



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, November 16, 2023 – 7:00 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**PUBLIC HEARING ON RECOMMENDED 2024 MUNICIPAL BUDGET**

1. CALL PUBLIC HEARING TO ORDER (online link: [2024 proposed budget information](#))
2. PUBLIC COMMENTS ON THE PROPOSED 2024 MUNICIPAL BUDGET (Resolution # 2023-29)
3. ADJOURN PUBLIC HEARING

**REGULARLY SCHEDULED MEETING**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
2. MEETING MINUTES APPROVAL: October 19, 2023
3. CITIZEN INPUT / PUBLIC COMMENT
4. NOTIFICATION OF PUBLISHED NOTICES - Municipal Spring Elections – Spring Election, April 4, 2024
5. MEETING SUMMARIES (since last Council meeting)
  - a. 10-23-2023 Special Finance Meeting – Budget
  - b. 10-23-2023 Fire/EMS Meeting
  - c. 10-24-2023 Library
  - d. 10-24-2023 Plan Commission
  - e. 11-01-2023 Parks Commission
  - f. 11-02-2023 Public Works and Property – Cancelled
  - g. 11-07-2023 Special Finance Meeting – Fire Dept.
  - h. 11-07-2023 Waterloo Water & Light
  - i. 11-14-2023 CDA
  - j. 11-16-2023 Finance
6. CONSENT AGENDA ITEMS
  - a. October Reports Of City Officials & Contract Service Providers
    - i. Parks
    - ii. Fire & Emergency Medical Services
    - iii. Building Inspections
    - iv. Public Works
    - v. Police
    - vi. Library Board
    - vii. Water & Light Utility Commission
    - viii. Watertown Humane Society
7. RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
  - a. Finance, Insurance & Personnel
    - i. October 2023 Financial Statements: General Disbursements \$695,705.21; Payroll \$ 91,387.76 & Clerk/Treasurer's Reports [\[available on municipal website\]](#)
    - ii. Resolution #2023-29 Adopting An Annual Budget And Approving The Necessary Funds For The Operation Of The City Of Waterloo, Wisconsin For The Year 2024 (online link: [2023 proposed budget information](#))
  - b. Waterloo Water & Light
    - i. Town & Country Construction Update
    - ii. Contractor's Application for Payment-Waterloo Utilities

- iii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel
- iv. WW&L Would Like to Gift Waterloo Carousel Water Tower to the City

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. Resolution #2023-30 Resolution of Support WisDOT 2024-2028
- b. New agent for HandySpot LLC

10. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

11. ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Posted & Emailed: 11/10/2022

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

**CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: October 19, 2023**

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: A. Kuhl, C. Kuhl, Weihert, Haseleu, and Thomas. Attending Remotely: none Absent: Griffin and Cummings. Others attending in-person: Utility Superintendent Sorenson; Police Chief D. Sorenson; 1lt Butzine; DPW Supervisor Yerges, L Cotting, Clerk Ritter; and WLOO Videographers. The pledge of allegiance was recited.
- 2) MEETING MINUTES APPROVAL: October 5, 2023 [A. Kuhl/Cummings] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT none
- 4) OLD BUSINESS none
- 5) MEETING SUMMARIES (since last Council meeting)
  - a) 10/17/2023 CDA
  - b) 10/19/2023 Finance
- 6) CONSENT AGENDA ITEMS
  - a) September Reports of City Officials & Contract Service Providers Motion to approve [A.Kuhl/C.Kuhl] VOICE VOTE: Motion carried.
    - i) Parks
    - ii) Fire & Emergency Medical Services
    - iii) Building Inspections
    - iv) Public Works
    - v) Police
    - vi) Library Board
    - vii) Water & Light Utility Commission
    - viii) Watertown Humane Society
    - ix) Cable
- 7) New Business
  - a) Proclamation Read by Mayor Quimby, Recognizing WLOO CATV for 43 years of Service to Waterloo
- 8) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
  - a) Finance, Insurance and Personnel
    - i) Police Union Contract [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.] Motion [Thomas/Weihert] ROLL CALL Ayes 5 Noes 0 Absent Griffin and Cummings. Motion carried.
    - ii) September 2023 Financial Statements: Payroll \$91,609.73 , General Disbursements \$172,836.61 and Clerk/Treasurer's Reports[[see on municipal website](#)] Motion [Thomas/Weihert] ROLL CALL: Ayes 5 Noes 0 Absent Cummings and Griffin. Motion carried.
    - iii) EMS Billing Contract with EMS Management and Consultants Tabled [Thomas/Kuhl] VOICE VOTE: Motion carried.
  - b) Waterloo Water & Light
    - i) Town and Country as Lead Engineer on Hwy 89(2028) Project Motion [Thomas/A.Kuhl] VOICE VOTE: Motion carried.
    - ii) Discussion Water & Light Committee Compensation Increase. Tabled [Weihert/A/Kuhl] VOICE VOTE Motion carried.
    - iii) Review of Water & Light Commission Ordinance 19-8 (future meeting)
- 9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10) ADJOURNMENT [C.Kuhl/A.Kuhl] VOICE VOTE: Motion carried. 7:12 pm

Attest: Jeanne Ritter Clerk/Deputy Treasurer

# NOTICE OF PRESIDENTIAL PREFERENCE VOTE AND

## SPRING ELECTION

### CITY OF WATERLOO

APRIL 2, 2024

#### Election Details

An election is to be held in the City of Waterloo, on Tuesday, April 2, 2024. The following offices are to be elected to succeed the present incumbents listed:

<u>Office</u>	<u>Incumbent</u>
Aldersperson, Ward 4-5	Jodie Haseleu
Aldersperson, At Large A	Charles Kuhl

#### Office Terms

The term for aldersperson begins on Tuesday, April 16, 2024. All terms are for four years unless otherwise indicated.

#### District Boundaries

Information concerning aldermanic district boundaries may be obtained from Jeanne Ritter, 136 N Monroe St. Waterloo and from any other source.

#### For Candidates

The first day to circulate nomination papers is December 1, 2023, and the final day for filing nomination papers is 5:00 p.m., on Tuesday, January 2, 2024, in the office of the city clerk, 136 N Monroe St. Waterloo, WI 53594.

#### Incumbent Office Holders

Incumbents must file a **Notification of Noncandidacy** by 5:00 pm on Tuesday, December 22, 2023, with the City Clerk to avoid an extension of time for filing such papers.

#### Primary Election

If a primary is necessary, the primary will be held on Tuesday, February 20, 2024.

#### Additional Information

Acceptable Photo ID will be required to vote at this election. If you do not have a photo ID, you may obtain a free ID for voting from the Division of Motor Vehicles.

Done in the City of Waterloo on November 1, 2023.

