

136 North Monroe Street Waterloo, WI 53594-1198 Phone: (920) 478-3025 Fax: (920) 478-2021 www.waterloowi.us

## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC SAFETY AND HEALTH COMMITTEE

DATE: October 6, 2022

TIME: 6:00 p.m.

LOCATION: Municipal Building Police Training Room, 136 N. Monroe Street (In-person or remotely)

REMOTE ACCESS DETAILS

Dial-in Phone Number: (602) 580-9275 Access Code: 4514731

(service by FreeConferenceCall.com)

- 1. CALL TO ORDER AND ROLL CALL
- 2. APPROVAL OF MEETING MINUTES: September 1, 2022
- 3. PUBLIC COMMENT
- 4. UNFINISHED BUSINESS.
- 5. NEW BUSINESS
  - a. Event. Waterloo Business Association. Spooktacular 10/29/2022
  - b. Squad bids, Bell Ford price quote
- 6. FUTURE AGENDA ITEMS, COMMUNICATIONS, AND ANNOUNCEMENTS
- 7. ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Committee Members: Thomas, Griffin and Cummings

Materials Printed, Posted, E-mailed and Distributed: 09/30/2022

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

## PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES September 1, 2022

#### 1. Call to Order:

The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:00PM

#### 2. Roll Call:

Committee members present – Alderperson Thomas, Griffin, Cummings, Chief Sorenson, Public - Jim Larrabee, DPW Superintendent Chad Yerges, W&L Superintendent Barry Sorenson,

- **3. Approval of Public Safety Committee Minutes of August 4,2022.** Motion by Alderperson Cummings to approve Prior minutes of August 4, 2022, second by Griffin, motion carried.
- 4. **Public Comment:** None
- 5. **Unfinished Business:** Lateral entry into the Waterloo Police Department. No Action Taken.
- **New Business: a)** Request to hire Kevin Giroux full time to fill vacancy. Cummings request to recommend hiring Giroux to City Council for approval, second by Griffin, Motion carried.
  - b) Request to replace Yield Signs on Pierce St. at Adams St. with stop signs. Cummings motioned to recommend to council, second by Griffin, motion carried.
  - c) Safety concern at intersection of E Dickinson St. & Park St. No Action Taken.
  - d. Promote Officer Warner to Sergeant to fill open position. Griffin recommended to council to fill Sergeant position with Officer Warner, second by Cummings, motion carried.
- 7. Future Agenda Items, Communications and announcements: None
- **8. Adjourn:** Motion to Adjourn by Alderperson Thomas, second by Griffin, motion carried.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198 Phone (920) 478-3025 Fax (920) 478-2021 cityhall@waterloowis.com

### APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.
NAME OF SPONSOR (Applicant): WATELLOO BUSINESS ASSOCIATION
STATUS: (circle one) unincorporated (ncorporated individual other WFP
CONTACT NAME: StEVE VARIVER
PHONE NUMBER: 608-575-9095 / / DAYTIME EVENING FAX
EMAIL ADDRESS: ROOFGUY 83506MAIL.COM
NAME OF EVENT: SPOOR HACULAL - 2022
TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March Race Tag Day Other
PURPOSE OF EVENT: Community Event
DATE OF EVENT: 10/29/22
EVENT HOURS: $9^A - 4^P$ SET UP HOURS $8^A$ BREAKDOWN $4^P$
DESCRIPTION OF EVENT: VONDORS, HAY RIDES, MERCHANT FRICKUL FLEET-WIRESTEINE
SITE/ADDRESS FOR EVENT (list if multiple locations) DONNTOWN! VETERINS PARK  DAME TEMPLARE AS UST FEAR
PROJECTED ATTENDANCE: 500+ PAST ATTENDANCE: 500+
NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 15-20
RAIN POLICY: Make Changes AS NECESSARY
DATE APPLICATION MADE 9/20/22

Pursuant to Section 12.06 Waterloo Municipal Code Application for Special Event or Entertainment License

