



136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
www.waterloowi.us

---

## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE  
**DATE:** May 2, 2024  
**TIME:** 6:30 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street

- 1) COMMITTEE REGULARLY SCHEDULED MEETING
- 2) PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL
- 3) APPROVAL OF MEETING MINUTES – April 4, 2024
- 4) CITIZEN INPUT / PUBLIC COMMENT (3 minutes per individual)
- 5) PROJECT OVERSIGHT & UPDATES
- 6) UNFINISHED BUSINESS
- 7) NEW BUSINESS
  - a) Resolution #2024-09 Awarding of Contract for City Parking lot and sidewalks.
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
- 9) ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Committee Members: Weihert, Haseleu, and A. Kuhl

posted, e-mailed & distributed: 4/25/2024

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO**

**PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: April 4, 2024**

Digital audio files are archived with these written minutes additionally serving as the official record.

**COMMITTEE REGULARLY SCHEDULED MEETING**

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL. Weihert called the meeting to order at 6:30 pm. Committee members present: A. Kuhl & Weihert. Absent: Haseleu Others in attendance: Mayor Quimby; Police Chief Sorenson; Alderperson Thomas; Alderperson Griffin; DPW Supervisor Yerges; Utility Superintendent Sorenson; Alderperson C. Kuhl and Clerk Ritter.
2. APPROVAL OF MEETING MINUTES – March 7, 2024 [A. Kuhl/Weihert] VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT - none
4. PROJECT OVERSIGHT & UPDATES
5. UNFINISHED BUSINESS
6. NEW BUSINESS
  - a. Capital Roads – Discussion only.
  - b. Trees & Sidewalks/Path Repair Budget 2025. 23 trees on E. Madison that will have to be removed for the Hwy project.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. – Chipper is still down. Hoping that it is repaired before the 15<sup>th</sup> of April.
8. ADJOURNMENT [A. Kuhl/Weihert] VOICE VOTE: Motion carried. 6:52 pm

Jeanne Ritter  
Clerk/Deputy Treasurer



136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

---

**RESOLUTION #2024-09**

**Awarding A Contract For 2024 Municipal Parking lot and Sidewalks**

**Whereas**, this contract for pavement maintenance is funded from the 2024 Capital Project Fund, and;

**Whereas**, the public bids were advertised and opened on April 26, 2024 by City Engineer, Mitchell Leisses and DPW Supervisor Chad Yerges. Mitch Leisses, City Engineer has forwarded the attached recommendation letter and bid tabulation.

**Whereas**, in addition to the base bid for the parking lot alternate bids were sought for new sidewalk. Alternate 1, Alternate 2 and Alternate 3.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to R&T Voegeli Excavating, LLC Monroe, Wisconsin. With a base bid in the amount of \$305,138.00 with an Alternate 1 in the amount of \$45,824.25, \$ 36,530.50 for Alternate 2 and \$13,826.00 for Alternate 3. This project is set to begin in the Summer of 2024.

**PASSED AND ADOPTED ON** this 2nd day of May 2024.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby  
Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter  
Clerk/Deputy Treasurer



107 PARALLEL STREET  
BEAVER DAM, WI 53916

1115 S MAIN STREET  
WEST BEND, WI 53095

920-356-9447  
FAX 920-356-9454  
KUNKELENGINEERING.COM

April 29, 2024

Sent Via: Email

Jenifer Quimby, Mayor  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594

**Re: 2024 City Hall Parking Lot Reconstruction  
Construction Contract Award Recommendation**

Dear Mayor Quimby:

Please find accompanying this transmittal the Bid Tabulation for the 2024 City Hall Parking Lot Reconstruction project, that was bid on April 26, 2024. As is evident, R&T Voegeli Excavating, LLC from Monroe, Wisconsin submitted the low bid in the amount of \$306,138.00 for the base bid, \$45,824.25 for Alternate 1 (Pedestrian Walkway at City Hall), \$36,530.50 for Alternate 2 (South Monroe St Sidewalk), and \$13,826.00 for Alternate 3 (McKay Way Sidewalk). Five competitive bids were received all less than the Engineers Estimate.