  
\_\_\_\_\_  
Jeanne Ritter, Clerk City of Waterloo



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

---

## **PARKS COORDINATOR REPORT**

### **September-October 2023**

#### **EVENTS AND HIGHLIGHTS**

- OUTDOOR SUMMER CONCERT
  - Went well and well attended
- W&K Day
  - Was a good turnout the entire day

#### **ONGOING PROJECTS**

- BATHROOM RENOVATION
  - New Painting in Lower Bathrooms – Fall 2023
- LOWER PAVILION RENOVATION
  - New walls and painting – Fall 2023

#### **FINISHED PROJECTS**

- AC/HEAT UPDATES
  - Complete
- BATHROOM RENOVATION
  - Complete
- PAVILION BAR BACK
  - Complete
- GATOR PURCHASE
  - Complete
- CHAIR/TABLE PURCHASE
  - Complete
- DOG PARK
  - Phase 1 Complete
  - Phase 2 – 2024
- SCOREBOARD UPGRADES
  - Complete
- GWCHF – PLAY SPACE
  - TRP play space in Firemen's Park
- ELECTRIC FOR FIELD LIGHTS
  - In Progress with Diverse Electric and Waterloo Utilities
- SOFTBALL/LITTLE LEAGUE FIELD RENOVATION
  - New Fencing on Field A
  - Lip and other Regular Maintenance Items on all fields (Includes Skalitzky Field)
  -

### **CAROUSEL**

- CAROUSEL WORKS (OHIO)
  - Coming in Spring 2024

### **PROJECTS FOR 2023**

- LOWER PAVILION RENOVATION

### **DONATION CAMPAIGNS**

- DOG PARK RENOVATION/RE-LOCATION

### **GRANT OPPORTUNITIES**

- TRP PLAYSPACE – GWCHF (Full Grant \$75,000)



# WATERLOO FIRE & RESCUE

900 INDUSTRIAL LANE

WATERLOO, WISCONSIN 53594

Department Activity Report – October

Call Report for the month of October



**EMS Calls:**

City of Waterloo	40
Town of Waterloo Extra	1
Town of Portland	3
2 <sup>nd</sup> Ambulance Unit for City of Waterloo	6
2 <sup>nd</sup> Ambulance Unit for Town of Portland	1
3 <sup>rd</sup> Ambulance Unit for City of Waterloo	1

**Total EMS 52**

**EMS & Fire Motor Vehicle Crash Calls:**

2 <sup>nd</sup> Ambulance City of Waterloo	1
Town of Waterloo	1
Town of Portland	1
Mutual Aid for Marshall	1

**Total MVC 4**

**Alarms:**

City of Waterloo	0
------------------	---

**Fire Calls:**

Mutual Aid for Ixonia	1
Mutual Aid for Columbus	1
Mutual Aid for Watertown	1
Mutual Aid for Marshall	1

**Hazardous Condition:**

City of Waterloo	3
------------------	---

**Weather Related Call:**

Waterloo Fire District	0
------------------------	---

**Service Calls:**

City of Waterloo	6
Town of Waterloo	1
Town of Portland	2

**Rescue Calls:**

Township of Portland	1
----------------------	---

**Total Fire 17**

**October Total 73**

**Up to Date Call Totals**

Fire (Structure, Wild land, Motor Vehicle)	43
Rescue/EMS: BLS - 185 ALS - 90	332
Hazardous Conditions (No Fire)	14
False Alarm or Call	11
Motor Vehicle Crash	9
Service Calls	46
Rescue Calls	1
Weather Related Calls	2

**Up to Date Total 458**

**Fire Mutual Aid Given 30 Fire Mutual Aid Received 1**

**2<sup>nd</sup> Out Unit 17 3<sup>rd</sup> Out Unit 3 EMS Mutual Aid Given 9 EMS Mutual Aid Received 8 Paramedic Intercept 9**

**Total Personnel Response: 1525 (for the month): 253**

Monthly Response Time (EMS Incidents) **172** (From 1<sup>st</sup> page to enroute times) average **5.2** min (for the month)

Minutes Spent Responding **155** (Enroute time to on scene time) average **2.7** min (for the month)

Monthly Response Time (FIRE Incidents) **79** (From 1<sup>st</sup> page to enroute times) average **3.7** min (for the month)

Minutes Spent Responding **53** (Enroute time to on scene time) average **2.5** min (for the month)

**(920) 478-2535** Average Enroute **0.58** (0.0) **478-9507** Mutual Aid Average Enroute **5.8** (5.8) **chief@waterloo.wis**



WATERLOO FIRE & RESCUE  
900 INDUSTRIAL LANE  
WATERLOO, WISCONSIN 53594



Wednesday November 1<sup>st</sup>, 2023

On Monday October 2<sup>nd</sup>, 2023 we had our monthly Operator training. Training was on maintenance. Members had to show how to check all truck and pump fluids, belts and levers. Shown and practiced how to test the equipment to make sure all trucks and pumps are working properly and are in ready mode.

On Monday October 9<sup>th</sup>, 2023 we had our monthly EMS training. Training was on quarterlies with Medical Director. Medical Director went through and we completed QA on EMS runs. We also trained on where the equipment is and how and when to use certain equipment.

On Monday October 16<sup>th</sup>, 2023 we had our monthly Fire training. Training was on FIT testing, chimney fire and gas monitors. Every year we have to test out on our SCBA mask to be an interior firefighter. Members were shown and practiced how to use the chimney fire equipment. We went through how to use the Sensit gas monitor and the laser gas monitor. We also went through what the gas limits mean and what they can do people if there are in those limits

On Monday October 30<sup>th</sup>, 2023 we had our quarterly Combination training. Training was on Search and Rescue. This year we were able to go out to Trek Trails and complete a search and rescue. Sun Prairie EMS was also training with our fire and EMS. The members have to work as a team and communicate. Once patient is found, the crew needs to figure out the best way to move the patient out of the woods and to the UTV rescue unit so they can be transported to the ambulance.

Sincerely,

Lieutenant Jason Butzine  
Waterloo Fire Department  
900 Industrial Ln.  
Waterloo WI 53594  
920-478-2535  
[1lt@waterloowi.us](mailto:1lt@waterloowi.us)



## Waterloo Fire Rescue Calls per area 2023

### City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	1	1	0	1	1	1	0	3	2	0		
EMS	26	21	25	19	25	36	22	29	31	47		
Hazards	1	1	0	0	0	1	1	2	1	3		
Alarm	1	1	0	2	2	1	0	2	2	0		
Crash	0	0	1	1	1	0	0	0	0	0		
Service	3	4	3	3	4	3	3	1	7	6		
Rescue	0	0	0	0	0	0	0	0	0	0		
											Total	352

### Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0	0	0	0	0		
EMS	2	0	0	4	1	1	3	4	0	0		
EMS EX	-	-	-	-	-	-	2	0	1	1		
Hazards	0	0	0	0	0	1	0	1	0	0		
Alarm	0	0	0	0	0	0	0	0	0	0		
Crash	0	0	0	0	0	0	0	0	0	1		
Service	0	0	0	0	0	0	0	0	0	1		
Rescue	0	0	0	0	0	0	0	0	0	0		
											Total	23

### Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	1	1	0	1	0	1	0	1		
EMS	2	3	3	1	1	2	1	2	2	3		
Hazards	0	0	0	0	0	1	1	1	0	0		
Alarm	0	0	0	0	0	0	0	0	0	0		
Crash	0	0	0	0	0	0	0	0	0	1		
Service	0	0	2	1	0	0	1	1	1	2		
Rescue	0	0	0	0	0	0	0	0	0	1		
											Total	38

## Waterloo Fire Rescue Calls per area 2023

### Township of Shields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	0	0	0	0	0		
EMS	0	0	0	0	0	0	0	0	0	0		
Hazards	0	0	0	0	0	0	0	0	0	0		
Alarm	0	0	0	0	0	0	0	0	0	0		
Crash	0	0	0	0	0	0	0	0	0	0		
Service	0	0	0	0	0	0	0	0	0	0		
Rescue	0	0	0	0	0	0	0	0	0	0		
											Total	0

### Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0	0	1	0	0	0	0		
EMS	0	0	0	0	0	0	0	0	0	0		
EMS EX	-	-	-	-	-	-	0	1	0	0		
Hazards	0	0	0	0	0	1	0	0	0	0		
Alarm	0	0	0	0	0	0	0	0	0	0		
Crash	1	0	0	0	0	0	0	0	0	0		
Service	0	0	0	0	0	0	0	0	0	0		
Rescue	0	0	0	0	0	0	0	0	0	0		
											Total	4



## Invoice

Invoice Number: 0105604-IN

Invoice Date: 10/31/23

Terms: Net 30 Days

Due Date: 11/30/23

Salesperson: 0000

Customer Number: 11-WATERL2

Customer P.O.:

139980

CITY OF WATERLOO  
136 N MONROE STREET  
Waterloo, WI 53594-1198

Fee Type	Amount Paid	Paid Date	% Due to 3rd Party	Amount Due to 3rd Party
<b>Permit # 23WTRC-0113-23-10BEP</b>	<b>623 West Indian Hills Drive, Waterloo, WI 535</b>			<b>Residential Alteration</b>
Remodel- Residential	570.00	10/05/23	60.00	342.00
Plumbing- New Building/Addition/Alt	50.00	10/05/23	60.00	30.00
Electrical- New Building/Additon/Alte	50.00	10/05/23	60.00	30.00
<b>23WTRC-0113-23-10BEP Subtotal</b>				<b>402.00</b>
<b>Permit # 23WTRC-0114-23-10B</b>	<b>649 East Madison Street, Waterloo, WI 53594</b>			<b>Deck</b>
Accessory Structure- Residential	60.00	10/17/23	60.00	36.00
<b>23WTRC-0114-23-10B Subtotal</b>				<b>36.00</b>
<b>Permit # 23WTRC-0115-23-10BEP</b>	<b>133 East Polk Street, Waterloo, WI 53594</b>			<b>Residential Alteration</b>
Remodel- Residential	85.00	10/19/23	60.00	51.00
Plumbing- Replacement & Misc. Iten	65.35	10/19/23	60.00	39.21
Electrical- Replacement & Misc. Iten	65.35	10/19/23	60.00	39.21
<b>23WTRC-0115-23-10BEP Subtotal</b>				<b>129.42</b>
<b>Permit # 23WTRC-0116-23-10H</b>	<b>840 Lum Avenue, Waterloo, WI 53594</b>			<b>HVAC Permit</b>
HVAC- Replacement & Misc. Items-	160.00	10/19/23	60.00	96.00
<b>23WTRC-0116-23-10H Subtotal</b>				<b>96.00</b>
<b>Permit # 23WTRC-0117-23-10H</b>	<b>960 Lum Avenue, Waterloo, WI 53594</b>			<b>HVAC Permit</b>
HVAC- Replacement & Misc. Items-	180.00	10/31/23	60.00	108.00
<b>23WTRC-0117-23-10H Subtotal</b>				<b>108.00</b>

139980

Summary Fee Type		
ItemCode	Description	Amount
/PERMITS	Building Permits	771.42
<b>Total</b>		<b>771.42</b>

Please remit to: SAFEbuilt LLC Lockbox #88135  
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	771.42
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>771.42</b>

Machinery and Equipment Maintenance

OCTOBER

2023 DPW

		Mileage			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4357	4380	23	55.207	0.42
John Deere Tractor	2555	4922	4945	23	0	#DIV/0!
Wood Chipper	chipper	72	84	12	21.985	0.55
John Deere Lawn Tractor	1025R	340	340	0	62.301	0.39
John Deere	X750	198	214	16	62.301	0.39
John Deere	X750-1	176	184	8	62.301	0.39
Wacker Roller	roller	442	444	2	0	#DIV/0!
2023 Frieghtliner Truck	#8	1621	1718	97	5.875	16.51
2020 International Truck	#2	7290	7290	0	19.803	0.00
Paint Gator		2058	2059	1	0	#DIV/0!
2017 Chevrolet Truck	#4	61912	62520	608	71.364	8.52
2018 Freightliner Truck	#5	13785	13815	30	35.972	0.83
2006 Elgin Pelican Street Sweeper	Elgin sweeper	43927	43927	0	0	#DIV/0!
2011 Ford F-550 Truck	#6	46847	47141	294	68.962	4.26
2015 Freighliner Truck	#7	16452	16590	138	15.935	8.66
2023 Bobcat	S66	0	22.4	22.4	0	#DIV/0!

# MONTHLY TIME REPORT

2023

OCTOBER

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	6	0	6
Fire Dept		0	2	0	0
Mach/Equip		2	32	39	8
Garage/Shed		21.5	0	29	35
Meeting/Seminars		5.5	1	2.5	1
Street Repair/Maintenance		27	5	11	7
Street Cleaning		0	1	0	0
Snow & Ice	Reg Hrs	2	2	2	0
	OT Hrs	0	0	0	0
Storm Sewer		4	2	5	4
Traffic Control		3	8	13	2
Bridges/Culvers		0	0	0	0
Tree/Brush		4	22	2	28
Refuse Collection		19	42.5	35	20
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	1	0	0
Cemetary		0	3	2	2
Library		5	4	6	4
Firemans Park		15	18	8	8
Other Parks		7	9	5	6
Trail Head		0	3	2	1
Celeb/Enter		0	0	0	0
Weed Control		0	0	4	18
Vac/Holiday/SL		66.5	12.5	12	26



# Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	10/1-10/31/2023
Year	2021	Fuel Cost	\$750.29
Vehicle Description	Ford EXPLORER	Miles per gallon	11.68

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
10/1/2023	3.86	\$13.15	22487			7
10/2/2023	7.63	\$25.19	22614			12
10/3/2023	7.75	25.57				12
10/4/2023	8.04	\$26.52	22775			12
10/5/2023	6.758	\$22.97	22831			7
10/6/2023	8.835	\$30.03	22928			11
10/7/2023	6.668	\$22.00	23006			11
10/8/2023	6.668	\$22.00	23087			12
10/9/2023	5.38	\$17.75	23147			18
10/10/2023	14.561	\$48.04	23399			18
10/11/2023	4.33	\$14.30	23446			18
10/12/2023	9.398	\$31.00	23538			11
10/13/2023	7.578	\$25.00	23619			11
10/14/2023	9.702	\$32.01	23719			11
10/15/2023	6.426	\$21.20	23783			7
10/16/2023	8.047	\$25.55	23860			12
10/17/2023	4.519	\$14.91	23907			7
10/18/2023	5.247	\$17.31	23971			18
10/19/2023	10.003	\$33.00	24088			10
10/21/2023	6.962	\$22.08	24149			11
10/22/2023	7.278	\$24.01	24226			11
10/22/2023	6.671	\$22.01	24301			11
10/23/2023	8.081	\$26.66	24395			7
10/24/2023	6.365	\$21.00	24457			10
10/25/2023						
10/26/2023	6.916	\$22.12	24591			18
10/26/2023	3.533	\$11.30	24632			7
10/27/2023	10.658	\$34.09	24785			11

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
10/29/2023	10.01	\$31.55	24916			17
10/30/2023	10.293	\$31.38	25029			8
10/30/2023	3.149	\$12.04	25082			7
10/31/2023	7.795	\$24.55	25165			7
	<b>229.111</b>	<b>\$750.29</b>				





Monthly Incident Comparison Report

Report Criteria:

Current Month: 10/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Watertown Police Department	0	0	0	0	1
	Assist citizen	0	0	0	0	1
	assist human services	0	0	0	0	1
	<b>Total for No Category:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
ASSIST						
	Assist Business	0	0	0	0	2
	Assist Citizen	1	1	11	3	21
	Assist Dane County Sheriff	0	0	2	1	2
	Assist Dodge County Sheriff	0	1	5	1	12
	Assist Jefferson County Sheriff	0	1	10	3	11
	Assist Marshall PD	3	4	18	1	20
	Assist Motorist	0	0	0	0	1
	Assist Social Services	0	0	9	2	19
	Assist Wisconsin State Patrol	0	1	1	0	0
	Assist/School District	0	0	0	0	1
	Civil Dispute	0	0	1	0	0
	Custody for Other Department	1	0	7	0	0
	EMS Calls	0	0	2	0	4
	Fire Calls	0	1	2	0	3
	Neighbor Problems	0	0	0	0	1
	Other Mutual Aid Assists	0	1	3	0	1
	Runaway Adult	0	0	1	0	0
	<b>Total for ASSIST:</b>	<b>5</b>	<b>10</b>	<b>72</b>	<b>11</b>	<b>98</b>
CRIMINAL						
	Abuse of Elderly/Vulnerable	0	0	0	0	1
	Aggravated/Substantial Battery	0	0	0	0	1
	Bail Jumping/Escapes	0	0	0	0	4
	Battery to Police Officer/Fireman	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 10/2023

---

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Burglary - Non-Residential/Forced	0	0	0	0	1
	Burglary - Residential/No Force	0	0	1	0	0
	Child Enticement	0	0	0	0	1
	Computer Crimes	0	0	0	0	2
	Criminal Damage To Property/vandalism	2	0	9	0	13
	Disorderly Conduct - All Other	0	3	13	0	6

Monthly Incident Comparison Report

Report Criteria:

Current Month: 10/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Disorderly Conduct - Fight, Disturbance	2	0	5	0	2
	Domestic Disturbance	1	1	13	0	7
	Domestic Offense - Child Abuse/Neglect	0	0	1	0	2
	Drug Investigations	2	0	2	0	3
	Drug Possession	0	1	3	0	4
	Forgery/Counterfeiting	0	0	3	0	0
	Fraud	0	0	7	0	6
	Harassment - Harassing Telephone Calls	0	0	2	1	1
	Harassment - Threats	1	0	2	1	7
	Interfere with Child Custody	0	0	0	0	2
	Obstruct/Resist Police Officer	0	0	0	0	2
	Operate Vehicle Without Owner's Consent	0	0	0	0	1
	Other Sex Offenses	1	0	4	0	6
	Other Weapon Violations	0	0	1	1	1
	Probation Hold	0	0	1	0	0
	Probation/Parole Violation	0	1	3	0	1
	Simple Battery	0	0	2	0	1
	Suicide - Attempts/Threats	1	0	1	0	2
	Theft - All Other	3	0	9	0	15
	Theft - Bicycles	0	0	0	0	3
	Theft - From Building	0	0	0	0	3
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	2
	Theft - Retail/Shoplifting	0	0	0	0	4
	Trespassing	0	0	3	0	3
	Violation of Court/Restraining Order	0	0	1	0	0
	<b>Total for CRIMINAL:</b>	<b>13</b>	<b>6</b>	<b>86</b>	<b>3</b>	<b>108</b>
ORDINANCE						
	Animal Bite	1	2	7	0	6
	Animal Licensing/Shots/Etc.	1	0	1	0	0
	Animal Running at Large	0	1	2	0	4
	Burning Violation	0	0	0	0	1
	Disturbance	0	0	1	0	3
	Harassment	0	0	0	0	1
	Loitering	0	0	1	0	1
	Municipal Code Violation	1	0	7	0	2
	Possession of Tobacco by Minor	1	3	7	0	1
	Public Nuisance Violations	0	0	1	0	0
	Truancy	1	0	3	1	13
	Under Age Drinking - Adult (18-21)	0	0	0	0	3
	Under Age Drinking - Minor (Under 18)	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 10/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
<b>ORDINANCE</b>						
	<b>Total for ORDINANCE:</b>	<b>5</b>	<b>6</b>	<b>30</b>	<b>1</b>	<b>36</b>
<b>Other</b>						
	Continuous Violations	0	0	1	0	0
	Investigation/Take Report	0	0	2	0	0
	Other Animal Calls - Dead, Etc.	1	0	2	0	4
	Receive Information	1	2	23	2	31
	Unknown	0	0	1	0	0
	<b>Total for Other:</b>	<b>2</b>	<b>2</b>	<b>29</b>	<b>2</b>	<b>35</b>
<b>SERVICE</b>						
	Death Investigation	0	0	3	0	8
	Emergency Detention/Detoxification	0	0	0	0	2
	Found Items/Property	1	2	4	0	6
	Missing Adult	0	0	0	0	2
	Missing Juvenile	0	0	0	1	1
	Runaway Juvenile	0	0	1	0	1
	Suspicious Person/Activity, Prowler	0	0	1	0	2
	Suspicious Vehicle	0	0	0	0	2
	Uncontrollable Adult	0	0	0	0	1
	Uncontrollable Juvenile	1	0	3	1	2
	Warrant Pickup - Other Agency	1	0	6	1	8
	Welfare Check	1	0	8	1	10
	<b>Total for SERVICE:</b>	<b>4</b>	<b>2</b>	<b>26</b>	<b>4</b>	<b>45</b>
<b>TRAFFIC</b>						
	Driver's License Violations (Ex OAS/OAR)	2	6	29	2	29
	Eluding Police Officer	0	0	0	0	1
	Illegal Turns	1	0	5	0	3
	Lane Violations - Left of Center, Etc.	0	0	0	1	3
	License/Permit Violation	2	0	7	0	4
	Miscellaneous Rules Violation	0	0	2	0	0
	Motor Vehicle Insurance Violation	5	0	19	0	4
	OAS/OAR/Other License Violations	1	1	19	2	35
	Open Intoxicants - Driver	0	0	0	0	2
	Operate Motor Vehicle While Intoxicated	1	3	9	0	18
	Other Traffic Violations	0	0	0	0	1
	Power Display/Squeal Tires	0	0	0	0	1
	Registration/Title Violation	0	0	6	0	1
	Right of Way Violation	0	0	1	0	0
	Seatbelt Violation	0	0	4	1	2
	Speeding Violation	3	3	36	2	20
	Stop Sign/Signal Violation	3	0	23	3	26

Monthly Incident Comparison Report

Report Criteria:

Current Month: 10/2023

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Tow Vehicle	0	0	0	0	4
	Traffic Accident - Hit and Run (Damage)	3	0	7	0	10
	Traffic Accident - Non-Reportable	0	0	1	0	5
	Traffic Accident - Personal Injury	0	0	0	2	4
	Traffic Accident - Property Damage	3	0	17	3	24
	Vehicle Equipment Violation - Lights	0	0	1	0	1
	Vehicle in Ditch/Off Road	0	0	1	0	1
	<b>Total for TRAFFIC:</b>	<b>24</b>	<b>13</b>	<b>187</b>	<b>16</b>	<b>199</b>
	<b>Grand Totals:</b>	<b>53</b>	<b>39</b>	<b>430</b>	<b>37</b>	<b>524</b>

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
10/17/2023	10/17/2023	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
10/17/23	[REDACTED]	No: [REDACTED]	WARNER,DAVID,N
10:45 AM	[REDACTED]	Issued: [REDACTED]	JEFFERSON CO JUV COURT
	[REDACTED]	Inc #: [REDACTED]	

