork 6/14/2022 \_\_\_\_\_

Crew size 2 \_\_\_\_\_

Area surveyed 0.61 acres/ \_\_\_\_\_ hectares

**SURVEY TECHNIQUES** (attach project plans showing survey coverage)

- Shovel testing  Surface collection
- 0.37 acres/ \_\_\_\_\_ hectares \_\_\_\_\_ acres/ \_\_\_\_\_ hectares
- 10 meter interval \_\_\_\_\_ meter interval

Other (please describe): Visual inspection - disturbed  
0.24 acres

Describe visibility: Visibility zero percent owing to grass and pavement cover.

- LAND USE
- Area not surveyed? (Show on project plans) Explain:
  - Area extensively impacted? Explain:

Describe: Current land use is vacant field.

ISOLATED FINDS (Attach map showing locations), describe:

None.

**RECOMMENDATIONS:**

No evidence of archaeological sites was identified. It is recommended that the project proceed as designed. No additional investigations are recommended.

I affirm that research conducted for this project was performed in a manner consistent with the Wisconsin Archeological Survey Guide (2012). No archaeological sites were identified in the project area.

Jennifer Picard

Principal investigator

Signature

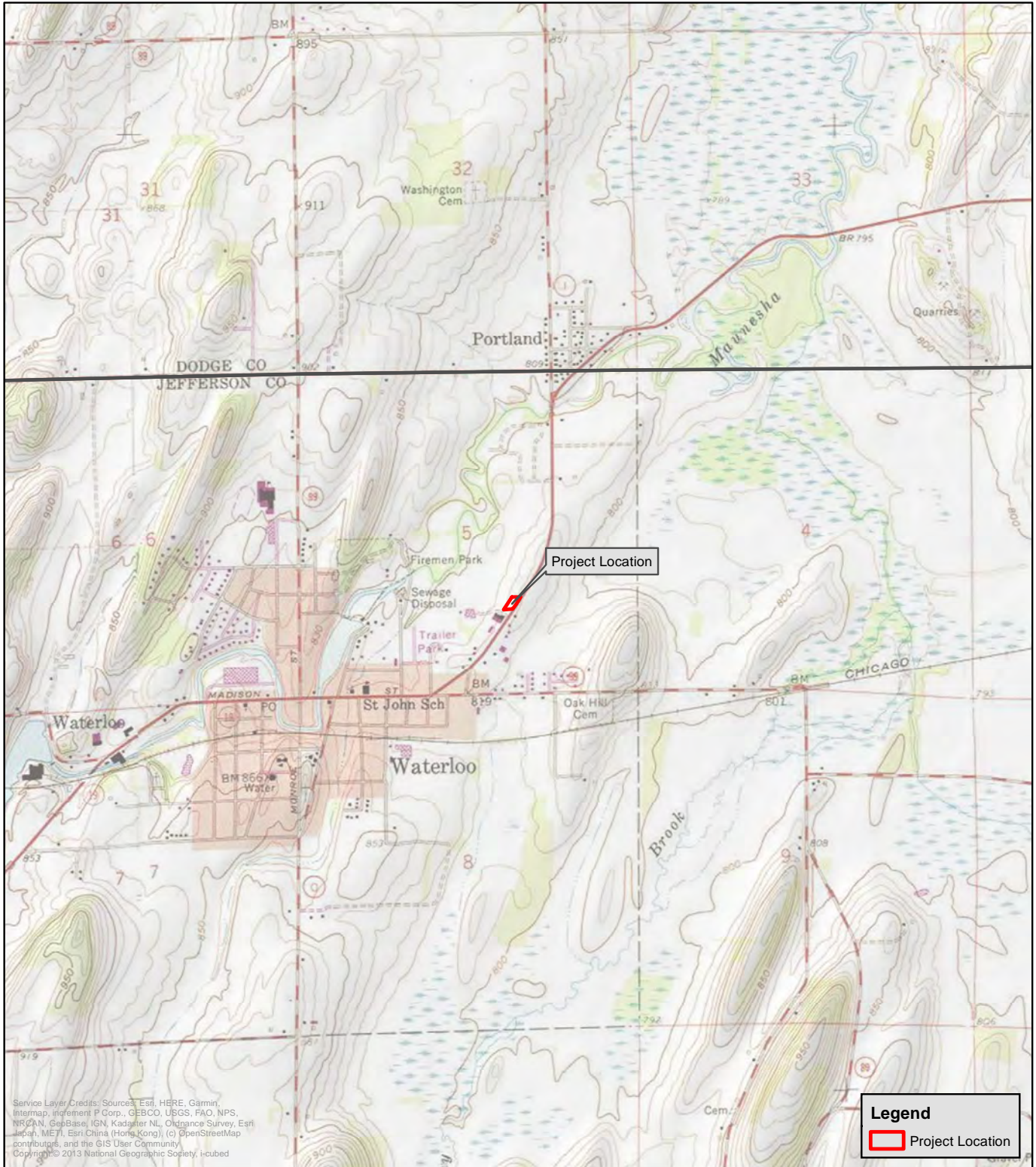


6/16/2022

Date

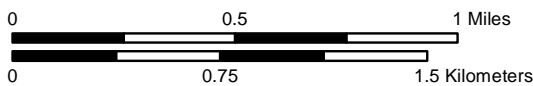
Note: A USGS topographic map with the project area delineated thereon MUST accompany this form, as well as updated ASI (when indicated) and BAR forms. Additional documentation should be provided as needed. Human burial-related issues should be discussed with the WHS (contact the DNR archaeologist as well if project occurs on DNR property; phone: 608.266.3462).

**Attachment 1. Project location map (topographic 1:24,000).**

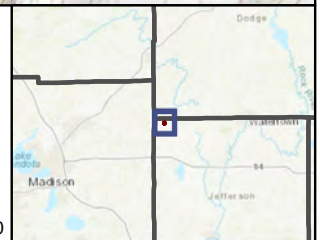


Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/2/2022

**Project Location**  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5

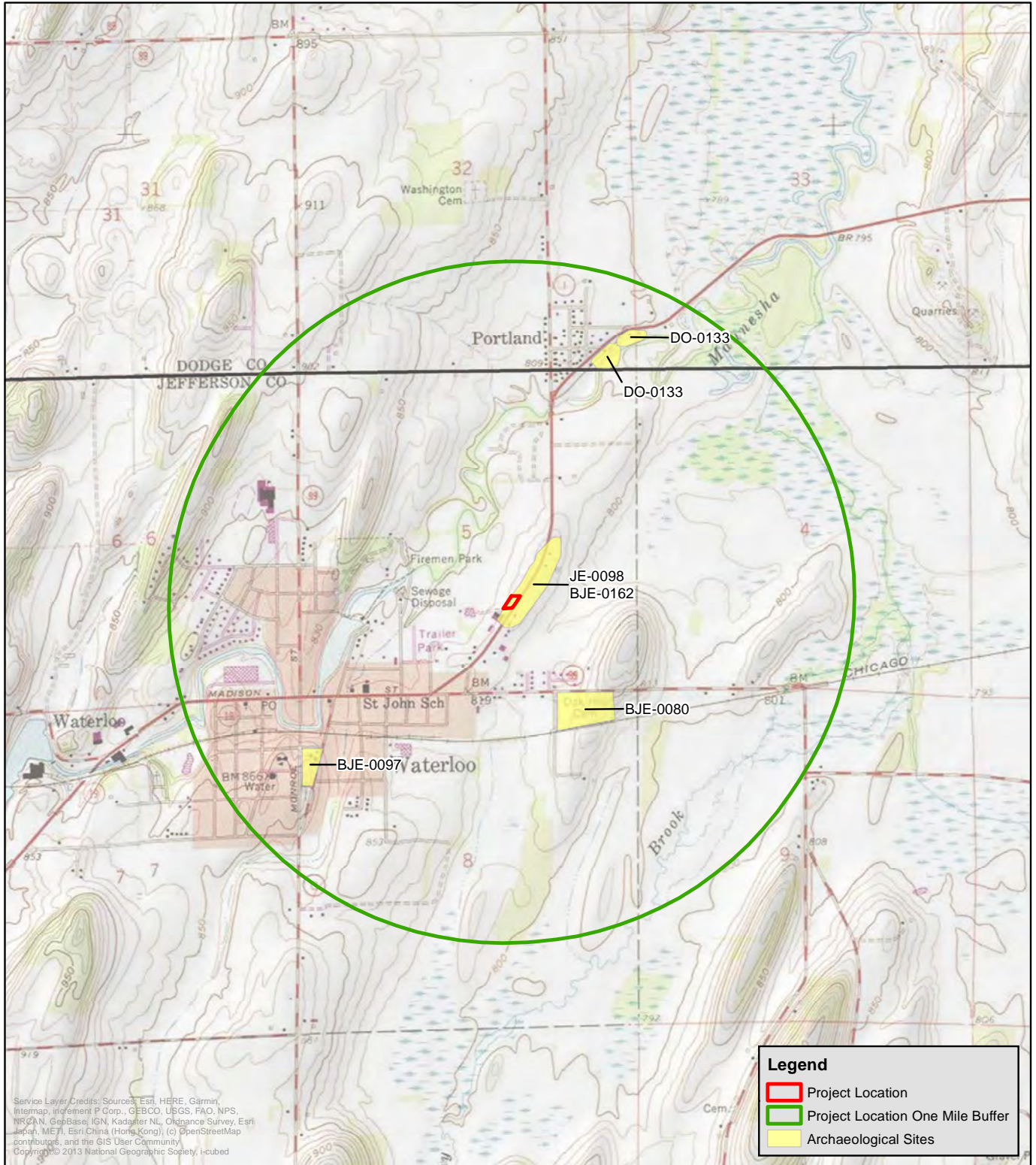


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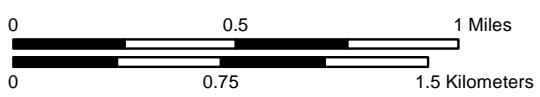
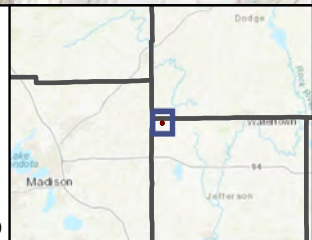


