



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET

Thursday, January 19, 2022 – 7:00 p.m.

Participate Remotely Or In-Person

Updated 1/18/2022 1:15 pm

Join Zoom Meeting: <https://us02web.zoom.us/j/88413778758?pwd=MTIsN241SjFpRE5kemFFQ3JMT0ZQUT09>
Meeting ID 884 1377 8758 Passcode 080713
+1 312 626 6799 US (Chicago)

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
- 2) MEETING MINUTES APPROVAL: January 5, 2023
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) OLD BUSINESS
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 01/10/2023 Joint Review Board
 - b) 01/17/2023 CDA
 - c) 01/19/2023 Finance, Insurance & Personnel Committee
- 6) CONSENT AGENDA ITEMS
 - a) January Reports Of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Cable
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Finance, Insurance & Personnel
 - i) December 2022 Financial Statements: General Disbursements \$176791.05; Payroll \$140,953.71 & Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - b) Community Development Authority
 - i) 2023-03 Resolution for a Community Development investment Vibrant Spaces Grant for the Veterans Memorial Park Project
 - ii) Façade Grant
- 8) NEW BUSINESS
 - a) Garbage/Recycling rate increase
 - b) Rental of Manuesha Business Center to the Waterloo Business Association
 - c) DNR Recycling Compliance Assurance Plan
 - d) Resolution 2023-02 Appointing Jeanne Ritter as Clerk /Deputy Treasurer
- 9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10) ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Posted & Emailed: 01/16/2023.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: January 5, 2023

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:03 p.m. Alderpersons present: Cummings, A. Kuhl, C. Kuhl, Griffin, Thomas, Weihert and Petts. Attending Remotely: none Absent: none Others attending remotely or in-person: Utility Superintendent B. Sorenson; Police Chief D. Sorenson; DPW Director Yerges; Fire Chief Benisch; and Clerk Jeanne Ritter. The pledge of allegiance was recited.
- 2) MEETING MINUTES APPROVAL: Open and Closed December 15, 2022 [C. Kuhl/Cummings] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT – none
- 4) OLD BUSINESS – none
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 12/20/2022 CDA - cancelled
 - b) 12/27/2022 Plan Commission - cancelled
 - c) 12/27/2022 Library Board - cancelled
 - d) 01/03/2023 Waterloo Water & Light Commission
 - e) 01/05/2023 Public Safety & Health - cancelled
 - f) 01/05/2023 Public Works & Property Committee
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) FINANCE, INSURANCE AND PERSONNEL COMMITTEE
 - i) Fire Department – Air Compressor Motion [Thomas/Weihert] To approve repairs of the compressor not to exceed \$5000. To be paid from Fund balance. ROLL CALL: Ayes 7 Nays 0 Motion carried.
- 7) NEW BUSINESS
 - a) Proclamation Thanking Mike Lannoy for his years of service. The Mayor thanked Mike Lannoy for his 11 years of service on the Plan Commission.
 - b) Winter On-street Parking Permit Applications - §350-7 (g) Demet denied due to lack of demonstrated need Motion [Weihert/A. Kuhl] VOICE VOTE: Motion carried. Haseleu Approved 2 on-street parking permits Motion[C.Kuhl/Petts] VOICE VOTE: Motion carried.
 - c) 2023-01 Resolution Appointing Lana Nelson as Treasurer/Deputy Clerk Motion [Cummings/Griffin] VOICE VOTE: Motion carried.
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C. Kuhl/Petts] VOICE VOTE: Motion carried. 7:23 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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Waterloo, WI 53594
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Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

October 2022 – December 2022

EVENTS AND HIGHLIGHTS

- WinterFest
 - Vendor Fair
 - Large Turnout – Vendors Full
 - Parade
 - Largest to date
 - Community Party
 - Lots of involvement and attendees

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms/Upper Mens Winter 2023
 - New Stalls in Lower Bathrooms Winter 2023
- AC/HEAT UPDATES
 - Both Pavilion and WRT scheduled for Mid-October for new updates
 - Richter Heating was winning bid

FINISHED PROJECTS

- BATHROOM FLOORS – Both Outdoor bathrooms and Lower Pavilion Bathroom areas

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Change of date and coming in December

PROJECTS FOR 2023

- GATOR PURCHASE
- CHAIR/TABLE PURCHASE
- SCOREBOARD UPGRADES
- LOWER PAVILION RENOVATION

DONATION CAMPAIGNS

- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- GWCHF – TRP Play Spaces (\$62,500)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Tuesday January 17th, 2023

On Monday December 5th, 2022 we had our monthly Operators training. Training was on maintenance. The operators showed how and what they must check to make sure the piece of apparatus is to keep in in working order. Also, how to make a report if something is wrong or needs repair. We must keep the apparatus in tip top working order because when the call comes in the equipment is needed to allow us to do our jobs.

On Monday December 12th, 2022 we had our monthly EMS training. Training was on respiratory. Training consisted of the respiratory anatomy, knowing how this system works. Airway management, knowing how to know the signs of multiple different respiratory issues and how to treat that problem. Also know how to read capnography and treat the problem from the read out.

On Monday December 19th, 2022 we had our monthly Fire training. Training was loading hose properly on the truck for easy deployment.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
chief@waterloowi.us



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – December
Call Report for the month of December

EMS Calls:

City of Waterloo	31
Township of Waterloo	2
Total EMS	33

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
Total MVC	0

Alarms:

City of Waterloo	1
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Fire Calls:

City of Waterloo	0
Mutual Aid for Watertown	2
Mutual Aid for Marshall	2
Mutual Aid for CLR District	1
Mutual Aid for Lake Mills	1
Mutual Aid for Sun Prairie	1

Hazardous Condition:

City of Waterloo	2
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Weather Related Call:

Waterloo Fire District	0
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Service Calls:

City of Waterloo	3
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Rescue Calls:

Township of Shields	0
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Total Fire 13

November Total 46

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	45
Rescue/EMS: BLS - 221 ALS - 92	396
Hazardous Conditions (No Fire)	11
False Alarm or Call	24
Motor Vehicle Crash	12
Service Calls	45
Rescue Calls	1
Weather Related Calls	1
Up to Date Total	535

Fire Mutual Aid Given 37 Fire Mutual Aid Received 6

2nd Out Unit 15 EMS Mutual Aid Given 9 EMS Mutual Aid Received 7 Paramedic Intercept 13

Total Personnel Response: 1750 (for the month): 165

Monthly Response Time (EMS Incidents) 201 (From 1st page to enroute times) average 6.0 min (for the month)

Minutes Spent Responding 84 (Enroute time to on scene time) average 2.5 min (for the month)

Monthly Response Time (FIRE Incidents) 73 (From 1st page to enroute times) average 5.6 min (for the month)

Minutes Spent Responding 81 (Enroute time to on scene time) average 6.2 min (for the month)

