



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, December 15, 2022 – 7:00 p.m.
Participate Remotely Or In-Person

Join Zoom Meeting: <https://us02web.zoom.us/j/87133353839?pwd=eWNhTE94b2tHV1hBT1VSVktHT0tOZz09>
Meeting ID: 871 3335 3839 Passcode: 065403
Dial by phone +1 312 626 6799 US (Chicago)

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
- 2) MEETING MINUTES APPROVAL: December 1, 2022
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) OLD BUSINESS
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 12/06/2022 Waterloo Water & Light Commission
 - b) 12/07/2022 Parks Commission
 - c) 12/13/2022 Library Board
 - d) 12/15/2022 Finance, Insurance & Personnel Committee
- 6) CONSENT AGENDA ITEMS
 - a) November Reports Of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Finance, Insurance & Personnel
 - i) 2022 Insurance Renewals - League Of Municipalities Mutual Insurance Company, Invited Paul Lessila With R & R Insurance
 - ii) Internal Procedure for Wire Transfers
 - iii) November 2022 Financial Statements: General Disbursements \$136,126.26; Payroll \$ 81,684.22 & Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - iv) Clerks Office [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
- 8) NEW BUSINESS
 - a) Confirm Sean Empey to Plan Commission to fill Mike Lannoy's unexpired term until April 2024.
- 9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10) ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Posted & Emailed: 12/13/2022

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: December 1, 2022

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:01 p.m. Alderpersons present: Cummings, A. Kuhl, C. Kuhl, Griffin, Thomas, Weihert and Petts. Attending Remotely: none Absent: none Others attending remotely or in-person: Utility Superintendent B. Sorenson; Police Chief D. Sorenson; DPW Director Yerges; Fire Chief Benisch; 1st Lt. J. Butzine; 1st Lt. M. Petrie; R. Weber, K.Herring, N. Thomas, R.Christianson and Mrs. Christianson, and Clerk Jeanne Ritter. The pledge of allegiance was recited.
- 2) MEETING MINUTES APPROVAL: November 17, 2022 [Petts/A. Kuhl] VOICE VOTE: Motion Carried. Weihert abstain.
- 3) CITIZEN INPUT / PUBLIC COMMENT – none
- 4) OLD BUSINESS – none
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 11/22/2022 Plan Commission - cancelled
 - b) 11/22/2022 Library Board - cancelled
 - c) 12/01/2022 Public Safety & Health
 - d) 12/01/2022 Public Works & Property Committee
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Public Safety & Health Committee
 - i) Resolution 2022-39 Authorizing a Municipality Designated Snowmobile Route for 2022-2023. Signage by driveway. Motion to approve [Thomas/Griffin] VOICE VOTE: Motion carried.
 - b) Public Works and Property
 - i) Request for a Sign at the City Cemetery. Motion [Petts/A.Kuhl] \$110 approval and sign to come out of DPW sign budget. ROLL CALL Ayes 7 Noes 0 Motion carried.
- 7) NEW BUSINESS
 - a) Winter On-street Parking Permit Application - §350-7(g) Griepentrog-Jefferson St and Hemp Harrison St. Motion to approve [Petts/Cummings] VOICE VOTE: Motion carried.
Motion to go into closed session 7:12pm [C. Kuhl/Petts] VOICE VOTE: Motion carried.
 - b) Fire Department [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
Motion to leave closed session 8:06pm [C. Kuhl/Cummings] Roll Call Ayes 7 Noes 0 Motion carried
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C. Kuhl/Cummings] VOICE VOTE: Motion carried. 8:07 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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PARKS COORDINATOR REPORT

October 2022 – December 2022

EVENTS AND HIGHLIGHTS

- WinterFest
 - Vendor Fair
 - Large Turnout – Vendors Full
 - Parade
 - Largest to date
 - Community Party
 - Lots of involvement and attendees

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms/Upper Mens Winter 2023
 - New Stalls in Lower Bathrooms Winter 2023
- AC/HEAT UPDATES
 - Both Pavilion and WRT scheduled for Mid-October for new updates
 - Richter Heating was winning bid

FINISHED PROJECTS

- BATHROOM FLOORS – Both Outdoor bathrooms and Lower Pavilion Bathroom areas

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Change of date and coming in December

PROJECTS FOR 2023

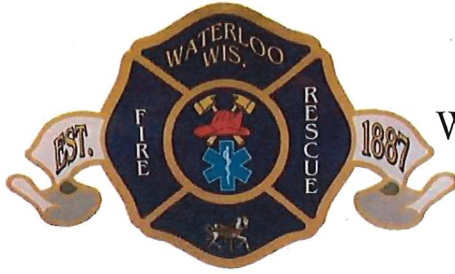
- GATOR PURCHASE
- CHAIR/TABLE PURCHASE
- SCOREBOARD UPGRADES
- LOWER PAVILION RENOVATION

DONATION CAMPAIGNS

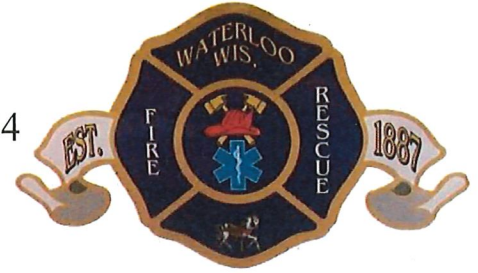
- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- GWCHF – TRP Play Spaces (\$62,500)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday December 12th, 2022

On Monday November 7th, 2022 we had our monthly Operator training. Training was pro-active MPO. The operators have more to do than just pump the truck. They had to show how to pump, hook there truck up to a water source, throw ladders, prepare tools and listen to the radio for anything else that is needed. We had two firefighters that are going through Entry-level class and advance hose and hook the hydrant.