It should be known, R&T Voegeli Excavating, LLC completed the Karl Junginger Memorial Library Parking Lot project, last year. So, based upon our analysis and our understanding of the Contractor's past work efforts, we heretofore recommend that a construction contract be awarded to R&T Voegeli Excavating, LLC from Monroe, Wisconsin for 2024 City Hall Parking Lot Reconstruction project, in the amount of **\$402,318.75**, which will be the total for the Base Bid and all Alternate Bids under this contract. It is anticipated that the project schedule will begin in early summer of 2024.

Mayor, should either you or the City Council have any questions or comments regarding this transmittal, please contact me at your convenience.

Sincerely,

**KUNKEL ENGINEERING GROUP**

Mitchell Leisses  
Office/Project Manager

Enclosure

cc: Chad Yerges, Director of Public Works  
Jeanne Ritter, Clerk/Deputy Treasurer  
Lana Nelson, Treasurer/Deputy Clerk



BID TABULATION  
 City of Waterloo  
 City Hall Parking Lot Resurfacing  
 Friday, April 26, 2024 10 a.m.  
 Waterloo City Hall 136 North Monroe St, Waterloo, WI 53594

**BASE BID- PARKING LOT RECONSTRUCTION**

				R&T Voegeli Excavating LLC Monroe, WI		Forest Landscaping & Construction Inc Lake Mills, WI		Poblocki Paving Corp. West Allis, WI		CJP Excavating LLC Jefferson, WI		Parking Lot Maintenance Pewaukee, WI	
Item No.	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Unclassified Excavation	1	LS	\$92,050.00	\$92,050.00	\$55,000.00	\$55,000.00	\$56,000.00	\$56,000.00	\$92,416.00	\$92,416.00	\$69,250.00	\$69,250.00
2	Tree Removal	2	EA	\$50.00	\$100.00	\$350.00	\$700.00	\$240.00	\$480.00	\$350.00	\$700.00	\$329.00	\$658.00
3	Riverbank Stabilization	550	CY	\$72.00	\$39,600.00	\$125.00	\$68,750.00	\$57.60	\$31,680.00	\$87.40	\$48,070.00	\$129.00	\$70,950.00
4	Concrete Driveway and Sidewalk, 8-inch	500	SF	\$12.00	\$6,000.00	\$13.00	\$6,500.00	\$12.15	\$6,075.00	\$13.28	\$6,640.00	\$19.00	\$9,500.00
5	Concrete Sidewalk, 4-Inch	200	SF	\$10.50	\$2,100.00	\$10.00	\$2,000.00	\$8.85	\$1,770.00	\$13.28	\$2,656.00	\$13.00	\$2,600.00
6	Concrete Curb and Gutter, 30-Inch	160	LF	\$36.00	\$5,760.00	\$55.00	\$8,800.00	\$42.00	\$6,720.00	\$54.16	\$8,665.60	\$57.00	\$9,120.00
7	Detectable Warning Field, 2-Foot by 5-Foot	1	EA	\$400.00	\$400.00	\$420.00	\$420.00	\$612.00	\$612.00	\$425.00	\$425.00	\$450.00	\$450.00