(920) 478-2535

• FAX (920) 478-9597

• chief@waterloowi.us



Invoice

Invoice Number: 0095161-IN

Invoice Date: 12/31/22

Terms: Net 30 Days

Due Date: 01/30/23

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

SB_42786

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 22WTRC-0145-22-12H	506 East Madison Street, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. Items-	104.50	12/01/22	60.00	62.70
22WTRC-0145-22-12H Subtotal				62.70
Permit # 22WTRC-0146-22-12B	750 South Monroe Street, Waterloo, WI 53594			Demolition
Razing Fee- Commercial	1,679.25	12/29/22	60.00	1,007.55
22WTRC-0146-22-12B Subtotal				1,007.55
Permit # 22WTRC-PR00001	401 Hendricks Street, Waterloo, WI 53594			PR Only - Certified - BLDG - N
Building Plan Review Fees	250.00	12/12/22	90.00	225.00
Plan Entry Fee	100.00	12/12/22	90.00	90.00
Building Plan Review Fees	250.00	12/12/22	90.00	225.00
Building Plan Review Fees	250.00	12/12/22	90.00	225.00
22WTRC-PR00001 Subtotal				765.00
Permit # 22WTRC-PR00002	401 Hendricks Street, Waterloo, WI 53594			PR Only - Certified - HVAC - N
HVAC Plan Review Fees	150.00	12/12/22	90.00	135.00
HVAC Plan Review Fees	150.00	12/12/22	90.00	135.00
HVAC Plan Review Fees	150.00	12/12/22	90.00	135.00
22WTRC-PR00002 Subtotal				405.00

SB_42786

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	1,070.25
/PLAN REVIEW	Plan Review Services	1,170.00
Total		2,240.25

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	2,240.25
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,240.25

Machinery and Equipment Maintenance

2022 DPW

DECEMBER

Equipment	Mileage / Hours	Mileage / Hours		Total	TTI Fuel	GPH
		Start	End			
End loader	544	4255	4275	20	58.482	0.34
John Deere Tractor	2555	4898	4898	0	0	#DIV/0!
Wood Chipper	CHIPPER	3155	3167	12	50.29	0.24
John Deere Lawn Tractor	1025R	230	260	30	170.028	0.20
John Deere	X750	111	115	4	170.028	0.20
John Deere	X750-1	135	135	0	170.028	0.20
Wacker Roller	ROLLER	430	430	0	0	#DIV/0!
2010 International Truck	#1			0	0	#DIV/0!
2020 International Truck	#2	5970	6423	453	137.682	3.29
	#3			0	0	#DIV/0!
2017 Chevrolet Truck	#4	55402	55894	492	55.141	8.92
2018 Frieghtliner Truck	#5	12515	12886	371	98.718	3.76
2006 Elgin Pelican Street Sweeper	SWEeper	43627	43775	148	0	#DIV/0!
2011 Ford F-550 Truck	#6	43775	43937	162	12.405	13.06
2015 Frieghtliner Truck	#7	15210	15754	544	145.543	3.74
Bobcat		894	917	23	0	#DIV/0!

MONTHLY TIME REPORT

2022

DECEMBER

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		3	3	0	0
Fire Dept		4	5	0	0
Mach/Equip		28	38	27	16.5
Garage/Shed		29.25	5	3	28
Meeting/Seminars		4.5	1	0	0
Street Repair/Maintenance		3	11	7	7
Street Cleaning		0	0	0	10
Snow & Ice	Reg Hrs	49	53	47	50
	OT Hrs	19.75	21.25	25.25	25
Storm Sewer		0	2	2	0
Traffic Control		4	5	2	5
Bridges/Culvers		0	0	0	0
Tree/Brush		2	7	6	17
Refuse Collection		5	5	0	19
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		1	0	1	0
Cemetary		0	0	0	0
Library		0	0	0	0
Firemans Park		2.5	1	0	0
Other Parks		0	0	0	1
Trail Head		0	0	0	0
Celeb/Enter		0	0	1	0
Weed Control		0	0	0	0
Vac/Holiday/SL		40.75	40	88	32.5

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -DECEMBER

Patrol:	439	Office:	214
Investigative:	54	Special:	1
Radar:	74	School/Training:	4
Court:	4	On Call:	0

Total Hours Worked: 789

COMPLAINTS	
Family:	3
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	2
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	3
Animal Case:	4
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	0
Sexual Assault:	1
Runaways:	0
Worthless Checks:	0
All Other Complaints:	33
TOTAL COMPLAINTS:	48

ACCIDENTS	
More than \$1,000:	0
Less than \$1,000:	1
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	1

ASSISTS	
Assist Jefferson County:	4
Assist Dodge County:	0
Assist Dane County:	1
Assist Marshall PD:	2
Assist Fire/Rescue:	20
Assist Other Agencies:	0
Assist Public:	50
Assist With Escort:	0
Assist All Others:	13
TOTAL ASSISTS:	90

	Warnings	Arrests
Speeding:	2	0
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	0	0
Stop Sign Violation:	6	7
Illegal Passing:	0	11
No Driver's License:	0	3
Illegal Parking:	3	37
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	0	1
Driving While Sus/Rev:	0	0
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	6	0
Illegal "U" Turn:	0	1
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	1	1
TOTAL	19	63

INQUIRIES/CHECKS	
Registration Checks:	281
D.L. Checks:	277
NCIC/CIB/VIN Checks:	2
Check Welfare:	5
TOTAL INQUIRIES:	565

MISCELLANEOUS	
Personal Contacts:	66
Investigations/Follow-up:	4
Traffic Control:	107
Radar Operations:	0
Special Assignment:	0
Speech/Presentation:	0
Serve Papers:	1
Other Miscellaneous:	0
TOTAL:	178

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	0	0
TOTALS:	0	2

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67
Year	2017
Vehicle Description	

For Period	12/1-12/31
Fuel Cost	\$755.60
Miles per gallon	10.03

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
12/1/2022	7.327	\$23.44	75955			7
12/2/2022	7.52	\$24.06	76037			7
12/3/2022	7.098	\$22.00	76102			10
12/4/2022	9.679	\$30.00	76193			11
12/5/2022	9.428	\$28.27	76293			12
12/6/2022	9.11	\$26.43	76375			12
12/7/2022	7.199	\$21.59	76443			7
12/8/2022	9.503	\$28.50	76537			11
12/9/2022	9.339	\$28.01	76631			11
12/10/2022	8.277	\$24.00	76712			11
12/11/2022	6.211	\$18.01	76780			11
12/12/2022	5.954	\$17.26	76851			7
12/13/2022	7.50	\$21.75	76434			7
12/13/2022	7.173	\$20.08	77009			12
12/14/2022	8.756	\$24.16	77091			12
12/15/2022	5.945	\$17.00	77136			11
12/17/2022	8.796	\$23.74	77218			8
12/17/2022	6.35	\$17.77	77271			7
12/18/2022	8.43	\$22.75	77364			12
12/19/2022	7.145	\$20.00	77431			10
12/20/2022	6.35	\$17.77	77510			7
12/21/2022	8.08	\$24.65	77608			7
12/21/2022	6.665	\$16.37	77676			12
12/22/2022	7.966	\$21.50	77764			12
12/23/2022	7.866	\$22.02	77874			7
12/24/2022	7.474	\$20.92	77947			10
12/25/2022	3.807	\$11.04	78094			7
12/26/2022	10.694	\$31.00	78054			11
12/26/2022	7.068	\$20.49	70167			7
12/27/2022	7.767	\$22.52	78234			10

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
12/28/2022	5.824	\$16.88	78307			7
12/29/2022	10.089	\$31.27	78430			10
12/30/2022	8.331	\$23.32	78510			12
12/31/2022	5.875	\$17.03	78571			11
	260.6	\$755.60				

