



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 20, 2023 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
 2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities
 - b. Resolution 2023-13 Appointing the Official Newspaper, Depositories and Auditors
 - c. Election of Council President as Specified in Chapter 30-1 (F) Of the Waterloo Code
 - d. Resolution 2023-14 Council Confirmation of Mayoral Appointments & Council Standing Committees
 - e. Resolution 2023-15 Confirmation of Waterloo Fire Department Appointments
 3. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT
-

*****REGULARLY SCHEDULED CITY COUNCIL BUSINESS*****

- 1) MEETING MINUTES APPROVAL: April 6, 2023 Open and Closed
- 2) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 3) OLD BUSINESS
- 4) NEW BUSINESS
 - a) 2022 Audit Presentation, Baker Tilly
 - b) ORDINANCE 2023-07 CHAPTER §85 Updates
 - c) ORDINANCE 2023-08 CHAPTER §30-8 Common Council Procedure to fill vacancies on Common Council with updated application
 - d) ORDINANCE 2023-09 CHAPTER §30-6 Common Council Standing Committee
 - e) Town of Waterloo EMS Contract
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 04/13/2023 Special Finance and Library Meeting
 - b) 04/18/2023 CDA
 - c) 04/20/2023 Finance, Insurance & Personnel Committee
- 6) CONSENT AGENDA ITEMS
 - a) March Reports of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Waterloo Cable Board
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Public Safety

- i) 2023-06 §350-13UTV/ATV. Update hours of use.
- b) Finance, Insurance & Personnel
 - i) March 2023 Financial Statements: General Disbursements \$346,717.18; Payroll \$78,518.07 & Clerk/Treasurer's Reports [[see on municipal website](#)]
 - ii) City Hall Shredding Bids
 - iii) Resolution 2023-16 Awarding Waterloo Road Contract

8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

9) ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Posted & Emailed: 04/18/2023.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location



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RESOLUTION #2023-13

ANNUAL COUNCIL APPOINTMENTS OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Courier, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Treasurer/Deputy Clerk.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments until the 2024 Council Organizational Meeting.

Adopted: _____, 2023

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Deputy Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2023-14 COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **Thomas**, C. Kuhl and Weihert
- Public Safety & Health Committee: **Thomas**, Griffin, and Cummings
- Public Works & Property Committee: **Weihert**, Petts, and A. Kuhl

[NOTE: **Bold** designates appointed committee chair.]

WHEREAS the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jeanette Petts, Council Representative (term expiring 2024)
 - Mayor Jenifer Quimby (term expiring 2024)
- Board of Review
 - Robert Crosby (term expiring 2028)
- Board of Zoning Appeals
 - Vacant (term expiring 2026)
 - Vacancy, Alternate (term expiring 2026)
- CATV Regulatory Board:
 - Laura Cotting (term expiring 2026)
 - Katie Abitz (term expiring 2026)
- Emergency Response Plan Committee
 - Tim Thomas, Council Representative (term expiring 2024)
- Joint Review Board For Tax Incremental Finance
 - Keri Sellnow (term expiring 2024)
- Library Board
 - Sara Cummings, Council Representative (term expiring 2024)
 - Miriam Schilling (term expiring 2026)
 - Vacant (term expiring 2025)

- Parks Commission
Rich Weihert, Council Representative (term expiring 2024)
Shawn Veith (term expiring 2026)
- Plan Commission
Jeanette Petts, Council Representative (term expiring 2024)
Robert Renforth (term expiring 2026)
- Police Committee
Timothy Nelson, Chairperson (term expiring 2024)
Gary Skalitzky (term expiring 2026)
- Water & Light Commission
Timothy Thomas (term expiring 2028)
- Weed Commissioner: Chad Yerges, Public Works Director (term expiring 2024)

BE IT RESOLVED that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: _____, 2023

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Mayor Quimby



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RESOLUTION #2023-15

**CONFIRMATION OF WATERLOO FIRE DEPARTMENT APPOINTMENTS
AS DIRECTED IN SECTION §57-2 OF THE MUNICIPAL CODE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the following individuals have been appointed by the Fire Chief to the Waterloo Fire Department and presented on this night;

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does confirm the appointments made by the Fire Chief and thanks them for their service to the community.

Passed and adopted: _____, 2023.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter

Clerk/Deputy Treasurer

SPONSOR(S) — Fire Chief Wesley Benisch
FISCAL NOTE — See below for Department wage schedule information

WATERLOO FIRE DEPARTMENT APPOINTMENTS
04/16/2022 THROUGH 04/17/2023

Employee #	Name	Department	Hire Date
2075	KEVIN SEIBERT	FIRE	5/23/22
2076	SCOTT BAUMANN	EMS	10/12/22
			Retired/Left Dept
	MARCO TORRES LANZA JR.	EMS	1/24/22
	HEATHER BAHR	EMS	3/27/23

EMPLOYEE POSITION	EFFECTIVE 01/01/2022	
Fire Chief	\$ 4,000.00	per year - pay June & December
Asst. Fire Chief	\$ 2,000.00	per year - pay June & December
1st Captain	\$ 900.00	per year - pay June & December
2st Captain	\$ 900.00	per year - pay June & December
1st Lieutenant – 2 Full Time Personnel	\$ 750.00	per year - pay June & December
2nd Lieutenant	\$ 750.00	per year - pay June & December
EMS Coordinator	\$ 800.00	per year - pay June & December
Asst. EMS Coordinator	\$ 600.00	per year - pay June & December
Secretary	\$ 600.00	per year - pay June & December
Public Information Officer	\$ 250.00	per year - pay June & December

Fire Training & EMS Training	\$ 10.00	per session - pay annually
Fire Supplemental Training & EMS Supplemental Training	\$ 3.00	per session - pay annually
Fire Call	\$ 18.00	per fire call - pay monthly
Fire Station (EMS calls & Fire calls)	\$ 1.00	per EMS call - pay monthly or per fire call – pay annually
EMS call Extra	\$ 18.00	per call - pay monthly
AEMT/EMT/EMR/DRIVERS	\$7.50	per hour – pay monthly
Fire Station EMT	\$ 1.00	unit
2nd out EMS Calls	\$ 18.00	per call - pay monthly



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OFFICERS FOR THE WATERLOO ACTIVE FIRE DEPARTMENT

Fire Chief	Wes Benisch 1226 Oak Street 608-335-3260 chief@waterloowi.us	2022-2025
Assistant Fire Chief	Chad Butzine 1020 Portland Road 920-988-1079 asstchief@waterloowi.us	2022-2024
1st Captain	Ryan Weber N162 Columbus Street 920-988-8814	2022-2024
2nd Captain	Keenan Hering 127 Hickory Lane 920-988-1828	2022-2024
1st Lieutenant	Jason Butzine	2022-2024
2nd Lieutenant	Matt Petri	2022-2024
3rd Lieutenant	Nick Thomas 555 Edison Street 608-322-7723	2022-2024
Assistant Service Director	Kaitlin Butzine 1020 Portland Road 920-545-8200	2022-2024
(EMS Coordinator updated to Asst. EMS Service Director) (Replacing Russell Christanson since 1/1/2023)		
EMS Training Coordinator	Christine Butzine 1020 Portland Road 920-248-9559	2022-2024
(Asst. EMS Coordinator updated to EMS Training Coordinator) (Replacing Tina Lange since 1/1/2023)		
Secretary	Julie Kuhlow 420 Bradford Drive 920-478-8018	2022-2024
Public Information Officer	Vern Butzine 406 E Madison Street	2022-2024

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 6, 2023

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:05 p.m. Alderpersons present: Cummings, A. Kuhl, C. Kuhl, Griffin, Thomas, Weihert and Petts. Attending Remotely: none Absent: none. Others attending remotely or in-person: J.Zimmerman, M. Giese, C. Wolf, L. Columbus, J. Kes, D. Stoegbauer, D. Nell, D. Dabbs, Utility Superintendent B. Sorenson; Police Chief D. Sorenson; DPW Director Yerges; Clerk Jeanne Ritter; and WLOO Videographers. The pledge of allegiance was recited.
- 2) MEETING MINUTES APPROVAL: March 16, 2023 [Cummings/Petts] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT none
- 4) OLD BUSINESS
 - a) 2023-04 Ordinance §350-6 Heavy Truck Routes. The attorney has reviewed and made changes. Motion to approve [C.Kuhl/A.Kuhl] VOICE VOTE: Motion carried.
 - b)
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 03/21/2023 Special Finance, Insurance & Personnel Committee
 - b) 03/21/2023 Community Development Authority
 - c) 03/27/2023 Fire/EMS Meeting
 - d) 03/28/2023 Library Board
 - e) 03/28/2023 Plan Commission – CANCELLED
 - f) 04/04/2023 Waterloo Water & Light Commission
 - g) 04/05/2023 Parks Commission
 - h) 04/06/2023 Public Safety & Health Committee
 - i) 04/06/2023 Public Works & Property Committee
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Public Safety and Health
 - i) Hiring a New Full-Time Officer. Motion to approve hiring Jason Moczynski with start date of May 1, 2023 [Thomas/Cummings] VOICE VOTE: Motion carried.
- 7) NEW BUSINESS
 - a) Ordinance 2023-05 § Rescinding Fluoride in Water Supply. Motion to approve [Cummings/ C.Kuhl] VOICE VOTE: Motion carried.
 - b) Appointing Jennifer Zimmerman to the CDA to fill unexpired term of Sharpe until 2025. [C.Kuhl/Cummings] VOICE VOTE: Motion carried.

Motion to go into closed session. [C.Kuhl/Petts] ROLL CALL Ayes 7 Noes 0 Motion carried.

 - c) Employee Separation Agreement [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]

Motion to go into open session. [Cummings/C. Kuhl] ROLL CALL: Ayes 7 Noes 0 Motion carried.

Motion to approve employee separation agreement. [Cummings/Thomas] ROLL CALL: Ayes 7 Noes 0 Motion carried.
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C. Kuhl/Petts] VOICE VOTE: Motion carried. 7:50pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



City of Waterloo

Financial highlights

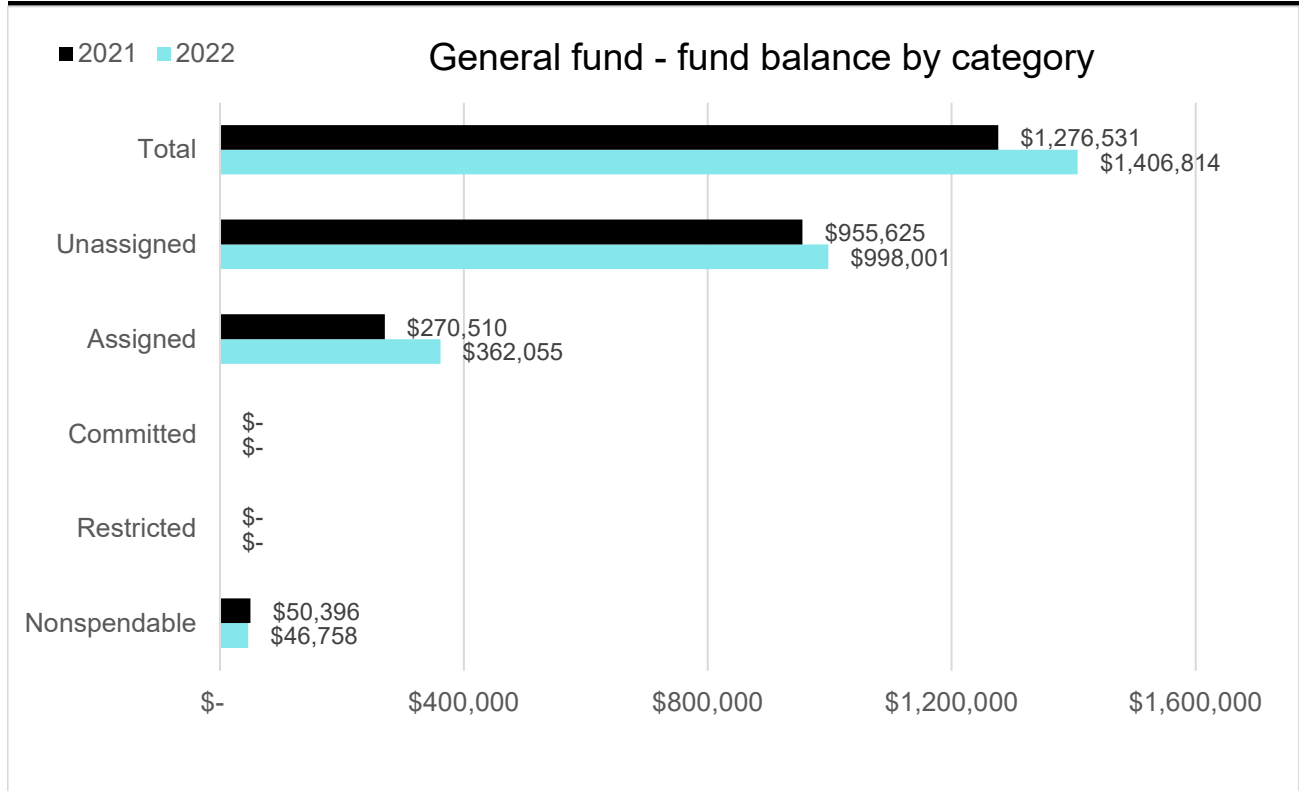
April 20, 2023

Client service team

Justin Hoagland, Senior Manager, CPA

City of Waterloo

General fund results



Summarized income statement

	Actual	Final budget	Variance
Revenues and other financing sources	\$ 2,137,048	\$ 2,075,872	\$ 61,176
Expenditures and other financing uses	2,006,765	2,132,101	125,336
Net change in fund balance	\$ 130,283	\$ (56,229)	\$ 186,512