**Attachment 2. Literature review map (topographic 1:24,000).**



Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeBCo, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community  
 Copyright © 2013 National Geographic Society, i-cubed

Previously Recorded Archaeological Sites  
 Within One Mile of the Project Location  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:24,000

### Attachment 3. Previously recorded sites.

Table 1. Previously Recorded Archaeological Sites Coincident with the Project Location

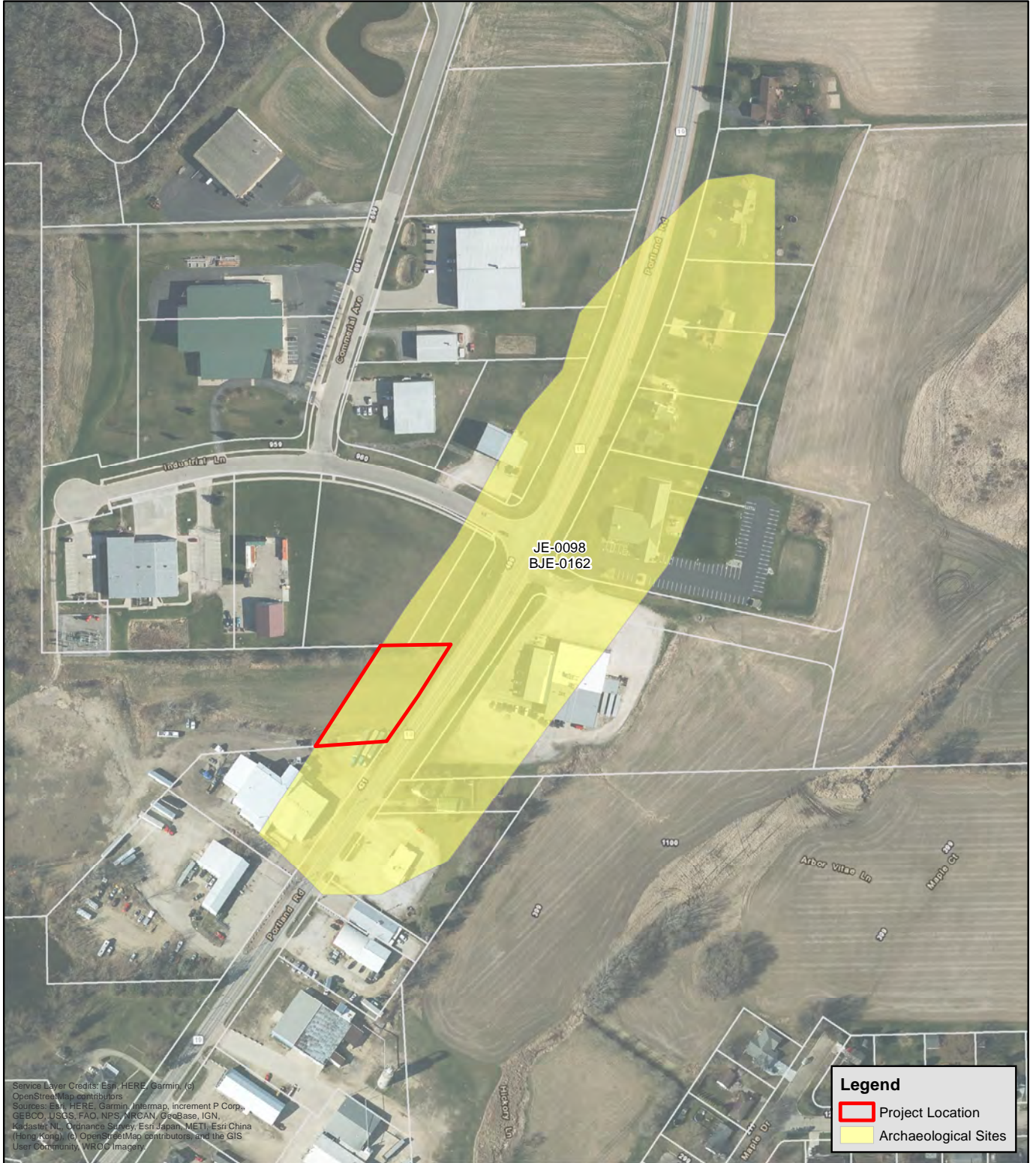
<b>State Site</b>	<b>Burial Site</b>	<b>Site Name</b>	<b>Site Type</b>	<b>Culture</b>
JE-0098	BJE-0162	Waterloo Mounds	Mound(s) - Conical, Corn Hills/Garden Beds	Woodland, Late Woodland

Table 2. Previously Recorded Archaeological Sites within One Mile of the Project Location

<b>State Site</b>	<b>Burial Site</b>	<b>Site Name</b>	<b>Site Type</b>	<b>Culture</b>
DO-0133		Unnamed Site	Campsite/Village	Unknown Prehistoric
	BJE-0080	Oakhill Cemetery	Cemetery/Burial	Historic Euro-American
	BJE-0097	White Cemetery	Cemetery/Burial	Historic Euro-American



**Attachment 4. Project location relative to adjacent archaeological sites (aerial).**



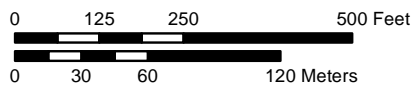
Service Layer Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors  
 Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox Contributors, and the GIS User Community, WRDC Imagery.

**Legend**

- Project Location
- Archaeological Sites

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/2/2022

Previously Recorded Archaeological Sites  
 Coincident with the Project Location  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5