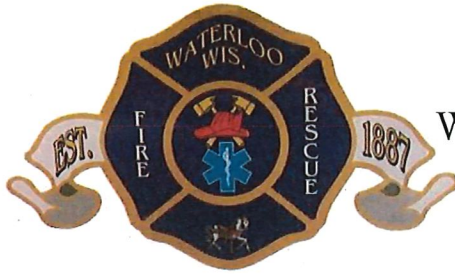
On Monday November 14th, 2022 we had our monthly EMS training. Training was cold emergencies and hunter injuries. The crews had to call for the resources that were needed to help, they had to figure out what was the injuries and get them moved from there location to the ambulance in a timely manner. They had to perform all necessary treatments and give a radio report.

On Monday November 21st, 2022 we had our monthly Fire training. Training was on ropes & knots, mask-ups and past fires discussion. Ropes & knots are not used much but when needed it is extremely important to have them tied correctly. The mask-ups have to be completed within 20 seconds or less and connected to air. With the fire discussion we reviewed some of the past calls and discussed how we could be more proficient to be able to not have any wasted time.

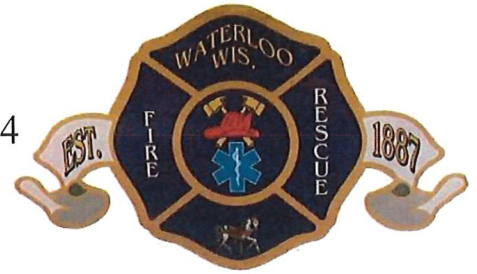
Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
chief@waterloowi.us





WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – November
Call Report for the month of November

EMS Calls:

City of Waterloo	35
Township of Portland	2
2 nd out Ambulance Township of Waterloo	1
Mutual Aid for Lake Mills	1
Total EMS	39

EMS & Fire Motor Vehicle Crash Calls:

Township of Portland	1
Total MVC	1

Alarms:

City of Waterloo	1
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Fire Calls:

City of Waterloo	3
Mutual Aid for Watertown	1

Hazardous Condition:

City of Waterloo	1
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Weather Related Call:

Waterloo Fire District	0
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Service Calls:

City of Waterloo	3
Mutual Aid for Watertown	1

Rescue Calls:

Township of Shields	0
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Total Fire 10

November Total 50

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	38
Rescue/EMS: BLS - 201 ALS - 79	363
Hazardous Conditions (No Fire)	9
False Alarm or Call	23
Motor Vehicle Crash	12
Service Calls	42
Rescue Calls	1
Weather Related Calls	1
Up to Date Total	489

Fire Mutual Aid Given 30 Fire Mutual Aid Received 6

2nd Out Unit 15 EMS Mutual Aid Given 9 EMS Mutual Aid Received 7 Paramedic Intercept 12

Total Personnel Response: 1585 (for the month): 130

Monthly Response Time (EMS Incidents) **202** (From 1st page to enroute times) average **5.0** min (for the month)

Minutes Spent Responding **119** (Enroute time to on scene time) average **2.9** min (for the month)

Monthly Response Time (FIRE Incidents) **67** (From 1st page to enroute times) average **5.5** min (for the month)

Minutes Spent Responding **42** (Enroute time to on scene time) average **3.5** min (for the month)

Waterloo Fire Rescue Calls per area 2022

Township of Shields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0	0	0	0	0	0	
EMS	0	0	0	0	0	0	0	0	0	0	0	
Hazards	0	0	0	0	0	0	0	0	0	0	0	
Alarm	0	0	0	0	0	0	0	0	0	0	0	
Crash	0	0	0	0	0	0	0	0	0	0	0	
Service	0	0	0	0	0	0	0	0	0	0	0	
Rescue	0	0	0	1	0	0	0	0	0	0	0	
											Total	1

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0	0	0	0	0	0	
EMS	0	0	0	2	0	0	0	0	0	0	0	
Hazards	0	0	0	0	0	0	0	0	0	0	0	
Alarm	0	0	0	0	0	0	0	0	0	0	0	
Crash	0	0	0	0	0	0	0	0	0	0	0	
Service	0	0	0	0	0	0	0	0	0	0	0	
Rescue	0	0	0	0	0	0	0	0	0	0	0	
											Total	2

Waterloo Fire Rescue Calls per area 2022

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	1	2	1	0	0	0	0	0	0	3	
EMS	33	21	29	21	26	24	36	27	29	35	35	
Hazards	2	0	0	1	1	0	0	0	0	1	1	
Alarm	2	2	3	1	2	2	2	2	1	1	1	
Crash	0	0	1	0	0	0	1	0	1	2	1	
Service	6	1	5	2	3	2	3	5	3	2	3	
Rescue	0	0	0	0	0	0	0	0	0	0	0	
											Total	389

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	1	1	0	0	0	0	0	0	0	0	
EMS	0	0	1	1	1	0	1	0	1	2	1	
Hazards	0	0	0	0	0	0	0	0	0	0	0	
Alarm	0	0	0	0	1	2	0	0	0	0	0	
Crash	0	0	0	0	1	1	0	0	0	1	0	
Service	0	0	1	0	0	0	1	0	0	0	0	
Rescue	0	0	0	0	0	0	0	0	0	0	0	
											Total	18

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0	0	0	0	0	0	
EMS	2	0	4	1	3	4	4	2	1	3	2	
Hazards	0	0	0	0	0	0	0	1	2	0	0	
Alarm	1	0	0	0	0	0	0	0	0	0	0	
Crash	0	0	0	0	0	0	2	0	1	0	0	
Service	1	0	0	0	0	2	1	0	0	0	0	
Rescue	0	0	0	0	0	0	0	0	0	0	0	
											Total	37



Invoice

Invoice Number: 0094185-IN
 Invoice Date: 11/30/22
 Terms: Net 30 Days
 Due Date: 12/30/22

Salesperson: 0000
 Customer Number: 11-WATERL2
 Customer P.O.:

CITY OF WATERLOO
 136 N MONROE STREET
 Waterloo, WI 53594-1198

SB_36225

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 22WTRC-0117-22-09B	155 Jefferson Street, Waterloo, WI 53594			Residential Alteration
Accessory Structure- Residential	60.00	11/01/22	60.00	36.00
22WTRC-0117-22-09B Subtotal				36.00
Permit # 22WTRC-0134-22-11E	730 Herron Court, Waterloo, WI 53594			Electrical Permit
HVAC- Replacement & Misc. Items-	50.00	11/01/22	60.00	30.00
22WTRC-0134-22-11E Subtotal				30.00
Permit # 22WTRC-0135-22-11PLOS	201 Van Buren Street, Waterloo, WI 53594			Outside Sewer
New Home OS Sewer & Water Later	60.00	11/04/22	60.00	36.00
22WTRC-0135-22-11PLOS Subtotal				36.00
Permit # 22WTRC-0136-22-11BE	835 Anna Court, Waterloo, WI 53594			Residential Addition
Electrical- New Building/Additon/Alte	60.84	11/09/22	60.00	36.50
Residential New Dwelling/Additon	125.00	11/09/22	60.00	75.00
22WTRC-0136-22-11BE Subtotal				111.50
Permit # 22WTRC-0137-22-11P	692 West Madison Street, Waterloo, WI 53594			Plumbing Permit - Commercial
Plumbing- New Building/Addition/Alt	206.00	11/15/22	60.00	123.60
22WTRC-0137-22-11P Subtotal				123.60
Permit # 22WTRC-0138-22-11E	692 West Madison Street, Waterloo, WI 53594			Electrical Permit - Commercial
Electrical- New Building/Additon/Alte	206.00	11/15/22	60.00	123.60
22WTRC-0138-22-11E Subtotal				123.60
Permit # 22WTRC-0139-22-11EPH	456 Bradford Drive, Waterloo, WI 53594			Electrical Permit
HVAC- Replacement & Misc. Items-	50.00	11/15/22	60.00	30.00
Electrical- Replacement & Misc. Iten	50.00	11/15/22	60.00	30.00
Plumbing- Replacement & Misc. Iten	50.00	11/15/22	60.00	30.00
22WTRC-0139-22-11EPH Subtotal				90.00
Permit # 22WTRC-0140-22-11E	362 East Madison Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc. Iten	55.00	11/17/22	60.00	33.00
22WTRC-0140-22-11E Subtotal				33.00
Permit # 22WTRC-0141-22-11B	134 South Washington Street, Waterloo, WI 535			Fence
Other Fee- Residential	50.00	11/18/22	60.00	30.00

Continued



CITY OF WATERLOO

Invoice Number: 0094185-IN

Invoice Date: 11/30/22

Page: 2

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
22WTRC-0141-22-11B Subtotal				30.00
Permit # 22WTRC-0142-22-11H	466 East Madison Street, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. Items-	50.00	11/18/22	60.00	30.00
22WTRC-0142-22-11H Subtotal				30.00
Permit # 22WTRC-0143-22-11P	1095 Lexington Way, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc. Itern	50.00	11/23/22	60.00	30.00
22WTRC-0143-22-11P Subtotal				30.00
Permit # 22WTRC-0144-22-11H	344 Portland Road, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. Items-	50.00	11/29/22	60.00	30.00
22WTRC-0144-22-11H Subtotal				30.00

SB_36225

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	703.70
Total		703.70

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	703.70
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	703.70

MONTHLY TIME REPORT DPW		NOVEMBER			
2022		Chad	Ryan	Chris	Travis
JOB					
Police Admin		0	1	1	0
Fire Dept		0	1	1	0
Mach/Equip		12	21	12.5	2.5
Garage/Shed		24	0	15	16.5
Meeting/Seminars		4.5	0	0	0
Street Repair/Maintenance		7	4	0	3
Street Cleaning		0	0	0	13
Snow & Ice	Reg Hrs	9	7	18.5	6
	OT Hrs	0	0	0	0
Storm Sewer		6	0	4	1
Traffic Control		6	5	8	0
Bridges/Culvers		0	0	0	0
Tree/Brush		0	0	6	6
Refuse Collection		49.25	97.5	86	57
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		1	1	0	0
Cemetary		2	3	0	2
Library		0	1	1	0
Firemans Park		3	0	0	0
Other Parks		0	0	0	0
Trail Head		0	0	1	0
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		55.25	32	22.5	64

- | |
|---|
| Bi-Annual Building Inspections/Reporting |
| Roof, Windows, Doors, Mechanicals, Grounds |
| City Hall |
| Maunasha Building Center |
| Municipal Band Stand |
| Library |
| Fire Department |
| Firemen's Park (mulitple) |
| Trailhead Facility |
| DPW (mulitple) |

Machinery and Equipment Maintenance

2022 DPW

NOVEMBER

Equipment	Start	End	Total	Mileage		GPH
				TTI Fuel		
End loader	4197	4255	58	108.458	0.53	
John Deere Tractor	4868	4898	30	13.736	2.18	
Wood Chipper	3151	3155	4	9.709	0.41	
John Deere Lawn Tractor	224	230	6	15.598	0.45	
John Deere	111	111	0	15.598	0.45	
John Deere	134	135	1	15.598	0.45	
Wacker Roller	429	430	1	0	#DIV/0!	
2010 International Truck	0	0	0	0	#DIV/0!	
2020 International Truck	5841	5970	129	33.287	3.88	
	0	0	0	0	#DIV/0!	
2017 Chevrolet Truck	55005	55402	397	55.963	7.09	
2018 Freightliner Truck	12288	12515	227	54.715	4.15	
2006 Elgin Pelican Street Sweeper	43627	43733	106	27.624	3.84	
2011 Ford F-550 Truck	43684	43775	91	24.001	3.79	
2015 Frieghtliner Trucki	14884	15210	326	74.837	4.36	
Bobcat	874	894	20	0	#DIV/0!	