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

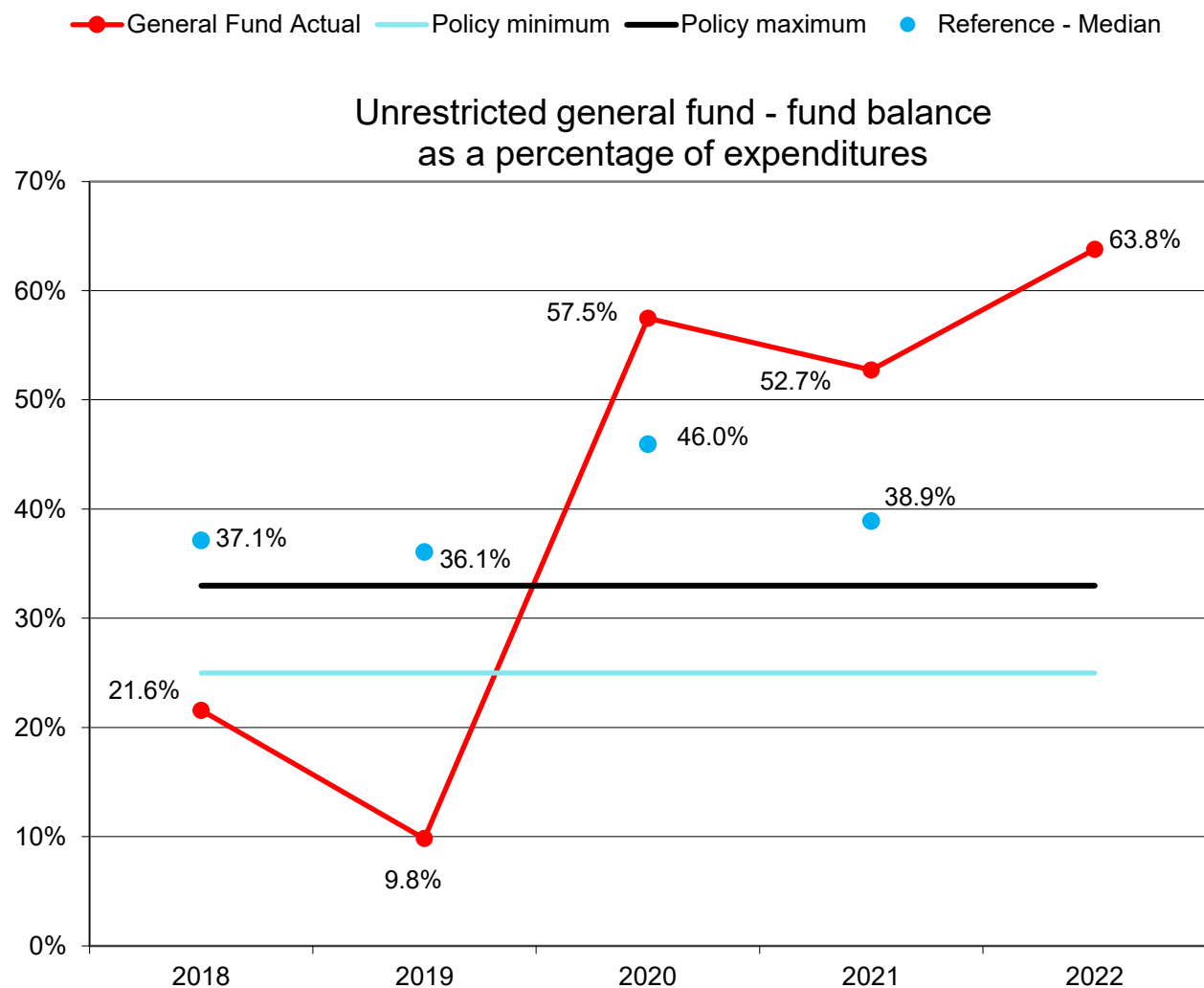
Unassigned - residual amounts that have not been classified within other categories above.

City of Waterloo

General fund - fund balance trends

Fund balance policy:

The policy is to maintain a working capital fund of 25% - 33% of the current year general fund final budgeted expenditures. The balance at year-end was \$998,001 or 46.8%. The graph below includes both unassigned and assigned fund balance, which is why it's showing 63.8% at year-end.



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2018 - 2021 Baker Tilly municipal client data for population ranges less than 10,000.

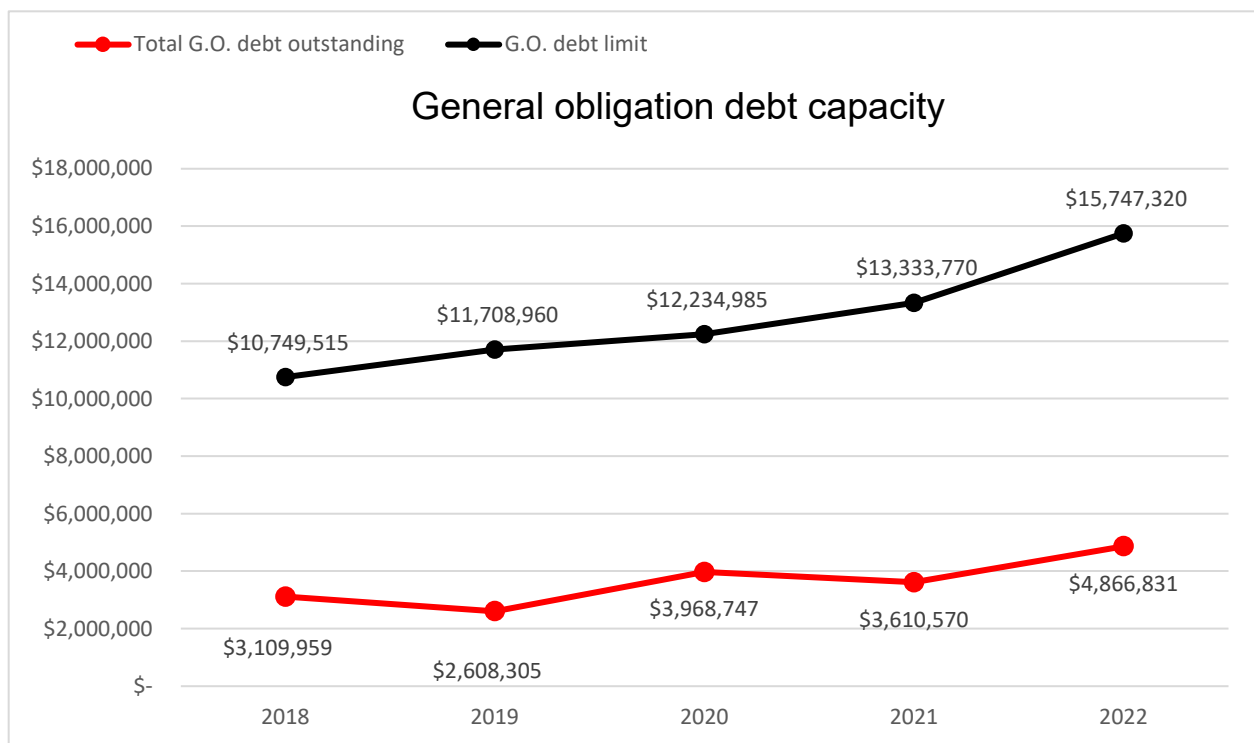
City of Waterloo

General obligation debt

Debt management policy:

The City does not currently have a debt management policy.
Legal debt margin capacity (5% of the city's total equalized value).

Actual percentage of debt limit at 12/31/22: **31%**



Total debt outstanding by type at 12/31/2022

	General obligation	Revenue Debt	Other	Total
City	\$ 4,366,831	\$ -	\$ -	\$ 4,366,831

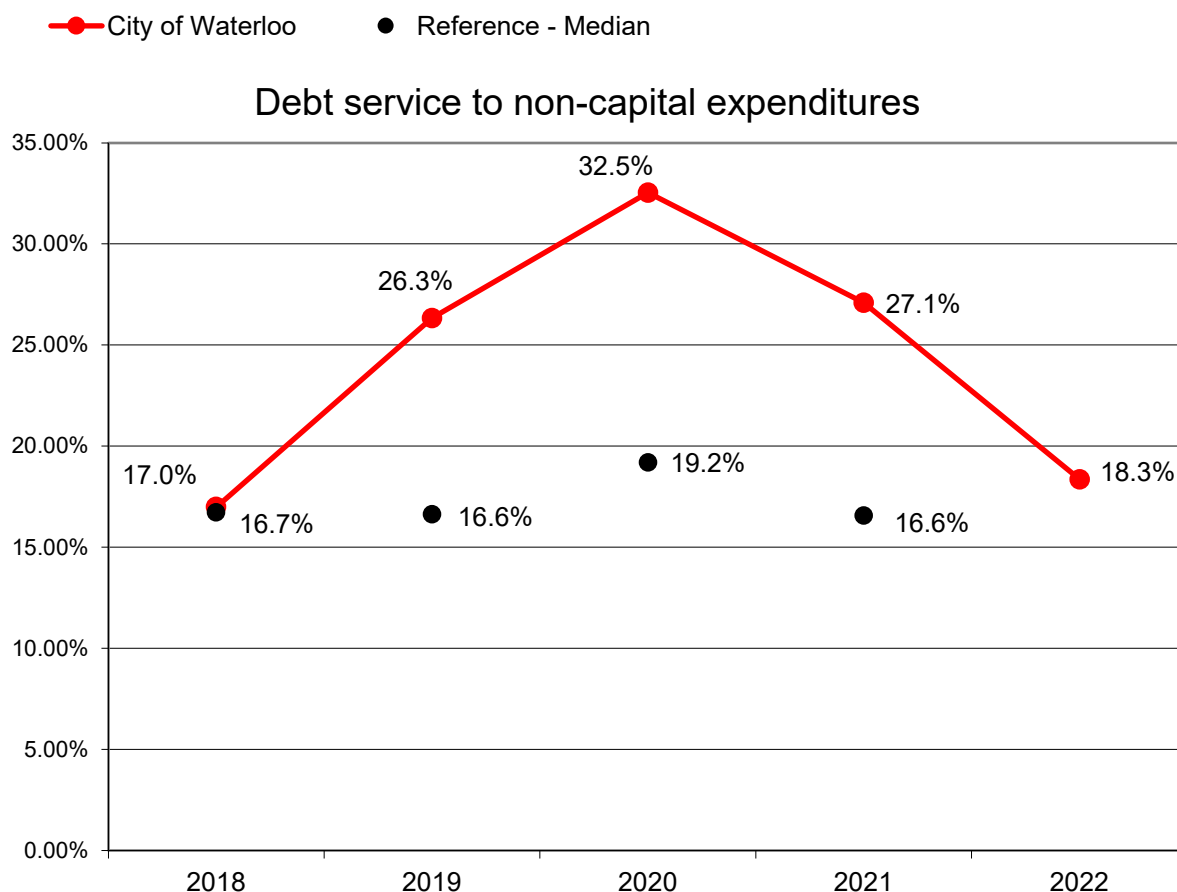
Comparative metrics available online through the Wisconsin Policy Forum.

<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

Select "Debt" -- options for custom comparisons or comparisons by county

City of Waterloo

Governmental funds - debt service



Current and prior year data

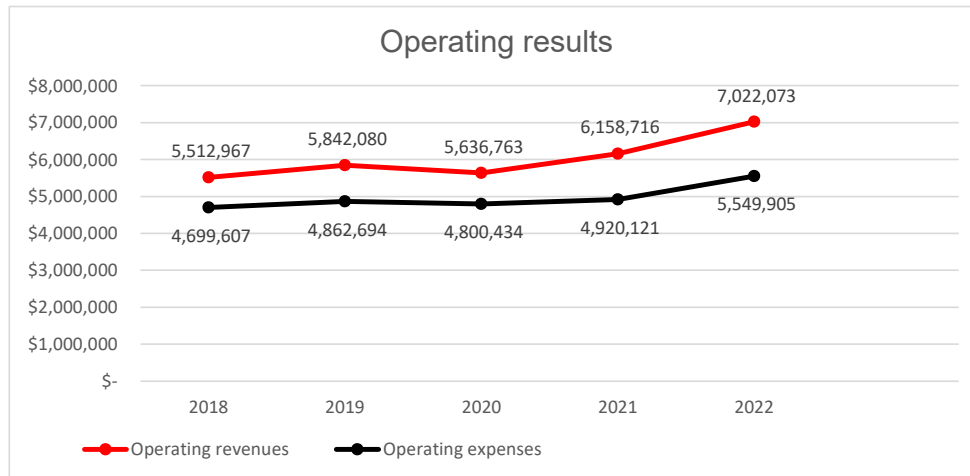
	2022	2021
Principal	\$ 683,739	\$ 1,118,177
Interest	76,030	89,126
Total	<u>\$ 759,769</u>	<u>\$ 1,207,303</u>

Non-capital expenditures	<u>\$ 4,140,701</u>	<u>\$ 4,457,792</u>
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Other reference values

Median reference value generated from 2018 - 2021 Baker Tilly municipal client data for population ranges less than 10,000.