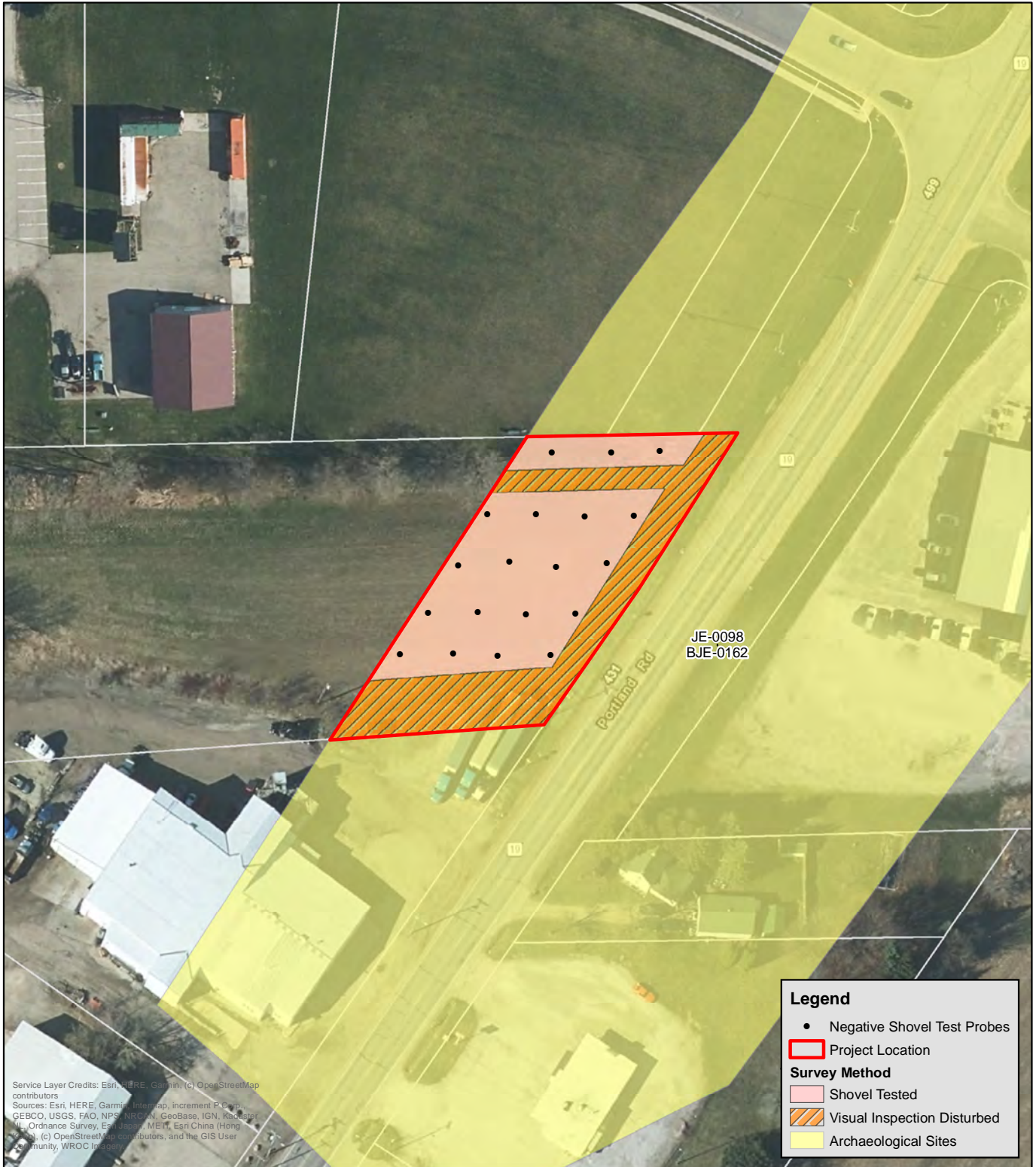


1:3,000





**Attachment 5. Survey coverage map.**



Service Layer Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors  
 Sources: Esri, HERE, Garmin, Swisstopo, DeLorme, GeoBC, (c) GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) Swisstopo, (c) OpenStreetMap contributors, and the GIS User Community, WROCC Imagery

**Legend**

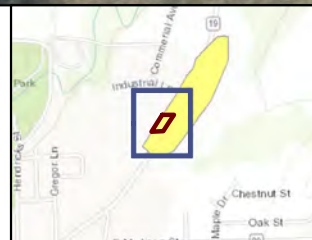
- Negative Shovel Test Probes
- Project Location

**Survey Method**

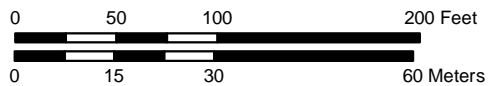
- Shovel Tested
- Visual Inspection Disturbed
- Archaeological Sites

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/16/2022

**Archaeology Survey Coverage Map**  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:1,000



**Attachment 6. Photographs from the archaeological field investigations (2 pages).**



**Figure 1:** Shovel testing easternmost transect. View to the east. (2022-0237\_2020-06-14\_BAM (8).jpg)



**Figure 2:** Shovel testing near parking lot. View to the southwest. (2022-0237\_2020-06-14\_BAM (10).jpg)





**Figure 3:** Project area overview. View to the northeast. (2022-0237\_2020-06-14\_BAM (3).jpg)



**Figure 4:** Shovel test profile showing Ap horizon. (2022-0237\_2020-06-14\_BAM (5).jpg)



## Attachment 7. Correspondence with the Wisconsin Historical Society.

Firefox

<https://outlook.office.com/mail/deeplink?Print>

### Testing Authorization: 22-0935/JE - 2022-0237 - Request to Disturb Uncatalogued Burial Site: JE-0098/BJE-0162

felipe.avila@wisconsinhistory.org <felipe.avila@wisconsinhistory.org>

Mon 6/6/2022 9:36 AM

To: Jennifer Lauren Picard <jlpicard@uwm.edu>

Dear Ms. Jennifer L Picard,

Based on the information you have provided for 22-0935, Request to Disturb Uncatalogued Burial Site: JE-0098/BJE-0162 we authorize the proposed subsurface testing within the uncatalogued boundaries of the above-referenced burial site pursuant to the provisions of Wis. Stats. §§ 157.70 (4) and Wis. Admin. Code § HS 2.04 (4) and according to the provisions provided below.

- Your Authorization to conduct these activities shall be valid for a period of one year from the date of this notice.
- Use of a hydrovac is not permitted for this project.
- All subsurface testing that occurs within the uncatalogued boundaries of the burial site shall be conducted by a qualified archaeologist, as defined at Wis. Stats. § 157.70 (1) (i). You may find a list of such qualified archaeologists at the following web site: <http://www.wisconsinhistory.org/pdfs/cms/HPR-Burial-Excavation-Consultants-List-Mar-2021.pdf>.

Please inform your client, however, that Phase I archaeological methods are not adequate to find burials and do not necessarily eliminate the need for archaeological monitoring during construction. If, after the fieldwork, you wish to make a recommendation against monitoring, please provide clear and ample evidence supporting your recommendation and SHPO will take it under consideration during the review.

If, during the proposed ground disturbing activity, you encounter human remains, you must stop work at that location and contact our office immediately for further coordination, and, in the event that human remains must be excavated and analyzed, for negotiation and execution of an appropriate contract.

Any deviation from the plans described in your submittal materials that may occur within the uncatalogued boundaries of the burial site and involves ground disturbing activity must be described in writing and forwarded to this office for further review and authorization. Such modified work is not authorized by this letter.

Please forward one hard copy of the archaeological monitoring report to our office and one digital copy to [compliance@wisconsinhistory.org](mailto:compliance@wisconsinhistory.org) as soon as the ground disturbance is completed.

Please let me know if you have any questions.

Felipe Avila

State Historic Preservation Office

Wisconsin Historical Society  
816 State Street, Madison, WI 53706

Attachment 8. ASI Update - [47JE0098/BJE-0162] (2 pages).

Wisconsin ASI Update/Correction Form

Site# 47- JE-0098 Burial Site# BJE-0162 Field Number# \_\_\_\_\_ County Jefferson

Site Name (limit 25 characters) Waterloo Mounds Other Name \_\_\_\_\_

Civil Town(s) Waterloo Town # 8 North Range# 13 East Section# 5

USGS Quad Name Waterloo

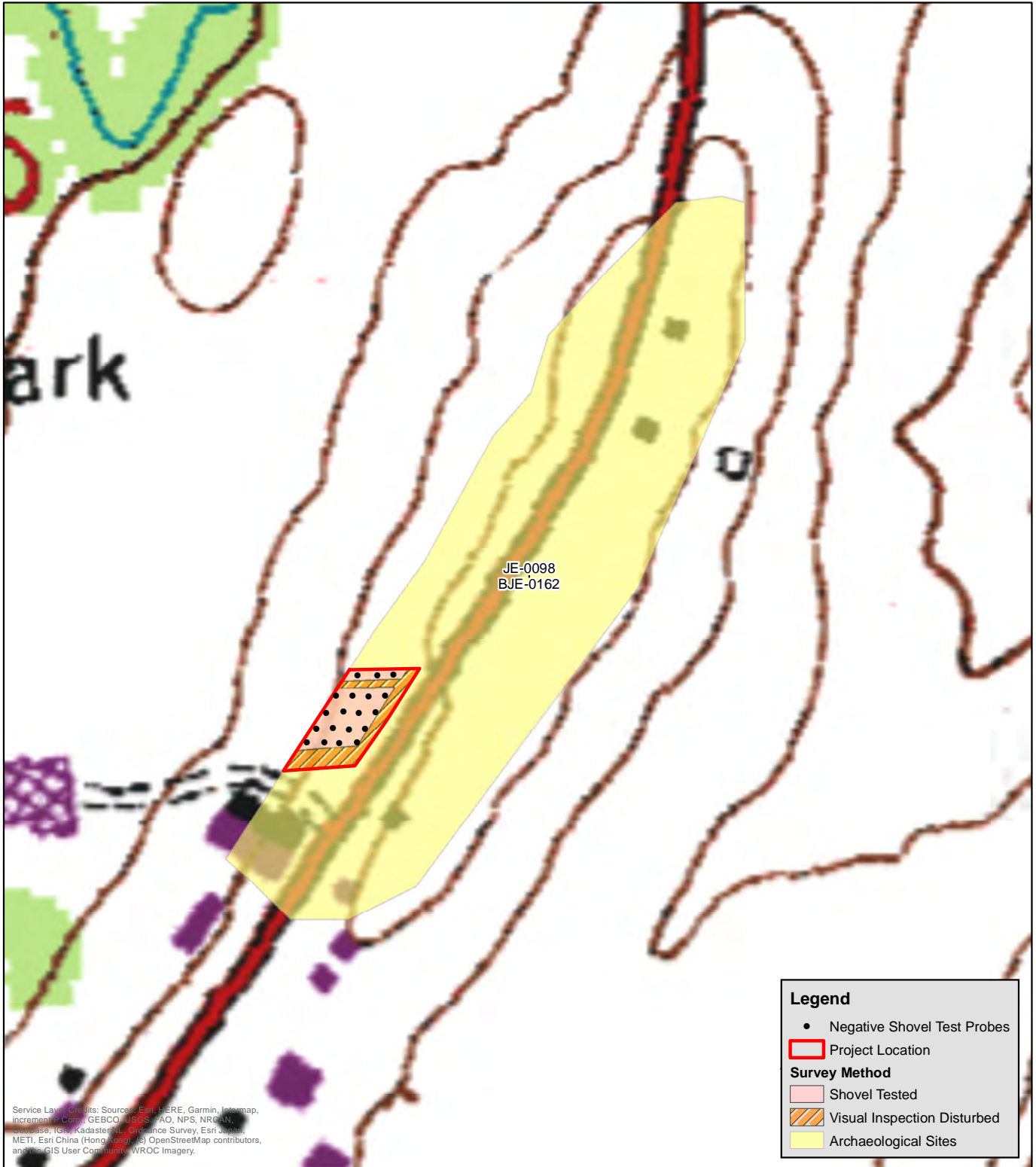
Please refer to the ASI form and provide the appropriate headings for the correction or new information. Examples of headings are: QUARTER SECTIONS, USGS MAP, SITE DESCRIPTION, and BIBLIOGRAPHIC REFERENCES. Provide a justification or reference for any new information. When appropriate, attach a sketch map and copy of USGS quad showing revised location of site.

