



136 North Monroe Street
Waterloo, WI 53594
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www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, May 2, 2024 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: April 18, 2024
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 04/22/2024 Fire & EMS Meeting
 - b. 04/23/2024 Library Board
 - c. 04/23/2024 Plan Commission - Cancelled
 - d. 05/02/2024 Public Safety & Health
 - e. 05/02/2024 Public Works & Property
- 5.) NEW BUSINESS
 - a. RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Waterloo Water & Light
 - i. Ordinance 2024-09 Updating Section §19.8 Waterloo Water & Light Commission and §19-9 Waterloo.
 - ii. Increase the pay rate from \$35 for a meeting to \$50 for a meeting per Commission request.
 - b. Public Safety & Health
 - i. Hiring of a Full-Time Police Officer [NOTE: The City Council may Meet in closed session per Wis. Stat. 1985 (1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.]
 - c. Public Works & Property
 - i. Resolution #2024-09 Awarding of Contract for Municipal Parking lot and Additional Sidewalk
- 6.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 7.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 4/26/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 18, 2024

[a digital recording of this meeting also serves as the official record]

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Cummings, C. Kuhl, Griffin, Thomas, Weihert, and Haseleu. Absent: A. Kuhl Others attending remotely or in-person: Police Chief Sorenson; Fire Chief Benisch, DPW Yerges; Treasurer Nelson; M. Giese, J. Zimmermann, M. Petrie, D. Nell, J. Hoagland, WLOO Videographers and Clerk Jeanne Riter.
2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities
 - b. Resolution 2024-07 Appointing the Official Newspaper, Depositories and Auditors Motion [Cummings/C.Kuhl] VOICE VOTE: Motion carried.
 - c. Election of Council President as Specified in Chapter 30-1 (F) Of the Waterloo Code. [C. Kuhl/Cummings] Nominate Tim Thomas. VOICE VOTE: Motion carried. Thomas abstains.
 - d. Resolution 2024-06 Council Confirmation of Mayoral Appointments & Council Standing Committees. Motion [Cummings/C.Kuhl] VOICE VOTE: Motion carried.
 - e. Resolution 2024-08 Confirmation of Waterloo Fire Department Appointments. Motion [Thomas/Cummings] VOICE VOTE: Motion carried.
3. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT

*****REGULARLY SCHEDULED CITY COUNCIL BUSINESS*****

- 1) MEETING MINUTES APPROVAL: April 4, 2024 [Cummings/A. Kuhl] VOICE VOTE: Motion Carried.
- 2) CITIZEN INPUT / PUBLIC COMMENT M. Giese
- 3) OLD BUSINESS
- 4) NEW BUSINESS
 - a) 2023 Audit Presentation, Baker Tilly presented by Justin Hoagland.
- 5) COUNCIL NOTICE – PUBLISHED NOTICES
 - a) Notice to Cut or Destroy Noxious Weeds - informational.
- 6) MEETING SUMMARIES (since last Council meeting)
 - a) 04/09/2024 Cable Board
 - b) 04/16/2024 CDA
 - c) 04/18/2024 Finance, Insurance & Personnel Committee
- 7) CONSENT AGENDA ITEMS Motion [C. Kuhl/Weihert] VOICE VOTE : Motion carried.
 - a) March Reports of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Waterloo Cable Board
- 8) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Finance, Insurance & Personnel
 - i) March 2024 Financial Statements: General Disbursements \$240,977.91; Payroll \$88,327.18 & Clerk/Treasurer's Reports [[see on municipal website](#)] Motion [Thomas/Weihert] ROLL CALL Yes-6 No-0 Motion carried. Absent A. Kuhl.
 - ii) Resolution 2024-04 Financial Carry-Over Approvals Motion [Thomas/Cummings] Yes 6 No-0 Motion carried. A. Kuhl absent.

b) Public Safety and Health

i) Burn Permit back from Attorney. Motion [Thomas/C.Kuhl] VOICE VOTE : Motion carried.

9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

a) Ordinance 2024-09 Updating Section §19.8 Waterloo Water & Light Commission and §19-9 Waterloo.

b) Increase the pay rate from \$35 for a meeting to \$50 for a meeting per Commission request.

10) ADJOURNMENT [C. Kuhl/Cummings] VOICE VOTE: Motion carried. 7:39pm.

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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ORDINANCE #2024-09

An Ordinance Amending Section §19-8 Waterloo Water & Light Commission and §19-9 Waterloo Sewer Commission

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

A. Membership. The Waterloo Water and Light Commission shall consist of five members appointed by the Mayor, subject to confirmation by the Council, for staggered five-year terms, **beginning on the first day of October; except for the appointed members who are council members whose terms shall run concurrent with their aldermanic terms.**

- a. **At least one, but no more than two, voting members shall be a current Council member, who shall be appointed to a one-year term annually.**
- b. **Four voting members shall be residents of the City of Waterloo appointed to staggered terms.**
- c. **The Mayor and the Utility Supervisor shall be ex officio nonvoting members.**
- d. **Commissioners shall receive compensation from the Utility as authorized and approved by city council. Each member shall take the oath required under Wis. Stats. §19.01 which shall be filed with the City Clerk.**

B. Powers and duties. The Commission shall be responsible for managing the Water and Light Utility in accordance with policies established by the Council and the provisions of § 66.0805, Wis. Stats., and Chapter **340**, Article **I** of this Code.

§ 19-9 Waterloo Sewer Commission.

A. Membership. The Waterloo Water and Light Commission shall constitute the Waterloo Sewer Commission.

B. Powers and duties. The Commission shall be responsible for managing the Sewer Utility in accordance with policies established by the Council and the provisions of Chapter **340**, Article **II** of this Code.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on March 7, 2024.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted _____ **Date Published** _____



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RESOLUTION #2024-09

Awarding A Contract For 2024 Municipal Parking lot and Sidewalks

Whereas, this contract for pavement maintenance is funded from the 2024 Capital Project Fund, and;

Whereas, the public bids were advertised and opened on April 26, 2024 by City Engineer, Mitchell Leisses and DPW Supervisor Chad Yerges. Mitch Leisses, City Engineer has forwarded the attached recommendation letter and bid tabulation.

Whereas, in addition to the base bid for the parking lot alternate bids were sought for new sidewalk. Alternate 1, Alternate 2 and Alternate 3.

Now Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to R&T Voegeli Excavating, LLC Monroe, Wisconsin. With a base bid in the amount of \$305,138.00 with an Alternate 1 in the amount of \$45,824.25, \$ 36,530.50 for Alternate 2 and \$13,826.00 for Alternate 3. This project is set to begin in the Summer of 2024.

PASSED AND ADOPTED ON this 2nd day of May 2024.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)