Waterloo Water & Light Commission



Unrestricted Reserves

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Year end balance	\$ 621,759	\$ 731,550	\$ 812,038	\$ 545,015	\$ 1,067,766
Months on hand	1.35	1.50	1.73	1.06	1.82

Debt Coverage

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Actual	2.23	2.51	2.30	2.80	3.15
Required	1.25	1.25	1.25	1.25	1.25

Investment in Capital



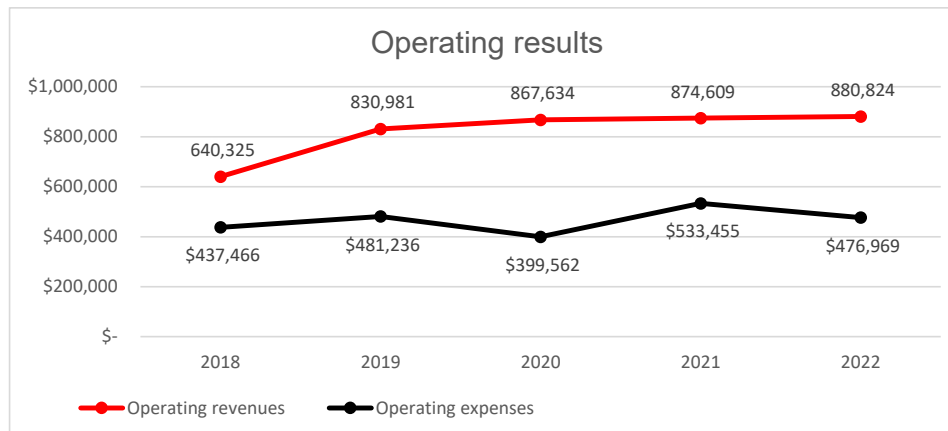


Waterloo Water & Light Commission

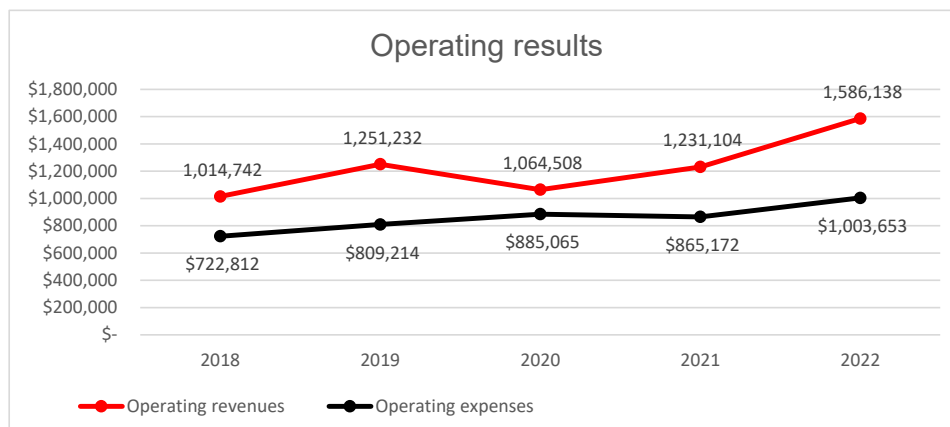
Electric Utility Results



Water Utility Results



Sewer Utility Results





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ORDINANCE 2023-07

AN ORDINANCE AMENDING CHAPTER §85 OFFICERS AND EMPLOYEES

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

- A. SECTION I: CHAPTER §85-1 System of government is hereby amended as follows: Mayor-Council Government. The City of Waterloo operates under the Mayor-Council form of government under Ch. 62 Wis.Stats**
- B. Division of Responsibilities**
- 1. Legislative Branch. The Common Council is the legislative branch of the City Government. Its primary business is the passage of laws in the form of ordinances which shall prescribe what the law shall be. The Common Council may adopt resolutions of condolences, congratulations or stating official positions with respect to particular matters**
 - 2. Executive Branch. The Mayor shall be the chief executive officer and shall ensure that all City ordinances and state laws are observed and enforced and that all City officers, boards, committees and commissions discharge their duties.**
- C. Manner of Choosing. (Wis Statue 62.09 (3)(1))**
- 1. Appointment by the Mayor subject to confirmation by the council.**
- D. Standard Appointment Procedures**
- 1. The Mayor recommends appointments, reappointments and replacements for regular boards, commissions and committees for confirmation by the Common Council.**

CHAPTER §85-2 Elected Officials is hereby amended as follows: C. (2) A vacancy in the office of Alderperson shall be filled by appointment of the Council, as provided in § 17.23, Wis. Stats. **and Chapter §30-8**

CHAPTER §85-3 Appointed officials.

City Clerk- Deputy Treasurer	Mayor (see § 85-7A of this chapter)	Indefinite
Treasurer -Deputy Clerk- Treasurer	Mayor, confirmation by Council	Indefinite
City Attorney	Mayor, confirmation by Council	Indefinite
Chief of Police	Mayor, confirmation by Council	Indefinite
Fire Chief	Mayor, confirmation by Council, upon Indefinite-3 years recommendation of Fire Department	

	members	
Assessor	Mayor, confirmation by Council	Indefinite
Director of Public Works	Mayor, confirmation by Council, upon recommendation of Board of Public Works	Indefinite
Building Inspector*	Mayor, confirmation by Council	Indefinite
Plumbing Inspector*	Mayor, confirmation by Council	Indefinite
Electrical Inspector*	Mayor, confirmation by Council	Indefinite
Librarian	Mayor, confirmation by Council, upon recommendation of Library Board (library board is appointed by the Mayor, confirmation by Council)	Indefinite
Utility Superintendent	Waterloo Water and Light Commission	Indefinite
Cemetery Custodian	Mayor, confirmation by Council	Indefinite
Emergency Management Director	Mayor, confirmation by Council	Indefinite
Dance Hall Inspector	Mayor, confirmation by Council	Indefinite
Weed Commissioner	Mayor (Wis. Stat. 66.0517)	1 year
City Forester	Mayor, confirmation by Council, upon recommendation of Board of Public Works	Indefinite
Parks Director	Mayor, confirmation by Council	Indefinite
Engineer for the City*	Mayor, confirmation by Council	2 years

*The duties of the Engineer for the City, Building Inspector, Plumbing Inspector and Electrical Inspector, as set forth in this Code, may be performed by an independent inspection agency by contract as recommended by the Mayor, with confirmation of the Council. Upon confirmation of any such contract, the agency contracted to perform the services of Building Inspector, Plumbing Inspector and Electrical Inspector shall perform the duties of those offices as set forth within this Code. Wherever the terms "Building Inspector," "Plumbing Inspector" and "Electrical Inspector" occur throughout this Code, they shall be deemed to mean the contracting agency as aforementioned.

CHAPTER §85-7 Qualifications and duties

(4) Duties. The Clerk-Deputy Treasurer shall be responsible for the following:

(m) ~~Annually with prepare, in conjunction with City department heads, the City budget for submission to~~

~~the Finance, Insurance and Personnel Committee, the Mayor and the Council.~~ Assist with the annual Budget and Tax Collection.

- (n) Function as purchasing officer for the City and formulate and place into operation any City-wide purchasing functions that would be economical and beneficial to the City in conjunction with the Finance, Insurance and Personnel Committee and with the Council's approval. 3-15-2007 by Ord. No. 2007-06

H. Treasurer-Deputy Clerk. [Added 2-17-2022 by Ord. No. 2022-02

(1) Qualifications. No candidate shall be qualified unless the applicant has the following qualifications:

- (a) Knowledge of the function, policies, laws and regulations of the offices of City Treasurer.
- (b) Bondable.
- (c) Passes a physical examination.
- (d) Minimum associate degree in accounting or related business field. Any equivalent combination of experience, training, which provides the required knowledge, skills, and abilities may be considered.

(2) Appointment. *The Finance, Insurance and Personnel Committee shall solicit applications for the position of City Treasurer and shall review at least one qualified candidate with the Mayor for initial interviews. At least one candidate shall be sent to the Council and the Mayor for a second interview. The Council shall then recommend one applicant to the Mayor for appointment. [Amended 4-7-2022 by Ord. No. 2022-05]*

(3) Duties. The Treasure/Deputy Clerk shall be responsible for the following:

- (a) Perform all statutory duties assigned to the City Treasure/Deputy Clerk and/or as prescribed by the Mayor and Council.
- (b) Prepare and attend all Finance, Insurance and Personnel Committee meetings and others as required by the Mayor and the Council, unless excused by the Mayor or the Council President in the absence of the Mayor.
- (c) Maintains stewardship for financial assets and debt including overall leadership of the cash management, debt management and investment management functions of the city.
- (d) Manage the accounting system and finance functions for the city; accounts receivable, accounts payable.
- (e) Coordinates and manages financial accounting software, implementation, update and departmental training.
- (f) Manage and performs tasks related to the payroll process, benefits coordinator.
- (g) Responsible for coordinating the process for developing the City's budget and service plan. Compiling and analyzing information from city departments and other sources to develop a draft budget document for review by the Mayor, Finance, Insurance and Personnel Committee.
- (h) Review and report to the Mayor, Finance, Insurance and Personnel, and the Council the fiscal status and developments of the City and its departments, including any variations in the operation of the City budget.

- (i) Property tax administration and annual TIF certification.
- (j) Prepares and coordinates annual yearly audit.
- (k) Stay informed on county, state and federal legislation and the availability of aids, and grants, in conjunction with the City Clerk, assist in preparing and expediting applications for said funds.

(4) In addition to the above-listed routine duties, the Treasurer/Deputy Clerk shall be responsible for any special limited-duration projects or duties assigned by the Mayor or the Council in the context of the annual review process per §§85-9(B).

SECTION II: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor Jenifer Quimby

Attest:

Date Adopted: _____

Date Published: _____



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ORDINANCE 2023-08

AN ORDINANCE AMENDING CHAPTER §30-8 Common Council Procedure to fill
vacancies on Common Council

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: CHAPTER §30-8 Common Council Procedure to fill vacancies on Common Council with
updated application.

A. The Common Council shall oversee the application process to fill aldermanic vacancies. (Form30-8)

SECTION II: This ordinance shall take effect and be in force from and after its passage and posting as
provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor Jenifer Quimby

Attest:

Date Adopted: _____

Date Published: _____



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Council Vacancy Application

Form 30-8

(Provide requested information on a separate sheet if space on this form is not sufficient)

The Common Council shall review the applications and allow for opportunities for public candidate interviews. Candidates shall have 30 days to submit an application once a vacancy is announced. The review period shall not exceed 60 days. If the Common Council is unable to agree on a replacement to fill the vacancy it may reopen the application process to seek additional candidates. The Common Council shall appoint and confirm from among the applicants. The appointed and confirmed candidate shall serve until an alderperson is elected pursuant to 17.23(1) Wis. Stats.

Completed applications should be directed to the Clerk's office (*in-person*; email: cityhall@waterloowi.us; fax: 920-478-2021)

ONLINE LINK: [What Waterloo wards and streets make up this Aldermanic District?](#)

Applying For: _____

Applicant: _____ Address: _____

Phone: _____ Email: _____

Provide a statement on why the applicant wishes to serve? _____

Provide a statement on what the applicant wants to accomplish? _____

Does the applicant plan to run for office during the next special or regular election? _____

Applicant signature: _____ Date: _____



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ORDINANCE 2023-09

AN ORDINANCE AMENDING CHAPTER §30-6 Standing Committees

The City Council of the City of Waterloo, Jefferson County, Wisconsin do ordain as follows:

SECTION I: CHAPTER §30-6 Standing Committees

A. (3) Public Works and Property.

1. *Editor's Note: Former Subsection A(4), Community Development, which immediately followed, was repealed 5-16-2019 by Ord. No. 2019-03.*

1.a. *See Chapter §35*

B. Committee meeting attendance by City personnel or his designee shall be as follows unless excused by the Chairperson of the committee:

(1) Finance, Insurance and Personnel Committee: ~~Clerk~~-Treasurer.

SECTION II: This ordinance shall take effect and be in force from and after its passage and posting as provided by law.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF
WATERLOO**

Mayor Jenifer Quimby

Attest:

Date Adopted: _____

Date Published: _____

AGREEMENT FOR FIRE PROTECTION AND AMBULANCE SERVICE

THIS AGREEMENT (the “**Agreement**”) is entered into effective as of the last date of signature below, by and between the City of Waterloo, a Wisconsin municipal corporation, existing pursuant to Chapter 62 of the Wisconsin Statutes, (the “**City**”), and the Town of Waterloo, a Wisconsin town existing pursuant to Chapter 60 of the Wisconsin Statutes (the “**Town**”).

WHEREAS, sections 60.55, 61.65 and 62.13 of the Wisconsin Statutes authorize the City and Town to provide fire protection and rescue services; and

WHEREAS, section 66.0301 of the Wisconsin Statutes authorize the City and Town to enter into contracts with each other for the furnishing of services and/or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, the City and Town desire to provide for the provision of fire protection and rescue services on a cost effective and efficient basis; and

WHEREAS, the Town desires to promote and make available adequate and reliable fire protection and ambulance services to persons within the boundaries of the Town, and which primary services are described below and are covered by this Agreement; and

WHEREAS, the City is willing to provide fire protection and ambulance services within the Town in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants of each other contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties agree as follows:

1. DEFINITIONS. Except as otherwise specifically defined in this Agreement, the following terms shall have the following meanings:

a. “**Emergency Medical Technician**” or “**EMT**” has the same meaning as chapter 256 of the Wisconsin Statutes.

b. “**Fire Chief**” means the chief of the Fire Department.

c. “**Fire Department**” means Waterloo Fire and Rescue.

d. “**Fire and Ambulance Services**” or “**Services**” means fire prevention services, fire protection services, and related services, including structural fire fighting, fire suppression, rescue, hazardous materials operational level response, fire code inspection and enforcement, fire code, confined space operational level response, preconstruction building plan review, fire investigation, vehicle extrication, basic life support, emergency medical services as set forth in Chapter 256 of the Wisconsin Statutes, public education about fire prevention and safety, and fire cause and origin determination.

e. **"Primary Service Area"** has the same meaning as chapter DHS 110 of the Wisconsin Administrative Code.