**HEADING(S) AND NATURE OF CORRECTION/UPDATE:**

In June of 2022, UWM-CRM personnel conducted Phase I archaeological survey of a proposed development site coincident with Waterloo Mounds (47JE0098/BJE-0162). Survey methods included shovel testing and visual inspection. Intact Ap horizon soils were observed. However, no evidence of the site was encountered.

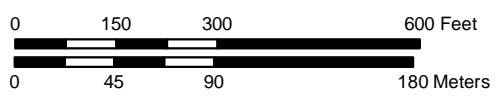
Investigator Brian McConnell Affiliation UWM-CRM Date 6/14/2022  
Submitted by Jennifer Picard Affiliation UWM-CRM Date 6/16/2022

FOR WHS  ASI# \_\_\_\_\_  CHK'D \_\_\_\_\_  GIS ENTRY \_\_\_\_\_  
OFFICE USE:  GIS ENTRY CHK'D \_\_\_\_\_  ENTER \_\_\_\_\_  ENTRY CHK'D \_\_\_\_\_

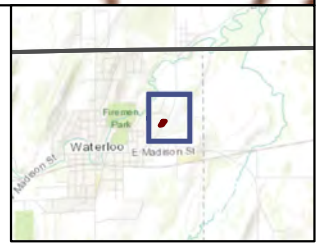


Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/16/2022

**Archaeology Survey Coverage Map**  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:3,000



Attachment 9. Public lands permit.

DocuSign Envelope ID: 70D59A89-5308-4A38-87F9-17DCDB411AB4

**WISCONSIN PUBLIC LANDS FIELD ARCHAEOLOGICAL PERMIT 2022**  
REQUIRED TO CONDUCT ARCHAEOLOGY ON ALL NON-FEDERAL PUBLIC LAND UNDER WIS. STAT. § 44.47  
Wisconsin Historical Society

Name/Organization/Contact Jennifer Picard Telephone 414-251-8566

Address 3413 N Downer Ave Sabin Hall 308 City Milwaukee State WI Zip 53211

E-mail jpicard@uwm.edu

Institutional Affiliation UW-Milwaukee Archaeological Research Laboratory Center

Location: County Jefferson Civil Town Waterloo

Town 8N Range 13E Section 5 Quarter Sections NW, SE

Hwy/Rd  Hwy/Rd: \_\_\_\_\_ Other Type of Project: Development

Project Description: Business development

Type of fieldwork: Phase I/Survey  Phase II/Testing  Phase III/Excavation  Monitoring

Purpose of the fieldwork: Federal Compliance  State Compliance  Education  Other

Site # JE-0098 Burial Site # BJE-0162 Burial Permit Secured? Y  N  WHS #: 22-0935/JE

Dates of field work: Begin date: 8/2/2022 End date: 12/31/2022

What institution will curate recovered artifacts, notes, and records? UWM-ARL

(A curation agreement must be on file with WHS; all materials must be curated in an appropriate, staffed facility.)

Print name Jennifer Picard/Archaeologist or Anne Kissack/Office of Sponsored Research  see attachments

Signature of Archaeologist Anne Kissack Date 6/7/2022 | 10:34 AM CDT

Maps and/or Letters of explanation can accompany this application

Landowner or custodian name Jenifer Quimby Phone 920-478-3025

Affiliation: City of Waterloo

Signature of Landowner Jenifer Quimby Date 6/6/22

Administrative use only below this line.

Permit Approved Jim M Selu Date 06/07/22

PLP # 22- 0961

Dr. James Skibo  
State Archaeologist  
Wisconsin Historical Society  
816 State Street, Madison, WI 53706  
608-264-6496  
statearchaeologist@wisconsinhistory.org



One paper copy and one PDF copy of the final report must be submitted to the State Historic Preservation Office.

Additional authorization or permitting is necessary to conduct work within the boundaries of uncataloged and cataloged human burial sites under Wis. Stat. § 157.70. For more information, [wihist.org/Request-to-Disturb](http://wihist.org/Request-to-Disturb)

**Attachment 10. Archaeological Reports Inventory form.**

**ARCHAEOLOGICAL REPORTS INVENTORY FORM**

WHS PROJECT # 22-0935/JE

COUNTY Jefferson

AUTHORS: Jennifer Picard

REPORT TITLE: WisDNR ASFR: 333 Portland Road Development

DATE OF REPORT (MONTH AND YEAR): June 2022

SERIES/NUMBER: UWM ARLC TM2022-0342

PLACE OF PUBLICATION: UW-Milwaukee Archaeological Research Laboratory Center

LOCATIONAL INFORMATION [LEGAL DESCRIPTION OF SURVEY AREA (T-R-S)]  
T8N R13E Section 5

U.S.G.S. QUAD MAP(S): Waterloo

SITE(S) INVESTIGATED: JE-0098/BJE-0162

ACRES INVESTIGATED: 0.61 AGENCY #       

**INVESTIGATION TECHNIQUES COMPLETED (Check all that apply.)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Historical Research                       | <input type="checkbox"/> Surface Survey                         | <input type="checkbox"/> Geomorphology         |
| <input type="checkbox"/> Interview/Informant                       | <input type="checkbox"/> Soil Core                              | <input type="checkbox"/> Underwater            |
| <input type="checkbox"/> Records/Background                        | <input checked="" type="checkbox"/> Walk Over/Visual Inspection | <input type="checkbox"/> Avocational Survey    |
| <input checked="" type="checkbox"/> Literature Background Research | <input type="checkbox"/> Mechanical Stripping                   | <input type="checkbox"/> Chance Encounter      |
| <input type="checkbox"/> Traditional Knowledge                     | <input type="checkbox"/> Test Excavation/Phase II               | <input type="checkbox"/> Osteological Analysis |
| <input type="checkbox"/> Monitoring                                | <input type="checkbox"/> Major Excavation/Phase III             | <input type="checkbox"/> Faunal Analysis       |
| <input checked="" type="checkbox"/> Shovel Testing/Probing         | <input type="checkbox"/> Remote Sensing                         | <input type="checkbox"/> Floral Analysis       |

ABSTRACT:  Included in report  Written in space below

In June of 2022, UWM-CRM personnel conducted Phase I archaeological survey of a proposed development site coincident with Waterloo Mounds (47JE0098/BJE-0162). Survey methods included shovel testing and visual inspection. Intact Ap horizon soils were observed. However, no evidence of the site was encountered.

**ARCHAEOLOGICAL SURVEY FIELD REPORT**

**Wisconsin Department of Natural Resources**

**PROJECT INFORMATION**

Project Name 333 Portland Rd Development

County Jefferson

Project Location 333 Portland Rd, City of Waterloo

Project Size  
0.61 acres / \_\_\_\_\_ hectares

Township(s) Waterloo

Town/Range T8N R13E Sections 5

- Project Type
- EXL – Excess Land Sales
  - GDA – (General) Ground Disturbing Activities
  - HB – Historic Buildings
  - LA – Land Acquisitions
  - PD – Park Development
  - TS – Timber Sales
  - WET – Wetland Development
  - WHE – Wildlife Habitat Enhancements

**LITERATURE SEARCH**

Archaeology and Records Literature Search  
 Attached

Previously reported sites in area  
Cemetery in area

Yes  No site nos.: JE-0098/BJE-0162  
 Yes  No site nos.:

**FIELDWORK**

Dates of fieldwork 6/14/2022 \_\_\_\_\_

Crew size 2 \_\_\_\_\_

Area surveyed 0.61 acres/ \_\_\_\_\_ hectares

**SURVEY TECHNIQUES** (attach project plans showing survey coverage)

- Shovel testing  Surface collection
- 0.37 acres/ \_\_\_\_\_ hectares \_\_\_\_\_ acres/ \_\_\_\_\_ hectares
- 10 meter interval \_\_\_\_\_ meter interval

Other (please describe): Visual inspection - disturbed  
0.24 acres

Describe visibility: Visibility zero percent owing to grass and pavement cover.

- LAND USE
- Area not surveyed? (Show on project plans) Explain:
  - Area extensively impacted? Explain:

Describe: Current land use is vacant field.