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -NOVEMBER

Patrol:	221
Investigative:	43
Radar:	41
Court:	0

Office:	125
Special:	5
School/Training:	9
On Call:	0

Total Hours Worked: 464

COMPLAINTS	
Family:	0
Off Road Vehicles:	0
Vandalism:	1
Minor Theft - \$500:	2
Major Theft + \$500:	1
Burglary:	0
Doors Found Open:	1
Animal Case:	4
Late Bar Closings:	0
Alarms:	1
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	1
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	2
Worthless Checks:	0
All Other Complaints:	20
TOTAL COMPLAINTS:	34

ACCIDENTS	
More than \$1,000:	2
Less than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	3

ASSISTS	
Assist Jefferson County:	2
Assist Dodge County:	1
Assist Dane County:	1
Assist Marshall PD:	1
Assist Fire/Rescue:	19
Assist Other Agencies:	4
Assist Public:	23
Assist With Escort:	0
Assist All Others:	3
TOTAL ASSISTS:	54

	Warnings	Arrests
Speeding:	0	0
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	0	0
Stop Sign Violation:	3	4
Illegal Passing:	0	0
No Driver's License:	0	0
Illegal Parking:	3	7
Left of Highway:	0	6
Drunk Driving:	0	0
Unregistered Vehicle:	0	1
Driving While Sus/Rev:	0	0
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	1	1
Equipment:	2	2
Illegal "U" Turn:	1	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	2	0
TOTAL	13	19

INQUIRIES/CHECKS	
Registration Checks:	69
D.L. Checks:	64
NCIC/CIB/VIN Checks:	0
Check Welfare:	3
TOTAL INQUIRIES:	136

MISCELLANEOUS	
Personal Contacts:	0
Investigations/Follow-up:	36
Traffic Control:	1
Radar Operations:	41
Special Assignment:	0
Speech/Presentation:	2
Serve Papers:	0
Other Miscellaneous:	3
TOTAL:	89

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	1	0
TOTALS:	0	0

Waterloo Police Department Fleet Maintenance Report

VIN	11/1-11/30
Year	\$677.95
Vehicle Description	10.25

VIN	For Period
Year	Fuel Cost
Vehicle Description	Miles per gallon

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
11/1/2022	8.854	\$32.75	73760			7
11/2/2022	6.754	\$27.01	73855			10
11/3/2022	5.621	\$22.48	73898			7
11/5/2022	6.348	\$25.39	76982			8
11/5/2022	8.044	\$32.17	74100			8
11/6/2022	6.46	\$25.00	74154			7
11/8/2022			74241	oil change	\$217.91	
11/8/2022	7.83	\$30.53	74229			8
11/10/2022	8.022	\$29.67	74364			12
11/11/2022	10.411	\$38.51	74473			12
11/12/2022	5.286	\$19.55	74525			7
11/13/2022	8.95	\$33.12	74607			7
11/14/2022	7.974	\$29.50	74664			10
11/15/2022	8.336	\$30.00	74739			10
11/16/2022	10.343	\$37.22	74837			15
11/17/2022	7.432	\$26.00	74916			10
11/18/2022	9.797	\$34.28	75020			10
11/19/2022	5.96	\$20.87	75076			7
11/20/2022	8.589	\$30.05	75126			7
11/21/2022	6.973	\$22.40	75225			7
11/23/2022	7.027	\$23.18	75371			7
11/24/2022	6.516	\$21.50	75440			10
11/25/2022	9.094	\$30.00	75528			10
11/27/2022	8.164	\$26.93	75600			8
11/28/2022	9.045	\$29.84	75686			8
187.83					\$677.95	

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Watertown Police Department	0	0	1	0	0
	Assist citizen	0	0	1	0	0
	Blank Description	0	0	0	0	2
	assist human services	0	0	1	0	0
	Total for No Category:	0	0	3	0	2
ASSIST						
	Assist Business	0	0	2	0	1
	Assist Citizen	1	3	21	5	33
	Assist Dane County Sheriff	0	1	2	0	3
	Assist Dodge County Sheriff	1	1	12	2	14
	Assist Jefferson County Sheriff	1	3	9	0	8
	Assist Marshall PD	0	1	17	1	19
	Assist Motorist	0	0	1	0	0
	Assist Public Works	0	0	0	0	1
	Assist Social Services	4	2	18	5	16
	Assist Watertown PD	0	0	0	0	2
	Assist/School District	0	0	1	0	3
	Civil Dispute	0	0	0	0	2
	Custody for Other Department	0	0	0	0	4
	EMS Calls	0	0	4	0	2
	Fire Calls	1	0	3	0	1
	Neighbor Problems	0	0	1	0	1
	Other Mutual Aid Assists	0	0	1	0	3
	Probation/Parole Check Ins	0	0	0	1	1
	Total for ASSIST:	8	11	92	14	114
CRIMINAL						
	Abuse of Elderly/Vulnerable	0	0	1	0	1
	Aggravated/Substantial Battery	0	0	1	0	0
	Bail Jumping/Escapes	0	0	4	0	1
	Battery to Police Officer/Fireman	0	0	1	0	1
	Burglary - Attempted Residential	0	0	0	1	3
	Burglary - Non-Residential/Forced	0	0	1	0	0
	Burglary - Residential/Forced	0	0	0	0	2
	Burglary - Residential/No Force	0	0	0	0	1
	Computer Crimes	0	0	2	0	1
	Criminal Damage To Property/vandalism	3	0	13	0	8
	Disorderly Conduct - All Other	0	0	5	0	9
	Disorderly Conduct - Fight, Disturbance	0	0	2	0	4

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Domestic Disturbance	1	0	6	0	13
	Domestic Offense - Child Abuse/Neglect	1	0	2	0	1
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	1
	Drug Investigations	0	0	3	0	4
	Drug Paraphernalia Possession	0	0	0	0	3
	Drug Possession	0	0	4	0	7
	Fraud	1	0	6	2	7
	Harassment - Harassing Telephone Calls	0	1	1	0	3
	Harassment - Stalking	0	0	0	0	1
	Harassment - Threats	0	1	7	1	4
	Indecent Language/Conduct	0	0	0	0	1
	Interfere with Child Custody	0	0	2	0	1
	Obstruct/Resist Police Officer	0	0	2	0	0
	Operate Vehicle Without Owner's Consent	0	0	1	0	1
	Other Sex Offenses	1	0	5	0	6