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	[REDACTED]	[REDACTED]	[REDACTED]
10:45 AM	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

10/17/23	BURBACH,MARC,JAMESON	DOB: 11/03/74	No: T-BH526860-5	BURNS,RANDY
11:00 AM	1135 BLUEGRASS TRL	Age: 48	Issued: 09/25/23	
	WATERLOO WI, 53594			
<b>Comments:</b> OFFICER: BADGE #: 12, NAME: RANDY B BURNS				

Charge	Description	Fine	Collected
346.53(3)	PARKING/STANDING NEAR FIRE HYDRANT	\$144.50	\$0.00

10/17/23	PETROSELLI,GEUVANNI,ALEXANDER	DOB: 04/21/04	No: C-1F80SSFB34	GIROUX,KEVIN
11:00 AM	163 N MONROE #1	Age: 19	Issued: 09/15/23	
	WATERLOO WI, 53594			
<b>Comments:</b> OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX				

Charge	Description	Fine	Collected
125.07(4)(B)	UNDERAGE DRINKING-POSSESS-17-20	\$263.50	\$0.00

10/17/23	STEIGER,SAMAYA,ANN	DOB: 07/08/04	No: T-BH527392-5	WARNER,DAVID,N
11:00 AM	N8658 COUNTY ROAD O	Age: 19	Issued: 09/02/23	
	WATERLOO WI, 53594		Inc #: 23-000345	
<b>Comments:</b> OFFICER: BADGE #: 11, NAME: DAVID N WARNER				

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

10/17/23	VALLE GONZALEZ,MIREYA,ALEJANDRA	DOB: 06/03/93	No: C-1F80DJJ9D4	GIROUX,KEVIN
11:00 AM	125 W MADISON ST # C	Age: 30	Issued: 08/18/23	
	WATERLOO WI, 53594			
<b>Comments:</b> OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX				

Charge	Description	Fine	Collected
278-1-943.01(1)	CRIMINAL DAMAGE TO PROPERTY	\$263.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
10/17/2023	10/17/2023	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	VALLE GONZALEZ,MIREYA,ALEJANDRA 125 W MADISON ST # C WATERLOO WI, 53594	06/03/93	C-1F80PBQ6V8 Issued: 08/18/23	GIROUX,KEVIN

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
278-1-940.19	BATTERY	\$263.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	ACOSTA,BALTAZAR 3691 T-BIRD WAY COTTAGE GROVE WI, 53527	01/06/71	T-BH527393-6 Issued: 09/05/23 Inc #: 23-000349	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	ACOSTA,BALTAZAR 3691 T-BIRD WAY COTTAGE GROVE WI, 53527	01/06/71	T-BH527394-0 Issued: 09/05/23 Inc #: 23-000349	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	ALVARES,JEFRY,NOEL 508 1/2 N MONRO ST WATERLOO WI, 53594	03/10/98	T-BF358837-3 Issued: 09/03/23 Inc #: 23-000347	GIROUX,KEVIN JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	CHRISTOPHER,ISIAH,M 734 N MONROE ST WATERLOO WI, 53594-	12/22/00	C-1F80PBQ6VB Issued: 09/23/23 Inc #: 23-000373	MOCZYNSKI,JASON,J JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
947.01(1)	DISORDERLY CONDUCT	\$263.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	DANIEL ROCHA,RAUL MARTIN 5344 STATE ROAD 73 MARSHALL WI, 53559	09/30/76	T-BH527231-5 Issued: 09/03/23 Inc #: 23-000346	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00



Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
10/17/2023	10/17/2023	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
10/17/23	HAMRICK,CASSIDY,JO	DOB: 11/09/00 No: T-BF358840-6	STORMOEN,KYLE,MATTHEW
11:00 AM	300 FRANCES LANE WATERLOO WI, 53594	Age: 22 Issued: 09/10/23 Inc #: 23-000355	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$937.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	HAMRICK,CASSIDY,JO	DOB: 11/09/00 No: T-BF358841-0	STORMOEN,KYLE,MATTHEW
11:00 AM	300 FRANCES LANE WATERLOO WI, 53594	Age: 22 Issued: 09/10/23 Inc #: 23-000355	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$937.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	HAMRICK,CASSIDY,JO	DOB: 11/09/00 No: T-BF358842-1	STORMOEN,KYLE,MATTHEW
11:00 AM	300 FRANCES LANE WATERLOO WI, 53594	Age: 22 Issued: 09/10/23 Inc #: 23-000355	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.69	HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY	\$263.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	JOHNSTON,ELLEN,DIANE	DOB: 05/06/82 No: T-BH527390-3	BURNS,RANDY
11:00 AM	655 GRANDVIEW DR SUN PRAIRIE WI, 53590	Age: 41 Issued: 06/28/23 Inc #: 23-000341	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.15(3)(C)	IMPROPER DISPLAY/PLATES (ILLEGIBLE)	\$150.10	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	MARSHALL,JAMES,A	DOB: 07/21/57 No: C-1F80DJJ9D9	BURNS,RANDY
11:00 AM	516 WASHINGTON ST WATERLOO WI, 53594	Age: 66 Issued: 08/30/23 Inc #: 23-000340	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
261-6A(2)	UNLAWFUL STORAGE OF JUNK	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	MARSHALL,JAMES,A	DOB: 07/21/57 No: C-1F80PBQ6V9	BURNS,RANDY
11:00 AM	516 WASHINGTON ST WATERLOO WI, 53594	Age: 66 Issued: 08/30/23 Inc #: 23-000340	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
261-6A(3)	UNLAWFUL STORAGE OF RECREATIONAL EQUIPMENT	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
10/17/23	MINTER,GABRIELLA,ELIZABETH	DOB: 12/06/02 No: T-BH527391-4	BURNS,RANDY
11:00 AM	413 ROSEMAL LN DEFOREST WI, 53532	Age: 20 Issued: 08/31/23 Inc #: 23-000343	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
10/17/2023	10/17/2023	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
10/17/23	OCHOA,JOSE,I	DOB: 01/28/02 No: T-BH526855-0	BURNS,RANDY
11:00 AM	4333 BRITTA DR MADISON WI, 53711	Age: 21 Issued: 09/10/23 Inc #: 23-000356	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	Operate w/o Valid License	\$200.50	\$0.00
10/17/23	SMITH,RANDY,LEE	DOB: 09/07/70 No: T-BF358843-2	REGENAUER,CHRIS,G
11:00 AM	118 PHEASANT RUN APT D JOHNSON CREEK WI, 53038	Age: 53 Issued: 09/16/23 Inc #: 23-000364	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$937.50	\$0.00
10/17/23	SMITH,RANDY,LEE	DOB: 09/07/70 No: T-BF358844-3	REGENAUER,CHRIS,G
11:00 AM	118 PHEASANT RUN APT D JOHNSON CREEK WI, 53038	Age: 53 Issued: 09/16/23 Inc #: 23-000364	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$937.50	\$0.00
10/17/23	SONNLEITNER,CHANDA,DEANN	DOB: 12/14/78 No: T-BF358838-4	BURNS,RANDY
11:00 AM	W2992 APPROACHES ST DOYLESTOWN WI, 53928	Age: 44 Issued: 09/06/23 Inc #: 23-000350	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00
10/17/23	SONNLEITNER,CHANDA,DEANN	DOB: 12/14/78 No: T-BF358839-5	BURNS,RANDY
11:00 AM	W2992 APPROACHES ST DOYLESTOWN WI, 53928	Age: 44 Issued: 09/06/23 Inc #: 23-000350	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00
10/17/23	SOTER,LEON,M	DOB: 12/18/69 No: T-BF358845-4	BOLLIG,RANDY,P
11:00 AM	500 CLEVELAND ST WATERLOO WI, 53594	Age: 53 Issued: 09/16/23 Inc #: 23-000363	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$937.50	\$0.00
10/17/23	SOTER,LEON,M	DOB: 12/18/69 No: T-BF359223-4	BOLLIG,RANDY,P
11:00 AM	500 CLEVELAND ST WATERLOO WI, 53594	Age: 53 Issued: 09/16/23 Inc #: 23-000363	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.69	HIT AND RUN-PROPERTY ADJACENT TO HIGHWAY	\$263.50	\$0.00

