

**Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
July 25, 2023, @ 5:30 pm
Library Junginger Meeting Room or Virtual**

Meeting URL https://bluejeans.com/4380854086/9178	
Meeting ID	Participant Passcode
438 085 408 6	9178
Dial one of the following numbers:	+1.408.419.1715 (United States (San Jose)) +1.408.915.6290(United States (San Jose))

- I. Call to Order & Introductions
- II. Approval of agenda
- III. Approval of open minutes from June 27, 2023
- IV. Correspondence, Appearance, Public Comments –
- V. Director’s Report
- VI. Unfinished Business
 - A. Financial monthly report for June 2023 – *Action*
 - B. *Staff Salaries for 2024 – Action*

The Library Board will convene to Closed Session on the matter per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.” The committee will reconvene in open session upon the conclusion of the closed session.
 - C. *2024 Budget and Library Capital Plan – Action*
 - D. *Parking Lot Update – Informational*
 - E. *Policy 410 Circulation – Action*
 - F. *Removal of Liability Waivers - Action*
 - G. *Policy 415 ILL review – Action*
 - H. *Director Job Description review – Action*
 - I. *Asst. Director Job Description review – Action*
- VII. New Business
 - A. *Staff In-Service Day 8/2/23 Close – Action*
 - B. *NEW Policy 411 Library of Things Collection – Informational*
 - C. *Policy 420 Service to Schools Unnecessary remove from policies – Action*
 - D. *Youth Services Job Description review - Informational*
 - E. *Library Board Trustee Handbook Chapter 3 “Bylaws – Organizing the Board for Effective Action”*
- VIII. Future agenda items

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

IX. Date, place, and time of next meeting August 22nd @ 5:30 pm

X. Adjournment

Respectfully Submitted, Kelli A. Mountford, Director

A handwritten signature in black ink, appearing to read "Kelli A. Mountford". The signature is written in a cursive style with a large, sweeping flourish at the end.

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