ISOLATED FINDS (Attach map showing locations), describe:

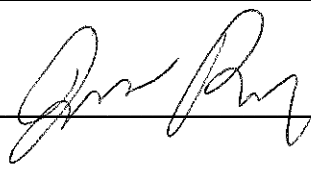
None.

**RECOMMENDATIONS:**

No evidence of archaeological sites was identified. It is recommended that the project proceed as designed. No additional investigations are recommended.

I affirm that research conducted for this project was performed in a manner consistent with the Wisconsin Archeological Survey Guide (2012). No archaeological sites were identified in the project area.

Jennifer Picard  
Principal investigator

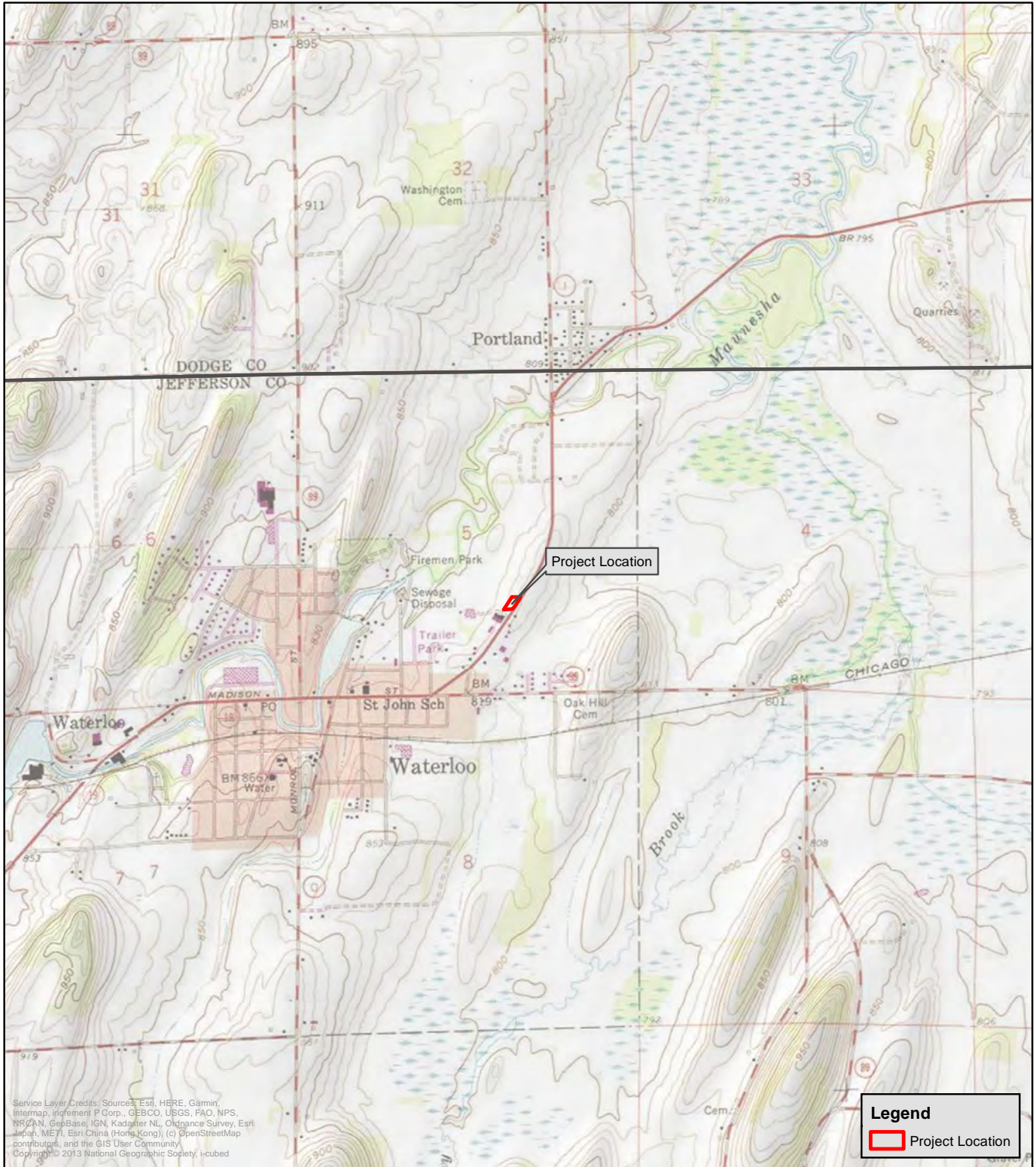
Signature 

6/16/2022  
Date

Note: A USGS topographic map with the project area delineated thereon MUST accompany this form, as well as updated ASI (when indicated) and BAR forms. Additional documentation should be provided as needed. Human burial-related issues should be discussed with the WHS (contact the DNR archaeologist as well if project occurs on DNR property; phone: 608.266.3462).

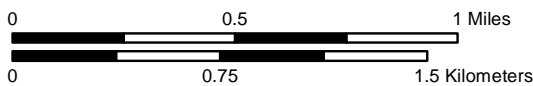
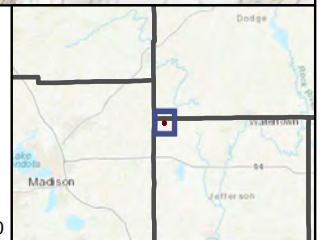


**Attachment 1. Project location map (topographic 1:24,000).**



Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/2/2022

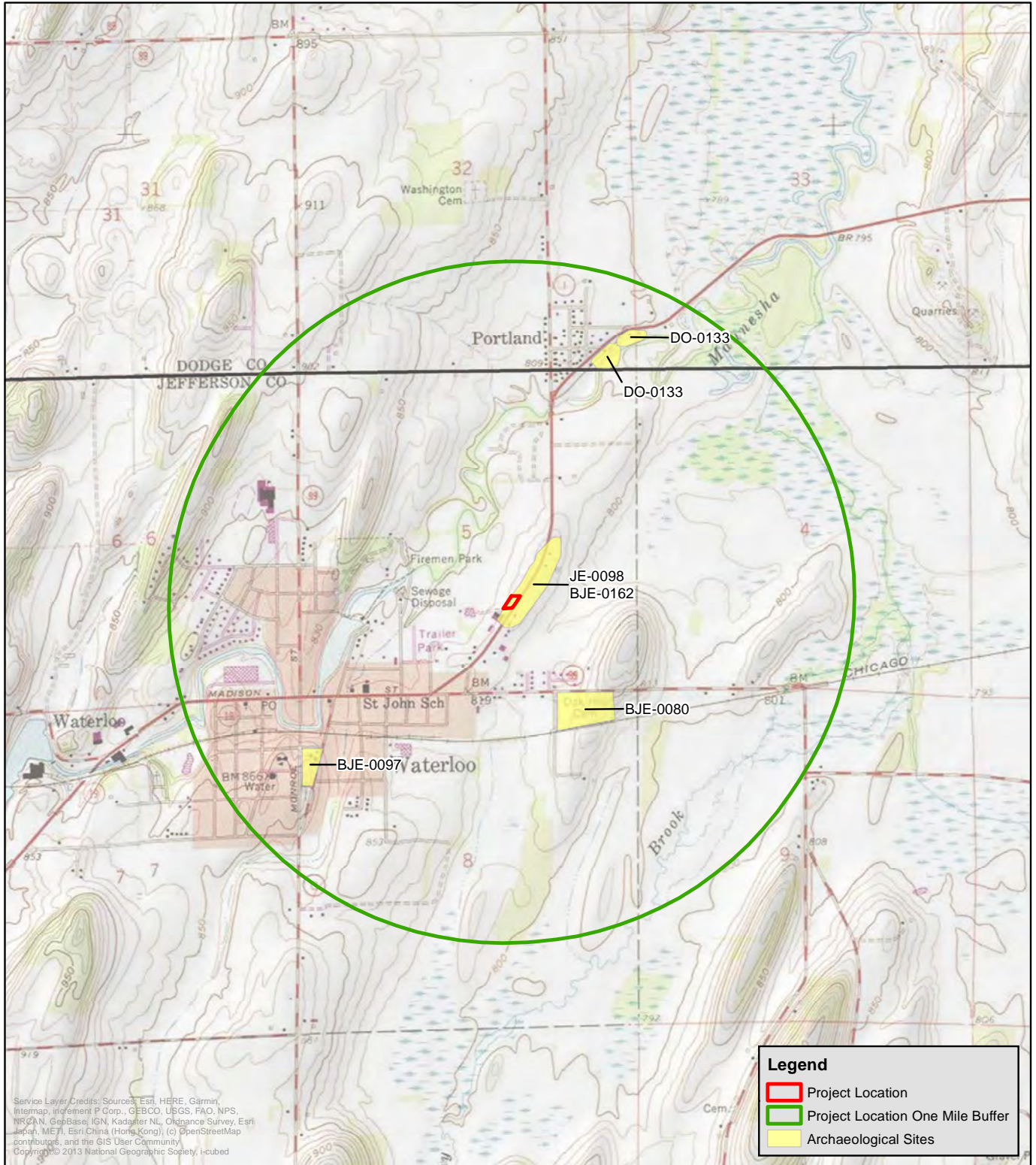
**Project Location**  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:24,000