**Court Calendar Report**

**Report Criteria:**

Start Date	End Date	Officer	Court Type
10/17/2023	10/17/2023	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	SOTER,LEON,M 500 CLEVELAND ST WATERLOO WI, 53594	12/18/69 53	T-BH526856-1 Issued: 09/16/23 Inc #: 23-000363	BOLLIG,RANDY,P JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$937.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	VELEZ GARCIA,JOSE,ARTURO 217 GREGOR ST WATERLOO WI, 53594	03/09/72 51	T-BH526857-2 Issued: 09/18/23 Inc #: 23-000366	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	VELEZ GARCIA,JOSE,ARTURO 217 GREGOR ST WATERLOO WI, 53594	03/09/72 51	T-BH526858-3 Issued: 09/18/23 Inc #: 23-000366	WARNER,DAVID,N JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	WAHL,NATHANIEL,F 323 S JACKSON ST WATERLOO WI, 53594	07/27/91 31	T-BH526859-4 Issued: 07/15/23 Inc #: 23-000372	REGENAUER,CHRIS,G JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
10/17/23 11:00 AM	[REDACTED]	[REDACTED]	No: [REDACTED] Issued: [REDACTED] Inc #: [REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

**Ticket Count: 31**

**Total Fines: \$10434.30**  
**Total Payments: \$0.00**  
**Total Due: \$10434.30**

Karl Junginger Memorial Library / Mayor/Council/Board Report -October 2023

<b>OCTOBER MONTHLY STATISTICS</b>		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<b>Library Card Holders</b>	2022	2400	2410	2420	2432	2453	2485	2516	2537	2570	2583	2592	2581
	2023	2595	2605	2621	2632	2652	2686	2699	2718	2313	2325		
	% of Change	8.13%	8.09%	8.31%	8.22%	8.11%	8.09%	7.27%	7.13%	-10.00%	-9.99%	-100.00%	-100.00%
<b>Checkouts (Circulation)</b>	2022	3920	3624	4192	3486	3361	4768	4306	4936	3780	3798	3707	3300
	2023	4084	2941	4240	4093	4071	5845	5438	4562	3835	4103		
	% of Change	4.18%	-18.85%	1.15%	17.41%	21.12%	22.59%	26.29%	-7.58%	1.46%	8.03%	-100.00%	-100.00%
<b>eBook/Audio Checkouts (Circulation)</b>	2022	663	711	705	669	633	639	663	701	643	648	718	657
	2023	767	624	724	754	787	646	802	842	853	897		
	% of Change	15.69%	-12.24%	2.70%	12.71%	24.33%	1.10%	20.97%	20.11%	32.66%	38.43%	-100.00%	-100.00%
<b>Library Visits</b>	2022	1462	1584	1820	1710	1627	1530	2118	2065	2138	1801	1633	1397
	2023	1618	1081	980	1808	1812	2435	2599	2555	1823	2433		
	% of Change	10.67%	-31.76%	-46.15%	5.73%	11.37%	59.15%	22.71%	23.73%	-14.73%	35.09%	-100.00%	-100.00%
<b>Meeting Room Use BY PUBLIC</b>	2022	10	10	8	8	16	11	6	9	7	7	7	10
	2023	7	2	9	12	10	9	2	9	3	7		
	% of Change	-30.00%	-80.00%	12.50%	50.00%	-33.33%	-18.18%	-66.67%	0.00%	-57.14%	0.00%	-100.00%	-100.00%
<b>Public Computer Use</b>	2022	60	73	74	61	57	73	72	91	64	51	57	55
	2023	34	31	68	84	117	68	60	82	129	176		
	% of Change	-43.33%	-57.53%	-8.11%	37.70%	105.26%	-6.85%	-16.67%	-9.89%	101.56%	245.10%	-100.00%	-100.00%
<b>WiFi Use</b>	2022	174	189	206	210	216	254	217	217	271	214	185	179
	2023	177	139	180	211	194	225	196	219	191	158		
	% of Change	1.72%	-26.46%	-12.62%	0.48%	-10.19%	-11.42%	-9.68%	0.92%	-29.52%	-26.17%	-100.00%	-100.00%
<b>Outreach to local residents -Checkouts</b>	2022	114	90	132	89	155	63	177	61	101	137	146	81
	2023	60	152	81	138	96	122	69	110	68	61		
	% of Change	-47.37%	68.89%	-38.64%	55.06%	-38.06%	93.65%	-61.02%	80.33%	-32.67%	-55.47%	-100.00%	-100.00%
<b>Adult Number of Programs</b>	2022	21	19	18	18	17	14	14	11	7	21	21	16
	2023	21	8	20	19	23	24	19	16	21	28		
	% of Change	0.00%	-57.89%	11.11%	5.56%	35.29%	71.43%	35.71%	45.45%	200.00%	33.33%	-100.00%	-100.00%
<b>Adult Attendance</b>	2022	193	114	117	139	126	154	144	62	107	159	114	99
	2023	194	44	130	114	128	253	95	107	110	182		
	% of Change	0.52%	-61.40%	11.11%	-17.99%	1.59%	64.29%	-34.03%	72.58%	2.80%	14.47%	-100.00%	-100.00%
<b>Teen (12-18) Number of programs</b>	2022	3	2	2	2	1	10	9	3	2	3	2	2
	2023	4	2	3	3	3	11	9	4	3	4		
	% of Change	33.33%	0.00%	50.00%	50.00%	100.00%	10.00%	0.00%	33.33%	50.00%	33.33%	-100.00%	-100.00%
<b>Attendance</b>	2022	39	25	36	24	24	90	91	48	25	29	30	24
	2023	66	24	25	1	3	167	82	61	31	39		
	% of Change	69.23%	-4.00%	-30.56%	-95.83%	-48.84%	85.56%	-9.89%	27.08%	24.00%	100.00%	-100.00%	
<b>Children's Number of programs</b>	2022	17	30	16	6	14	29	25	17	11	21	14	10
	2023	13	11	13	16	19	34	31	15	17	21		
	% of Change	-23.53%	-63.33%	-18.75%	166.67%	35.71%	17.24%	24.00%	-11.76%	54.55%	0.00%	-100.00%	-100.00%
<b>Attendance</b>	2022	307	257	308	255	904	1457	1173	348	575	415	285	221
	2023	342	198	349	342	1009	1854	1303	413	411	439		
	% of Change	11.40%	-22.96%	13.31%	34.12%	11.62%	27.25%	11.08%	18.68%	-28.52%	5.78%	-100.00%	-100.00%

**Regular meeting of the Waterloo Water & Light Commission held November 7, 2023**

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Devin Schumann, Chuck Wallace, Superintendent Barry Sorenson, Office Manager Joy Bisco, and Nicole Guld, WPPI Energy. Absent Vern Butzine and Tim Thomas.