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Other Weapon Violations	0	1	1	0	0
	Probation Hold	0	0	0	0	1
	Probation/Parole Violation	0	0	1	0	1
	Robbery - Armed	0	0	0	0	1
	Simple Battery	1	0	1	0	4
	Suicide - Attempts/Threats	0	0	1	1	1
	Theft - All Other	3	0	15	1	20
	Theft - Bicycles	0	0	3	0	1
	Theft - From Building	0	0	2	1	2
	Theft - From a Motor Vehicle	0	0	0	0	5
	Theft - Motor Vehicle Parts/Accessories	0	0	2	0	6
	Theft - Retail/Shoplifting	0	0	3	1	4
	Theft of Library Materials	0	0	0	0	1
	Trespassing	0	0	3	0	1
	Total for CRIMINAL:	11	3	101	8	132
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	3
	All-Terrain Vehicle Violation	0	0	0	0	3
	Animal Bite	1	0	6	1	9
	Animal Noise Complaint	0	0	0	0	1
	Animal Running at Large	0	0	4	1	2
	Burning Violation	0	0	1	0	0
	Disturbance	0	0	3	0	11
	Fireworks Violation	0	0	0	0	2
	Harassment	0	0	0	0	2
	Littering Violation	0	0	0	0	2
	Loitering	0	0	1	0	0
	Municipal Code Violation	0	0	2	0	2
	Possession of Tobacco by Minor	0	0	1	1	10
	Public Nuisance Violations	0	0	0	1	1
	Truancy	0	1	13	0	1
	Under Age Drinking - Adult (18-21)	0	0	3	0	4
	Under Age Drinking - Minor (Under 18)	0	0	1	0	1
	Total for ORDINANCE:	1	1	35	4	54
Other						
	Investigation/Take Report	0	0	0	0	3
	Other Animal Calls - Dead, Etc.	1	0	3	0	4
	Receive Information	1	2	28	0	14
	Total for Other:	2	2	31	0	21

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Death Investigation	0	0	7	1	7
	Emergency Detention/Detoxification	0	0	2	0	0
	Found Items/Property	0	0	6	0	2
	Lost Items/Property	0	0	0	0	1
	Missing Adult	0	0	2	0	1
	Missing Juvenile	0	1	1	0	3
	Other Service	0	0	0	0	2
	Protective Custody/Placement	0	0	0	0	1
	Runaway Juvenile	1	0	1	0	0
	Suspicious Person/Activity, Prowler	0	0	2	0	3
	Suspicious Vehicle	0	0	2	0	0
	Transport	0	0	0	1	1
	Uncontrollable Juvenile	0	1	2	0	2
	Warrant Pickup - Other Agency	0	1	8	1	7
	Warrant Pickup - Waterloo	0	0	0	0	1
	Welfare Check	1	1	9	0	17
	Total for SERVICE:	2	4	42	3	48
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	0	2	25	1	13
	Driving Complaint	0	0	0	0	1
	Eluding Police Officer	0	0	1	0	2
	Illegal Turns	0	0	2	1	4
	Inattentive Driving	0	0	0	0	1
	Lane Violations - Left of Center, Etc.	0	1	3	0	0
	License/Permit Violation	0	0	4	1	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Miscellaneous Rules Violation	0	0	0	0	1
	Motor Vehicle Carrier Violation	0	0	0	0	1
	Motor Vehicle Insurance Violation	1	0	4	1	16
	Motorcycle Violation	0	0	0	0	1
	OAS/OAR/Other License Violations	4	2	34	6	52
	Open Intoxicants - Driver	0	0	2	0	0
	Operate Motor Vehicle While Intoxicated	0	0	18	0	14
	Other Traffic Violations	0	0	1	0	12
	Power Display/Squeal Tires	0	0	1	0	0
	Registration/Title Violation	0	0	1	1	12
	Required Stop Violation - RR, Etc.	0	0	0	0	1
	Seatbelt Violation	0	1	2	0	2
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	1	2	20	1	37
	Stop Sign/Signal Violation	6	3	23	0	15
	Tow Vehicle	0	0	4	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 11/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Hit and Run (Damage)	0	0	8	2	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	1
	Traffic Accident - Non-Reportable	1	0	4	1	5
	Traffic Accident - Personal Injury	0	2	4	1	6
	Traffic Accident - Property Damage	2	3	23	2	19
	Vehicle Equipment Violation - Lights	0	0	1	0	3
	Vehicle in Ditch/Off Road	0	0	1	0	0
	Warning - 5 Day Equipment Violation	0	0	0	0	2
	Total for TRAFFIC:	15	16	186	18	234
	Grand Totals:	39	37	490	47	605

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/01/2022	11/30/2022	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
11/15/22	[REDACTED]	No: [REDACTED]	[REDACTED]
10:45 AM	[REDACTED]	Issued: [REDACTED]	JEFFERSON CO JUV COURT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
247-2		\$55.00	\$0.00

11/15/22	LOPEZ ARROLIGA,FRANCISCO	DOB: 08/02/88	No: T-BF358586-4	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD	Age: 34	Issued: 09/28/22	
	MARSHALL WI, 53559			

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
346.70(1)	FAILURE OF OCCUPANT TO NOTIFY POLICE OF ACCIDENT	\$389.50	\$0.00

11/15/22	MC GHBE,JAMES,E, JR	DOB: 07/22/86	No: T-BH527173-3	
11:00 AM	9748 S WINSTON AVE	Age: 36	Issued: 10/21/22	
	CHICAGO IL, 60643			

Comments: OFFICER: BADGE #: 8, NAME: NATHANIEL J CULLEN

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

11/15/22	[REDACTED]	No: [REDACTED]	[REDACTED]	
11:00 AM	[REDACTED]	Issued: [REDACTED]	[REDACTED]	
	[REDACTED]	Inc #: [REDACTED]		

Charge	Description	Fine	Collected
346.70(1)	FAILURE OF OCCUPANT TO NOTIFY POLICE OF ACCIDENT	\$389.50	\$0.00

