



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
www.waterloowi.us

## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE  
DATE: May 04, 2023  
TIME: 5:45 p.m.  
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street  
via remote conference or in-person for participants and public

NO ZOOM

- 1) CALL TO ORDER AND ROLL CALL
- 2) NEW BUSINESS
  - a) Discussion of Civic Systems Training for City Hall Staff
- 3) ADJOURNMENT

Jeanne Ritter  
Clerk/ Deputy Treasurer

Committee Members: Thomas, Weihert and Kuhl

Posted, Emailed & Distributed: 04/28/2023

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

# Purchase Agreement

**Civic Systems, LLC**  
4807 Innovate Ln  
P.O. Box 7398  
Madison, WI 53707-7398

**City of Waterloo**  
136 North Monroe Street  
Waterloo, WI 53594

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **An invoice will be sent after completion of the work described in the Investment Summary.** The information provided in this proposal is valid for 90 days from issue date.

## INVESTMENT SUMMARY

New Employee Training Onsite (28 Hours @ \$150/HR)     \$     4,200

- Payroll – 8 Hours
- Accounts Payable – 6 Hours
- General Ledger – 6 Hours
- Fixed Assets – 2 Hours
- miExcel GL (includes cleanup) – 4 Hours
- miViewPoint and miBudget – 2 Hours

**TOTAL INVESTMENT**     \$     4,200

\*Travel Costs not included

## SIGNATURE AGREEMENT

The signatures below indicate each party's acceptance of this agreement.

### CITY OF WATERLOO, WI

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### CIVIC SYSTEMS, LLC

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



A SUBSIDIARY OF BAKER TILLY US, LLP