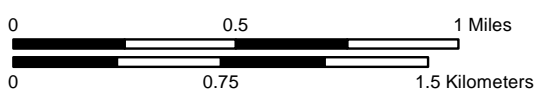
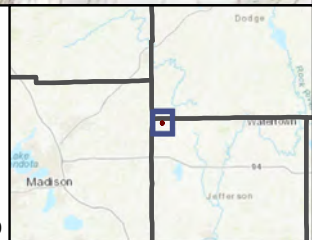
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Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeBCo, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community  
 Copyright © 2013 National Geographic Society, i-cubed

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/2/2022

Previously Recorded Archaeological Sites  
 Within One Mile of the Project Location  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:24,000



### Attachment 3. Previously recorded sites.

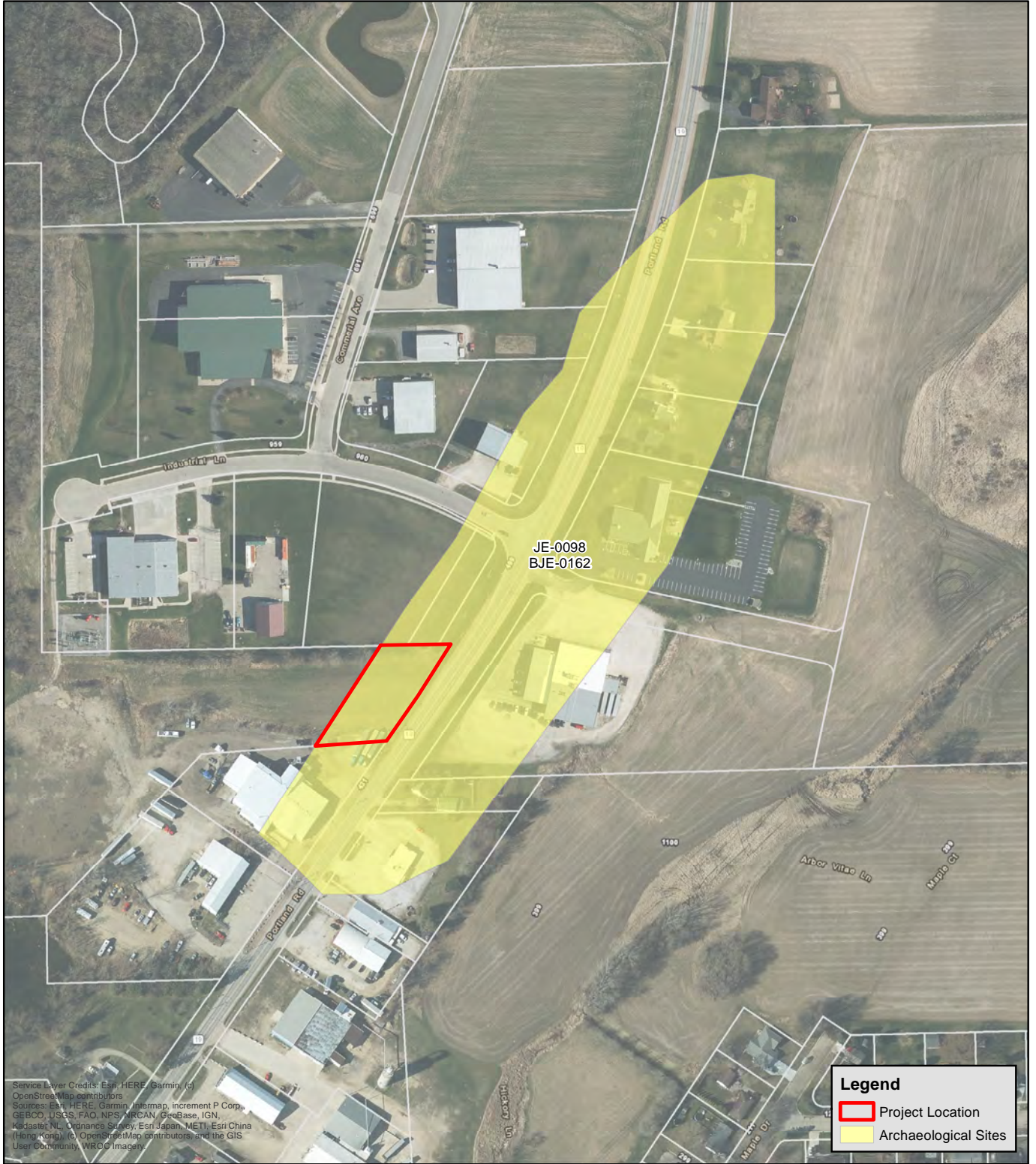
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<b>State Site</b>	<b>Burial Site</b>	<b>Site Name</b>	<b>Site Type</b>	<b>Culture</b>
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<b>State Site</b>	<b>Burial Site</b>	<b>Site Name</b>	<b>Site Type</b>	<b>Culture</b>
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**Attachment 4. Project location relative to adjacent archaeological sites (aerial).**



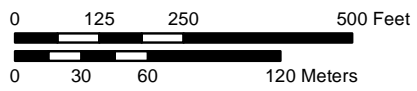
Service Layer Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors  
 Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox Contributors, and the GIS User Community, WRDC Imagery.

**Legend**

- Project Location
- Archaeological Sites

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/2/2022

Previously Recorded Archaeological Sites  
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 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5

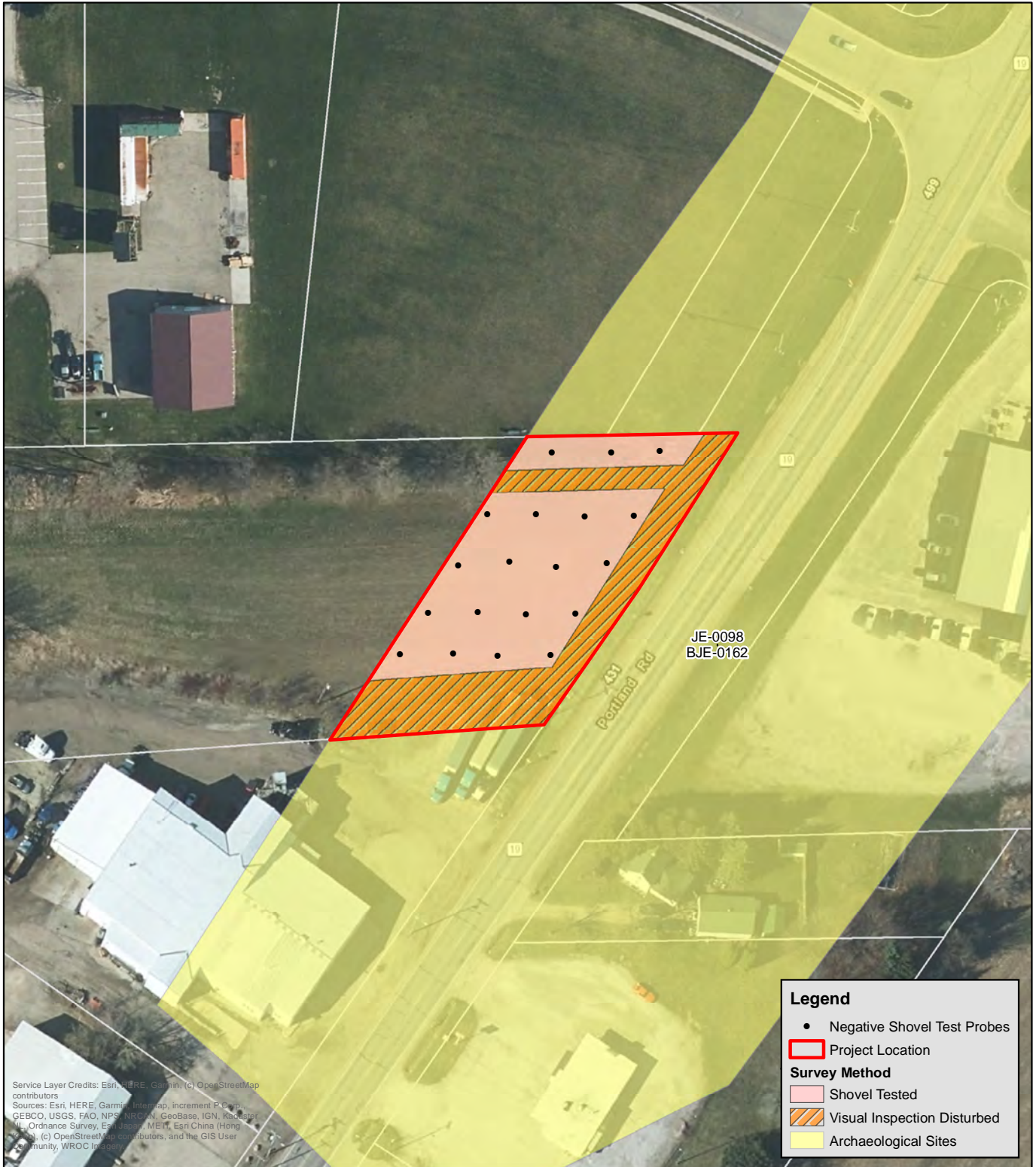


1:3,000





**Attachment 5. Survey coverage map.**



Service Layer Credits: Esri, HERE, Garmin, (c) OpenStreetMap contributors  
 Sources: Esri, HERE, Garmin, Swisstopo, DeLorme, NAVTEQ, GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, (c) OpenStreetMap contributors, and the GIS User Community, WROCC Imagery