Form created: 03/11/2004

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your insurance Agent to INSURANCE REQUIREMENTS: comply. Please provide a Certificate of Insurance with your completed application by,\_\_\_\_ City Clerk's Office 136 N. Monroe Street, Waterloo, Wi. 53594. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at PERMITTED USE OF PUBLIC PROPERTY: in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to 20\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in permit for use, at no cost, these premises for the date(s) of the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement. The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that LIABILITY WAIVER: may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. Permit applied for and all terms and stipulations agreed to by:

Name (please print)

Pursuant to Section 12.06 Waterloo Municipal Code Application for Special Event or Entertainment License

Form created: 03/11/2004

PRIOR TO THE OPENING DAY OF THE EVENT APPRIOR TO THE OPENING DAY OF THE EVENT APPRIOR TO THE OPENING DAY OF THE EVENT APPRIOR TO THE EV	ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS HE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) Historication received late or incomplete may be denied. Direct mail Street, Waterloo, WI. 53594. A copy of the application will then bartments for consideration of approval, denial, and scheduling.  Received by:  Received by:					
Clerk's Office to complete the section below:						
Cc: Police Department	Council Approval					
Fire Department	_Certificate of Insurance					
Public Works	Certification					
Waterloo Utilities						
Fee for Profit Events = \$50.00 per event.  Fee is <u>WAIVED</u> for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.						
Fee Paid:	Date Paid:					
Receipted by:						

Pursuant to Section 172-2 Waterloo Municipal Code Application for Special Event or Entertainment License

Form created: 03/11/2004, Revised: 03/22/2017

## Attachment 1

# CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

- 1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
- 2. The Certificate of Insurance must include the following minimum limits of insurance coverage required for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.

- 3. The City of Waterloo must be named on the Certificate of Insurance as primary, non-contributory additional insured under the general liability policy for the event.
- 4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
- location of the event.

  5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
- Certificate of Insurance.

  6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

on File City

# SPECIAL EVENT or ENTERTAINMENT WORKSHEET

SPECIAL EVENT S.
5- av tucular - 2022
NAME OF EVENT: Spook Hours: 94-41
NAME OF EVENT: Spook than - LOZZ  DATE (S) OF EVENT: 10/29/22 HOURS: 94-41  DATE (S) OF EVENT: 10/29/22 PALK
DATE (S) OF EVENT: 10/29/22 HOURS. PALK  LOCATION/PROPERTY: DOWNTOWN / VETERANS PALK  LOCATION/PROPERTY /
SAFETY PROCEDURES.  1) Will you be providing private on-site security? YES
If yes, list security company name
Where will security be needed?
What times will security be needed?
Will WPD officers be required?  WPD Personnel @ \$/hour = \$  Municipal estimation of cost:
Municipal estimation of cost:
Municipal estimation of cost:WFD equipment/personnel @\$ hours= \$  Municipal estimation of cost:WFD equipment/personnel @\$ hours= \$
Municipal estimation of cost:
1. = + 1/011F GV(H1)11
Will there be fireworks at your event.  Time of Fireworks  Date of fireworks  I ing fireworks
Name/Address of company supplying fireworks
Name/Address of company and consultation.  Fire Marshall must be contacted for approval and consultation.
SET UP / CLEAN UP PROCEDURES:  1) Name of person in charge of set up:  2 444
1) Name of person in charge of set up
" AAF
2) Name of clean up contact persons
4) Estimated time for clean up after event:
FEES AND PROCEEDS:  VES NO
he charded for tills evern.
1) Will admission be charged to  SeniorsStudents  If yes, how much: AdultSeniorsStudents
Children 5 & under Families  2) If a participant fee is charged, please indicate the amount: Booth:  Concessionaire:
2) If a participant fee is charged, please indicate the concessionaire:

and the control of t The control of the control of
YES NO
3) Will alcoholic beverage(s) be sold?
If yes, what beverage and at what cost?
the Sponsor intend to do will any Tovollar
(If this is a first year event, please provide a budget. If it is a repeat event, provide last
VARES III allowers
ENTERTAINMENT AND PROMOTIONS:
and entertainment groups.
HOLD GUENGY DI ANDE
2) Describe other entertainment / activities planned for your event: With Pain has Etc.
2) Describe other entertainment / activities planned for your event. Down has Etc.
Radio Newspaper
other Sacial MEDIA
PUBLIC PROPERTIES PROSESTATION OF THE PUBLIC PROPERTIES PROP
If you are requesting city services, promise NO
1) Will you need barricades?
1) Will you need barricades?  Purpose of barricades: Dlock off Cr. de. Sic  Amount needed
in-doc needed (C)
Name of company providing service if other treatment of the service is other treatment of the service if other treatment of the service is of the service in the service in the service is of the service in the service in the service is of the service in the service in the service is of the service in the service
2) Will you require electrical service(s)
Entertainment: number of amps =lines @ \$20 0000
Equipment being used:  Location VEGENAS PARK Entertainer name 17  Location strumber of amps =lines@ \$20 Cost \$
Turksinment: number of amps
Equipment being used: Entertainer name Location:
Location:

Waterloo, WI

Concessions:amps=	lines @ \$20 Cost \$
Liveling used	
Location:	
amps=	······································
Concessions:	
Location:  Name of company providing service if other than City:	
Name of company providing solves	NO
3) Will you need fencing installed.	
Location:Time neededTime needed	
Date neededlocations @ \$100. = \$	Total costs
Estimated costs:	NOE:W to CULISE 3M
4) Will parking considerations be house to Salah	68 on MADISON, SOUTH ITTOMICE
Estimated costs:locations @ \$100. = \$  4) Will parking considerations be needed  Type(s)	nount /
Date: 15/29/12 Time:	9-4
Date: 15/2402 YES	NO Z
5) Will picnic tables be ricodou.	Amount $3-4$
	me needed
Date needed:	00 per table = \$
Estimated cost(s)YES	NO
6) Is a street sweeper needeu? Dat	teTime
Location Date	= \$total cost
Name of company providing service, if not City:	
7) Will you need additional trash bins? YES NO If yes how many requested? Cardboard trash bins	Barrels 3
Where do you want them placed? Verrough	YANK (1) 1 octor believe
Where do you want them placed? VETOLOW!  Name of disposal company if other than the City:  A pressil dumpster be place:	Using my dempsions
Name of disposal company if other than the City:  Where will dumpster be place:	nel 1814
AALIQUO ALIII WAREN I	

8) Will water connection be needed?	YES NO NO Amount
Location	
Dateconnection	Time



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Larry S Anderson FAX (A/C, No): PHONE (A/C, No, Ext): (608) 837-6607 E-MAIL londers 2@amfam American Family Brokerage Inc E-MAIL ADDRESS: landers2@amfam.com 6000 American Parkway

6000 American Parkway					INSU	RER(S) AFFORDI	ING COVERAGE	NAIC#
			WI 53783	INSURER	A: USLI-U	nited States L	iability Insurance	
Madison				INSURER	В:			
INSURED			Ī	INSURER	C:			
Waterloo Business Association				INSURER	RD:			
W10788 County Rd I				INSURER				
			WI 53579	INSURER				
Reeseville						F	REVISION NUMBER:	
CERTIFICATE NUMBER:								
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE TO WHICH THIS INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS INDICATED. NOTWITHSTANDING ANY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.  POLICY NUMBER  POLICY FOR THE TOWN HAVE A SHOWN THE POLICIES OF THE TOWN HAVE BEEN INSURED TO THE INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED TO THE INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED TO THE INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED TO THE INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED NAMED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED NAMED ABOVE FOR THE TOWN HAVE BEEN INSURED								
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COMMERCIAL GENERAL LIABILITY	1430 1						EAGIT GOOD! II IE! I	0,000
CLAIMS-MADE X OCCUR						ļ	PREMISES (Ea occurrence)	
	l	١					MED EXP (Any one person) \$ 5,	
BOP - CL Business Owners			NBP1562005A		08/01/2022	08/01/2023	FEI/GOIVIE GIRE GIRE	000,000
A			1401 1002000				OLIVETO CONTRACTOR	000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							PRODUCTO - COMIT FOR THE -	000,000
POLICY PRO- LOC							\$	
OTHER:							COMBINED SINGLE LIMIT (Ea accident)	
AUTOMOBILE LIABILITY							BODILY INJURY (Per person) \$	
ANY AUTO							BODILY INJURY (Per accident) \$	
ALL OWNED SCHEDULED AUTOS							PROPERTY DAMAGE \$ (Per accident)	
HIRED AUTOS NON-OWNED AUTOS							\$	
							EACH OCCURRENCE \$	
UMBRELLA LIAB OCCUR							AGGREGATE \$	
EXCESS LIAB CLAIMS-MADE							AGGREGATE \$	
DED RETENTION \$							PER OTH-	
WORKERS COMPENSATION								
AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE N	ı i						E,L, EACH ACCIDENT \$	
OFFICER/MEMBER EXCLUDED?	N/A						E.L. DISEASE - EA EMPLOYEE \$	
(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT   \$	
DÉSCRIPTION OF OPERATIONS BEIOW	1							
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)								
DESCRIPTION OF OPERATIONS / LUCATIONS / VEHICLE & CONTROLLE & CONT								
CANOCILATION								

