

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: April 20, 2017

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: Ziaja. Others present: Fire Chief Vern Butzine; Assistant Fire Chief Wes Benisch; Carla Gogin and Jodi Dobson, Baker Tilly; Mike Kawula; Diane Graff, the Courier; Interim Police Chief Lange; WLOO videographers; Chad Yerges; Jeff Robbins; Travis Schaller and Clerk/Treasurer Hansen. The pledge of allegiance was recited.
2. ORGANIZATIONAL MATTERS
 - a. Resolution 2017-13 Appointing The Official Newspaper, Depositories And Auditors. MOTION: Moved by Quimby, seconded by Stinnett to approve the resolution. VOICE VOTE: Motion carried.
 - b. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code. Mayor Thompson called for nominations. Quimby nominated Bill Springer, seconded by Griffin. The Mayor closed nominations. Springer was unanimously reelected Council President.
 - c. Resolution 2017-14 Council Confirmation Of Mayoral Appointments Including Council Standing Committees. MOTION: Moved by Springer, seconded by Quimby to approve the resolution as presented. VOICE VOTE: Motion carried.
 - d. Resolution 2017-15 Confirmation Of Waterloo Fire Department Appointments. MOTION: Moved by Quimby, seconded by Griffin to approve the resolution as presented. VOICE VOTE: Motion carried.
3. ORGANIZATIONAL MEETING ADJOURNMENT. The Mayor adjourned the organizational meeting at 7:05 pm. and called to order the regularly scheduled meeting.

***** REGULARLY SCHEDULED CITY COUNCIL BUSINESS *****

1. MEETING MINUTES APPROVAL: April 6, 2017, Open & Closed Session. MOTION: Moved by Thomas, seconded by Springer to approve the minutes as presented. VOICE VOTE: Motion carried.
2. CITIZEN INPUT / PUBLIC COMMENT. None.
3. PUBLISHED NOTICES. Noted.
 - a. Open Book, April 24th & Board Of Review, May 17th At 2:00 p.m.
 - b. Notice Of A Plan Commission Public Hearing On The Matter Of A Conditional Use Application Received From Dale Krause, 391 Van Buren Street To Construct An Additional 40' x 60' Accessory Building
4. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Quimby to approve the consent agenda items. VOICE VOTE: Motion carried.
 - a. Reports Of City Officials And Contract Service Providers
 - i. Parks Coordinator Gabe Haberkorn For March 2017
 - ii. Waterloo Active Fire Department For March 2017
 - iii. Building Inspector - Building, Plumbing, And Electrical Permits For March 2017
 - iv. Interim Public Works Director Chad Yerges For March 2017
 - v. Interim Police Chief Lange For March 2017
 - vi. Library Director Kelli Mountford For March 2017
 - vii. Waterloo Water & Light Commission – April 4, 2017
 - viii. Watertown Humane Society For March 2017
5. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
 - a. Finance, Insurance & Personnel Committee
 - i. Payroll For March 2017 - \$98,164.14. MOTION: Moved by Springer, seconded by Quimby to approve the payroll in the stated amount. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
 - ii. General Disbursements – March 17, 2017 Through April 20, 2017. MOTION: Moved by Springer, seconded by Quimby to approve general disbursements as presented. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
 - iii. Treasurer's Report & Budget Reports For January, February & March 2017. MOTION: Moved

- by Springer, seconded by Quimby to approve all reports as listed. VOICE VOTE: Motion carried.
- b. Public Safety & Health Committee
 - i. Temporary Moratorium On Time Limits In Public Parking Lots During Road Construction. MOTION: Moved by Thomas, seconded by Petts to establish a moratorium as the agenda states. VOICE VOTE: Motion carried.
 - c. Public Works & Property Committee
 - i. Authorizing The Hiring Of Travis Schaller As A Public Works Department Worker 1 Employee Effective May 1, 2017 With Pay, Benefits & Probation Period As Specified In The Employee Handbook. MOTION: Moved by Springer, seconded by Quimby authorize the hire as the agenda states. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
 - d. Parks Commission
 - i. Authorizing An Increase In The Waterloo Regional Trailhead Four-Hour Rental Rate From \$85 To \$100. MOTION: Moved by Stinnett, seconded by Quimby increase the rental rate as the agenda states. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
 - e. Community Development Authority & Community Development Committee
 - i. Recommending The Drafting & Distribution Of A Request For Proposal For A Municipal Funded Hotel Feasibility Study. MOTION: Moved by Stinnett, seconded by Quimby to direct the Clerk/Treasurer to draft and distribute a request for proposals for a municipally funded hotel feasibility study. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
 - ii. Recommending A Riparian Phase Of Construction At 203 East Madison As Proposed By Kunkel Engineering Using Private Donations Or Tax Incremental District #2 Funds As A Local Match For The Previously Awarded Municipal Flood Control Grant. DISCUSSION: Hansen said because TID #2 has a deficit, he recommended designating General Fund balance dollars to serve as the local match. MOTION: Moved by Stinnett, seconded by Quimby authorized a riparian phase of construction at 203 East Madison Street allocating General Fund dollars as matching dollars, understanding that private contributions are also being sought for the match. ROLL CALL VOTE: Ayes: Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none with Ziaja absent. Motion carried.
6. NEW BUSINESS
- a. Review of 2016 Audit Materials, Baker Tilly Presentation. Carla Gogin and Jodi Dobson reviewed audit materials in the meeting packet. No action taken.
 - b. Authorizing The Sale Of Surplus Property As Part Of A Public Bidding Process – Dismantled Pedestrian Bridge Materials Formerly Located At 575 West Madison Street. DISCUSSION: Hansen said a high bid of \$1,100 for materials was received from Duane Klein. MOTION: Moved by Springer, seconded by Quimby to authorize the sale of the dismantled pedestrian bridge to Duane Klein for \$1,100.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- a. Authorizing A USDA And A Wisconsin Department Of Administration Grant Applications. Noted.
 - b. Public Hearing On 2017 Sidewalk Improvements. Noted.
8. ADJOURNMENT. MOTION: Moved by Springer, seconded by multiple to adjourn. Motion carried unanimously. Approximate time: 7:41 p.m.

Mo Hansen

Attest:
Mo Hansen
Clerk/Treasurer