8	Pipe Bollards	3	EA	\$575.00	\$1,725.00	\$450.00	\$1,350.00	\$552.00	\$1,656.00	\$400.00	\$1,200.00	\$1,200.00	\$3,300.00
9	Paint Existing Pipe bollards, Safety Yellow	10	EA	\$50.00	\$500.00	\$75.00	\$750.00	\$60.00	\$600.00	\$100.00	\$1,000.00	\$47.00	\$470.00
10	Concrete Wheel Stops	4	EA	\$120.00	\$480.00	\$220.00	\$880.00	\$344.00	\$1,376.00	\$125.00	\$500.00	\$163.00	\$652.00
11	Aggregate Base Dense, 1-1/4-Inch	1,600	TN	\$18.00	\$28,800.00	\$14.00	\$22,400.00	\$23.60	\$37,760.00	\$18.82	\$30,112.00	\$23.00	\$36,800.00
12	Undercutting and Base Course material	720	CY	\$14.00	\$10,080.00	\$30.00	\$21,600.00	\$58.00	\$41,760.00	\$49.68	\$35,769.60	\$84.00	\$60,480.00
13	Geotextile Fabric	3,800	SF	\$2.75	\$10,450.00	\$1.75	\$6,650.00	\$3.00	\$11,400.00	\$1.97	\$7,486.00	\$1.60	\$6,080.00
14	Hot Mix Asphalt Pavement	820	TN	\$89.00	\$72,980.00	\$93.00	\$76,260.00	\$121.00	\$99,220.00	\$112.41	\$92,176.20	\$109.00	\$89,380.00
15	Remove and Replace Steel Plate Beam Guard	300	LF	\$49.00	\$14,700.00	\$85.00	\$25,500.00	\$36.00	\$10,800.00	\$71.55	\$21,465.00	\$49.00	\$14,700.00
16	Epoxy Pavement Markings, 4-Inch White Epoxy	2,900	LF	\$2.75	\$7,975.00	\$3.00	\$8,700.00	\$3.00	\$8,700.00	\$3.85	\$11,165.00	\$2.80	\$8,120.00
17	Epoxy Pavement Markings, Arrows White Epoxy	9	EA	\$100.00	\$900.00	\$115.00	\$1,035.00	\$114.00	\$1,026.00	\$247.50	\$2,227.50	\$106.00	\$954.00
18	Epoxy Pavement Markings, Handicap Access Pakring StallSymbol White Epoxy	2	EA	\$90.00	\$180.00	\$95.00	\$190.00	\$90.00	\$180.00	\$176.00	\$352.00	\$84.00	\$168.00
19	Topsoil and Seeding	290	SY	\$8.20	\$2,378.00	\$10.00	\$2,900.00	\$4.20	\$1,218.00	\$8.40	\$2,436.00	\$9.00	\$2,610.00
20	Landscaping Stone	62	SY	\$40.00	\$2,480.00	\$40.00	\$2,480.00	\$25.00	\$1,550.00	\$22.25	\$1,379.50	\$54.00	\$3,348.00
21	Erosion Control	1	LS	\$3,000.00	\$3,000.00	\$7,500.00	\$7,500.00	\$1,200.00	\$1,200.00	\$935.00	\$935.00	\$4,900.00	\$4,900.00
22	Traffic Control and Access	1	LS	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$2,687.44	\$2,687.44	\$1,500.00	\$1,500.00	\$760.00	\$760.00
23	Contract Allowance for Materials and Compaction Testing	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
				<b>Total Base Bid</b>	<b>\$306,138.00</b>	<b>Total Base Bid</b>	<b>\$321,865.00</b>	<b>Total Base Bid</b>	<b>\$325,470.44</b>	<b>Total Base Bid</b>	<b>\$370,276.40</b>	<b>Total Base Bid</b>	<b>\$396,250.00</b>
				**Read in as \$305,138									