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Watertown Police Department	0	0	1	0	0
	Assist citizen	0	0	1	0	0
	Blank Description	0	0	0	0	2
	assist human services	0	0	1	0	0
	Total for No Category:	0	0	3	0	2
ASSIST						
	Assist Business	0	0	2	1	1
	Assist Citizen	0	1	21	4	33
	Assist Dane County Sheriff	0	0	2	1	3
	Assist Dodge County Sheriff	0	1	12	1	14
	Assist Jefferson County Sheriff	1	2	11	1	8
	Assist Marshall PD	2	1	20	2	19
	Assist Motorist	0	0	1	0	0
	Assist Public Works	0	0	0	0	1
	Assist Social Services	1	4	19	1	16
	Assist Watertown PD	0	0	0	0	2
	Assist/School District	0	0	1	3	3
	Civil Dispute	0	0	0	0	2
	Custody for Other Department	0	0	0	0	4
	EMS Calls	0	0	4	1	2
	Fire Calls	0	1	3	0	1
	Neighbor Problems	0	0	1	0	1
	Other Mutual Aid Assists	0	0	1	0	3
	Probation/Parole Check Ins	0	0	0	0	1
	Total for ASSIST:	4	10	98	15	114
CRIMINAL						
	Abuse of Elderly/Vulnerable	0	0	1	1	1
	Aggravated/Substantial Battery	0	0	1	0	0
	Bail Jumping/Escapes	0	0	4	0	1
	Battery to Police Officer/Fireman	0	0	1	0	1
	Burglary - Attempted Residential	0	0	0	0	3
	Burglary - Non-Residential/Forced	0	0	1	0	0
	Burglary - Residential/Forced	0	0	0	1	2
	Burglary - Residential/No Force	0	0	0	0	1
	Child Enticement	1	0	1	0	0
	Computer Crimes	0	0	2	0	1
	Criminal Damage To Property/vandalism	0	3	13	2	8
	Disorderly Conduct - All Other	1	0	6	1	9

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Disorderly Conduct - Fight, Disturbance	0	0	2	0	4
	Domestic Disturbance	1	1	7	2	13
	Domestic Offense - Child Abuse/Neglect	0	1	2	0	1
	Domestic Offense - Spousal Abuse/Fights	0	0	0	0	1
	Drug Investigations	0	0	3	1	4
	Drug Paraphernalia Possession	0	0	0	0	3
	Drug Possession	0	0	4	3	7
	Fraud	0	1	6	0	7
	Harassment - Harassing Telephone Calls	0	0	1	0	3
	Harassment - Stalking	0	0	0	0	1
	Harassment - Threats	0	0	7	0	4
	Indecent Language/Conduct	0	0	0	0	1
	Interfere with Child Custody	0	0	2	0	1
	Obstruct/Resist Police Officer	0	0	2	0	0
	Operate Vehicle Without Owner's Consent	0	0	1	0	1
	Other Sex Offenses	1	1	6	0	6
	Other Weapon Violations	0	0	1	0	0
	Probation Hold	0	0	0	1	1
	Probation/Parole Violation	0	0	1	0	1
	Robbery - Armed	0	0	0	0	1
	Simple Battery	0	1	1	0	4
	Suicide - Attempts/Threats	0	0	2	0	1
	Theft - All Other	0	3	15	2	20
	Theft - Bicycles	0	0	3	0	1
	Theft - From Building	1	0	3	0	2
	Theft - From a Motor Vehicle	0	0	0	0	5
	Theft - Motor Vehicle Parts/Accessories	0	0	2	0	6
	Theft - Retail/Shoplifting	1	0	4	0	4
	Theft of Library Materials	0	0	0	0	1
	Trespassing	0	0	3	1	1
	Total for CRIMINAL:	6	11	108	15	132
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	1	3
	All-Terrain Vehicle Violation	0	0	0	0	3
	Animal Bite	0	1	6	0	9
	Animal Noise Complaint	0	0	0	0	1
	Animal Running at Large	0	0	4	0	2
	Burning Violation	0	0	1	0	0
	Disturbance	0	0	3	1	11
	Fireworks Violation	0	0	0	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Harassment	0	1	1	1	2
	Littering Violation	0	0	0	0	2
	Loitering	0	0	1	0	0
	Municipal Code Violation	0	0	2	1	2
	Possession of Tobacco by Minor	0	0	1	2	10
	Public Nuisance Violations	0	0	0	0	1
	Truancy	0	0	13	1	1
	Under Age Drinking - Adult (18-21)	0	0	3	0	4
	Under Age Drinking - Minor (Under 18)	0	0	1	1	1
	Total for ORDINANCE:	0	2	36	8	54
Other						
	Investigation/Take Report	0	0	0	0	3
	Other Animal Calls - Dead, Etc.	1	1	4	0	4
	Receive Information	3	1	31	0	14
	Total for Other:	4	2	35	0	21
SERVICE						
	Death Investigation	1	0	8	0	7
	Emergency Detention/Detoxification	0	0	2	0	0
	Found Items/Property	0	0	6	0	2
	Lost Items/Property	0	0	0	0	1
	Missing Adult	0	0	2	0	1
	Missing Juvenile	0	0	1	0	3
	Other Service	0	0	0	0	2
	Protective Custody/Placement	0	0	0	0	1
	Runaway Juvenile	0	1	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Suspicious Person/Activity, Prowler	0	0	2	0	3
	Suspicious Vehicle	0	0	2	0	0
	Transport	0	0	0	0	1
	Uncontrollable Adult	1	0	1	0	0
	Uncontrollable Juvenile	0	0	2	1	2
	Warrant Pickup - Other Agency	0	0	8	2	7
	Warrant Pickup - Waterloo	0	0	0	0	1
	Welfare Check	1	1	10	4	17
	Total for SERVICE:	3	2	45	7	48
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	4	0	29	3	13
	Driving Complaint	0	0	0	0	1
	Eluding Police Officer	0	0	1	0	2
	Illegal Turns	1	0	3	1	4
	Inattentive Driving	0	0	0	0	1
	Lane Violations - Left of Center, Etc.	0	0	3	0	0
	License/Permit Violation	0	0	4	0	3
	Miscellaneous Rules Violation	0	0	0	0	1
	Motor Vehicle Carrier Violation	0	0	0	1	1
	Motor Vehicle Insurance Violation	0	1	4	0	16
	Motorcycle Violation	0	0	0	0	1
	OAS/OAR/Other License Violations	1	4	35	3	52
	Open Intoxicants - Driver	0	0	2	0	0
	Operate Motor Vehicle While Intoxicated	0	0	18	2	14
	Other Traffic Violations	0	0	1	0	12
	Power Display/Squeal Tires	0	0	1	0	0
	Registration/Title Violation	0	0	1	1	12
	Required Stop Violation - RR, Etc.	0	0	0	0	1
	Seatbelt Violation	0	0	2	0	2
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	0	1	20	0	37
	Stop Sign/Signal Violation	3	6	26	0	15
	Tow Vehicle	0	0	4	0	1
	Traffic Accident - Hit and Run (Damage)	2	0	10	1	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	1
	Traffic Accident - Non-Reportable	1	1	5	0	5
	Traffic Accident - Personal Injury	0	0	4	0	6
	Traffic Accident - Property Damage	1	2	24	1	19
	Vehicle Equipment Violation - Lights	0	0	1	0	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 12/2022

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Vehicle in Ditch/Off Road	0	0	1	0	0
	Warning - 5 Day Equipment Violation	0	0	0	0	2
	Total for TRAFFIC:	13	15	199	13	234
	Grand Totals:	30	42	524	58	605

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2022	12/31/2022	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
12/20/22	LENZ,ROSS,ELLIOT	DOB: 09/21/83 No: C-1F80PBQ6TG	
11:00 AM	440 BRADFORD WATERLOO WI, 53594	Age: 39 Issued: 11/06/22	
Comments: OFFICER: BADGE #: 8, NAME: NATHANIEL J CULLEN			