2. SERVICES.

a. The City agrees to provide to the Town Fire and Ambulance Services to all persons in need of such Services within the primary service area set forth in Exhibit A (the **"Primary Service Area"**). Emergency medical services shall be provided at the following level:

1. Advanced Emergency Medical Service (Technician Level);
2. Basic Emergency Medical Service (Basic Emergency Medical Technician)

b. The City, through the Fire Department, shall provide Fire and Ambulance Services to the Town, including the furnishing of necessary fire protection apparatus, ambulances, and personnel. The equipment and personnel responding to any call shall be at the discretion of the Fire Chief; provided, that in the event of an emergency within the City, or within another township being likewise served for fire and ambulance service by the City, or for other good reason, the Fire Chief in his/her discretion and in good faith may order a portion of the apparatus and personnel to respond to such other township or to the City. The extent of the obligation of the City herein is that the City will make reasonable efforts to provide Fire and Ambulance Services to the Primary Service Area in the Town, subject to the reasonable need to respond to other incidents, as determined by the Fire Chief.

c. The Fire Department shall have and retain full control, authority, and ownership of the fire fighting and ambulance equipment, and shall have full responsibility for the storage, maintenance, and repair to said fire fighting and ambulance equipment.

d. The Town shall take all reasonable action to provide fire prevention and minimize unnecessary ambulance calls in the Town, and to implement all reasonable recommendations of the Fire Department with respect to such action.

e. The Town agrees the City will be the primary provider of Fire and Ambulance Services within the Primary Service Area, and that the City shall be the first Fire and Ambulance Services provider to be called upon to provide Services within said Primary Service Area. The Town shall not enter into any other agreements for the provision of Fire and Ambulance Services within the Primary Service Area during the term of this Agreement.

3. INSURANCE. The City shall obtain and maintain policies of liability insurance, worker's compensation insurance, and insurance covering the fire fighting and ambulance equipment and its personnel, in amounts and coverages determined appropriate by the City. The City shall promptly provide certificates of insurance to the Town upon request.

4. STANDARD OF CARE. The City shall provide ambulance and emergency medical services, consistent with the standards set forth in Chapter 256 of the Wisconsin Statutes. The City's standard of care shall be that of Advanced Emergency Medical Technician (A License) for the City's primary emergency medical services unit. In the event that the City is required, as reasonably determined by the City, to utilize a second unit, the standard of care shall be that of a

Basic Level Crew. The Fire Chief shall have the discretion to allocate resources as deemed the best interest of the Parties.

5. EQUIPMENT AND PERSONNEL. In providing Fire and Ambulance Services, the fire apparatus and ambulances utilized by the City shall be properly approved and licensed by the State of Wisconsin. Such apparatus and equipment shall be owned by the City, and such apparatus attendants shall be employed by the City. The City shall maintain all vehicles and equipment in good working order as required by law. The City shall maintain all necessary licenses for operation of the Fire and Ambulance Services. All fire fighters and emergency medical technicians functioning as attendants shall be licensed or certified by the State of Wisconsin. All Ambulances shall have the required minimum staffing as established in chapter 256 of the Wisconsin Statutes to comply with the terms of their license issued by the Department. All Ambulances shall at all times carry equipment, supplies, and medications sufficient to meet or exceed the requirements of Chapter Trans 309 of the Wisconsin Administrative Code.

The Fire Department shall comply with the provision of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

6. COMPENSATION.

A) Aggregate Value Based on current coverage value for Fire and EMS. Allocated on the basis of the total equalized assessed valuation reserved, and in the manner set forth on the attached exhibits.

B) (Additional EMS Coverage Only) In consideration of the services to be provided herein to the Town by the City, the Town shall compensate the City at the per capita rate specified in Exhibit B (the "**Compensation Schedule**") multiplied by the number of Town residents that live within the Primary Service Area (but outside the current Waterloo Fire Department response area), as determined by the Town Clerk from County records and the annual sum due will be set accordingly. Such population determination shall be made after June 1, but before July 1 of each year and conveyed by the Town Clerk to the City Clerk, and in the same manner each and every year thereafter that this Agreement remains in effect. One-half (1/2) of the annual sum shall be paid to the City on or before the subsequent February 1 of each year, and the remaining one-half (1/2) of the annual sum shall be paid on or before August 1 thereafter of each year.

Payments made under this paragraph shall be deemed to be for the calendar year in which the same is paid. These payments are in the form of a non-refundable subsidy in consideration of the City providing the services to the population residing within the Primary Service Area.

7. PATIENT BILLING AND COLLECTION. The Fire Department shall be solely responsible, at its sole cost, for all patient billing and collection. The Fire Department shall comply with all Medicare, Medicaid, and other applicable regulations regarding appropriate billing information, and provide services hereunder in compliance with all applicable federal, state, and County ordinances, rules and regulations.

8. TERM. The initial term of this Agreement shall be for three (3) years, commencing on _____ and terminating at midnight, _____

The Agreement shall automatically renew thereafter for subsequent one (1) year terms, unless notice is given by either party to nonrenewal at least 120 days prior to expiration of said term.

9. NOTICE TO CURE BREACH. If either party violates any terms of this Agreement, when such breach becomes known to the other party or reasonably should have become known with reasonable diligence, the party shall provide the other with notice of such breach as provided below. The breaching party shall cure any breach no later than sixty (60) days after the giving of such notice by the other. If the cure is not timely effectuated, then the party sending notice may terminate this Agreement by giving a notice of termination of at least sixty (60) days, as provided above. In addition to termination, the non-breaching party may also pursue any other remedies available to it under law. In the event litigation, the party which substantially prevails in such litigation shall recover in addition to any monetary damages, its costs and expenses in pursuing such litigation, including reasonable attorney fees.

If the breach is for failure to pay any monetary amounts due under this Agreement, the above right to cure shall be reduced to five (5) days. Upon failing to timely cure a failure to pay, the City may immediately cease providing service under this Agreement.

10. DISPATCH. The Town shall immediately forward to the City, at no cost to the City, all "9-1-1" emergency and non-emergency calls. The Town shall use the existing "9-1-1" system already in place at Jefferson County Emergency Dispatch Center to do so.

11. MISCELLANEOUS.

a. Non-Assignability. This is a personal service agreement between the Town and the City. The City may not assign any of the obligations or rights (other than the right to receive the compensation) contained in this Agreement to any other party, without the prior written consent of the Town.

b. Notices. Any written notice or demand hereunder shall be in writing and shall be served by ordinary mail, personal delivery, certified mail, return receipt requested. Notice shall be deemed given when either personally delivered, or if mailed, the third business day after such notice is mailed.

c. Service of Notices. Such notices shall be served or mailed as follows:

To the City:

City Clerk
136 North Monroe Street
Waterloo WI. 53594

To the Town:

Town Chair

d. Amendment. This Agreement sets forth all of the promises, inducements, agreements, conditions and understandings between the parties hereto relative to the subject matter thereof, and there are no promises, agreements, conditions or understandings, either oral or written, expressed or implied, between them, other than as herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties hereto unless authorized in accordance with law, in written amendment and properly executed by the City and the Town.

e. Severability. If any section, subsection, sentence, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate and distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

f. Waiver. Neither party shall be excused from complying with any of the terms and conditions of this Agreement by any failure of the other party upon one or more occasions to insist upon or seek compliance with any such terms and conditions.

g. Force Majeure. If performance of any covenant to be performed hereunder by any party is delayed as a result of circumstances which are beyond the reasonable control of such party, which circumstances may include, but are not limited to, acts of God, war, acts of civil disobedience, harsh weather, strikes or similar acts, the time for such performance shall be extended by the amount of time of such delay.

h. Governing Law. This Agreement shall be construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties shall at all times observe and comply with all federal, state and local laws, regulations and ordinances which are in effect, as of the date hereof, which may affect the conduct of the services to be provided under this Agreement.

i. Indemnification. The City and Town agree to indemnify, hold harmless and defend the other party, its elected and appointed officials, officers, employees and agents from any and all claims, suits, damages, losses, and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from the indemnifying party's performance of, or failure to perform, the activities provided under this Agreement, but only to the extent caused in whole or in part by the negligent acts or omissions of the indemnifying party, or anyone acting under its direction or control, or on its behalf.

j. No Partnership. Nothing in this Agreement shall be construed to create any co-partnership, principal and agent, joint venture or other similar relationship between the parties hereto and no party may incur debts or liabilities in the name, or on behalf, of any other party unless expressly approved by the party to be bound thereby in a written instrument signed by such party.

k. Nonwaiver of Governmental Immunity. Notwithstanding any provision to the contrary contained herein, no provision of this Agreement shall be construed as a waiver of any immunity or limitation of liability granted to or conferred upon any party by applicable provisions of Wisconsin law.

1. No Third-Party Beneficiaries. This Agreement is intended solely to regulate the obligations of the parties hereto with respect to one another. Nothing in this Agreement is intended to create, admit or imply any liability to any third-party nor to provide any benefit to any person, firm, corporation or governmental or non-governmental entity not a party to this Agreement.

m. Counterparts. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

n. Neutral Construction. The parties acknowledge that this Agreement is the product of negotiations between the parties and that, prior to the execution hereof, each party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against either party because that party's attorney drafted this Agreement or any part hereof.

o. Public Records Law. Each party herein shall reasonably cooperate with the other parties herein to facilitate compliance with the Wisconsin Public Records Law, sec. 19.21, et seq., Wis. Stats., and upon request by any other party, provide to the requesting party all documents in their possession or control which are subject to release under such law.

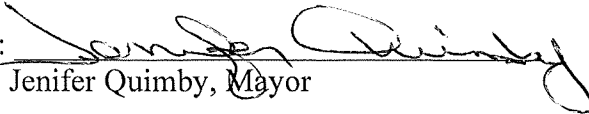
**THE FOLLOWING EXHIBITS ARE ATTACHED AND INCORPORATED
HEREIN:**

Exhibit A: Primary Service Area
Exhibit B: Compensation Schedule

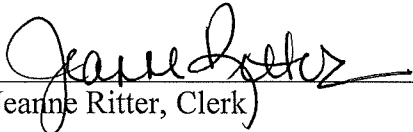
[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the last date of signature below.

CITY OF WATERLOO

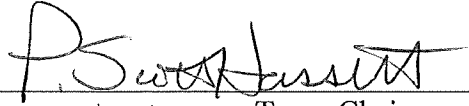
BY: 
Jenifer Quimby, Mayor

2/20/23
Date

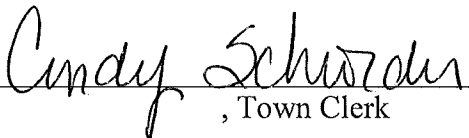
ATTEST: 
Jeanne Ritter, Clerk

2/20/23
Date

TOWN OF WATERLOO

BY: 
Waterloo, Town Chair

02/08/2023
Date

ATTEST: 
, Town Clerk

2/8/2023
Date

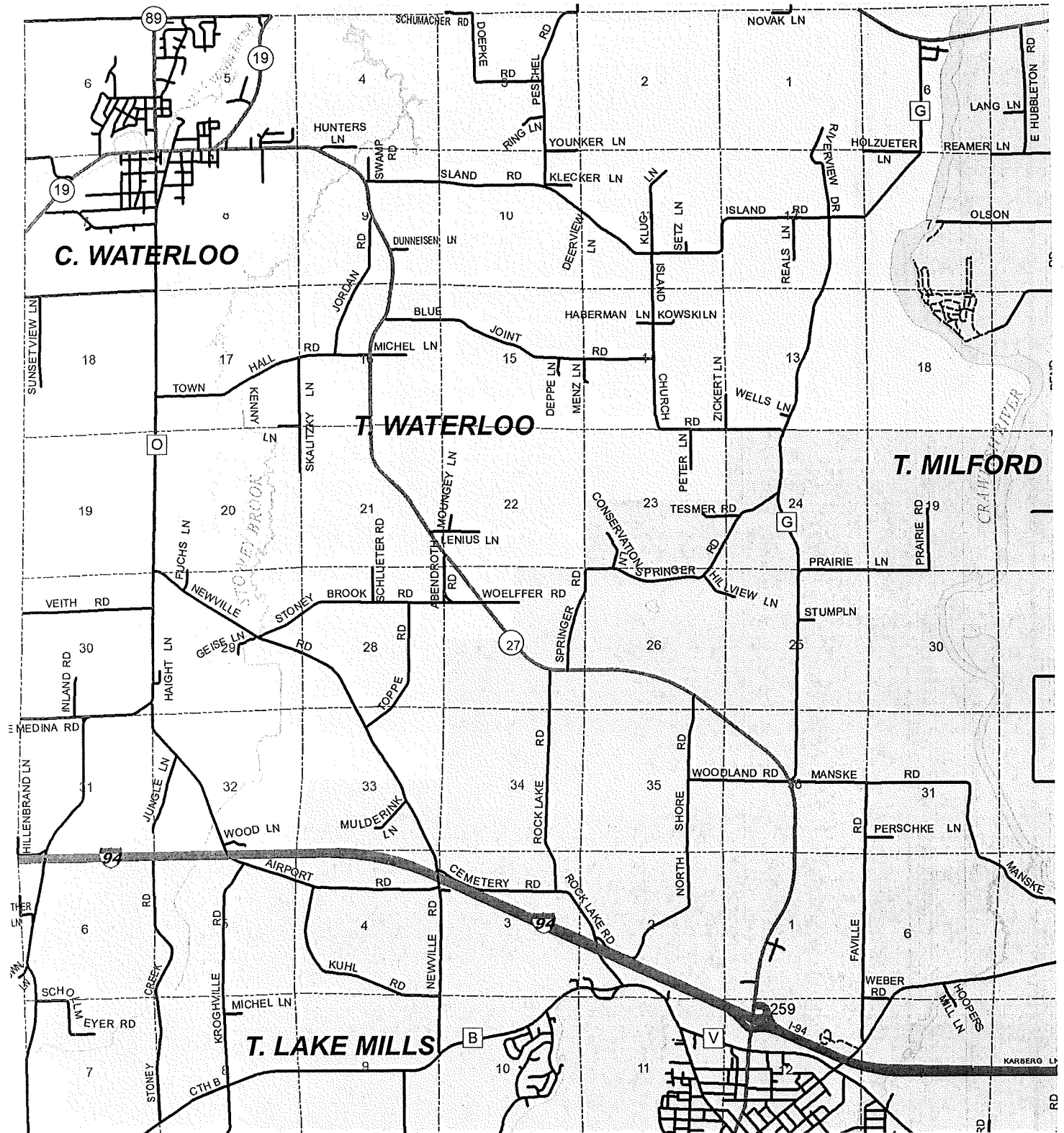
EXHIBIT A
Primary Service Area

EXHIBIT B
Compensation Schedule

In accordance with Section 6 of this Agreement, the Town shall compensate the City at the per capita rate specified below:

Year	Amount
2023	\$ <u>18</u> /per capita
2024	\$ <u>22</u> /per capita
2025	\$ <u>26</u> /per capita

WATERLOO FIRE DISTRICT



Legend

FIRE DISTRICT

CAMBRIDGE
EDGERTON
FORT ATKINSON
HELENVILLE
IXONIA

JEFFERSON
JOHNSON CREEK
LAKE MILLS
MILTON
PALMYRA

ROME
SULLIVAN
WATERLOO
WATERTOWN
WHITEWATER

INTERSTATE HWY
US HWY
STATE HWY
COUNTY HWY
LOCAL ROAD
PRIVATE ROAD

Municipal Boundary
RIVERS & LAKES



0.75 0.375 0 0.75 Miles

Compiled by the Jefferson County Land Information Office
Printed Date: 2/7/2023

WFD Equalized Calculation

Equalized Values Calculation

Receive the last full years equalized value from the respective towns County for the service area provided.

