



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
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www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, February 1, 2024 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: January 18, 2024
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 01/20/2024 CDA
 - b. 01/22/2024 Fire/EMS
 - c. 01/23/2024 Library
 - d. 01/23/2024 Plan Commission
 - e. 01/24/2024 Finance at Fire Dept (By-laws and Policy)
 - f. 02/01/2024 Public Safety & Health
 - g. 02/01/2024 Public Works and Property
- 5.) NEW BUSINESS
 - a. Ordinance 2024-03 Amending §200-2 to Adopt the Administrative Code of the DSPS
- 6.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Public Works and Property
 - i. 2024-05 Dead, Diseased or Hazardous Trees on Private Property 332-5 and 332-7 (returned from attorney)
 - b. Plan Commission
 - i. 2024-02 Ordinance Amending Section §385-26 Signs, Awnings and Billboards
- 7.) UNFINISHED BUSINESS
- 8.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 1/26/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: January 18, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Cummings, A. Kuhl, Griffin, C.Kuhl, Thomas, Weihert and Haseleu. Absent: none Others attending remotely or in-person: Utility Superintendent B. Sorenson; Police Chief Sorenson, Dan Horvatin with 2 guests, WLOO and Clerk Jeanne Ritter. The pledge of allegiance was recited.
- 2) MEETING MINUTES APPROVAL: January 4, 2024 [Cummings/Griffin] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT none
- 4) REPORTS AND PRESENTATIONS
 - a) Detective Dan Horvatin Jefferson County Drug Task Presentation
- 5) MEETING SUMMARIES (since last Council meeting)
 - a) 01/10/2024 Special Finance, Insurance & Personnel - Interview with Fire Dept.
 - b) 01/16/2024 CDA
 - c) 01/18/2024 Finance, Insurance & Personnel
- 6) CONSENT AGENDA - January Reports Of City Officials & Contract Service Providers Motion [A.Kuhl/ Cummings] VOICE VOTE Motion carried.
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Cable
- 7) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Water & Light
 - i) Resolution 2024-02 Authorizing the Issuance and Sale of up to \$4,355,649 Taxable Combined Utility Revenue Bonds, Series 2024, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$6,176,742 Financial Assistance Agreement. Motion [C.Kuhl/A.Kuhl] ROLL CALL: Yes 7 No 0. Motion carried.
 - b) Finance, Insurance and Personnel
 - i) December 2023 Financial Statements: Payroll \$ 107,936.04, General Disbursements \$ 324,096.60 and Clerk/Treasurer's Reports[[see on municipal website](#)] Motion [Thomas/Cummings]
 - ii) Radio for Parks Vehicle - no action
 - iii) Funding Parks Vehicle - no action
- 8) NEW BUSINESS
 - a) Confirmation of Leslie Fugate to the Library Board to fill Brian Henning -School Liaison Vacancy. Motion [Weihert/Cummings] VOICE VOTE: Motion carried.
- 9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10) ADJOURNMENT [C. Kuhl/A.Kuhl] VOICE VOTE: Motion carried. 7:50pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
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ORDINANCE #2024-03

**AN ORDINANCE TO ADOPT THE ADMINISTRATIVE CODE
of the DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**

The City Council of the City of Waterloo, Wisconsin does ordain as follows:

SECTION 1: § 200-2 Adoption of Administrative Code provisions.

A. The following chapters of the Wisconsin Administrative Code, Rules of the ~~Department of Commerce~~
Department of Safety and Professional Services, are hereby amended as follows:

COMM 2 SPS 302	Fee Schedule
COMM 7 SPS307	Explosives and Fireworks
COMM 10	Flammable and Combustible Liquids
COMM 14 SPS 314	Fire Prevention
COMM 32 SPS332	Public Employee Safety and Health
COMM 40 SPS340	Gas Systems
COMM 61 to 65 SPS 361-366	Commercial Building Code

B. A copy of the above codes is on file in the office of the Fire Chief.

SECTION 2: This Ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

Adopted at a regular meeting of the Common Council on February 1, 2024.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne Ritter, Clerk/Deputy Treasurer

Date Adopted:

Date Published:



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ORDINANCE #2024-05

**DEAD, DISEASED OR HAZARDOUS TREES ON PRIVATE PROPERTY
332-5 AND 332-7**

§ 332-5 Trespass on private land.

~~This chapter shall not give the Tree Committee authority to trespass on private land without the consent of the owner.~~

§332-7 Dead, diseased or hazardous trees on private property.

The City Forester or his/her designee shall investigate any tree, shrub, plant or plant part that is suspected to be public nuisance. Upon the discovery of any tree, shrub or plant which, by reason of its condition: interferes with the use of any public area; is infected with a plant disease; is infested with injurious insects or pests; is injurious to public improvements; endangers the life, health, safety or welfare of persons or property; the City Forester shall at once cause written notice to be served upon the owner of the property upon which such hazardous, diseased or infested tree, shrub or plant is situated, and the notice shall require such property owner to: 1) submit to the City of Waterloo an agreement with a tree removal company to eradicate, remove or otherwise control such condition within 30 days of specified notice, or 2) have the dead, diseased or hazardous tree, shrub or plant removed within 90 days of submitted bid to the City. If Violation of this section shall be subject to the penalties set forth in §332-6.

The provisions of §332-4 shall apply in addition to the penalties set forth in §332-6.

Adopted at a regular meeting of the Common Council on _____, 2024.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne M. Ritter, Clerk/Deputy Treasurer

Date Adopted:

Date Published:



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ORDINANCE #2024-02

An Ordinance Amending Section §385-26 Signs, Awnings and Billboards

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 385-26 Signs, Awnings and Billboards

F. Awnings permitted. Awnings are permitted in all commercial and industrial districts, subject to the following restrictions:

- (1) Awnings shall not extend at any point less than seven feet above any sidewalk, street, or alley.
- (2) Awnings shall not project more than 36 inches out from the building upon which they are attached.
- (3) Materials. Awnings shall be constructed of weather resistant material and shall not be reflective.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on February 1, 2024.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted:

Date Published:

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Audit Presentation 2 nd mtg - National Parks Week (3 rd Saturday start) 2 nd mtg
MAY - National Firefighters Day (always May 4th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)