**Legend**

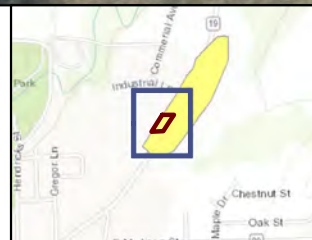
- Negative Shovel Test Probes
- Project Location

**Survey Method**

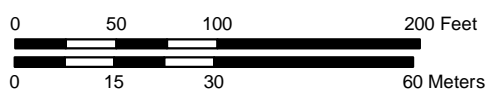
- Shovel Tested
- Visual Inspection Disturbed
- Archaeological Sites

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/16/2022

**Archaeology Survey Coverage Map**  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5



1:1,000



**Attachment 6. Photographs from the archaeological field investigations (2 pages).**



**Figure 1:** Shovel testing easternmost transect. View to the east. (2022-0237\_2020-06-14\_BAM (8).jpg)



**Figure 2:** Shovel testing near parking lot. View to the southwest. (2022-0237\_2020-06-14\_BAM (10).jpg)





**Figure 3:** Project area overview. View to the northeast. (2022-0237\_2020-06-14\_BAM (3).jpg)



**Figure 4:** Shovel test profile showing Ap horizon. (2022-0237\_2020-06-14\_BAM (5).jpg)

## Attachment 7. Correspondence with the Wisconsin Historical Society.

Firefox

<https://outlook.office.com/mail/deeplink?Print>

### Testing Authorization: 22-0935/JE - 2022-0237 - Request to Disturb Uncatalogued Burial Site: JE-0098/BJE-0162

felipe.avila@wisconsinhistory.org <felipe.avila@wisconsinhistory.org>

Mon 6/6/2022 9:36 AM

To: Jennifer Lauren Picard <jlpicard@uwm.edu>

Dear Ms. Jennifer L Picard,

Based on the information you have provided for 22-0935, Request to Disturb Uncatalogued Burial Site: JE-0098/BJE-0162 we authorize the proposed subsurface testing within the uncatalogued boundaries of the above-referenced burial site pursuant to the provisions of Wis. Stats. §§ 157.70 (4) and Wis. Admin. Code § HS 2.04 (4) and according to the provisions provided below.

- Your Authorization to conduct these activities shall be valid for a period of one year from the date of this notice.
- Use of a hydrovac is not permitted for this project.
- All subsurface testing that occurs within the uncatalogued boundaries of the burial site shall be conducted by a qualified archaeologist, as defined at Wis. Stats. § 157.70 (1) (i). You may find a list of such qualified archaeologists at the following web site: <http://www.wisconsinhistory.org/pdfs/cms/HPR-Burial-Excavation-Consultants-List-Mar-2021.pdf>.

Please inform your client, however, that Phase I archaeological methods are not adequate to find burials and do not necessarily eliminate the need for archaeological monitoring during construction. If, after the fieldwork, you wish to make a recommendation against monitoring, please provide clear and ample evidence supporting your recommendation and SHPO will take it under consideration during the review.

If, during the proposed ground disturbing activity, you encounter human remains, you must stop work at that location and contact our office immediately for further coordination, and, in the event that human remains must be excavated and analyzed, for negotiation and execution of an appropriate contract.

Any deviation from the plans described in your submittal materials that may occur within the uncatalogued boundaries of the burial site and involves ground disturbing activity must be described in writing and forwarded to this office for further review and authorization. Such modified work is not authorized by this letter.

Please forward one hard copy of the archaeological monitoring report to our office and one digital copy to [compliance@wisconsinhistory.org](mailto:compliance@wisconsinhistory.org) as soon as the ground disturbance is completed.

Please let me know if you have any questions.

Felipe Avila

State Historic Preservation Office

Wisconsin Historical Society  
816 State Street, Madison, WI 53706

**Attachment 8. ASI Update - [47JE0098/BJE-0162] (2 pages).**

**Wisconsin ASI Update/Correction Form**

Site# 47- JE-0098 Burial Site# BJE-0162 Field Number# \_\_\_\_\_ County Jefferson

Site Name (limit 25 characters) Waterloo Mounds Other Name \_\_\_\_\_

Civil Town(s) Waterloo Town # 8 North Range# 13 East Section# 5

USGS Quad Name Waterloo

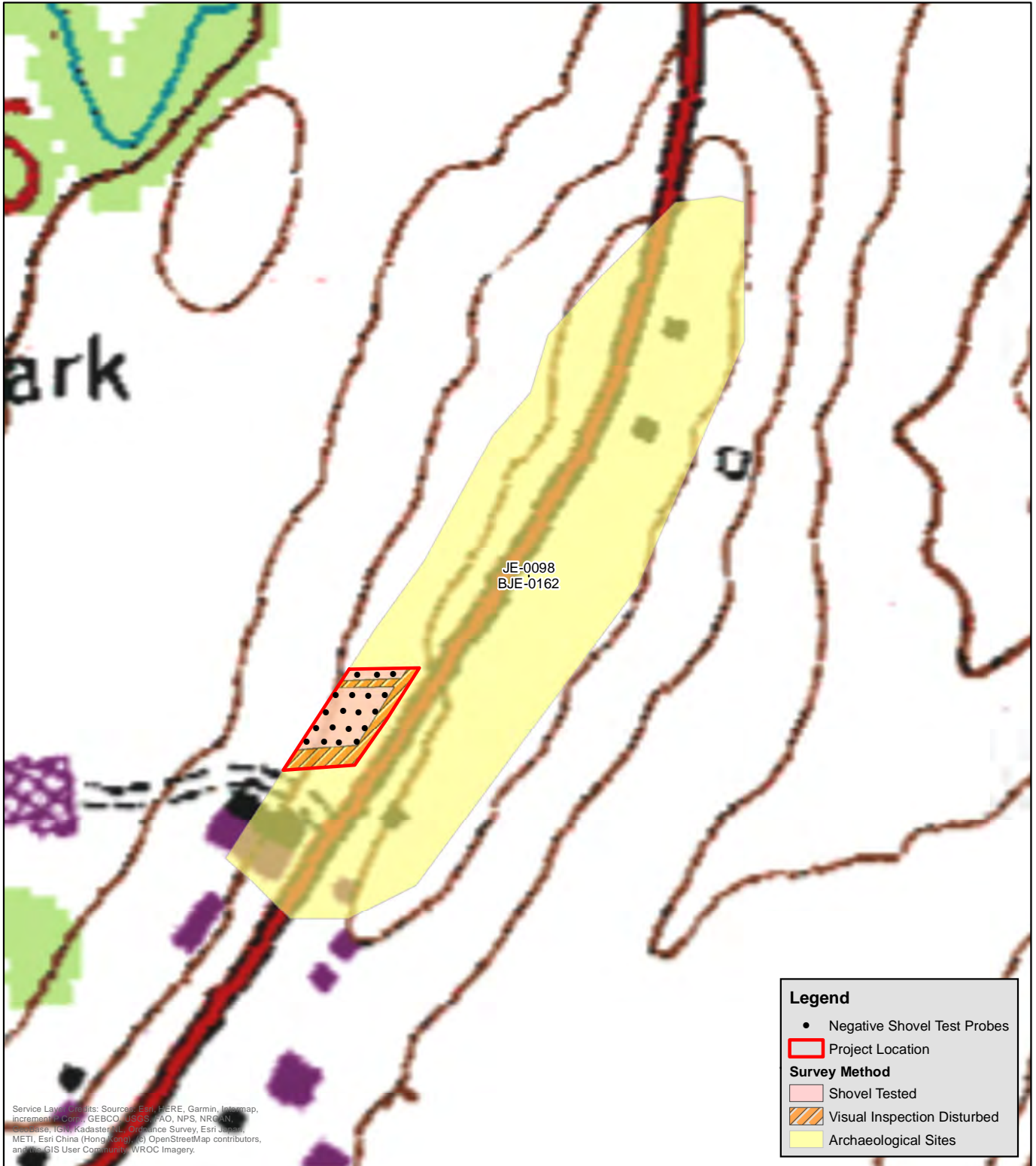
Please refer to the ASI form and provide the appropriate headings for the correction or new information. Examples of headings are: QUARTER SECTIONS, USGS MAP, SITE DESCRIPTION, and BIBLIOGRAPHIC REFERENCES. Provide a justification or reference for any new information. When appropriate, attach a sketch map and copy of USGS quad showing revised location of site.

**HEADING(S) AND NATURE OF CORRECTION/UPDATE:**

In June of 2022, UWM-CRM personnel conducted Phase I archaeological survey of a proposed development site coincident with Waterloo Mounds (47JE0098/BJE-0162). Survey methods included shovel testing and visual inspection. Intact Ap horizon soils were observed. However, no evidence of the site was encountered.