**ALTERNATE BID 1 - Pedestrian Walkway Improvements**

				R&T Voegeli Excavating LLC Monroe, WI		Forest Landscaping & Construction Inc Lake Mills, WI		Poblocki Paving Corp. West Allis, WI		CJP Excavating LLC Jefferson, WI		Parking Lot Maintenance Pewaukee, WI	
Item No.	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
24	Unclassified Excavaion	1	LS	\$4,500.00	\$4,500.00	\$4,800.00	\$4,800.00	\$1,200.00	\$1,200.00	\$3,062.50	\$3,062.50	\$7,700.00	\$7,700.00
25	Tree and Stump Removal	6	EA	\$400.00	\$2,400.00	\$300.00	\$1,800.00	\$120.00	\$720.00	\$300.00	\$1,800.00	\$390.00	\$2,340.00
26	Concrete Sidewalk, 4-Inch	1,225	SF	\$9.25	\$11,331.25	\$10.00	\$12,250.00	\$8.30	\$10,167.50	\$8.85	\$10,841.25	\$10.80	\$13,230.00
27	Modular Block Retaining Wal	180	SF	\$48.00	\$8,640.00	\$47.00	\$8,460.00	\$68.40	\$12,312.00	\$25.55	\$4,599.00	\$80.00	\$14,400.00
28	Lightweight Concrete Planter, 96-Inch by 48-Inch by 42-Inch	2	EA	\$7,500.00	\$15,000.00	\$7,000.00	\$14,000.00	\$8,000.00	\$16,000.00	\$8,393.58	\$16,787.16	\$6,300.00	\$12,600.00
29	Topsoil and Seeding	165	SY	\$8.20	\$1,353.00	\$10.00	\$1,650.00	\$4.20	\$693.00	\$10.57	\$1,744.05	\$9.80	\$1,617.00
30	Landscaping Stone	40	SY	\$40.00	\$1,600.00	\$42.00	\$1,680.00	\$25.20	\$1,008.00	\$22.25	\$890.00	\$54.00	\$2,160.00
31	Erosion Control	1	LS	\$800.00	\$800.00	\$500.00	\$500.00	\$360.00	\$360.00	\$225.00	\$225.00	\$330.00	\$330.00
32	Traffic Control and Access	1	LS	\$200.00	\$200.00	\$500.00	\$500.00	\$832.52	\$832.52	\$1,000.00	\$1,000.00	\$165.00	\$165.00
				<b>Total Base Bid</b>	<b>\$45,824.25</b>	<b>Total Base Bid</b>	<b>\$45,640.00</b>	<b>Total Base Bid</b>	<b>\$43,293.02</b>	<b>Total Base Bid</b>	<b>\$40,948.96</b>	<b>Total Base Bid</b>	<b>\$54,542.00</b>

**ALTERNATE BID 2 - South Monroe Street**

				R&T Voegeli Excavating LLC Monroe, WI		Forest Landscaping & Construction Inc Lake Mills, WI		Poblocki Paving Corp. West Allis, WI		CJP Excavating LLC Jefferson, WI		Parking Lot Maintenance Pewaukee, WI	
Item No.	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
33	Unclassified Excavation	1	LS	\$4,400.00	\$4,400.00	\$8,000.00	\$8,000.00	\$4,800.00	\$4,800.00	\$3,500.00	\$3,500.00	\$8,600.00	\$8,600.00
34	Concrete Sidewalk, 4-Inch	1,750	SF	\$8.00	\$14,000.00	\$9.00	\$15,750.00	\$8.30	\$14,525.00	\$8.85	\$15,487.50	\$8.80	\$15,400.00
35	Concrete Sidewalk, 4-Inch, With Turned Down Edge and Rebars	200	SF	\$28.00	\$5,600.00	\$25.00	\$5,000.00	\$8.85	\$1,770.00	\$28.75	\$5,750.00	\$56.00	\$11,200.00
36	Concrete Sidewalk and Driveway, 6-Inch	250	SF	\$10.00	\$2,500.00	\$10.00	\$2,500.00	\$10.20	\$2,550.00	\$9.23	\$2,307.50	\$18.00	\$4,500.00
37	Remove and Replace 30" Concrete Curb and Gutter	30	LF	\$50.00	\$1,500.00	\$55.00	\$1,650.00	\$42.00	\$1,260.00	\$75.82	\$2,274.60	\$167.00	\$5,010.00
38	Handrails and Railing	40	LF	\$160.00	\$6,400.00	\$375.00	\$15,000.00	\$319.00	\$12,760.00	\$125.00	\$5,000.00	\$340.00	\$13,600.00
39	Topsoil and Seeding	133	SY	\$8.50	\$1,130.50	\$11.00	\$1,463.00	\$4.20	\$558.60	\$10.57	\$1,405.81	\$9.80	\$1,303.40
40	Erosion Control	1	LS	\$500.00	\$500.00	\$300.00	\$300.00	\$1,200.00	\$1,200.00	\$787.50	\$787.50	\$480.00	\$480.00
41	Traffic Control and Access	1	LS	\$500.00	\$500.00	\$750.00	\$750.00	\$816.12	\$816.12	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00
				<b>Total Base Bid</b>	<b>\$36,530.50</b>	<b>Total Base Bid</b>	<b>\$50,413.00</b>	<b>Total Base Bid</b>	<b>\$40,239.72</b>	<b>Total Base Bid</b>	<b>\$38,012.91</b>	<b>Total Base Bid</b>	<b>\$61,193.40</b>