**Minutes**

It was moved by Schumann, seconded by Wallace, to approve the minutes of the October 3, 2023 meeting. Motion carried.

**Expenditures**

It was moved by Schumann, seconded by Wallace, to approve the payment of the October bills as presented. Motion carried.

**Citizen Input**

None.

**Electric Rate Case**

Nicole presented the electric rate case analysis. It was moved by Schumann, seconded by Wallace, to approve filing the rate case with the PSC. Motion carried.

**3Qtr Financials**

Joy presented the 3Q financials.

**WWTP Pay Request**

It was moved by Schumann, seconded by Wallace, to recommend approval of the Portzen's Pay Request #6 in the amount of \$1,485,537.40. Motion carried.

**Bids for Security**

It was moved by Bergan, seconded by Wallace, to indefinitely table upgrading security until future needs support the investment. Motion carried.

**Water Tower at 212 Squire**

It was moved by Bergan, seconded by Wallace, to offer the carousel water tower at 212 Squire as a gift to the City of Waterloo. Motion carried.

It was moved by Schumann, seconded by Wallace, to adjourn. Motion carried.

Respectfully submitted,  
Devin Schumann  
Acting Secretary

List of Bills

AC Engineering	673.60	McKay Nursery Co	1660.75
ACE Hardware	8.34	NAPA	40.30
American Water Works Assn	430.00	Northeast Wisconsin Technical College	216.00
APG of Southern Wisconsin	47.29	Northern Lakes Service	1320
Border States	2,844.30	Peak Demand	1299.83
BP Credit Card Center	1,469.19	Peterson and Matz Inc	475.32
Charter Communications	244.96	Portzen Construction	742,372.41
City of Waterloo Treasurer	165,805.92	Payment Service Network	12.95
C&M Hydraulic Tool Supply	2,237.15	Payroll	119,285.57
Core & Main	1,213.00	PSC	5,115.66
Crescent Electric	2,085.00	Piggly Wiggly	528.52
DOA	4,872.37	Portland Sanitary District	11,699.57
Double J's Seal Coating LLC	1,804.50	Resco	1,574.13
DNR	25.00	Seera	1,319.29
Earthscapes	3,454.96	Solenis	7,776.01
Elster Solutions	4,815.84	Sunbelt Solomon Services Inc	35,150.00
Electric Testing Lab	197.43	Town & Country Engineering	81,925.00
Frontier	447.44	The Courier	102.15
GFC Leasing	104.00	United Liquid Waste Recycling	2,345.40
GLS Utility LLC	2,641.50	Universal Recycling Technologies	68.64
Highway Light and Landscape Inc	9,771.68	US Cellular	221.97
Holy Family School	119.00	Unifirst Corp	424.65
Howie's Hardware	639.68	USA Blue Book	40.05
Hawkins Inc	7,586.58	UPS	112.26
Infosend	998.02	Visa	3,604.30
Irby	1,751.80	Waterloo Building Center	62.50
J&R Underground	38,486.40	Waterloo Utilities	11,491.82
LF George	165.10	William/Reid	1,843.42
Lakes Gas Co	43.26	WE Energies	80.03
		Wisconsin Dept. of Revenue	16,230.82
		WPPI Energy	271,532.34

Total Disbursements \$1,574,914.97

**Checking Account #102-613:**

Balance 9/30/23	\$104,178.11
Deposits	1,727,737.17
Disbursements	(1,574,914.97)
Interest	240.06
Balance 10/31/23	<u>\$257,240.37</u>

**WWTP Account #374-547 (DNR Replacement Fund)**

Balance 9/30/23	\$553,534.30
Deposit/ (Withdrawal)	
Interest	1,451.37
Balance 10/31/23	<u>\$554,985.67</u>

**Debt Service Account #3015323:**

Balance 9/30/23	\$438,026.65
Deposit	49,210.00
Bond Payment	(392,646.00)
Interest	1,151.69
Balance 10/31/23	<u>\$95,742.34</u>

**Money Market Account #110-832:**

Balance 9/30/23	1,418,532.50
Deposits	782,397.14
Transfer	(1,049,210.00)
Disbursements	(25.00)
Interest	2,702.99
Balance 10/31/23	<u>\$1,154,397.63</u>

**Transportation Fund**

Balance 9/30/23	\$12,586.00
Transfer	
Balance 10/31/23	<u>\$12,586.00</u>

**WWTP Interim Financing:**

Balance 9/30/23	\$56,582.38
Transferred in	
Transferred out	
Interest	
Service Charge	
Balance 10/31/23	<u>\$56,582.38</u>

**Avestar CD #3596 (Bond Reserve):**

Balance 9/30/23	312,791.33
Interest	
Balance 10/31/23	<u>\$312,791.33</u>

**CD #613386 (Bond Reserve):**

Balance 9/30/23	224,180.21
Interest	
Balance 10/31/23	<u>\$224,180.21</u>

## Jeanne Ritter

---

**From:** info@whsadopt.org  
**Sent:** Wednesday, November 1, 2023 3:09 PM  
**To:** Jeanne Ritter  
**Subject:** October 2023 intake numbers

October 2023 intake numbers

Stray Cats: 1  
Surrendered Cats: 0

Stray Dogs: 0  
Surrendered Dogs: 0

**From:** info@whsadopt.org <info@whsadopt.org>  
**Sent:** Monday, October 9, 2023 9:54 AM  
**To:** 'jritter@waterloowi.us' <jritter@waterloowi.us>  
**Subject:** September 2023 intake numbers

September 2023 intake numbers

Stray Cats-4  
Surrendered Cats-0

Stray Dogs-0  
Surrendered Dogs-0

**From:** [info@whsadopt.org](mailto:info@whsadopt.org) <[info@whsadopt.org](mailto:info@whsadopt.org)>  
**Sent:** Friday, September 1, 2023 10:02 AM  
**To:** 'jritter@waterloowi.us' <[jritter@waterloowi.us](mailto:jritter@waterloowi.us)>  
**Subject:** August intake numbers

August 2023 Numbers

Stray Cats: 1  
Surrendered Cats: 0

Stray Dogs: 0  
Surrendered Dogs: 0

**From:** [info@whsadopt.org](mailto:info@whsadopt.org) <[info@whsadopt.org](mailto:info@whsadopt.org)>  
**Sent:** Tuesday, August 1, 2023 8:59 AM  
**To:** 'jritter@waterloowi.us' <[jritter@waterloowi.us](mailto:jritter@waterloowi.us)>  
**Subject:** July intake numbers

July 2023 Numbers



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
 Phone: (920) 478-3025  
 Fax: (920) 478-2021  
 E-Mail: [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
 Website: [www.waterloowi.us](http://www.waterloowi.us)

**RESOLUTION #2023-29**

**ADOPTING AN ANNUAL BUDGET AND APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE CITY OF WATERLOO, WISCONSIN, FOR THE YEAR 2024**

**WHEREAS**, it is necessary for the City of Waterloo to levy taxes and appropriate monies for expenditures;

**BE IT RESOLVED** that the following narrative, summary documents and detail documents are recommended by the Finance, Insurance & Personnel Committee and represent the entirety of the recommended 2024 budget for the City of Waterloo.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Common Council of the City of Waterloo that the Common Council adopts the proposed budget as submitted in summary and detail and hereby levies a tax of \$2,274,432. (with an additional levy amount for Tax Incremental District 2, 3 & 4 generated by DOR formula) for necessary purposes within the City of Waterloo for expenditures by the City of Waterloo for 2024. The said levy being distributed across the governmental funds as follows:

<b>FUND DESCRIPTION</b>		<b>Levy</b>
100	General	\$1,240,477
200	Cable TV	-
220	Fire & EMS	\$291,231
225	Parks	\$113,018
300	Debt Service	\$422,586
400	Capital	-
402	Special Assessment	-
600	Community Development	\$2,120
812	Library	\$205,000
<b>Non-TID Total</b>		<b>\$2,274,432</b>

**Passed and adopted** this \_\_\_\_ day of November 2023.

**City of Waterloo**

\_\_\_\_\_  
 Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
 Jeanne M Ritter, Clerk/Deputy Treasurer

SPONSOR(S) – Finance Insurance & Personnel Committee with a proposed amendment submitted by the Clerk/Treasurer at this time  
 FISCAL NOTES – See narrative, summary and detail documents



**Contractor's Application for Payment**

<b>Owner:</b> <u>Waterloo Utilities</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Town &amp; Country Engineering</u>	<b>Engineer's Project No.:</b> <u>WW-62</u>
<b>Contractor:</b> <u>Portzen</u>	<b>Contractor's Project No.:</b> <u>23-04</u>
<b>Project:</b> <u>2023 Water and Wastewater Improvements</u>	
<b>Contract:</b> <u>Wastewater Treatment Facility and Water Booster Station</u>	

**Application No.:** 6                      **Application Date:** 10/31/2023  
**Application Period:** **From** 9/27/2023 **to** 10/31/2023

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 22,221,337.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 5,349,987.71
5. Retainage	
a. <u>5%</u> X <u>\$ 3,841,109.69</u> Work Completed	\$ 192,055.48
b. <u>5%</u> X <u>\$ 1,508,878.02</u> Stored Materials	\$ 75,443.90
c. Total Retainage (Line 5.a + Line 5.b)	\$ 267,499.38
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 5,082,488.33
7. Less previous payments (Line 6 from prior application)	\$ 3,596,950.93
8. Amount due this application	\$ 1,485,537.40
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 16,871,350.04

**Contractor's Certification**


The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Portzen Construction Inc.

**Signature:**                       **Date:** 10/31/2023

**Recommended by Engineer**

**By:**   
**Title:** VICE PRESIDENT  
**Date:** 11/7/2023

**Approved by Owner**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Approved by Funding Agency**

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

### City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality	B. Project Number	C. Date	D. Type of Request (Partial or Final)	E. Request Number	
City of Waterloo	WW-47/49/55/56/62/65	11/1/2023	Partial	8	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$0.00	\$0.00	\$0.00	0.0%
E3 Engineering - Design	\$1,060,100.00	\$1,055,342.57	\$0.00	\$1,055,342.57	99.6%
E4 Engineering - Construction Admin	\$897,000.00	\$220,500.00	\$26,250.00	\$246,750.00	27.5%
E5 Engineering - Inspections	\$570,800.00	\$136,350.99	\$15,650.00	\$152,000.99	26.6%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$16,307,800.00	\$3,596,950.93	\$1,485,537.40	\$5,082,488.33	31.2%
E8 Bond Counsel	\$25,000.00	\$17,000.00	\$0.00	\$17,000.00	68.0%
E9 Interim Financing Interest	\$500,000.00	\$122,621.66	\$0.00	\$122,621.66	24.5%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$9,832.77	\$0.00	\$9,832.77	35.8%
E11 Contingency	\$1,630,800.00	\$9,837.00	\$0.00	\$9,837.00	0.6%
<b>Total Costs</b>	<b>\$21,114,000.00</b>	<b>\$5,226,386.11</b>	<b>\$1,527,437.40</b>	<b>\$6,753,823.51</b>	<b>32.0%</b>
Funding Sources					
1. City Contribution Amount	\$0.00	\$0.00	\$0.00	\$0.00	
2. USDA Loan Amount	\$17,114,000.00	\$5,226,386.11	\$1,527,437.40	\$6,753,823.51	39.5%
3. USDA Grant Amount	\$4,000,000.00	\$0.00	\$0.00	\$0.00	0.0%
4. Supplemental Funding	\$6,549,742.00	\$0.00	\$0.00	\$0.00	0.0%
<b>Total Funding</b>	<b>\$27,663,742.00</b>	<b>\$5,226,386.11</b>	<b>\$1,527,437.40</b>	<b>\$6,753,823.51</b>	<b>24.4%</b>

<i>Amy M Baus</i>	11/7/2023	Rural Development	Date	Owner	Date
Engineer	Date				

**Notes:**



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

---

RESOLUTION #2023-30

RESOLUTION OF SUPPORT  
WISCONSIN DEPARTMENT OF TRANSPORTATION (WisDOT)  
2024-2028 TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AWARD CYCLE

WHEREAS, the City of Waterloo supported submission of the TAP application to WisDOT for the 2024-2028 award cycle for the City of Waterloo – 203 East Madison Street Phase 3 Pedestrian Path Project on October 27, 2023; and

WHEREAS, the City of Waterloo is committed to creating physical improvements to streets and neighborhoods that makes walking and bicycling safer, more comfortable, and more convenient; and

WHEREAS, the City of Waterloo encourages increased access and connection to the natural environment through a modal shift to biking, walking or transit from utilitarian vehicle; and

WHEREAS, the City of Waterloo recognizes that WisDOT reimburses project sponsors up to 80% of the approved TAP project costs, up to the limit of the federal award amount; and

WHEREAS, the City of Waterloo has secured match funding and/or commits securing matching funds up to 20% of the project costs.

BE IT RESOLVED, if the City of Waterloo is awarded funding by WisDOT for the 2024-2028 TAP award cycle, the City of Waterloo is authorized to and agrees to accept the award and enter into all necessary agreements with WisDOT for the above-referenced project; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City of Waterloo agrees to comply with all applicable laws, requirements, and regulations as outlined in the WisDOT 2024-2028 TAP application materials, the State Municipal Agreement between WisDOT and the City of Waterloo, and any other program and/or project documentation.

Passed and adopted by the City of Waterloo Common Council on this 16<sup>th</sup> day of November, 2023.

CITY OF WATERLOO

\_\_\_\_\_  
Jenifer Quimby, Mayor

\_\_\_\_\_  
Tim Thomas, Common Council President

ATTEST:

\_\_\_\_\_  
Jeanne M. Ritter, Clerk

## Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1<sup>st</sup> & 3<sup>rd</sup> Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 <sup>nd</sup> full week in April) 1 <sup>st</sup> mtg - National Linework Day 18 <sup>th</sup> 1 <sup>st</sup> mtg - Annual Organizational Mtg & Appointments - 2 <sup>nd</sup> mtg after regular election - Audit Presentation 2 <sup>nd</sup> mtg - National Parks Week (3 <sup>rd</sup> Saturday start) 2 <sup>nd</sup> mtg
MAY - National Firefighters Day (always May 4 <sup>th</sup> ) 1 <sup>st</sup> mtg - National Police Week (w/o May 15 <sup>th</sup> ) 1 <sup>st</sup> mtg - National EMS Week (3 <sup>rd</sup> full week of May Sat-Sun) 2 <sup>nd</sup> mtg - National Public Works Day (3 <sup>rd</sup> full week of May) 2 <sup>nd</sup> mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 <sup>st</sup> mtg
OCTOBER - National Government Week (2 <sup>nd</sup> week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

### ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)