Dodge County

Town of Portland, Town of Shields

Jefferson County

City of Waterloo, Town of Milford, Town of Waterloo

The Tax Share percentage is based off the EQ Township/Total EQ Value



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

February 2023 – March 2023

EVENTS AND HIGHLIGHTS

- BREE MORGAN CONCERT
 - Okay turnout. Feedback was good, just not enough people attending.

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms – Spring 2023
- AC/HEAT UPDATES
 - Pavilion Heat is updated
 - AC will be done in Spring for both Pavilion

FINISHED PROJECTS

- AC/HEAT UPDATES
 - Pavilion Heat Complete
 - WRT AC Complete
- BATHROOM RENOVATION
 - Upper Pavilion Bathrooms painted
- PAVILION BAR BACK
 - Updated Bar Back in Upper Pavilion
- GATOR PURCHASE
 - Purchased from Midstate and will arrive early Spring 2023
- CHAIR/TABLE PURCHASE
 - Purchased from Kessenich's and will arrive early Spring 2023

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Carousel shut down for 2023 Season

PROJECTS FOR 2023

- SCOREBOARD UPGRADES
 - Order and will be put in early Spring 2023 (before Spring thaw)
- LOWER PAVILION RENOVATION
- ELECTRIC UPDATES TO BALL FIELD LIGHTS
- STORM DAMAGE TO UPPER LAWN MOWER SHED

- POWER WASHING OF PARK AREAS

DONATION CAMPAIGNS

- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- TRP PLAYSPACE – GWCHF (Full Grant \$75,000)



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – March
Call Report for the month of March

EMS Calls:

City of Waterloo	24
Township of Portland	3
2 nd out EMS Unit City of Waterloo	1
Mutual Aid for Marshall District	1
Total EMS	29

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	1
Total MVC	1

Alarms:

City of Waterloo	0
------------------	---

Fire Calls:

Township of Portland	1
Mutual Aid for Columbus	1

Hazardous Condition:

City of Waterloo	0
------------------	---

Weather Related Call:

Waterloo Fire District	1
------------------------	---

Service Calls:

City of Waterloo	3
Township of Portland	2

Rescue Calls:

Township of Shields	0
---------------------	---

Total Fire 8

March Total 38

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	6
Rescue/EMS: BLS - 55 ALS - 29	84
Hazardous Conditions (No Fire)	2
False Alarm or Call	2
Motor Vehicle Crash	2
Service Calls	12
Rescue Calls	0
Weather Related Calls	1

Up to Date Total 109

Fire Mutual Aid Given 3 Fire Mutual Aid Received 0

2nd Out Unit 2 EMS Mutual Aid Given 2 EMS Mutual Aid Received 2 Paramedic Intercept 0

Total Personnel Response: 366 (for the month): 125

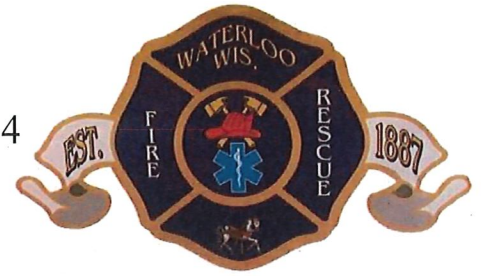
Monthly Response Time (EMS Incidents) **149** (From 1st page to enroute times) average **4.9** min (for the month)
Minutes Spent Responding **84** (Enroute time to on scene time) average **2.8** min (for the month)

Monthly Response Time (FIRE Incidents) **36** (From 1st page to enroute times) average **4.0** min (for the month)
Minutes Spent Responding **20** (Enroute time to on scene time) average **2.2** min (for the month)

EMS Mutual Aid Average Enroute **4** Scene **7** FIRE Mutual Aid Average Enroute **9** Scene **19**



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Monday April 3rd, 2023

On Monday March 13th, 2023, we had our monthly EMS training. Training was quarterly training with Medical Director Dr. George. He went over cardiac emergencies, anaphylaxis emergencies and important updates that are coming up. We had a guest speaker Martina Stanton and her son come and speak to us about CBD, Delta's and THC. How and what they can do to the body, the good and bad.

On Monday March 20th, 2023, we had our monthly Fire training. Training was search and rescue and VES. The members demonstrate how they would go through a structure searching for victims and how we move the victims out of the residence. VES (Vent, Enter, Search) is where the members would have to enter a window or another opening besides the main door. Going in through a window we break the window out completely. Enter the room, locate the door and close it, if there is no door make something to isolate that room. Complete a search, remove any victims through the opening that you made.

Sincerely,

Chief Wesley Benisch
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
chief@waterloowi.us

Waterloo Fire Rescue Calls per area 2023

City of Waterloo

[illegible]

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0									
EMS	2	0	0									
Hazards	0	0	0									
Alarm	0	0	0									
Crash	0	0	0									
Service	0	0	0									
Rescue	0	0	0									
											Total	2

Township of Portland

[illegible]

Waterloo Fire Rescue Calls per area 2022

Township of Shields

[illegible]

Township of Milford

[illegible]



Invoice

Invoice Number: 0097675-IN

Invoice Date: 03/31/23

Terms: Net 30 Days

Due Date: 04/30/23

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

CITY OF WATERLOO
136 N MONROE STREET
Waterloo, WI 53594-1198

SB_64840

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 23WTRC-0017-23-03BEP	314 Minnetonka Way, Waterloo, WI 53594			Residential Alteration
Electrical- New Building/Additon/Alte	79.43	03/09/23	60.00	47.66
Plumbing- New Building/Addition/Alt	79.43	03/09/23	60.00	47.66
Remodel- Residential	100.00	03/09/23	60.00	60.00
23WTRC-0017-23-03BEP Subtotal				155.32
Permit # 23WTRC-0018-23-03E	1185 South Monroe Street, Waterloo, WI 53594			Electrical Permit
Electrical- Replacement & Misc. Iten	55.00	03/14/23	60.00	33.00
23WTRC-0018-23-03E Subtotal				33.00
Permit # 23WTRC-0019-23-03P	822 East Madison Street, Waterloo, WI 53594			Plumbing Permit
Plumbing- Replacement & Misc. Iten	216.26	03/14/23	60.00	129.76
23WTRC-0019-23-03P Subtotal				129.76
Permit # 23WTRC-0020-23-03PE	Commercial Avenue, Waterloo, WI 53594			Plumbing Permit - Commercial
Electrical- Replacement & Misc. Iterr	55.00	03/21/23	60.00	33.00
Other Fee- Commercial	2,295.00	03/21/23	60.00	1,377.00
23WTRC-0020-23-03PE Subtotal				1,410.00
Permit # 23WTRC-0021-23-03H	187 North Monroe Street, Waterloo, WI 53594			HVAC Permit
HVAC- Replacement & Misc. Items-	50.00	03/21/23	60.00	30.00
23WTRC-0021-23-03H Subtotal				30.00
Permit # 23WTRC-0022-23-03B	1185 South Monroe Street, Waterloo, WI 53594			Residential Alteration
Remodel- Residential	140.00	03/21/23	60.00	84.00
23WTRC-0022-23-03B Subtotal				84.00
Permit # 23WTRC-0023-23-03BE	230 Beech Road, Waterloo, WI 53594			Residential Alteration
Electrical- Replacement & Misc. Iten	50.00	03/24/23	60.00	30.00
Remodel- Residential	85.00	03/24/23	60.00	51.00
23WTRC-0023-23-03BE Subtotal				81.00
Permit # 23WTRC-0024-23-03BP	559 North Monroe Street, Waterloo, WI 53594			Residential Alteration
Electrical- Replacement & Misc. Iten	50.00	03/24/23	60.00	30.00
Remodel- Residential	85.00	03/24/23	60.00	51.00
23WTRC-0024-23-03BP Subtotal				81.00

Continued



CITY OF WATERLOO

Invoice Number: 0097675-IN

Invoice Date: 03/31/23

Page: 2

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
Permit # 23WTRC-0025-23-03BEPHOS 1165 Bluegrass Trail, Waterloo, WI 53594				IEW SINGLE FAMILY DWELLING
State Seal Fee	41.00	03/30/23	60.00	24.60
Other Fee- Residential	50.00	03/30/23	60.00	30.00
Occupancy Permit- Residential	60.00	03/30/23	60.00	36.00
Erosion Control - New - Residential	125.00	03/30/23	60.00	75.00
HVAC- New Building/Additon/Alterat	274.35	03/30/23	60.00	164.61
Electrical- New Building/Additon/Alte	274.35	03/30/23	60.00	164.61
Plumbing- Replacement & Misc. Iten	334.35	03/30/23	60.00	200.61
Residential New Dwelling/Additon	875.70	03/30/23	60.00	525.42
23WTRC-0025-23-03BEPHOS Subtotal				1,220.85
Permit # 23WTRC-0026-23-03H 355 Riverside Drive, Waterloo, WI 53594				HVAC Permit
HVAC- Replacement & Misc. Items-	110.00	03/30/23	60.00	66.00
23WTRC-0026-23-03H Subtotal				66.00

SB_64840

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	3,290.93
Total		3,290.93

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	3,290.93
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	3,290.93

Machinery and Equipment Maintenance

2023 DPW

MARCH

		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4308	4321	13	28.349	0.46
John Deere Tractor	2555	4898	4898	0	0	#DIV/0!
Wood Chipper	Chipper	3177	3193	16	17.345	0.92
John Deere Lawn Tractor	1025R	324	338	14	27.622	0.83
John Deere	X750	115	124	9	27.622	0.83
John Deere	X750-1	135	135	0	27.622	0.83
Wacker Roller	Roller	430	430	0	0	#DIV/0!
2023 Freightliner	#8	898	1153	255	66.49	3.84
2020 International Truck	#2	7055	7168	113	45.27	2.50
	#3	0	0	0	0	#DIV/0!
2017 Chevrolet Truck	#4	57285	57883	598	47.782	12.52
2018 Freightliner Truck	#5	13368	13592	224	78.169	2.87
2006 Elgin Pelican Street Sweeper	Sweeper	43775	43775	0	0	#DIV/0!
2011 Ford F-550 Truck	#6	44406	44664	258	86.82	2.97
2015 Freightliner Truck	#7	16233	16342	109	56.369	1.93
Bobcat	S595	972	990	19	0	#DIV/0!

MONTHLY TIME REPORT

2023

MARCH

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	2	0	2
Fire Dept		0	0	0	0
Mach/Equip		2	50	40	2
Garage/Shed		53	5	43	69.5
Meeting/Seminars		20	1	6.5	7.5
Street Repair/Maintenance		18	36	2	19
Street Cleaning		4	0	0	0
Snow & Ice	Reg Hrs	22	19	16	18
	OT Hrs	16	11.5	5	12.25
Storm Sewer		13	13.5	7	4
Traffic Control		6	0	6	2
Bridges/Culvers		0	0	0	0
Tree/Brush		13	24	23	29
Refuse Collection		4	5	5	2
Sanitary Sewer		0	7	7	7
Insect Control		0	0	0	0
Animal Control		0	0.5	0	0
Cemetary		0	0	0	0
Library		0	7	0	0
Firemans Park		21	17	23	5
Other Parks		4	3	0	0
Trail Head		0	0	0	0
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		22	7	21.5	11

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -MARCH

Patrol:	394	Office:	205.50
Investigative:	30	Special:	3
Radar:	92	School/Training:	42
Court:	4	On Call:	0

Total Hours Worked: 774.00

COMPLAINTS	
Family:	1
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	0
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	0
Animal Case:	2
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	1
Worthless Checks:	0
All Other Complaints:	22
TOTAL COMPLAINTS:	26

ACCIDENTS	
More than \$1,000:	1
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	1

ASSISTS	
Assist Jefferson County:	0
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall PD:	0
Assist Fire/Rescue:	18
Assist Other Agencies:	1
Assist Public:	52
Assist With Escort:	0
Assist All Others:	9
TOTAL ASSISTS:	81

	Warnings	Arrests
Speeding:	3	2
Too Fast For Conditions:	0	0
Inattentive Driving:	1	0
Failure to Yield:	1	0
Stop Sign Violation:	2	4
Illegal Passing:	3	0
No Driver's License:	0	1
Illegal Parking:	4	37
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	0	0
Driving While Sus/Rev:	0	0
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	3	2
Illegal "U" Turn:	1	2
Following Too Close:	2	0
Seatbelt Violation:	0	1
ALL OTHER TRAFFIC:	7	6
TOTAL	33	60

INQUIRIES/CHECKS	
Registration Checks:	250
D.L. Checks:	201
NCIC/CIB/VIN Checks:	2
Check Welfare:	7
TOTAL INQUIRIES:	468