11/15/22	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
343.45(2)	PERMIT UNAUTHORIZED PERSON TO DRIVE	\$200.50	\$0.00

11/15/22	EASLEY,DAVID,F	DOB: 05/28/60	No: T-BH527168-5	BURNS,RANDY
11:00 AM	5671 STATE ROAD 73	Age: 62	Issued: 10/03/22	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 22-000420	

Charge	Description	Fine	Collected
346.08	UNSAFE PASSING ON RIGHT	\$232.00	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/01/2022	11/30/2022	ALL	ALL

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	LOPEZ ARROLIGA,FRANCISCO	08/02/88	T-BF358583-1	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD MARSHALL WI, 53559	Age: 34	Issued: 09/28/22 Inc #: 22-000413	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	LOPEZ ARROLIGA,FRANCISCO	08/02/88	T-BF358584-2	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD MARSHALL WI, 53559	Age: 34	Issued: 09/28/22 Inc #: 22-000413	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	LOPEZ ARROLIGA,FRANCISCO	08/02/88	T-BF358585-3	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD MARSHALL WI, 53559	Age: 34	Issued: 09/28/22 Inc #: 22-000413	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	LOPEZ ARROLIGA,FRANCISCO	08/02/88	T-BF358587-5	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD MARSHALL WI, 53559	Age: 34	Issued: 09/28/22 Inc #: 22-000413	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	LOPEZ ARROLIGA,FRANCISCO	08/02/88	T-BF359201-3	GIROUX,KEVIN
11:00 AM	803 YORK CENTER RD MARSHALL WI, 53559	Age: 34	Issued: 09/28/22 Inc #: 22-000413	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.70(1)	FAILURE OF OPERATOR TO NOTIFY POLICE OF ACCIDENT	\$389.50	\$0.00

Court Date	Name	DOB	Ticket No:	Officer/Court Type
11/15/22	RAGO,DANIELLE,MARLENE	06/12/92	T-BH527172-2	MATZ,MORGAN
11:00 AM	N811 LAKE VIEW DR REESEVILLE WI, 53579	Age: 30	Issued: 10/19/22 Inc #: 22-000434	JEFFERSON CO CIRCUIT CT

Comments: OFFICER:

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
11/01/2022	11/30/2022	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
11/15/22	RODRIGUEZ SANDOVAL,JOSE,DE JESUS	No: T-BH527167-4	BURNS,RANDY
11:00 AM	823 LUM AVENUE 3 WATERLOO WI, 53594	Age: 46 Issued: 09/29/22 Inc #: 22-000415	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
TR305.35(2)(C)	WIPER BLADE NOT CLEAR WINDSHIELD	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
11/15/22	SALGADO,ANTONIO,BONDLO	No: T-BH527170-0	WARNER,DAVID,N
11:00 AM	460 W PORTER ST # 1 WATERLOO WI, 53594	Age: 32 Issued: 10/14/22 Inc #: 22-000431	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
11/15/22	SALGADO,ANTONIO,BONDLO	No: T-BH527171-1	WARNER,DAVID,N
11:00 AM	460 W PORTER ST # 1 WATERLOO WI, 53594	Age: 32 Issued: 10/14/22 Inc #: 22-000431	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
11/15/22	VALLE GONZALEZ,JAZMIN,ROCIO	No: T-BH526681-1	WARNER,DAVID,N
11:00 AM	122 MILL ST WATERLOO WI, 53594	Age: 37 Issued: 10/05/22 Inc #: 22-000423	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
11/15/22	WALTERS,JEFFREY,SCOTT	No: T-BH527174-4	WARNER,DAVID,N
11:00 AM	18 MEADOW LARK LN WATERTOWN WI, 53098	Age: 34 Issued: 10/22/22 Inc #: 22-000438	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
11/15/22	WALTERS,JEFFREY,SCOTT	No: T-BH527175-5	WARNER,DAVID,N
11:00 AM	18 MEADOW LARK LN WATERTOWN WI, 53098	Age: 34 Issued: 10/22/22 Inc #: 22-000438	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Ticket Count: 18

Total Fines: \$3910.80
Total Payments: \$0.00
Total Due: \$3910.80

Date Processed	Case Number	Citation/Judgment Number	Transaction Cost	TransactionType
11/29/2022	28AT1018220004			Satisfy
11/7/2022	28AT1018220009		\$0.00	Satisfy

Report Totals for 11/01/2022 - 11/30/2022 reporting period:

MONTHLY ACTIVITY LOG

11/1-11/30/2022

DATE	TITLE	NOTES
11-2-2022	Assist	Officer assisted Human Services with a suicidal subject
11-3-2022	Traffic Stop	Officer conducted a traffic stop, citation issued for failure to stop.
11-5-2022	Criminal Damage to Property	Officer took a report of damaged to persons tires on there property.
11-5-2022	Assist	Officer assisted Human Services with a suicidal subject.
11-6-2022	Battery	Officer handled complaint of a battery situation. Citation was issued.
11-6-2022	Assist	Officer handled a complaint of possible sexual harassment.
11-6-2022	Traffic stop	Officer conduced a traffic stop, citation issued for failure to stop.
11-7-2022	Accident	Accident
11-8-2022	Accident	Car vs deer
11-7-2022	Assist Social Services	Officer assisted social services and suspect was taken into protective custody.
11-8-2022	Assist	Officer assisted with a reported lost child.
11-8-2022	Assist	Officers assisted other county Human Services.
11-8-2022	Fraud	Wire transfer to other business turned into a fraud situation.
11-8-2022	Traffic stop	Officer conducted a traffic stop-several citations issued.
11-10-2022	Assist	Officer assisted fire department with
11-11-2022	Domestic	Officer responded to a domestic case—suspect was arrested.
11-14-2022	Theft	Officer took a report of theft from a building.
11-12-2022	Animal case	Officer dispatched a raccoon.
11-12-2022	Traffic stop	Officer conducted a traffic stop—citation issued.
11-14-2022	Traffic stop	Officer conducted a traffic stop---citation issued.
11-15-2022	Animal bite	Officer took a report of an animal bite.
11-15-2022	Receive info	Officer took info on a situation happening on a school bus.
11-17-2022	Traffic stop	Officer issued citations during a traffic stop.
11-18-2022	Accident	Officer assisted with a traffic accident.
11-18-2022	Traffic stop	Officer conducted a traffic stop-citation issued.
11-19-2022	Traffic stop	Officer conducted a traffic stop—citation issued.
11-20-2022	Traffic stop	Officer conducted a traffic stop---citation issued.
11-22-2022	Animal complaint	Officer handled a complaint of animal running at large.
11-22-2022	Theft	Officer assisted with a theft complaint---unfounded.
11-22-2022	Theft	Officer assisted with a report of theft of money.
11-24-2022	Assist	Officer assisted Jefferson County out of city limits.