Charge	Description	Fine	Collected
278-1-940.19	BATTERY	\$263.50	\$0.00

12/20/22	SCHENCK,CAMARON,JEROME	DOB: 02/18/92 No: T-BH527180-3	WARNER,DAVID,N
11:00 AM	669 WOOD VIOLET LN SUN PRAIRIE WI, 53590	Age: 30 Issued: 10/29/22 Inc #: 22-000451	
Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER			

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

12/20/22	ANDERSON,GABRIEL,CURTIS	DOB: 02/05/01 No: T-BH526682-2	BURNS,RANDY
11:00 AM	3021 CIMARRON TRL # 1 MADISON WI, 53719	Age: 21 Issued: 10/29/22 Inc #: 22-000452	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

12/20/22	ANDERSON,GABRIEL,CURTIS	DOB: 02/05/01 No: T-BH526683-3	BURNS,RANDY
11:00 AM	3021 CIMARRON TRL # 1 MADISON WI, 53719	Age: 21 Issued: 10/29/22 Inc #: 22-000452	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

12/20/22	BONILLA,JOEL	DOB: 08/10/64 No: T-BH527187-3	GIROUX,KEVIN
11:00 AM	208 BISHOP CIR WATERLOO WI, 53594	Age: 58 Issued: 11/19/22 Inc #: 22-000483	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

12/20/22	BOWIE,LEMARIO,JAY	DOB: 06/27/83 No: T-BF359202-4	CULLEN,NATHANIEL,J
11:00 AM	433 W JOHNSON ST APT 703 MADISON WI, 53703	Age: 39 Issued: 11/20/22 Inc #: 22-000484	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

12/20/22	DANIELS,ZACHARY,ROBERT	DOB: 03/18/91 No: T-BH527184-0	GIROUX,KEVIN
11:00 AM	795 SAINT ANDREWS DR OCONOMOWOC WI, 53066	Age: 31 Issued: 11/14/22 Inc #: 22-000476	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2022	12/31/2022	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	DEPPE,JASON,DONALD	06/30/85	T-BH527179-2	GIROUX,KEVIN
11:00 AM	N8646 DEPPE LN WATERLOO WI, 53594	Age: 37	Issued: 10/29/22 Inc #: 22-000450	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
347.48(2M)(B)	VEHICLE OPERATOR FAIL/WEAR SEAT BELT	\$10.00	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	DOMINGUEZ MEDEZ,ULISES	09/07/97	T-BH527188-4	BOLLIG,RANDY,P
11:00 AM	662 W MADISON ST WATERLOO WI, 53594	Age: 25	Issued: 11/23/22 Inc #: 22-000488	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	ELLIOTT,TIA,MARIE	08/13/80	T-BH527178-1	WARNER,DAVID,N
11:00 AM	2348 FIR ST JANESVILLE WI, 53546	Age: 42	Issued: 10/28/22 Inc #: 22-000449	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	HOGQUIST,RYAN,CHRISTOPHER	03/02/01	T-BF358590-1	WARNER,DAVID,N
11:00 AM	215 S 6TH ST WATERTOWN WI, 53098	Age: 21	Issued: 11/18/22 Inc #: 22-000481	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(3)	DRIVING TOO FAST FOR CONDITIONS	\$213.10	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	[REDACTED]	[REDACTED]	[REDACTED]	BOLLIG,RANDY,P
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	PANZER,JAMES,DANIEL	11/18/96	T-BH527176-6	CULLEN,NATHANIEL,J
11:00 AM	102 WEST RIDGE CIR CAMBRIDGE WI, 53523	Age: 25	Issued: 10/27/22 Inc #: 22-000445	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2022	12/31/2022	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	PECK,GAVIN,DAVID	03/05/96	T-BH527181-4	CULLEN,NATHANIEL,J
11:00 AM	200 SPRINGVIEW DR MARSHALL WI, 53559	Age: 26	Issued: 11/03/22 Inc #: 22-000455	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
12/20/22	SIMMONS,BEAU,WESLEY	10/26/03	T-BH527182-5	GIROUX,KEVIN
11:00 AM	5833 LOCHINVAR TRL MARSHALL WI, 53559	Age: 19	Issued: 11/06/22 Inc #: 22-000460	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
12/20/22	SOLIS HERNANDEZ,KARLA,GABRIELA	05/12/94	T-BH527189-5	GIROUX,KEVIN
11:00 AM	750 BLUEGRASS TRL WATERLOO WI, 53594	Age: 28	Issued: 11/29/22 Inc #: 22-000496	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
12/20/22	SOLIS HERNANDEZ,KARLA,GABRIELA	05/12/94	T-BH527190-6	GIROUX,KEVIN
11:00 AM	750 BLUEGRASS TRL WATERLOO WI, 53594	Age: 28	Issued: 11/29/22 Inc #: 22-000496	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	
12/20/22	WEBER,ANN,D	06/05/51	T-BH527183-6	GIROUX,KEVIN
11:00 AM	125 MINNETONKA WAY WATERLOO WI, 53594	Age: 71	Issued: 11/12/22 Inc #: 22-000474	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
12/20/22	WESTOVER,MICHAEL,JAMES	02/09/83	T-BH527185-1	GIROUX,KEVIN
11:00 AM	503 N UNIVERSITY AVE BEAVER DAM WI, 53916	Age: 39	Issued: 11/17/22 Inc #: 22-000480	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	\$250.90	\$0.00	
12/20/22	WOMACK,TANNER,LEE	05/09/01	C-1F80SPZ7VN	GIROUX,KEVIN
11:00 AM	230 PORTLAND ROAD WATERLOO WI, 53594	Age: 21	Issued: 11/08/22 Inc #: 22-000467	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
350-10	UNNECESSARY NOISE/POWER DISPLAY BY A MOTOR VEHICLE	\$175.30	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
12/01/2022	12/31/2022	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	WOMACK,TANNER,LEE	05/09/01	T-BH526684-4	GIROUX,KEVIN
11:00 AM	230 PORTLAND ROAD WATERLOO WI, 53594	Age: 21	Issued: 11/08/22 Inc #: 22-000467	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
12/20/22	WOMACK,TANNER,LEE	05/09/01	T-BH526685-5	GIROUX,KEVIN
11:00 AM	230 PORTLAND ROAD WATERLOO WI, 53594	Age: 21	Issued: 11/08/22 Inc #: 22-000467	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(2)	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	\$10.00	\$0.00

Ticket Count: 22

Total Fines: \$3954.40
Total Payments: \$0.00
Total Due: \$3954.40

MONTHLY ACTIVITY LOG

12/1-12/31-December

DATE	TITLE	NOTES
12-1-2022	Accident	Officer responded to a garbage truck who hit a wire.
12-2-2022	Accident	Officer responded to an accident with a mailbox.
12-3-2022	Death Investigation	Officer handled a death investigation.
12-4-2022	Assist	Officer requested to assist Marshal with an OWI.
12-5-2003	Animal call	Officer dispatched a deer.
12-6-2022	Accident	Officer responded for a car vs deer accident.
12-6-2022	Theft	Officer handled a report of possible theft of items.
12-8-2022	Traffic stop	Officer conducted a traffic stop—failure to stop.
12-9-2022	Accident	Officer assisted with accident car struck a mailbox.
12-13-2022	Traffic stop	Officer conducted a traffic stop-operate w/o valid license.
12-14-2022	Assist citizen	Officer assisted with custody issues.
12-15-2022	Assist citizen	Officers assisted with a suicidal subject.
12-16-2022	Traffic stop	Officer conducted a traffic stop-operate without valid license.
12-16-2022	Assault	Officer responded to an assault case
12-17-2022	Traffic stop	Officer conducted traffic stop-failure to stop.
12-18-2022	Assist	Officer requested to assist Marshall.
12-18-2022	Assist	Officer assisted with an intoxicated subject.
12-18-2022	Assist citizen	Officer assisted with a potential scam.
12-18-2022	Traffic stop	Officer conducted a traffic stop—citation issued.
12-19-2022	Traffic stop	Officer conducted a traffic stop—no drivers license.
12-24-2022	Traffic accident	Officer responded for an accident
12-28-2022	Domestic	Officer responded for a domestic –suspected taken into custody.
12-31-2022	Traffic stop	Officer conducted a traffic stop---unlawful U turn.
12-31-2022	72 no contact	Officer handled a 72 no contact