MISCELLANEOUS	
Personal Contacts:	
Investigations/Follow-up:	35
Traffic Control:	2
Radar Operations:	124
Special Assignment:	1
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	4
TOTAL:	166

Disorderly Conduct:	0	2
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	8	1
TOTALS:	9	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Watertown Police Department	0	0	0	1	1
	Assist citizen	0	0	0	1	1
	assist human services	0	0	0	1	1
	Total for No Category:	0	0	0	3	3
ASSIST						
	Assist Business	0	0	0	0	2
	Assist Citizen	4	2	7	3	21
	Assist Dane County Sheriff	0	0	0	0	2
	Assist Dodge County Sheriff	0	0	1	1	12
	Assist Jefferson County Sheriff	0	0	1	0	11
	Assist Marshall PD	0	0	1	1	20
	Assist Motorist	0	0	0	0	1
	Assist Social Services	1	3	4	3	19
	Assist/School District	0	0	0	0	1
	Custody for Other Department	0	0	1	0	0
	EMS Calls	0	0	0	1	4
	Fire Calls	0	0	0	0	3
	Neighbor Problems	0	0	0	0	1
	Other Mutual Aid Assists	0	0	1	0	1
	Total for ASSIST:	5	5	16	9	98
CRIMINAL						
	Abuse of Elderly/Vulnerable	0	0	0	0	1
	Aggravated/Substantial Battery	0	0	0	0	1
	Bail Jumping/Escapes	0	0	0	1	4
	Battery to Police Officer/Fireman	0	0	0	0	1
	Burglary - Non-Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	1	0	0
	Child Enticement	0	0	0	0	1
	Computer Crimes	0	0	0	0	2
	Criminal Damage To Property/vandalism	0	1	1	1	13
	Disorderly Conduct - All Other	1	0	1	1	6
	Disorderly Conduct - Fight, Disturbance	0	0	0	1	2
	Domestic Disturbance	2	2	6	2	7
	Domestic Offense - Child Abuse/Neglect	0	0	1	0	2
	Drug Investigations	0	0	0	1	3
	Drug Possession	0	0	1	0	4
	Fraud	0	3	4	1	6
	Harassment - Harassing Telephone Calls	1	0	1	0	1
	Harassment - Threats	0	0	0	0	7
	Interfere with Child Custody	0	0	0	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Obstruct/Resist Police Officer	0	0	0	1	2
	Operate Vehicle Without Owner's Consent	0	0	0	0	1
	Other Sex Offenses	0	0	0	1	6
	Other Weapon Violations	0	1	1	0	1
	Probation/Parole Violation	0	0	0	0	1
	Simple Battery	0	0	0	0	1
	Suicide - Attempts/Threats	0	0	0	1	2
	Theft - All Other	0	0	0	4	15
	Theft - Bicycles	0	0	0	0	3
	Theft - From Building	0	0	0	0	3
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	2
	Theft - Retail/Shoplifting	0	0	0	0	4
	Trespassing	0	1	1	0	3
	Total for CRIMINAL:	4	8	18	15	108
ORDINANCE						
	Animal Bite	0	0	1	0	6
	Animal Running at Large	1	0	1	0	4
	Burning Violation	0	0	0	0	1
	Disturbance	0	0	0	1	3
	Harassment	0	0	0	0	1
	Loitering	0	0	0	0	1
	Municipal Code Violation	0	0	0	0	2
	Possession of Tobacco by Minor	0	1	2	0	1
	Public Nuisance Violations	0	0	0	0	0
	Truancy	1	1	2	3	13
	Under Age Drinking - Adult (18-21)	0	0	0	1	3
	Under Age Drinking - Minor (Under 18)	0	0	0	0	1
	Total for ORDINANCE:	2	2	6	5	36

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 3/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
Other						
	Investigation/Take Report	0	0	0	0	0
	Other Animal Calls - Dead, Etc.	0	0	1	0	4
	Receive Information	1	1	6	3	31
	Total for Other:	1	1	7	3	35
SERVICE						
	Death Investigation	0	0	0	0	8
	Emergency Detention/Detoxification	0	0	0	1	2
	Found Items/Property	0	0	0	1	6
	Missing Adult	0	0	0	0	2
	Missing Juvenile	0	0	0	0	1
	Runaway Juvenile	1	0	1	0	1
	Suspicious Person/Activity, Prowler	0	0	0	0	2
	Suspicious Vehicle	0	0	0	0	2
	Uncontrollable Adult	0	0	0	0	1
	Uncontrollable Juvenile	0	0	0	0	2
	Warrant Pickup - Other Agency	0	0	2	0	8
	Welfare Check	2	0	3	1	10
	Total for SERVICE:	3	0	6	3	45
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	0	2	4	4	29
	Eluding Police Officer	0	0	0	0	1
	Illegal Turns	1	0	2	0	3
	Lane Violations - Left of Center, Etc.	0	0	0	0	3
	License/Permit Violation	0	0	0	1	4
	Motor Vehicle Insurance Violation	1	0	1	0	4
	OAS/OAR/Other License Violations	2	2	7	1	35
	Open Intoxicants - Driver	0	0	0	0	2
	Operate Motor Vehicle While Intoxicated	0	2	2	0	18
	Other Traffic Violations	0	0	0	0	1
	Power Display/Squeal Tires	0	0	0	0	1
	Registration/Title Violation	0	2	4	0	1
	Seatbelt Violation	1	0	1	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Speeding Violation	4	2	7	0	20
	Stop Sign/Signal Violation	6	5	13	0	26
	Tow Vehicle	0	0	0	0	4
	Traffic Accident - Hit and Run (Damage)	0	2	3	0	10
	Traffic Accident - Non-Reportable	0	0	0	0	5
	Traffic Accident - Personal Injury	0	0	0	0	4
	Traffic Accident - Property Damage	3	0	6	3	24
	Vehicle Equipment Violation - Lights	0	0	0	0	1
	Vehicle in Ditch/Off Road	0	0	0	0	1
Total for TRAFFIC:		18	17	50	9	199
Grand Totals:		33	33	103	47	524

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	GIROUX,KEVIN
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	
	[REDACTED]	Inc #: [REDACTED]	

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
346.57(5)	[REDACTED]	\$175.30	\$0.00

03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	CULLEN,NATHANIEL,J
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	JEFFERSON CO CIRCUIT CT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	GIROUX,KEVIN
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	JEFFERSON CO CIRCUIT CT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	GIROUX,KEVIN
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	JEFFERSON CO CIRCUIT CT
	[REDACTED]		

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (3RD + W/IN 3YRS)	\$300.00	\$0.00

03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	WARNER,DAVID,N
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	JEFFERSON CO JUV COURT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
165-2B(3)	UNDERAGE POSSESSION OF TOBACCO PRODUCTS	\$162.70	\$0.00

03/21/23	[REDACTED]	DOB: [REDACTED] No: [REDACTED]	BOLLIG,RANDY,P
10:45 AM	[REDACTED]	Age: [REDACTED] Issued: [REDACTED]	JEFFERSON CO JUV COURT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
165-2B(3)	[REDACTED]	\$45.00	\$0.00

Court Calendar Report

Page: 2

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/21/23	[REDACTED]	DOB: [REDACTED]	No: [REDACTED]	BOLLIG,RANDY,P
10:45 AM	[REDACTED]	Age: [REDACTED]	Issued: [REDACTED]	JEFFERSON CO JUV COURT
	[REDACTED]		Inc #: [REDACTED]	

Charge	Description	Fine	Collected
278-1-943.14(2)	CRIMINAL TRESPASS TO DWELLING	\$225.00	\$0.00

03/21/23	EDMONDS,JERMAINE,D	DOB: 05/27/74	No: T-BF358594-5
11:00 AM	122 1/2 W MADISON ST	Age: 48	Issued: 02/06/23
	WATERLOO WI, 53594		

Comments: OFFICER: BADGE #: 10, NAME: RANDY P BOLLIG

Charge	Description	Fine	Collected
346.68	HIT AND RUN-UNATTENDED VEHICLE	\$263.50	\$0.00

03/21/23	EDMONDS,JERMAINE,D	DOB: 05/27/74	No: T-BF358595-6
11:00 AM	122 1/2 W MADISON ST	Age: 48	Issued: 02/06/23
	WATERLOO WI, 53594		

Comments: OFFICER: BADGE #: 10, NAME: RANDY P BOLLIG

Charge	Description	Fine	Collected
346.70(1)	FAILURE OF OPERATOR TO NOTIFY POLICE OF ACCIDENT	\$389.50	\$0.00

03/21/23	EDMONDS,JERMAINE,D	DOB: 05/27/74	No: T-BF358596-0
11:00 AM	122 1/2 W MADISON ST	Age: 48	Issued: 02/06/23
	WATERLOO WI, 53594		

Comments: OFFICER: BADGE #: 10, NAME: RANDY P BOLLIG

Charge	Description	Fine	Collected
346.62(2)	RECKLESS DRIVING-ENDANGER SAFETY	\$389.50	\$0.00

03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86	No: T-BF358598-2	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36	Issued: 02/12/23	
	MARSHALL WI, 53559			

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86	No: T-BF358599-3	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36	Issued: 02/12/23	
	MARSHALL WI, 53559			

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name	DOB	Ticket	Officer/Court Type
03/21/23	RODRIGUEZ SALGADO,JOSE,ANTONIO	DOB: 04/24/97	No: T-BH527329-5	GIROUX,KEVIN
11:00 AM	1208 MAIN ST # A	Age: 25	Issued: 02/27/23	
	WATERLOO WI, 53594		Inc #: 23-000071	

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

03/21/23	RODRIGUEZ SALGADO,JOSE,ANTONIO	DOB: 04/24/97	No: T-BH527330-6	GIROUX,KEVIN
11:00 AM	1208 MAIN ST # A	Age: 25	Issued: 02/27/23	
	WATERLOO WI, 53594		Inc #: 23-000071	

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/21/23	SANTA,ALBERTO	DOB: 07/13/78	No: T-BF358600-4	
11:00 AM	12 W PHEASANT TRAIL	Age: 44	Issued: 02/26/23	
	LAKE IN THE HILL IL, 60156			

Comments: OFFICER: BADGE #: 8, NAME: NATHANIEL J CULLEN

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

03/21/23	SANTA,ALBERTO	DOB: 07/13/78	No: T-BF358801-2	
11:00 AM	12 W PHEASANT TRAIL	Age: 44	Issued: 02/26/23	
	LAKE IN THE HILL IL, 60156			

Comments: OFFICER: BADGE #: 8, NAME: NATHANIEL J CULLEN

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

03/21/23	SANTA,ALBERTO	DOB: 07/13/78	No: T-BH527327-3	
11:00 AM	12 W PHEASANT TRAIL	Age: 44	Issued: 02/26/23	
	LAKE IN THE HILL IL, 60156			

Comments: OFFICER: BADGE #: 8, NAME: NATHANIEL J CULLEN

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$937.50	\$0.00

03/21/23	AIDE,TRACY,E	DOB: 08/31/78	No: T-BH527323-6	GIROUX,KEVIN
11:00 AM	363 JEFFERSON ST	Age: 44	Issued: 02/19/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 23-000065	

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
03/21/23	CASTELLON,RICARDO JAVIER	DOB: 02/28/72	No: T-BH527316-6	GIROUX,KEVIN
11:00 AM	241 CHEROKEE RD # 7	Age: 50	Issued: 02/07/23	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 23-000047	
	Charge	Description	Fine	Collected
	346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/21/23	CHALIOUX,WILLIAM,F	DOB: 03/01/57	No: T-BH527314-4	BURNS,RANDY
11:00 AM	8800 S HARLEM AVE	Age: 65	Issued: 02/01/23	JEFFERSON CO CIRCUIT CT
	BRIDGEVIEW IL, 60455		Inc #: 23-000039	
	Charge	Description	Fine	Collected
	346.57(2)	UNREASONABLE AND IMPRUDENT SPEED	\$213.10	\$0.00

03/21/23	CHALIOUX,WILLIAM,F	DOB: 03/01/57	No: T-BH527315-5	BURNS,RANDY
11:00 AM	8800 S HARLEM AVE	Age: 65	Issued: 02/01/23	JEFFERSON CO CIRCUIT CT
	BRIDGEVIEW IL, 60455		Inc #: 23-000039	
	Charge	Description	Fine	Collected
	346.09(3)	PASSING IN NO-PASSING ZONE	\$213.10	\$0.00

03/21/23	DEGLER,MELANIE,SUE	DOB: 07/30/80	No: T-BH526688-1	GIROUX,KEVIN
11:00 AM	820 HIAWATHA TRL	Age: 42	Issued: 02/04/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 23-000042	
	Charge	Description	Fine	Collected
	346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/21/23	FARIA,MARK,ALLEN	DOB: 11/11/86	No: T-BF358597-1	GIROUX,KEVIN
11:00 AM	423 HARRISON	Age: 36	Issued: 02/16/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 23-000059	
	Charge	Description	Fine	Collected
	346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/21/23	GONZALEZ,BAYRON,CARMONA	DOB: 03/04/90	No: T-BH526693-6	WARNER,DAVID,N
11:00 AM	919 HUBBLE STREET	Age: 32	Issued: 02/25/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 23-000068	
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00

03/21/23	GONZALEZ,BAYRON,CARMONA	DOB: 03/04/90	No: T-BH526694-0	WARNER,DAVID,N
11:00 AM	919 HUBBLE STREET	Age: 32	Issued: 02/25/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 23-000068	
	Charge	Description	Fine	Collected
	344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
03/21/23	HILL,ARON,G	DOB: 01/20/75 No: T-BF359203-5	CULLEN,NATHANIEL,J
11:00 AM	140 HOWARD STREET	Age: 48 Issued: 02/05/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Inc #: 23-000043	
Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$937.50	\$0.00

03/21/23	HILL,ARON,G	DOB: 01/20/75 No: T-BF359204-6	CULLEN,NATHANIEL,J
11:00 AM	140 HOWARD STREET	Age: 48 Issued: 02/05/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Inc #: 23-000043	
Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING W/PAC (1ST)	\$937.50	\$0.00