Investigator Brian McConnell Affiliation UWM-CRM Date 6/14/2022  
Submitted by Jennifer Picard Affiliation UWM-CRM Date 6/16/2022

FOR WHS  ASI# \_\_\_\_\_  CHK'D \_\_\_\_\_  GIS ENTRY \_\_\_\_\_  
OFFICE USE:  GIS ENTRY CHK'D \_\_\_\_\_  ENTER \_\_\_\_\_  ENTRY CHK'D \_\_\_\_\_



Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRC, NRC-Canada, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, OpenStreetMap contributors, and the GIS User Community. WROC Imagery.

**Legend**

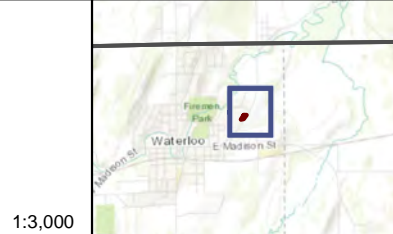
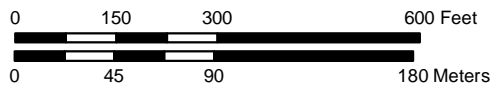
- Negative Shovel Test Probes
- Project Location

**Survey Method**

- Shovel Tested
- Visual Inspection Disturbed
- Archaeological Sites

Map Details: UWM-CRM 2022-0237  
 Coordinate System: NAD 1983 HARN Transverse Mercator  
 Projection: Transverse Mercator  
 Datum: North American 1983 HARN  
 Created by: UWM-CRM 6/16/2022

Archaeology Survey Coverage Map  
 333 Portland Road  
 City of Waterloo, Jefferson County, Wisconsin  
 T8N R13E Section 5





Attachment 9. Public lands permit.

DocuSign Envelope ID: 70D59A89-5308-4A38-87F9-17DCDB411AB4

**WISCONSIN PUBLIC LANDS FIELD ARCHAEOLOGICAL PERMIT 2022**  
REQUIRED TO CONDUCT ARCHAEOLOGY ON ALL NON-FEDERAL PUBLIC LAND UNDER WIS. STAT. § 44.47  
Wisconsin Historical Society

Name/Organization/Contact Jennifer Picard Telephone 414-251-8566

Address 3413 N Downer Ave Sabin Hall 308 City Milwaukee State WI Zip 53211

E-mail jpicard@uwm.edu

Institutional Affiliation UW-Milwaukee Archaeological Research Laboratory Center

Location: County Jefferson Civil Town Waterloo

Town 8N Range 13E Section 5 Quarter Sections NW, SE

Hwy/Rd  Hwy/Rd: \_\_\_\_\_ Other Type of Project: Development

Project Description: Business development

Type of fieldwork: Phase I/Survey  Phase II/Testing  Phase III/Excavation  Monitoring

Purpose of the fieldwork: Federal Compliance  State Compliance  Education  Other

Site # JE-0098 Burial Site # BJE-0162 Burial Permit Secured? Y  N  WHS #: 22-0935/JE

Dates of field work: Begin date: 8/2/2022 End date: 12/31/2022

What institution will curate recovered artifacts, notes, and records? UWM-ARL  
(A curation agreement must be on file with WHS; all materials must be curated in an appropriate, staffed facility.)

Print name Jennifer Picard/Archaeologist or Anne Kissack/Office of Sponsored Research  see attachments

Signature of Archaeologist Anne Kissack Date 6/7/2022 | 10:34 AM CDT

Maps and/or Letters of explanation can accompany this application

Landowner or custodian name Jenifer Quimby Phone 920-478-3025

Affiliation: City of Waterloo

Signature of Landowner Jenifer Quimby Date 6/6/22

Administrative use only below this line.

Permit Approved Jim M Selu Date 06/07/22

PLP # 22- 0961

Dr. James Skibo  
State Archaeologist  
Wisconsin Historical Society  
816 State Street, Madison, WI 53706  
608-264-6496  
statearchaeologist@wisconsinhistory.org



One paper copy and one PDF copy of the final report must be submitted to the State Historic Preservation Office.

Additional authorization or permitting is necessary to conduct work within the boundaries of uncataloged and cataloged human burial sites under Wis. Stat. § 157.70. For more information, [wihist.org/Request-to-Disturb](http://wihist.org/Request-to-Disturb)

Attachment 10. Archaeological Reports Inventory form.

ARCHAEOLOGICAL REPORTS INVENTORY FORM

WHS PROJECT # 22-0935/JE

COUNTY Jefferson

AUTHORS: Jennifer Picard

REPORT TITLE: WisDNR ASFR: 333 Portland Road Development

DATE OF REPORT (MONTH AND YEAR): June 2022

SERIES/NUMBER: UWM ARLC TM2022-0342

PLACE OF PUBLICATION: UW-Milwaukee Archaeological Research Laboratory Center

LOCATIONAL INFORMATION [LEGAL DESCRIPTION OF SURVEY AREA (T-R-S)]  
T8N R13E Section 5

U.S.G.S. QUAD MAP(S): Waterloo

SITE(S) INVESTIGATED: JE-0098/BJE-0162

ACRES INVESTIGATED: 0.61 AGENCY # \_\_\_\_\_

INVESTIGATION TECHNIQUES COMPLETED (Check all that apply.)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Historical Research                       | <input type="checkbox"/> Surface Survey                         | <input type="checkbox"/> Geomorphology         |
| <input type="checkbox"/> Interview/Informant                       | <input type="checkbox"/> Soil Core                              | <input type="checkbox"/> Underwater            |
| <input type="checkbox"/> Records/Background                        | <input checked="" type="checkbox"/> Walk Over/Visual Inspection | <input type="checkbox"/> Avocational Survey    |
| <input checked="" type="checkbox"/> Literature Background Research | <input type="checkbox"/> Mechanical Stripping                   | <input type="checkbox"/> Chance Encounter      |
| <input type="checkbox"/> Traditional Knowledge                     | <input type="checkbox"/> Test Excavation/Phase II               | <input type="checkbox"/> Osteological Analysis |
| <input type="checkbox"/> Monitoring                                | <input type="checkbox"/> Major Excavation/Phase III             | <input type="checkbox"/> Faunal Analysis       |
| <input checked="" type="checkbox"/> Shovel Testing/Probing         | <input type="checkbox"/> Remote Sensing                         | <input type="checkbox"/> Floral Analysis       |

ABSTRACT:  Included in report  Written in space below

In June of 2022, UWM-CRM personnel conducted Phase I archaeological survey of a proposed development site coincident with Waterloo Mounds (47JE0098/BJE-0162). Survey methods included shovel testing and visual inspection. Intact Ap horizon soils were observed. However, no evidence of the site was encountered.



# Waterloo Community Development Authority -- Annual Calendar

Preferred meeting night: 3<sup>rd</sup> Tuesday of month at 6:00 pm

Recurring monthly review and action (1) CDA Implementation Plan Progress; (2) Grant Application Tracking

<b>JANUARY</b> <ul style="list-style-type: none"><li>- evaluate CDA Progress Measures</li><li>- finalize prior year Annual Report</li></ul>
<b>FEBRUARY</b> <ul style="list-style-type: none"><li>- notify Mayor of member reappointment interest</li><li>- align/modify CDA Progress Measures as needed</li><li>- submit Annual Report to City Council</li></ul>
<b>MARCH</b> <ul style="list-style-type: none"><li>- notify Mayor of member reappointment interest</li><li>- Push to closeout incomplete prior year items</li></ul>
<b>APRIL</b> <ul style="list-style-type: none"><li>- Mayoral appointments</li><li>- Push to closeout incomplete prior year items</li></ul>
<b>MAY</b> <ul style="list-style-type: none"><li>- CDA election of Chair and Vice Chair</li><li>- evaluate CDA Progress Measures</li></ul>
<b>JUNE</b> <ul style="list-style-type: none"><li>- start future year budget submittal</li><li>- review of tax increment finance district progress</li></ul>
<b>JULY</b> <ul style="list-style-type: none"><li>- review of tax increment finance district progress</li><li>- future year budget planning</li><li>- align CDA Progress Measures with budget planning</li><li>- reaffirm or jettison all active programs and projects</li></ul>
<b>AUGUST</b> <ul style="list-style-type: none"><li>- future year budget submittal to Finance, Insurance &amp; Personnel Committee, including tax incremental finance funds</li></ul>
<b>SEPTEMBER</b> <ul style="list-style-type: none"><li>- evaluate CDA Progress Measures</li></ul>
<b>OCTOBER</b> <ul style="list-style-type: none"><li>- <u>s</u>trength, <u>w</u>eaknesses <u>o</u>pportunities &amp; <u>t</u>hreats (SWOT) exercise</li></ul>
<b>NOVEMBER</b> <ul style="list-style-type: none"><li>- community outreach</li></ul>
<b>DECEMBER</b> <ul style="list-style-type: none"><li>- community outreach</li><li>- review staff draft, Annual Report to City Council</li><li>- update calendar</li></ul>