Karl Junginger Memorial Library / Mayor/Council/Board Report -DECEMBER 2022

DECEMBER MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2021	2468	2477	2496	2499	2482	2519	2533	2539	2561	2544	2464	2397
	2022	2400	2410	2420	2432	2453	2485	2516	2537	2570	2583	2592	2581
	% of Change	-2.76%	-2.70%	-3.04%	-2.68%	-1.17%	-1.35%	-0.67%	-0.08%	0.35%	1.53%	5.19%	7.68%
Checkouts (Circulation)	2021	3263	3312	3601	3425	3352	4483	4826	3764	3475	3499	3245	3194
	2022	3920	3624	4192	3486	3361	4768	4306	4936	3780	3798	3707	3300
	% of Change	20.13%	9.42%	16.41%	1.78%	0.27%	6.36%	-10.77%	31.14%	8.78%	8.55%	14.24%	3.32%
eBook/Audio Checkouts (Circulation)	2021	593	607	585	536	562	498	573	665	591	655	568	627
	2022	663	711	705	669	633	639	663	701	643	648	718	657
	% of Change	11.80%	17.13%	20.51%	24.81%	12.63%	28.31%	15.71%	5.41%	8.80%	-1.07%	26.41%	4.78%
Library Visits	2021	1396	1259	1539	1125	747	1236	1799	1685	1491	850	1422	1497
	2022	1462	1584	1820	1710	1627	1530	2118	2065	2138	1801	1633	1397
	% of Change	4.73%	25.81%	18.26%	52.00%	117.80%	23.79%	17.73%	22.55%	43.39%	111.88%	14.84%	-6.68%
Meeting Room Use	2021	1	0	6	5	8	9	3	6	7	2	10	8
	2022	10	10	8	8	16	11	6	9	7	7	7	10
	% of Change	900.00%	900.00%	33.33%	60.00%	44.44%	22.22%	100.00%	50.00%	0.00%	250.00%	-30.00%	25.00%
Public Computer Use	2021	74	92	117	86	87	69	64	70	72	80	84	40
	2022	60	73	74	61	57	73	72	91	64	51	57	55
	% of Change	-18.92%	-20.65%	-36.75%	-29.07%	-34.48%	5.80%	12.50%	30.00%	-11.11%	-36.25%	-32.14%	37.50%
WiFi Use	2021	139	166	147	161	154	171	166	159	195	173	182	185
	2022	174	189	206	210	216	254	217	217	271	214	185	179
	% of Change	25.18%	13.86%	40.14%	30.43%	40.26%	48.54%	30.72%	36.48%	38.97%	23.70%	1.65%	-3.24%
Outreach to local residents -Checkouts	2021	122	88	96	91	111	109	69	92	142	88	86	133
	2022	114	90	132	89	155	63	177	61	101	137	146	81
	% of Change	-6.56%	2.27%	37.50%	-2.20%	39.64%	-42.20%	156.52%	-33.70%	-28.87%	55.68%	69.77%	-39.10%
PROGRAMS *2022 #'s will include In-Person and Passive programs													
Adult Number of Programs	2021	4	6	4	4	3	6	5	5	6	11	19	11
	2022	21	19	18	18	17	14	14	11	7	21	21	16
	% of Change	425.00%	216.67%	350.00%	350.00%	466.67%	133.33%	180.00%	120.00%	16.67%	90.91%	10.53%	45.45%
Adult Attendance	2021	46	44	34	25	28	130	35	77	28	112	107	51
	2022	193	114	117	139	126	154	144	62	107	159	114	99
	% of Change	319.57%	159.09%	244.12%	456.00%	350.00%	18.46%	311.43%	-19.48%	282.14%	41.96%	6.54%	94.12%
Teen (12-18) Number of programs	2021	1	1	1	1	1	8	10	0	1	1	1	1
	2022	3	2	2	2	1	10	9	3	2	3	2	2
	% of Change	200.00%	100.00%	100.00%	100.00%	100.00%	25.00%	-10.00%	100.00%	100.00%	200.00%	100.00%	100.00%
Attendance	2021	20	25	22	22	20	154	21	0	0	0	1	0
	2022	39	25	36	24	24	90	91	48	25	29	30	24
	% of Change	95.00%	0.00%	63.64%	9.09%	9.30%	-41.56%	333.33%	100.00%	100.00%	100.00%	2900.00%	100.00%
Children's Number of programs	2021	6	7	9	6	2	19	20	10	9	11	11	8
	2022	17	30	16	6	14	29	25	17	11	21	14	10
	% of Change	183.33%	328.57%	77.78%	0.00%	600.00%	52.63%	25.00%	70.00%	22.22%	90.91%	27.27%	25.00%
Attendance	2021	95	184	257	182	84	1133	973	348	58	112	105	73
	2022	307	257	308	255	904	1457	1173	348	575	415	285	221
	% of Change	223.16%	39.67%	19.84%	40.11%	976.19%	28.60%	20.55%	0.00%	891.38%	270.54%	171.43%	202.74%

List of Bills

Associated Trust Company	950.00	North Central Lab	1,124.97
APG of Southern Wisconsin	23.13	Payment Service Network	101.95
Border States	8,485.97	Pig	21.54
Bell Lumber & Pole Co	13,349.37	Payroll	60,440.87
BP Credit Card Center	1,097.27	Portland Sanitary District	8,281.13
Tom Bergan	70.00	PSC	136.75
Brooks Tractor	240.41	Resco	141.44
Vern Butzine	105.00	SEERA	1,325.39
City of Waterloo Treasurer	935,705.90	Richter Heating & AC	2,086.29
Charter Communications	244.96	Devin Schumann	105.00
Cutting Edge	375.00	Skaltizky Drainage LLC	406.00
Dunneisen Excavating LLC	441.00	Tatman Associates	32,942.00
Elster Solutions	26,208.00	Tim Thomas	105.00
Ehlers Pershing Advisor Solutions	84.02	The Courier	76.75
Environmental Express Inc	1,685.66	United Liquid Waste Recycling	968.56
F&M Bank	210.29	US Cellular	249.50
Forster Electric Engineering	1,235.00	Unifirst Corp	326.18
Frontier	412.42	UPS	109.67
GFC Leasing	99.00	Visa	1,763.00
Hawkins	1,830.98	Chuck Wallace	70.00
Howie's Hardware	693.02	Waterloo Building Center	56.64
Infosend	944.99	Waterloo Utilities	14,192.41
Irby	352.02	WE Energies	1,244.85
Jonas Office Products	120.35	Wisconsin Dept. of Revenue	11,329.75
K Press & Trends	150.00	Wisco Properties Waterloo	222.64
Karl Junginger Memorial Library	242.74	Wisconsin Rural Water Assn	480.00
Lou's Gloves	122.00	WPPI Energy	225,268.04
Madison Window Cleaning	683.00	Wolf Paving & Excavating	708.63
Midwest Meter Inc	3,704.80		

Total Disbursements \$1,364,151.25

Checking Account #102-613:

Balance 11/30/22	\$207,874.35
Transfer	950,000.00
Disbursements	(1,138,487.31)
Interest	14.42
Service Charge	(22.76)
Balance 12/31/22	<u>\$19,378.70</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 11/30/22	\$552,157.65
Deposit/ (Withdrawal)	
Interest	136.15
Balance 12/31/22	<u>\$552,293.80</u>

Debt Service Account #3015323:

Balance 11/30/22	\$68,684.21
Deposit	58,650.00
Bond Payment	
Interest	299.67
Balance 12/31/22	<u>\$127,633.88</u>

Money Market Account #110-832:

Balance 11/30/22	590,640.25
Deposits	1,096,238.55
Transfer	(508,650.00)
Disbursements	(225,268.04)
Interest	(289.48)
Service Charge	281.32
Balance 12/31/22	<u>\$952,952.60</u>

Transportation Fund

Balance 11/30/22	\$95,052.99
Transfer	
Balance 12/31/22	<u>\$95,052.99</u>

Construction Account:

Balance 11/30/22	500,000.00
Transferred in/(out)	(500,000.00)
Balance 12/31/22	<u>\$0.00</u>

WWTP Interim Financing:

Balance 11/30/22	\$359,343.59
Transferred in	\$1,000,000.00
Transferred out	-\$447,615.58
Interest	841.81
Service Charge	(84.02)
Balance 12/31/22	<u>\$912,485.80</u>

Avestar CD #3596 (Bond Reserve):

Balance 11/30/22	311,885.60
Interest	
Balance 12/31/22	<u>\$311,885.60</u>

CD #613386 (Bond Reserve):

Balance 11/30/22	217,863.86
Interest	
Balance 12/31/22	<u>\$217,863.86</u>

Regular meeting of the Waterloo Water & Light Commission held January 3, 2023

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson, and Lineman Evan Pratt.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the December 6, 2022 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Wallace, to approve the payment of the December bills as presented. Motion carried.

Citizen Input

None.

WWTP hiring to replace future retirement

It was moved by Thomas, seconded by Butzine, to approve hiring an WWTP operator. Motion carried. (4-0-0 Bergan abstained)

General Info

Discussion on check signers.

It was moved by Thomas, seconded by Butzine, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

Jeanne Ritter

From: info@whsadopt.org
Sent: Saturday, January 14, 2023 8:57 AM
To: City Hall
Subject: December Intake Numbers

Numbers for December 2022

Stray Cats-5
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Thursday, December 1, 2022 10:02 AM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: November Intake numbers

Numbers for November 2022

Stray Cats-3
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, November 1, 2022 12:40 PM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: October 2022 intake numbers

Numbers for October 2022

Stray Cats-4
Surrendered Cats-0

Stray Dogs-0
Surrendered Dogs-0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Tuesday, October 11, 2022 5:27 PM
To: 'cityhall@waterloowi.us' <cityhall@waterloowi.us>
Subject: September 2022 intake numbers

Numbers for September 2022

Stray Cats-0
Surrendered Cats-0



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

RESOLUTION #2023-03
A RESOLUTION FOR A COMMUNITY DEVELOPMENT INVESTMENT VIBRANT SPACES
GRANT FOR THE VETERANS MEMORIAL PARK PROJECT

WHEREAS, the City of Waterloo is interested in creating an inviting and engaging community in order to attract and retain residents and employees for local businesses as described in the application; and

WHEREAS, financial aid is required to carry out the **Veterans Memorial Project at 117 E Madison St;**

NOW, THEREFORE, BE IT RESOLVED, that the City of Waterloo had budgeted a sum sufficient to complete the project and

HEREBY AUTHORIZES the Clerk's office to act on behalf of the City of Waterloo to:

Submit an application to the Wisconsin Economic Development Corporation (WEDC) for any financial aid that may be available;

Submit signed documents; and

Take necessary action to undertake, direct and complete the approved project;

Submit reimbursement claims along the necessary supporting documentation within the required timeframe;

And Submit a final performance report by December 2024 including photos of the completed Veterans Memorial Park at 117 E MADISON ST, and a narrative of project outcomes including utilization, programming, and impacts on the surrounding business district.

BE IT FURTHER RESOLVED that the City of Waterloo will comply with state rules for the program; will maintain the completed project in an attractive, inviting and safe manner; and will keep the facilities open to the general public during reasonable hours consistent with the type of facility.

I hereby certify that the foregoing resolution was duly adopted by the Waterloo Common Council on the day of January 19th, 2023.

PASSED AND ADOPTED this 19th day of January 2023.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Deputy Treasurer



DOWNTOWN FACADE & COMMERCIAL INTERIOR BUILD-OUT GRANT PROGRAMS

Revised/Updated March 8, 2017

January 19, 2023

SUMMARY

This is a matching grant program for eligible property improvement projects. Matching grants are available to fund 50% of eligible project costs up to \$5,000 per project. The minimum total project size to be considered for a matching grant is \$1,000 (for a matching award of up to \$500).

Downtown Facade & Commercial Interior Build-Out Grant Programs

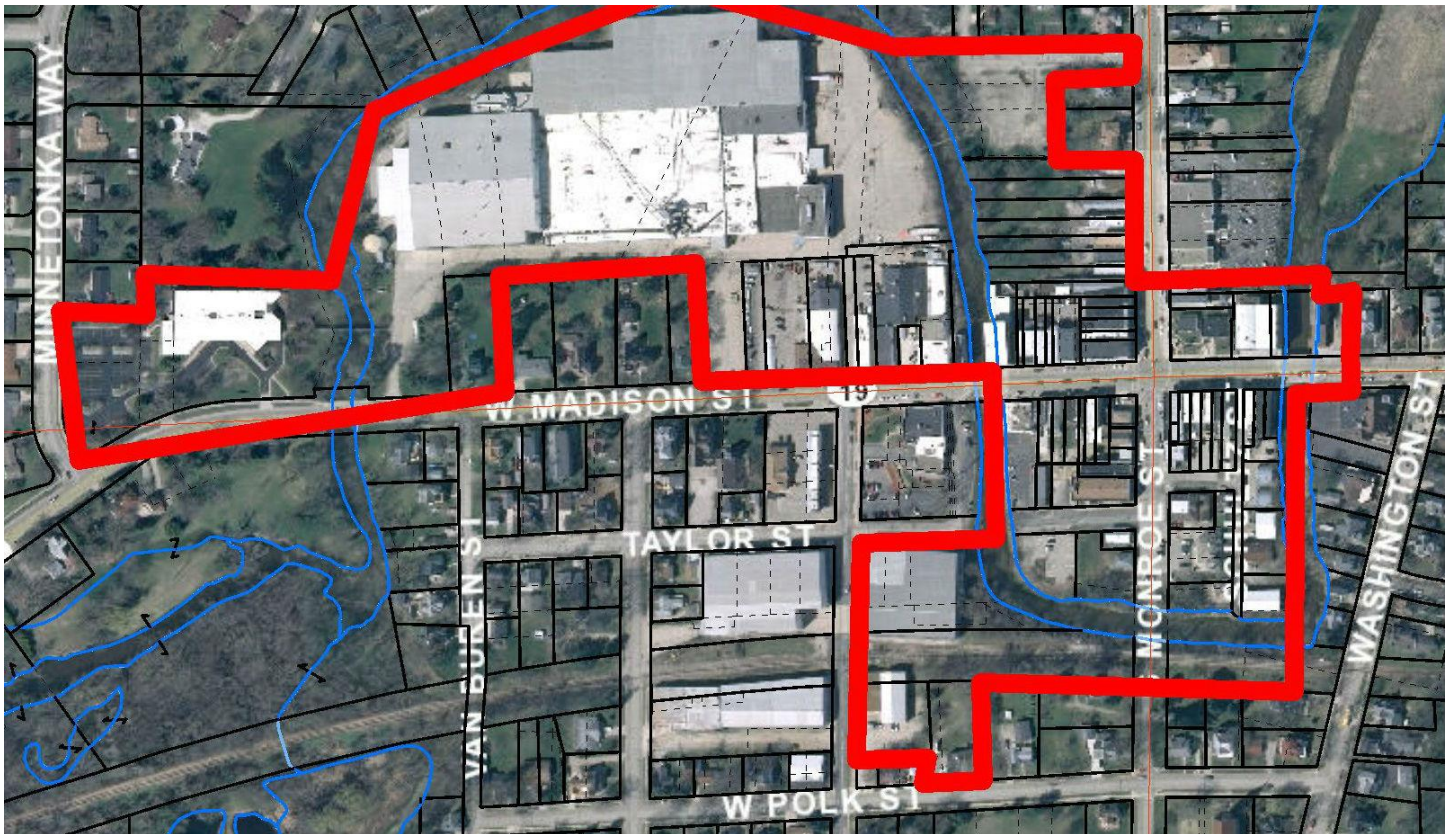
Eligible Applicants: ~~Who Is Eligible?~~ Property owners and current ~~or prospective~~ tenants located within Tax Increment District #2. Awards may be made no more frequently than every 36 months to an applicant ~~and or and address, with a~~ ~~lifetime grant cap of \$15,000 from the program's inception for each applicant.~~