03/21/23	HILL,ARON,G	DOB: 01/20/75 No: T-BF359205-0	CULLEN,NATHANIEL,J
11:00 AM	140 HOWARD STREET	Age: 48 Issued: 02/05/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Inc #: 23-000043	
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	\$250.90	\$0.00

03/21/23	JILES,STACEY,LOREE	DOB: 10/30/72 No: T-BH527317-0	GIROUX,KEVIN
11:00 AM	335 CRESTVIEW DR	Age: 50 Issued: 02/08/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Inc #: 23-000049	
Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/21/23	OTTESON,ABIGAIL,LEA	DOB: 04/14/80 No: C-1F80PBQ6TM	BURNS,RANDY
11:00 AM	217 VAN BUREN ST	Age: 42 Issued: 02/07/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Inc #: 23-000048	
Charge	Description	Fine	Collected
278-1-948.45	CONTRIBUTING TO TRUANCY	\$389.30	\$0.00

03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86 No: T-BH526689-2	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36 Issued: 02/12/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$114.00	\$0.00

03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86 No: T-BH526690-3	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36 Issued: 02/12/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$114.00	\$0.00

Court Calendar Report

Page: 6

Report Criteria:

Start Date	End Date	Officer	Court Type
03/21/2023	03/21/2023	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86	No: T-BH527325-1	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36	Issued: 02/12/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 23-000056	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	
03/21/23	ROCAH GONZALEZ,JORGE,H	DOB: 04/16/86	No: T-BH527326-2	GIROUX,KEVIN
11:00 AM	5468 STATE ROAD 73	Age: 36	Issued: 02/12/23	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 23-000056	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00	
03/21/23	RODRIGUEZ SALGADO,JOSE,ANTONIO	DOB: 04/24/97	No: T-BH527328-4	GIROUX,KEVIN
11:00 AM	1208 MAIN ST # A	Age: 25	Issued: 02/27/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 23-000071	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE (1ST VIOLATION)	\$200.50	\$0.00	
03/21/23	SCHUTZ,ZACHERY,JAMES	DOB: 06/09/94	No: C-1F80PBQ6TK	WARNER,DAVID,N
11:00 AM	680 KNOWLTON STREET APT #H	Age: 28	Issued: 02/02/23	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 23-000040	
Charge	Description	Fine	Collected	
278-2C(1)	DISCHARGE FIREARM WITHIN CITY	\$263.50	\$0.00	
03/21/23	[REDACTED]	No: [REDACTED]		GIROUX,KEVIN
11:00 AM	[REDACTED]	Issued: [REDACTED]		JEFFERSON CO CIRCUIT CT
	[REDACTED]	Inc #: [REDACTED]		
Charge	Description	Fine	Collected	
343.05(3)(A)	[REDACTED]	\$200.50	\$0.00	
03/21/23	VANBEEM,MARK,L	DOB: 11/25/61	No: T-BH526692-5	GIROUX,KEVIN
11:00 AM	218 LEONARD ST	Age: 61	Issued: 02/22/23	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53098		Inc #: 23-000067	
Charge	Description	Fine	Collected	
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00	

Ticket Count: 38

Total Fines: \$10154.50
Total Payments: \$0.00
Total Due: \$10154.50

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	3/1-3/31-232
Year	2017	Fuel Cost	\$721.88
Vehicle Description		Miles per gallon	9.63

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
3/1/2023	8.753	\$28.00	83219			11
3/2/2023	8.39	\$26.00	83299			12
3/4/2023	7.625	\$25.15	83275			7
3/5/2023	9.085	\$28.15	83468			8
3/6/2023	7.319	\$23.41	83536			8
3/7/2023	7.365	\$25.03	83611			11
3/8/2023	7.943	\$27.00	83686			11
3/9/2023	8.826	\$30.00	83766			11
3/10/2023	4.85	\$16.00	83814			10
3/11/2023	3.705	\$12.22	83854			7
3/12/2023	9.053	\$29.87	83951			7
3/13/2023	8.312	\$27.42	84033			7
3/14/2023	9.3	\$29.75	84125			10
3/14/2023	4.047	\$13.35	84148			7
3/15/2023	9.018	\$29.75	84243			7
3/16/2023	7.123	\$23.50	84315			10
3/17/2023	8.42	\$27.77	84386			10
3/18/2023	11.217	\$37.00	84507			11
3/20/2023	8.59	\$28.36	84600			7
3/21/2023	7.978	\$26.32	84678			7
3/21/2023	8.722	\$22.90	84626			12
3/22/2023	5.763	\$19.01	84823			16
3/23/2023	9.216	\$30.40	84930			16
3/24/2023	6.784	\$22.38	84997			16
3/25/2023	7.537	\$24.86	85066			16
3/26/2023	7.898	\$26.06	85139			11
3/27/2023	8.795	\$29.01	85222			10
3/28/2023	4.089	\$13.49	85286			7
3/28/2023	5.802	\$19.72	85354			7
	221.522	\$721.88				

Waterloo Police Department Fleet Maintnance Report

VIN	1FM5K8ABOLGB6
Year	2021
Vehicle Description	Ford Edge Utility

For Period	2/1-2/28
Fuel Cost	\$66.83
Miles per gallon	8.23

[illegible]

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC0773
Year	2020
Vehicle Description	Ford Edge Utility

For Period	2/1-2/28
Fuel Cost	
Miles per gallon	

[illegible]

Karl Junginger Memorial Library / Mayor/Council/Board Report -March 2023

MARCH MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2022	2400	2410	2420	2432	2453	2485	2516	2537	2570	2583	2592	2581
	2023	2595	2605	2621									
	% of Change	8.13%	8.09%	8.31%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Checkouts (Circulation)	2022	3920	3624	4192	3486	3361	4768	4306	4936	3780	3798	3707	3300
	2023	4084	2941	4240									
	% of Change	4.18%	-18.85%	1.15%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2022	663	711	705	669	633	639	663	701	643	648	718	657
	2023	767	624	1014									
	% of Change	15.69%	-12.24%	43.83%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Library Visits	2022	1462	1584	1820	1710	1627	1530	2118	2065	2138	1801	1633	1397
	2023	1618	1081	829									
	% of Change	10.67%	-31.76%	-54.45%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Meeting Room Use	2022	10	10	8	8	16	11	6	9	7	7	7	10
	2023	7	2	9									
	% of Change	-30.00%	-80.00%	12.50%	-100.00%	-88.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2022	60	73	74	61	57	73	72	91	64	51	57	55
	2023	34	31	68									
	% of Change	-43.33%	-57.53%	-8.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
WiFi Use	2022	174	189	206	210	216	254	217	217	271	214	185	179
	2023	177	139	180									
	% of Change	1.72%	-26.46%	-12.62%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Outreach to local residents -Checkouts	2022	114	90	132	89	155	63	177	61	101	137	146	81
	2023	60	152	81									
	% of Change	-47.37%	68.89%	-38.64%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Number of Programs	2022	21	19	18	18	17	14	14	11	7	21	21	16
	2023	21	8	20									
	% of Change	0.00%	-57.89%	11.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2022	193	114	117	139	126	154	144	62	107	159	114	99
	2023	194	44	130									
	% of Change	0.52%	-61.40%	11.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2022	3	2	2	2	1	10	9	3	2	3	2	2
	2023	4	2	3									
	% of Change	33.33%	0.00%	50.00%	-100.00%	100.00%	-100.00%	-100.00%	100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2022	39	25	36	24	24	90	91	48	25	29	30	24
	2023	66	24	25									
	% of Change	69.23%	-4.00%	-30.56%	-100.00%	-55.81%	-100.00%	-100.00%	100.00%	100.00%	100.00%	-100.00%	
Children's Number of programs	2022	17	30	16	6	14	29	25	17	11	21	14	10
	2023	13	11	13									
	% of Change	-23.53%	-63.33%	-18.75%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2022	307	257	308	255	904	1457	1173	348	575	415	285	221
	2023	342	198	349									
	% of Change	11.40%	-22.96%	13.31%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%

Regular meeting of the Waterloo Water & Light Commission held April 4, 2023

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, and Superintendent Barry Sorenson.

Minutes

It was moved by Schumann, seconded by Wallace, to approve the minutes of the March 7, 2023 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Butzine, to approve the payment of the March bills as presented. Motion carried.

Citizen Input

None.

Security Cameras

It was moved by Thomas, seconded by Schumann, to table bids for security cameras. Motion carried.

Employee Issues

It was moved by Bergan, seconded by Butzine to move to closed session. Motion carried.

It was moved by Bergan, seconded by Butzine to move to open session. Motion carried.

Locating Service

Sorenson advised the Commission that he was looking into bids for outsourcing our locates.

Winter Moratorium

Disconnect day for past due accounts will be April 17th, 226 notices were mailed.

It was moved by Butzine, seconded by Bergan, to adjourn. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

APG of Southern Wisconsin	72.14	Payment Service Network	12.95
A.C. Engineering Company	1,207.00	Pig	4.38
AquaFix	985.00	Payroll	55,920.63
Axley Brynelson	1,716.50	PSC	2,688.40
B&B Transformers	19,388.00	PSD	21,964.92
Tom Bergan	105.00	Resco	6,307.47
Border States	7,265.80	Richter Heating & AC	836.08
Baker Tilly	8,118.75	SEERA	1,309.45
BP Credit Card Center	335.28	Devin Schumann	70.00
Vern Butzine	105.00	SJE	144.18
City of Waterloo Treasurer	122,676.07	Tim Thomas	105.00
Charter Communications	344.95	Town & Country Engineering	27,948.75
Core and Main	532.00	United Liquid Waste Recycling	1,428.96
DOA	51.26	US Cellular	249.47
Electric Testing Lab	449.87	Unifirst Corp	344.76
Ehler's Pershing	98.43	UPS	116.69
F&M Bank	269.95	Uline	207.89
Forester Electrical Engineering	1,998.75	USA Bluebook	237.60
Frontier	417.59	Visa	2,369.11
Bob Geishirt	43.01	Chuck Wallace	105.00
GFC Leasing	104.00	Waterloo Athletic Booster Club	150.00
Howie's Hardware	955.03	Waterloo Blooms	360.00
Infosend	997.55	Waterloo Building Center	70.14
Inkworks	433.61	Waterloo Post Prom	100.00
Irby	4,473.30	Waterloo Utilities	13,801.41
LaForce	678.00	WE Energies	2,636.12
Lou's Gloves	109.00	Wesco Distribution	4,066.70
MC Tools & Repair	178.90	Wisconsin Dept. of Revenue	3,881.83
North Central Lab	985.94	Wisconsin Rural Water Assn	170.00
Northern Lake Service	48.52	WPPI Energy	204,302.81
NAPA	395.96		

Total Disbursements \$527,450.86

Checking Account #102-613:

Balance 2/28/23	\$17,074.90
Transfer	300,000.00
Disbursements	(322,766.72)
Interest	6.17
Service Charge	(23.14)
Balance 2/28/23	<u><u>(\$5,708.79)</u></u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 2/28/23	\$552,566.20
Deposit/ (Withdrawal)	
Interest	140.79
Balance 2/28/23	<u><u>\$552,706.99</u></u>

Debt Service Account #3015323:

Balance 2/28/23	\$227,204.07
Deposit	49,210.00
Bond Payment	
Interest	1,010.73
Balance 2/28/23	<u><u>\$277,424.80</u></u>

Money Market Account #110-832:

Balance 2/28/23	917,608.66
Deposits	604,261.98
Transfer	(349,210.00)
Disbursements	(204,302.81)
Interest	203.87
Service Charge	(259.76)
Balance 2/28/23	<u><u>\$968,301.94</u></u>

Transportation Fund

Balance 2/28/23	\$95,052.99
Transfer	
Balance 2/28/23	<u><u>\$95,052.99</u></u>

WWTP Interim Financing:

Balance 2/28/23	\$917,856.18
Transferred in	
Transferred out	
Interest	5,937.13
Service Charge	(98.43)
Balance 2/28/23	<u><u>\$923,694.88</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 2/28/23	312,042.82
Interest	
Balance 2/28/23	<u><u>\$312,042.82</u></u>

CD #613386 (Bond Reserve):

Balance 2/28/23	221,676.48
Interest	
Balance 2/28/23	<u><u>\$221,676.48</u></u>

March 2023 Numbers:

Feline Stray: 0

Canine Stray: 0

Feline Surrendered: 0

Canine Surrendered: 0

Agenda for April 11th 2023 CATV Board Meeting, 6 pm

1.Roll Call and Call to Order

2. Approval of Previously Unapproved Meeting Minutes:

Regular Minutes from March 14th, 2023 meeting.

Closed Session Minutes from March 14th, 2023 meeting

3. Citizen Input.

4. Manager's report.

WLOO CATV in the month of March was able to successfully relocate to it's new location at the Solarium. All regular operations are resumed after some long hours of tech work on equipment and some volunteer help from Elizabeth Davis and Gary Yerges.

Waterloo Business Association invited WLOO to be part of a service event in June and they also added some of our content and banners to its website which you can find at waterlooba.com. We are now outfitted with the space and equipment for Podcast and other forms of media services. Our first episode of Waterloo Resident Artist was aired on our YouTube and editing for Waterloo Gardens first episode is done and ready to air.

5. New Business

- a. WLOO CATV Open House

6. Unfinished Business.

7. Future Agenda Items and Announcements.

Next Meeting: TUESDAY May 9th, 2023 at 6:00 pm.