11-24-2022	Assist	Officer assisted with a welfare check---person was admitted to detox.
11-26-2022	Assist	Officer assist with welfare check.
11-28-2022	Damage to property	Officer took report of damage to property-tires slashed.
11-28-2022	Damage to property	Officer took report of damage to property-tires slashed.
11-28-2022	Child abuse	Officer took a report of possible child abuse

Karl Junginger Memorial Library / Mayor/Council/Board Report -NOVEMBER 2022

NOVEMBER MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2021	2468	2477	2496	2499	2482	2519	2533	2539	2561	2544	2464	2397
	2022	2400	2410	2420	2432	2453	2485	2516	2537	2570	2583	2592	
	% of Change	-2.76%	-2.70%	-3.04%	-2.68%	-1.17%	-1.35%	-0.67%	-0.08%	0.35%	1.53%	5.19%	-100.00%
Checkouts (Circulation)	2021	3263	3312	3601	3425	3352	4483	4826	3764	3475	3499	3245	3194
	2022	3920	3624	4192	3486	3361	4768	4306	4936	3780	3798	3707	
	% of Change	20.13%	9.42%	16.41%	1.78%	0.27%	6.36%	-10.77%	31.14%	8.78%	8.55%	14.24%	-100.00%
eBook/Audio Checkouts (Circulation)	2021	593	607	585	536	562	498	573	665	591	655	568	627
	2022	663	711	705	669	633	639	663	701	643	648	718	
	% of Change	11.80%	17.13%	20.51%	24.81%	12.63%	28.31%	15.71%	5.41%	8.80%	-1.07%	26.41%	-100.00%
Library Visits	2021	1396	1259	1539	1125	747	1236	1799	1685	1491	850	1422	1497
	2022	1462	1584	1820	1710	1627	1530	2118	2065	2138	1801	1633	
	% of Change	4.73%	25.81%	18.26%	52.00%	117.80%	23.79%	17.73%	22.55%	43.39%	111.88%	14.84%	-100.00%
Meeting Room Use	2021	1	0	6	5	8	9	3	6	7	2	10	8
	2022	10	10	8	8	16	11	6	9	7	7	7	
	% of Change	900.00%	900.00%	33.33%	60.00%	44.44%	22.22%	100.00%	50.00%	0.00%	250.00%	-30.00%	-100.00%
Public Computer Use	2021	74	92	117	86	87	69	64	70	72	80	84	40
	2022	60	73	74	61	57	73	72	91	64	51	57	
	% of Change	-18.92%	-20.65%	-36.75%	-29.07%	-34.48%	5.80%	12.50%	30.00%	-11.11%	-36.25%	-32.14%	-100.00%
WiFi Use	2021	139	166	147	161	154	171	166	159	195	173	182	185
	2022	174	189	206	210	216	254	217	217	271	214	185	
	% of Change	25.18%	13.86%	40.14%	30.43%	40.26%	48.54%	30.72%	36.48%	38.97%	23.70%	1.65%	-100.00%
Outreach to local residents -Checkouts	2021	122	88	96	91	111	109	69	92	142	88	86	133
	2022	114	90	132	89	155	63	177	61	101	137	146	
	% of Change	-6.56%	2.27%	37.50%	-2.20%	39.64%	-42.20%	156.52%	-33.70%	-28.87%	55.68%	69.77%	-100.00%
PROGRAMS *2022 #'s will include In-Person and Passive programs													
Adult Number of Programs	2021	4	6	4	4	3	6	5	5	6	11	19	11
	2022	21	19	18	18	17	14	14	11	7	21	21	
	% of Change	425.00%	216.67%	350.00%	350.00%	466.67%	133.33%	180.00%	120.00%	16.67%	90.91%	10.53%	-100.00%
Adult Attendance	2021	46	44	34	25	28	130	35	77	28	112	107	51
	2022	193	114	117	139	126	154	144	62	107	159	114	
	% of Change	319.57%	159.09%	244.12%	456.00%	350.00%	18.46%	311.43%	-19.48%	282.14%	41.96%	6.54%	-100.00%
Teen (12-18) Number of programs	2021	1	1	1	1	1	8	10	0	1	1	1	1
	2022	3	2	2	2	1	10	9	3	2	3	2	
	% of Change	200.00%	100.00%	100.00%	100.00%	100.00%	25.00%	-10.00%	100.00%	100.00%	200.00%	100.00%	-100.00%
Attendance	2021	20	25	22	22	20	154	21	0	0	0	1	0
	2022	39	25	36	24	24	90	91	48	25	29	30	
	% of Change	95.00%	0.00%	63.64%	9.09%	9.30%	-41.56%	333.33%	100.00%	100.00%	100.00%	2900.00%	
Children's Number of programs	2021	6	7	9	6	2	19	20	10	9	11	11	8
	2022	17	30	16	6	14	29	25	17	11	21	14	
	% of Change	183.33%	328.57%	77.78%	0.00%	600.00%	52.63%	25.00%	70.00%	22.22%	90.91%	27.27%	-100.00%
Attendance	2021	95	184	257	182	84	1133	973	348	58	112	105	73
	2022	307	257	308	255	904	1457	1173	348	575	415	285	
	% of Change	223.16%	39.67%	19.84%	40.11%	976.19%	28.60%	20.55%	0.00%	891.38%	270.54%	171.43%	-100.00%

Regular meeting of the Waterloo Water & Light Commission held December 6, 2022

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Tim Thomas, Devin Schumann, Superintendent Barry Sorenson, Office Manager Joy Bisco, Billing Administrator Kait Sharpe, and Lineman Evan Pratt.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the November 1, 2022. Motion carried.