		CANCELLATION
CERTIFICATE HOLDER		
		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City of Waterloo		AUTHORIZED REPRESENTATIVE
136 North Monroe Street		
Waterloo	WI 53594	Dugy Di'
AAGIOLOG		© 1988-2014 ACORD CORPORATION. All rights reserved.

# REQUEST FOR PRICE QUOTES FOR WATERLOO POLICE DEPARTMENT PATROL VEHICLE

Sealed price quotes will be accepted at the Waterloo City Hall until noon on **September 16, 2022.** The price quote will be for one (1) factory built All Wheel Drive Ford Police Interceptor Utility. Specifications for said patrol vehicle may be obtained from the office of the city clerk during normal business hours. An itemized price listing of the following specifications must be submitted with each price quote.

### **FACTORY INSTALLED EQUIPMENT**

New 2023 model All Wheel Drive Ford Police Interceptor Utility with the standard engine (non-hybrid) and standard equipment.

#### **ADDITIONAL OPTIONAL EQUIPMENT**

- 1. Dark Car Feature (43D)
- 2. Front License Bracket (153)
- 3. Front Headlamp Lighting Solution (66A)
- 4. Noise Suppression Bonds (Ground Straps) (60R)
- 5. Heated side view mirrors (549)
- 6. Rear door controls/locks inoperable (68G)
- 7. Spot Lamp LED. Unity brand. Driver Side Only (51R)
- 8. Switchable Red/white lighting in cargo area (17T)
- 9. Glass Solar Tinted 2<sup>nd</sup> Row, privacy glass on rear quarter (92R)
- 10. Dark Blue in Color (LK)

Prior to delivery, the vehicle must be completely serviced in accordance with the manufacturer's standard new car recommendations. The City Council of the City of Waterloo reserves the right to reject any or all price quotes or any part(s) thereof and to accept the price quote that appears most advantageous to the City.

Mail all sealed bids to:

## Waterloo City Clerk 136 North Monroe Street Waterloo, WI 53594

10 Request for price quotes were sent out for 1 factory built All Wheel Drive Ford 2023 Police Interceptor Utility. Three dealerships returned quotes.

Bell Ford 42,286.88 804 Main Street Arlington, WI 53911

Bell Ford was the cheapest of the three bids. Our last purchase was from Bell Ford and they provided excellent service. It is my recommendation we utilize Bell Ford for a vendor for our squad car.

Ewald Hartford Ford 2570 E. Sumner Street Hartford, WI 53027

Kayser Ford 42,699.00 2303 West Beltline Highway Madison, WI 53713

Metro Ford of Madison 5422 Wayne Terrace Madison, WI 53718

Middleton Ford 42,961.88 7520 Century Avenue Middleton, WI 53562

Summit Ford Beaver Dam 100 Summit Drive Beaver Dam, WI 53916

Countryside Ford 330 Transit Road Columbus, WI 53925

Grinwald Ford-Mercury, Inc. 101 Hwy 16 Frontage Road Watertown, WI 53094

Griffin Ford of Fort Atkinson 1642 Janesville Avenue Fort Atkinson, WI 53538

Bell Ford 42,286.88 804 Main Street Arlington, WI 53911

Van Horn Ford of Oconomowoc 1000 E. Summit Avenue Oconomowoc, WI 53066