The Opportunity. This program offers a matching grant for eligible property improvement projects. Matching grants are available to fund 50% of eligible project costs up to \$5,000 per application. The minimum total project size to be considered for a matching grant is \$1,000 (for up to \$500 match). Total annual municipal award expenditures shall not exceed \$25,000.

How to Apply. ~~Applicants are encouraged to discuss the project with City staff prior to submission.~~ Complete and return the application form to the Clerk/Treasurer's office during regular business hours. ~~Applicants are encouraged to discuss the project with City staff prior to submission.~~

The Program's Future is Not Guaranteed. The annual municipal budgeting process will determine the lifespan of these programs. Future rounds of funding will be available on an annual basis as funds become available.

Eligible Project Area. Parcels located inside the TIF #2 boundaries illustrated on the map.



General Program Guidelines:

- ~~Applicant must:~~~~Property owner or tenant must~~ apply for funds to be used within the Tax Increment District # 2.
- ~~Applicant must~~ Be located in a building which contributes to Waterloo's property tax base.
- Projects that have already begun construction or which were completed in the past are not eligible to apply for funds.
- ~~Applicant must~~ Be current on all mortgage, tax and utility payments, and tenant applicants must be current in lease payments to the property owner. Prospective businesses interested in **renting and** opening in Waterloo are eligible to apply with approval from landlord and with a signed lease agreement in place (lease may be contingent upon project funding).
- Property owners may apply for both façade and tenant improvement program funds under separate applications and a tenant may apply for improvement funds even if the landlord has also applied for façade improvements. Each project will be judged on its own merits and no preference or penalty will be given for multiple projects.
- Eligible project costs include both hard costs (construction) as well as soft costs (design and engineering). However, the majority of total project cost should be hard costs.
- Preference will be given to projects which will leverage the most private investment for each dollar of public funds and provide the greatest public benefit.
- Work must be completed according to the approved plan within 120 days of approval of the grant unless a specific exemption is granted. Any changes to the work plan must be approved by the City in advance. Failure to do so may result forfeiture of grant money.
- Once the project is complete, applicant will notify the City, which will review final work to ensure that the results are comparable to the initial proposal. The building inspector will also review the property for code violations associated with the project area (i.e. in first floor space for a tenant improvement grant, or on the exterior of the building for a façade grant). Any identified violations must be corrected prior to project approval. Only after a project is inspected and approved will grant funds will be released to the applicant.

Facade Improvement - Program Guidelines:

- Planned improvement must be compatible with historic zoning overlay district standards where applicable. Improvements should make an effort to preserve or restore the historic character of the building.
- Eligible projects include:
 - Window and door repairs/replacement
 - Brick tuck pointing or masonry repair
 - Storefront rehabilitation
 - Signage, shutters or awnings
 - Painting or siding, brick cleaning
 - Correction of exterior code violations
 - Exterior repairs (on façade only)
 - Energy efficiency upgrades
- Non-eligible costs include non-façade related improvements such as roof repair, rear or side wall improvements (unless a corner property), landscaping, paving or other property related improvements not associated with the façade of the building.

Commercial Interior Build-Out - Program Guidelines:

- Eligible improvements include the following activities, as applies to the commercial storefront portion of the property.
 - Hazardous materials abatement, such as asbestos removal
 - Demolition and shell reconstruction
 - Plumbing, mechanical, electrical, cabling and HVAC improvements
 - New restaurant equipment (i.e. hoods, vents, etc.)
 - Americans with Disabilities Act (ADA) Compliance
 - Storefront Improvements
 - Historic restoration of interior features
- Non-eligible costs include non-permanent fixtures such as security systems, merchandise or display items, furniture or interior décor items. Costs associated with improvements to upper floors or basements are not eligible.

How to apply:

- Applicant must submit a complete application packet by the deadline. A complete application includes the following:
 - Application form,
 - Planned project renderings (including colors and materials),
 - Photos of the existing façade/space which demonstrate the need for improvements,
 - Project cost estimate by a qualified, licensed contractor,
 - Applications for tenant improvement upgrades must also include signed lease agreement, and if application is submitted by tenant, a written letter of permission from the property owner approving the project.
- Complete applications will be considered and evaluated according to a set of weighted criteria. Based on available funding, grants will be awarded to qualified projects based on anticipated project impact.
- Applicants will be notified of grant awards in writing. The City reserves the right to offer a lesser dollar amount than requested if the amount of eligible projects exceeds allocated funding. Grant offers may also be made contingent on adjustments to proposed plan of work to better meet City goals and objectives. Applicants must accept or reject the grant funds in writing within 30 days of award.
- Projects must obtain all required building permits and follow all City, State and Federal regulations in regard to construction activities.
- Applicant must submit receipts upon completion of work, and work must be reviewed to ensure project reflects application materials. Following project approval, building inspection (if required) and submission of all applicable receipts, grant funds will be released to applicant.
- **Participant Applicant** shall display a sign (provided by the City) indicating participation in the program, either on the exterior or in the front window of the property during improvements and **signage to remain** for a 30-day period following project completion.

APPLICATION

Downtown Facade & Commercial Interior Build-Out Grant Programs

Prior to submitting this application, please review the complete program guidelines regarding eligible projects and grant amounts. Contact the City of Waterloo at 920-478-3025 with questions or for additional clarification prior to submitting a project application. Incomplete applications will not be considered for funding. Completed applications should be submitted to City of Waterloo, 136 N Monroe St, Waterloo, WI 53595

Date: _____
Applicant Name: _____
Applicant is: (circle one): Property Owner Business Tenant
Applicant mailing address: _____
Daytime Phone: _____
Email Address: _____
Address of property for proposed improvement: _____
Property owner (if different than applicant): _____
Anticipated total project cost: _____
Grant request amount: _____
Describe project: (attach an additional sheet if necessary)
Start date: _____

Thank you for submitting your project for consideration. ~~Don't forget to attach~~ The following ~~to this application before submitting~~ are to be included with the application.