8. Adjournment Motion

LaRon Davis, Station Manager



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

ORDINANCE #2023-06

An Ordinance Amending Section §350-13 OFF ROAD VEHICLES

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 350-13 **Off-road vehicles.**

[Amended 4-6-2017 by Ord. No. 2017-02; 2-21-2019 by Ord. No. 2019-01]

is hereby amended as follows:

- (8) Conditions of route use. As a condition for the use of these trails and routes, the following conditions shall apply to all operators and passengers as applicable:
- (h) No ATV/UTV may be operated on any designated route between the hours of ~~10:00 p.m.~~ 11:00 p.m. and ~~7:00 am~~ 5:00 a.m. daily, unless otherwise authorized by the Chief of Police.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on April 20, 2023.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted:

Date Published:

Sarah Davison

From: Jane Peacock <jane.peacock@Proshred.com>
Sent: Wednesday, March 29, 2023 1:23 PM
To: Sarah Davison; Milwaukee
Subject: RE: Thanks for your interest in PROSHRED Security!

It's \$95 for the 1st bin and \$60 for each one after. Total \$395.

Jane Peacock | Inside Sales Consultant
PROSHRED® Security | Redishred Capital Corp.™
Toll-free: 1-866-379-5028 | ext. 1121
www.proshred.com | [LinkedIn](#) | [Facebook](#) | [Twitter](#)



NOTICE: CONFIDENTIAL AND PRIVILEGED INFORMATION: This message is intended for the recipient(s) named above. It may contain confidential or privileged information. If you are not the intended recipient, please notify the sender immediately by replying to this message and then delete it from your system. Do not copy, use or circulate this communication. Thank You.

From: Sarah Davison <sdavison@waterloowi.us>
Sent: March 29, 2023 2:20 PM
To: Milwaukee <Milwaukee@Proshred.com>
Subject: RE: Thanks for your interest in PROSHRED Security!

Caution! This message was sent from outside your organization.

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594
Phone (920) 478.3025
Fax (920) 478.2021

From: PROSHRED® Milwaukee <milwaukee@proshred.com>
Sent: Thursday, March 09, 2023 10:06 AM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Thanks for your interest in PROSHRED Security!

Sarah Davison

From: Del Buono, Gregory <gregory.delbuono@ironmountain.com>
Sent: Wednesday, March 29, 2023 2:45 PM
To: Sarah Davison
Subject: Re: Iron Mountain

Ok, for 5 95 gal bins it is \$599 and \$100 a bin after that.

On Wed, Mar 29, 2023 at 2:52 PM Sarah Davison <sdavison@waterloowi.us> wrote:

Currently have them, that is what we will be purging for shredding.

From: Del Buono, Gregory <gregory.delbuono@ironmountain.com>
Sent: Wednesday, March 29, 2023 1:45 PM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Re: Iron Mountain

You have them currently or you need them?

On Wed, Mar 29, 2023 at 2:19 PM Sarah Davison <sdavison@waterloowi.us> wrote:

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

Sarah Davison

From: Jeff Potter <Jeffp@pellitteri.com>
Sent: Wednesday, March 29, 2023 1:29 PM
To: Sarah Davison
Subject: Re: Shredding Estimate

\$320-\$420, we may have to transfer them into our carts

Get Outlook for iOS

From: Sarah Davison <sdavison@waterloowi.us>
Sent: Wednesday, March 29, 2023 11:19:11 AM
To: Jeff Potter <Jeffp@pellitteri.com>
Subject: RE: Shredding Estimate

To be a little more accurate we have at least 6-95 gallon bins that will need to be shredded. Could you please give me a quote for that?

Respectfully,

Sarah Davison
Administrative Assistant
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594
Phone (920) 478.3025
Fax (920) 478.2021

From: Jeff Potter <Jeffp@pellitteri.com>
Sent: Tuesday, March 14, 2023 3:57 PM
To: Sarah Davison <sdavison@waterloowi.us>
Subject: Shredding Estimate

Hi Sarah,

Please review attached file, the **Purge Jobs: Boxes** is what you need to review if you decide to use Pellitteri Data Destruction.

50-70 boxes will be roughly somewhere between \$420.00 - \$650.00, all depends on actual box count and how full & what size the boxes actually are.

Jeff Potter
Data Destruction Division Manager
Direct: (608) 257-6232 ext. 323
Cell: (608) 577-4596
Main: (608) 257-4285



Standard Agreement

Effective Date 03.10.2023 between Stericycle, Inc and City of Waterloo located at 136 North Monroe Street, Waterloo, Wisconsin, 53594

Contract Entities: (Sold to) :

Customer/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Billing Information

Billing Contact/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Account Information	Service/Equipment Name	Pick up Frequency	Planned Units for Pick Up	Contracted Price	Additional Fees	Price Increase	Renewal Date	Surcharges
Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	SELECT PURGE SERVICE ON-SITE (PAPER)	One Time	1 Each	\$ 289.00 minimum per pickup	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %
Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	BOX-LARGE	One Time	25 Each	\$ 16.50 per container Minimum Include 0 each	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %

Onsite 10 small boxes \$289
 additional charges \$825 / small box
 1650 / large box

Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	BOX-SMALL	One Time	25 Each	\$ 8.25 per container Minimum include 10 each	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %
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Contract Effective Date: 03.10.2023
GPO: NONE

Service Guarantee: Stericycle guarantees to deliver the highest quality service at all times. Any complaints about the quality of service which have not been resolved in the normal course of business should be communicated to Stericycle by written notice to the Account Care department at the address listed below. If Stericycle fails to resolve any material service complaint within thirty (30) days, the customer may terminate this Agreement provided all equipment is paid for at the then current replacement values or returned to Stericycle in good and usable condition

IN WITNESS WHEREOF, this Agreement has been duly executed on the day, month and year written below.*
The offer will expire 03.09.2024

Stericycle:

Contracting Entity: Stericycle Inc.
Name: Marlenna Krohn
Title:
Date:

Signature:

Customer:

Customer/Company:
Name: Sarah Davison
Title:
Date:

Signature:

By signing above, I acknowledge that I am the Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by these terms and conditions. Stericycle, Inc. 2355 Waukegan Road, Bannockburn, IL 60015 P (866) 783-7422. F (866) 783-7432



Standard Agreement

Effective Date 03.10.2023 between Stericycle, Inc and City of Waterloo located at 136 North Monroe Street, Waterloo, Wisconsin, 53594

Contract Entities: (Sold to) :

Customer/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Billing Information

Billing Contact/Company Name: City of Waterloo
 Address 1: 136 North Monroe Street
 Address 2:
 City / State / Zip: Waterloo, Wisconsin, 53594
 Phone: 920-478-3025
 Email: sdavison@waterloowi.us
 Contact: Sarah Davison
 Title:

Account Information	Service/Equipment Name	Pick up Frequency	Planned Units for Pick Up	Contracted Price	Additional Fees	Price Increase	Renewal Date	Surcharges
Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	SELECT PURGE SERVICE OFF-SITE (PAPER)	One Time	1 Each	\$ 231.00 minimum per pickup	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %
Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	BOX-LARGE	One Time	25 Each	\$ 14.00 per container Minimum include 0 each	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %

Offsite - 10 small boxes \$231
 additional Charges } \$7/small box
 \$14/large box

Account Name: City of Waterloo Address: 136 North Monroe Street, Waterloo, Wisconsin, United States, 53594	BOX-SMALL	One Time	25 Each	\$ 7.00 per container Minimum include 10 each	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %
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Contract Effective Date: 03.10.2023
GPO: NONE

Service Guarantee: Stericycle guarantees to deliver the highest quality service at all times. Any complaints about the quality of service which have not been resolved in the normal course of business should be communicated to Stericycle by written notice to the Account Care department at the address listed below. If Stericycle fails to resolve any material service complaint within thirty (30) days, the customer may terminate this Agreement provided all equipment is paid for at the then current replacement values or returned to Stericycle in good and usable condition

IN WITNESS WHEREOF, this Agreement has been duly executed on the day, month and year written below.*The offer will expire 03.09.2024

Stericycle:

Contracting Entity: **Stericycle Inc.**
Name: **Marlenna Krohn**
Title:
Date:

Signature:

Customer:

Customer/Company:
Name: **Sarah Davison**
Title:
Date:

Signature:

By signing above, I acknowledge that I am the Customer's authorized officer or agent and that I have the authority to bind Customer to this Agreement. Customer agrees to be bound by these terms and conditions. Stericycle, Inc. 2355 Waukegan Road, Bannockburn, IL 60015 P (866) 783-7422. F (866) 783-7432



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2023-16

Awarding a Contract For 2023 Street Improvements – Waterloo Road Improvements

Whereas, the reconstruction of Waterloo Road are funded in part from the 2023 City of Waterloo Capital Project Fund, the Township of Waterloo and LRIP Grants ;

Whereas, the public bids were advertised and opened on April 11, 2023 by Senior Design Engineer Jackie Kohn-Born who has forwarded the attached recommendation letter and bid tabulation.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to Kartechner Brothers LLC of Waupun, WI in the amount of \$430,950.30 for work commencing in the Spring of 2023.

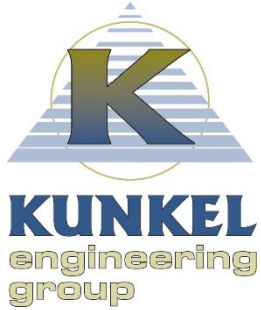
PASSED AND ADOPTED this 20th day of April 2023.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Jeanne Ritter
City Clerk/Deputy Treasurer



107 PARALLEL STREET
BEAVER DAM, WI 53916

1115 S MAIN STREET
WEST BEND, WI 53095

920-356-9447
FAX 920-356-9454
KUNKELENGINEERING.COM

April 14, 2023

Jenifer Quimby, Mayor
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

**Re: Waterloo Road Resurfacing
Construction Contract Award Recommendation**

Dear Mayor Quimby:

Please find accompanying this transmittal the Bid Tabulation for the Waterloo Road Resurfacing project that was bid on April 11, 2023. As is evident, Kartechner Brothers, LLC from Waupun, Wisconsin submitted the low bid in the amount of \$430,950.30. Four competitive bids were received all less than the Engineers Estimate of \$568,095.00.

Based upon our analysis and our understanding of the Contractor's past work efforts, we heretofore recommend that a construction contract be awarded to Kartechner Brothers, LLC from Waupun, Wisconsin for Waterloo Road Resurfacing in the amount of \$430,950.30, with the project schedule to begin in the summer of 2023.

Mayor, should either you or the City Council have any questions or comments regarding this transmittal, please contact me at your convenience.

Sincerely,

KUNKEL ENGINEERING GROUP

Mitchell Leisses
Office/Project Manager

Enclosure

cc: Chad Yerges, Director of Public Works



BID TABULATION
City of Waterloo - Town of Waterloo - Jefferson County, WI
Waterloo Road Resurfacing
10:00 AM, Tuesday, April 11, 2023

Item No.	Description	Quantity	Unit	Kartechner Brothers LLC Waupun, WI		Payne & Dolan Inc Fitchburg, WI		Forest Landscaping & Construction Inc Lake Mills, WI		Wolf Paving Sun Prairie, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Pulverize Asphalt Pavement	12,100	SY	\$ 0.30	\$ 3,630.00	\$ 0.25	\$ 3,025.00	\$ 0.70	\$ 8,470.00	\$ 2.30	\$ 27,830.00
2	Mill Asphalt Pavement	300	SY	\$ 4.82	\$ 1,446.00	\$ 14.00	\$ 4,200.00	\$ 20.00	\$ 6,000.00	\$ 16.67	\$ 5,001.00
3	Remove and Replace Culvert Pipe, 60-Inch RCP	50	LF	\$ 659.23	\$ 32,961.50	\$ 750.00	\$ 37,500.00	\$ 700.00	\$ 35,000.00	\$ 450.00	\$ 22,500.00
4	Remove and Replace End Wall, 60-Inch RCP	2	EA	\$ 4,770.40	\$ 9,540.80	\$ 5,500.00	\$ 11,000.00	\$ 6,000.00	\$ 12,000.00	\$ 5,000.00	\$ 10,000.00
5	Unclassified Excavation	1	LS	\$ 5,105.00	\$ 5,105.00	\$ 49,850.00	\$ 49,850.00	\$ 110,000.00	\$ 110,000.00	\$ 10,000.00	\$ 10,000.00
6	Undercutting and Base Course Material	2,500	CY	\$ 34.06	\$ 85,150.00	\$ 30.00	\$ 75,000.00	\$ 5.00	\$ 12,500.00	\$ 45.00	\$ 112,500.00
7	Shoulder Restoration	550	TN	\$ 22.25	\$ 12,237.50	\$ 35.00	\$ 19,250.00	\$ 30.00	\$ 16,500.00	\$ 25.00	\$ 13,750.00
8	Hot Mix Asphalt Pavement, 5-Inch	3,000	TN	\$ 65.33	\$ 195,990.00	\$ 65.00	\$ 195,000.00	\$ 62.00	\$ 186,000.00	\$ 69.10	\$ 207,300.00
9	Steel Plate Beam Guard	110	LF	\$ 76.95	\$ 8,464.50	\$ 135.00	\$ 14,850.00	\$ 75.00	\$ 8,250.00	\$ 199.40	\$ 21,934.00
10	Epoxy Pavement Markings, 4-Inch	22,000	LF	\$ 0.72	\$ 15,840.00	\$ 0.70	\$ 15,400.00	\$ 1.00	\$ 22,000.00	\$ 0.70	\$ 15,400.00
11	Topsoil, Seed and Mulch	7,500	SY	\$ 6.50	\$ 48,750.00	\$ 1.00	\$ 7,500.00	\$ 3.00	\$ 22,500.00	\$ 6.45	\$ 48,375.00
12	Erosion Control	1	LS	\$ 3,235.00	\$ 3,235.00	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00
13	Traffic Control and Access	1	L	\$ 3,600.00	\$ 3,600.00	\$ 9,500.00	\$ 9,500.00	\$ 20,000.00	\$ 20,000.00	\$ 5,445.00	\$ 5,445.00
14	Contract Allowance for Materials and Compaction Testing	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL BASE BID				\$	430,950.30		\$ 454,575.00		\$ 474,220.00		\$ 507,035.00