Expenditures

It was moved by Thomas, seconded by Schumann, to approve the payment of the November bills as presented. Motion carried.

Citizen Input

None.

Wire Fraud

Discussed a wire fraud incident that occurred in November 2022. Waiting to hear back from insurance company.

CP1 Limiter Billing Adjustments

Discussed billing adjustments to CP1 customers where a programming key value was set incorrectly giving CP1 customers incorrect Limiter Credits on their bill. The Utility is following the PSC rules regarding billing adjustments.

Billing charges to Portland and City

The last study, prepared by Baker Tilly, was from 2012. The Commissioners asked for study cost proposals from Baker Tilly. It was moved by Thomas, seconded by Butzine, to table pending proposals. Motion carried.

Replacement Generator for WWTP

The currently generator is a 1980's model. After performing outage preparedness testing the currently generator will no longer support the sewer lift-stations during a power outage. It was moved by Bergan, seconded by Wallace, to approved the purchase of a generator not to exceed \$50,000. Motion carried.

It was moved by Butzine, seconded by Thomas, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

Associated Trust Company	435.42	Metalworx	192.00
American Water Work Assn	418.00	MEUW	65.00
APG of Southern Wisconsin	24.23	Midwest Meter Inc	1,123.60
Aquafix Inc	745.00	MP Systems	73,730.00
Axley Brynelson LLP	211.97	Northern Lake Service	112.35
Border States	3,619.33	North Central Lab	1,172.18
Becker MacLeod Company	28,465.05	Payment Service Network	12.95
BP Credit Card Center	1,472.42	PC Connection Sales Corp	728.56
Burnham Jim Danielle	83.11	Pig	22.98
City of Waterloo Treasurer	44,530.98	Payroll	58,271.25
Charter Communications	244.96	Portland Sanitary District	9,091.65
C&M HydraulicTool	624.80	PSC	249.36
Core & Main	733.10	Resco	89.53
Crescent Electric Supply	220.56	SEERA	1,407.41
Dunneisen Excavating LLC	312.50	SJE	290.00
Elster Solutions	1,151.36	S&S Plumbing	2,950.00
Ehlers Pershing Advisor Solutions	41.24	Solenis LLC	7,182.01
Embroidery Professionals	245.93	Tatman Associates	19,596.00
First Supply	193.64	Town & Country Engineering	68,505.00
F&M Bank	227.44	United Liquid Waste Recycling	1,937.12
Forster Electric Engineering	477.50	US Cellular	249.47
Frontier	386.17	Unifirst Corp	324.13
GFC Leasing	94.00	Uline	337.80
Green Ignite	395.76	Universal Recycling Technologies	419.16
Hawkins	7,656.42	UPS	71.33
Huntington National Bank	18,721.11	Visa	429.89
Howie's Hardware	1,281.04	Waterloo Building Center	62.64
Inkworks	53.53	Waterloo Utilities	14,958.56
Infosend	942.01	WE Energies	345.41
Irby	909.00	Wisconsin Dept. of Revenue	12,334.52
Lauersdorf Excavating	360.00	Wisconsin State Lab	326.00
Lewis Robert, Michelle Burkard	25.19	Wolf Paving	998.76
MJ Electric	12,977.95	WPPI Energy	224,250.80
McKay Nursery	264.95		
		Total Disbursements	\$630,383.09

Checking Account #102-613:

Balance 10/31/22	\$44,361.74
Transfer	569,377.83
Disbursements	(405,850.66)
Interest	9.23
Service Charge	(23.79)
Balance 11/30/22	<u>\$207,874.35</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 10/31/22	\$552,021.54
Deposit/ (Withdrawal)	
Interest	136.11
Balance 11/30/22	<u>\$552,157.65</u>

Debt Service Account #3015323:

Balance 10/31/22	\$9,879.65
Deposit/ (Withdrawal)	58,650.00
Interest	154.56
Balance 11/30/22	<u>\$68,684.21</u>

Money Market Account #110-832:

Balance 10/31/22	796,918.03
Deposits	576,517.36
Transfer	(558,650.00)
Disbursements	(224,250.80)
Interest	322.26
Service Charge	(216.60)
Balance 11/30/22	<u>\$590,640.25</u>

Transportation Fund

Balance 10/31/22	\$95,052.99
Transfer	
Balance 11/30/22	<u>\$95,052.99</u>

Construction Account:

Balance 10/31/22	569,377.84
Transferred in/(out)	(69,377.84)
Balance 11/30/22	<u>\$500,000.00</u>

WWTP Interim Financing:

Balance 6/30/22	\$358,737.73
Transferred in/(out)	
Interest	597.10
Service Charge	(41.24)
Balance 7/31/22	<u>\$359,293.59</u>

Avestar CD #3596 (Bond Reserve):

Balance 10/31/22	311,885.60
Interest	
Balance 11/30/22	<u>\$311,885.60</u>

CD #613386 (Bond Reserve):

Balance 10/31/22	217,863.86
Interest	
Balance 11/30/22	<u>\$217,863.86</u>

Jeanne Ritter

From: info@whsadopt.org
Sent: Thursday, December 01, 2022 10:02 AM
To: City Hall
Subject: November Intake numbers

Numbers for November 2022

Stray Cats-3
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, November 1, 2022 12:40 PM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: October 2022 intake numbers

Numbers for October 2022

Stray Cats-4
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, October 11, 2022 5:27 PM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: September 2022 intake numbers

Numbers for September 2022

Stray Cats-0
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Friday, September 2, 2022 10:02 AM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: August 2022 intake numbers

Numbers for August 2022

Stray Cats-2
Surrendered Cats-0