- Photos of existing building/space to be improved. _____
- Project renderings, including materials and colors to be used _____
- Project estimates provided by qualified, licensed contractor _____
- Lease document (for tenant improvement projects)
- Project approval from landlord (if applicant is a business)

Submit project information to:
CITY OF WATERLOO
FAÇADE/TENANT IMPROVEMENT GRANT
136 NORTH MONROE STREET
WATERLOO, WI 53594-1198
920-478-3025

1. Grant award notice received/reviewed. Project completion deadline is: _____.

2. Complete and return grant acceptance form.

3. Real estate and/or personal property taxes confirmed as not being delinquent.

4. All necessary permits are applied for and received through the City of Waterloo Building Inspection office. Painting, repairs and maintenance do not require permits. Call 608-576-6371 to determine if your project requires a permit.

5. Prominently display the 11 x 17 inch project poster.

6. Upon completion of work and after final payment to all project contractors is completed, all paid-in-full invoices from contractors who completed grant eligible work are submitted. The payee must document that payment has been received in full.

7. Upon completion of work, all direct purchase receipts pertaining to completed work are submitted.

8. Before and after pictures submitted.

9. Final walk through with municipal staff scheduled (call 920-478-3025).

10. The grant award will be mailed after the project is completed and all documentation is accounted for.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

COMPLIANCE ASSURANCE PLAN

City of Waterloo

Purpose: This policy will establish standard guidelines that will lead to compliance with the City of Waterloo Solid Waste Ordinance chapter 317 articles I and II.

The City of Waterloo is responsible for enforcing the City recycling ordinance. City staff and personnel shall follow the guidelines identified in this Compliance Assurance Plan in response to issues associated with recycling and solid waste. This plan is intended to meet the requirements of Section NR544.04(9g) of the Wisconsin Administrative Code as well as the City ordinances related to recycling.

Types of Compliance Issues – Recycling Program

1. PROBLEM: Trash found with recyclables
 - Hauler leaves tag but picks up recyclables
 - Hauler notifies Director of Public Works
 - Educational materials sent
 - Second offense – hauler leaves material behind

2. PROBLEM: Recyclable materials found in trash
 - Hauler leaves tag
 - Hauler notifies Director of Public Works
 - Letter sent with educational materials
 - Onsite follow up by City staff
 - If no compliance – citation is issued

3. PROBLEM: Property found to have no recycling option in place
 - Letter and educational materials sent to both property owner and tenant(s)
 - Given one month to comply
 - Onsite follow up by City staff
 - If no compliance – citation issued to owner

4. PROBLEM: Hauler is mixing recyclables with trash
 - Director of Public Works notified
 - Inspection of collection methods and vehicle
 - Hauler operations manager notified immediately and follow up in writing
 - DNR notified
 - Follow-up random inspections of route collections
 - If no compliance – citation issued to owner

55304

Account Inquiry - Detail
Periods: 01/22 - 12/22
Account: 100-53-5360-290 REFUSE COLLECT GARBAGE

CITY OF WATERLOO

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			01/01/2022 (00/22) Balance	.00	.00	.00
01/01/2022*	AP	79.0001	LRS BADGERLAND DISPOSAL	9,183.93	.00	9,183.93
*			01/31/2022 (01/22) Period Totals ***	9,183.93	.00	9,183.93
*						
02/01/2022*	AP	94.0001	LRS BADGERLAND DISPOSAL	9,191.00	.00	18,374.93
*			02/28/2022 (02/22) Period Totals ***	9,191.00	.00	18,374.93
*						
03/01/2022*	AP	98.0001	LRS BADGERLAND DISPOSAL	9,198.07	.00	27,573.00
*			03/31/2022 (03/22) Period Totals ***	9,198.07	.00	27,573.00
*						
04/01/2022*	AP	279.0001	LRS BADGERLAND DISPOSAL	10,112.21	.00	37,685.21
04/01/2022*	AP	281.0001	LRS BADGERLAND DISPOSAL	676.52	.00	38,361.73
*			04/30/2022 (04/22) Period Totals ***	10,788.73	.00	38,361.73
*						
05/01/2022*	AP	116.0001	LRS BADGERLAND DISPOSAL	10,120.00	.00	48,481.73
05/01/2022*	AP	118.0001	LRS BADGERLAND DISPOSAL	651.50	.00	49,133.23
*			05/31/2022 (05/22) Period Totals ***	10,771.50	.00	49,133.23
*						
06/01/2022*	AP	101.0001	LRS BADGERLAND DISPOSAL	657.00	.00	49,790.23
06/01/2022*	AP	102.0001	LRS BADGERLAND DISPOSAL	8,389.26	.00	58,179.49
*			06/30/2022 (06/22) Period Totals ***	9,046.26	.00	58,179.49
*						

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
07/01/2022*	AP	81.0001	LRS BADGERLAND DISPOSAL	657.00	.00	58,836.49
07/01/2022*	AP	82.0001	LRS BADGERLAND DISPOSAL	9,516.22	.00	68,352.71
*			07/31/2022 (07/22) Period Totals ***	10,173.22	.00	68,352.71
*						
08/01/2022*	AP	103.0001	LRS BADGERLAND DISPOSAL	678.50	.00	69,031.21
08/01/2022*	AP	104.0001	LRS BADGERLAND DISPOSAL	9,593.99	.00	78,625.20
*			08/31/2022 (08/22) Period Totals ***	10,272.49	.00	78,625.20
*						
08/31/2022*	AP	232.0001	LRS BADGERLAND DISPOSAL	9,664.69	.00	88,289.89
08/31/2022*	AP	233.0001	LRS BADGERLAND DISPOSAL	683.50	.00	88,973.39
*			09/30/2022 (09/22) Period Totals ***	10,348.19	.00	88,973.39
*						
09/30/2022*	AP	111.0001	LRS BADGERLAND DISPOSAL	9,092.97	.00	98,066.36
09/30/2022*	AP	113.0001	LRS BADGERLAND DISPOSAL	685.50	.00	98,751.86
*			10/31/2022 (10/22) Period Totals ***	9,778.47	.00	98,751.86
*						
10/31/2022*	AP	81.0001	LRS BADGERLAND DISPOSAL	9,735.39	.00	108,487.25
10/31/2022*	AP	83.0001	LRS BADGERLAND DISPOSAL	688.50	.00	109,798.09
*			11/30/2022 (11/22) Period Totals ***	11,046.23	.00	109,798.09
*						
12/01/2022*	AP	160.0001	LRS BADGERLAND DISPOSAL	9,749.53	.00	119,547.62
12/01/2022*	AP	162.0001	LRS BADGERLAND DISPOSAL	689.50	.00	120,237.12

CITY OF WATERLOO

Date	Journal	Reference	Description	Debit Amount	Credit Amount	Balance
*			12/31/2022 (12/22) Period Totals ***	10,439.03	.00	120,237.12



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
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City of Waterloo

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[E-Mail: cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)
Website: www.waterloowi.us

RESOLUTION #2023-02
Council Confirmation Of Jeanne Ritter
As Clerk/Deputy Treasurer

WHEREAS, Clerk/Deputy Treasurer Position has been filled, and.

WHEREAS, Mayor Quimby has appointed Jeanne Ritter as Clerk /Deputy Treasurer.

THEREFORE, BE IT RESOLVED, that the City of Waterloo Common Council confirms the Mayoral appointment of Jeanne Ritter as Clerk/Deputy Treasurer.

PASSED AND ADOPTED this 19th day of January 2023.

CITY OF WATERLOO

Signed:
Jenifer Quimby, Mayor

Attest:

Lana Nelson, Treasurer/Deputy Clerk