**ALTERNATE BID 3 - McKay Way and Knowlton Intersection**

				R&T Voegeli Excavating LLC Monroe, WI		Forest Landscaping & Construction Inc Lake Mills, WI		Poblocki Paving Corp. West Allis, WI		CJP Excavating LLC Jefferson, WI		Parking Lot Maintenance Pewaukee, WI	
Item No.	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
42	Unclassified Excavation	1	LS	\$2,200.00	\$2,200.00	\$3,000.00	\$3,000.00	\$2,400.00	\$2,400.00	\$1,350.00	\$1,350.00	\$3,900.00	\$3,900.00
43	Concrete Sidewalk, 4-Inch	600	SF	\$12.50	\$7,500.00	\$9.00	\$5,400.00	\$8.30	\$4,980.00	\$8.85	\$5,310.00	\$9.60	\$5,760.00
44	Concrete Sidewalk, 6-Inch	120	SF	\$15.00	\$1,800.00	\$10.00	\$1,200.00	\$10.20	\$1,224.00	\$10.06	\$1,207.20	\$20.00	\$2,400.00
45	Topsoil and Seeding	156	SY	\$8.50	\$1,326.00	\$12.00	\$1,872.00	\$4.20	\$655.20	\$10.57	\$1,648.92	\$9.80	\$1,528.80
46	Erosion Control	1	LS	\$500.00	\$500.00	\$250.00	\$250.00	\$600.00	\$600.00	\$270.00	\$270.00	\$300.00	\$300.00
47	Traffic Control and Access	1	LS	\$500.00	\$500.00	\$250.00	\$250.00	\$656.48	\$656.48	\$1,500.00	\$1,500.00	\$800.00	\$800.00
				<b>Total Base Bid</b>	<b>\$13,826.00</b>	<b>Total Base Bid</b>	<b>\$11,972.00</b>	<b>Total Base Bid</b>	<b>\$10,515.68</b>	<b>Total Base Bid</b>	<b>\$11,286.12</b>	<b>Total Base Bid</b>	<b>\$14,688.80</b>

City of Waterloo Public Works & Property Committee  
Annual Calendar (rev. 7/30/2021)

- Meeting night: 1<sup>st</sup> Thursday of month at 6:00 pm
- Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
<input type="checkbox"/> Public Works Director's Spring facility inspection report (added at Mayor's request)
JUNE
<input type="checkbox"/> Mayor's 2023 Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
ID Programs & Services provided.
- Capital Budget
ID Street surface maintenance program
ID Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review (Pavement Surface Evaluation & Rating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions [NOTE: Updated by KEG in odd years]
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Public Works Director's Fall facility inspection report (added at Mayor's request)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review.
<input type="checkbox"/> Review of municipal facility needs (multi-year)