

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: December 7, 2017**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Council President Bill Springer called the meeting to order at 7:00 p.m. in the Mayor's absence. Alderpersons present: Ziaja, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: none. Others present: Tammy Krueger, the Daily Times; Diane Graff, the Courier; Police Chief Sorenson; WLOO videographers; Library Director Kelli Mountford; Assistant Public Works Director Jeff Robbins; Utility Superintendent Barry Sorenson; Rod Abel; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen. The pledge of allegiance was recited. Attendees participated in a moment of silence in remembrance of Pearl Harbor Day.
2. MEETING MINUTES APPROVAL: November 16, 2017. MOTION: Moved by Quimby, seconded by Thomas to table the minutes until such time as they are available. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. PUBLISHED NOTICES
  - a. Application For Class "B" Beer and "Class C" Wine License, The Mode LLC, 121 South Monroe Street. Noted.
5. CONSENT AGENDA ITEMS. MOTION: Moved by Thomas, seconded by Griffin to approve all consent agenda items except 5(a)(i) to be taken up separately. VOICE VOTE: Motion carried.
  - a. Parking Permit Application Per Municipal Code 350-7(G)(3)
    - i. Gerardo Lopez, 606 Knowlton Street, Apt 1. DISCUSSION: Thomas said off-street parking needs to increase at this address; that space exists for additional off-street parking. He said he consulted with municipal staff and proposes modifying approval to restrict parking to Jean Drive. MOTION: Moved by Thomas, seconded by Quimby to grant to permit restricting parking to Jean Drive. VOICE VOTE: Motion carried.
  - b. Approval Of Operator's License For License Period Ending June 30, 2019
    - i. Sarah E. Zepke, 118 Bogert Street, Beaver Dam
    - ii. Hailee M. Reynolds, 324 Van Buren Street, Waterloo
    - iii. Kristy A. Spinhirne, 134 E. Madison Street, Waterloo
  - c. 2018 Statement Of Taxes (information only)
  - d. R&R Insurance - Property, Liability and Worker Compensation Insurance Handouts (information only)
6. REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS
  - a. Plan Commission
    - i. Recommending Approval Of A Conditional Use Permit For Rodney Abel, Owner Of The Property Located At 540 Harrison Street, To Allow For Construction Of 12' X 16' (192 sq. ft.) Accessory Building Contingent Upon A Certified Survey Map Of Said Property Being Submitted And Approved. DISCUSSION: Springer said the Plan Commission recommendation was contingent upon approval of a certified survey map. As the Plan Commission originator of the condition, Springer said he now would like the condition to be the applicant submitting a plat of survey and not a certified survey map. MOTION: Moved by Quimby, seconded by Stinnett to approve the conditional use permit contingent upon the applicant submitting a plat of survey. VOICE VOTE: Motion carried.
    - ii. Recommending Approval Of A Conditional Use Permit For St. John Evangelical Lutheran Church, Owner Of The Properties Located At 341 & 413 East Madison Street, To Allow For Construction Of A 65' X 75.5' Fellowship Hall, And A 31' x 61' Canopy And Enclosed Entryway. MOTION: Moved by Quimby, seconded by Stinnett to approve the conditional use application as presented. VOICE VOTE: Motion carried.
  - b. Utility Commission
    - a. Resolution #2017-45 Approving A 5% Sanitary Sewer Rate Increase. DISCUSSION: Thomas said the commission met twice on the topic, discussing the amount of increase. In response to Petts questions, Utility Superintendent Sorenson said usage by a single large customer was down affecting the sanitary sewer utility as a whole. He said a clarifier was to be rebuilt with an estimated expense of \$90,000. He said phosphorus credits would be bought from Marshall estimated at \$35,000 annually. He said greater expenses were anticipated because of the upcoming transfer of responsibility of the conveyance systems from the Public Works Department to Waterloo Utilities. He said the last increase was three years ago. MOTION:

Moved by Thomas, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer serving as chair. Motion carried.

- c. Public Works & Property Committee
  - a. Authorizing A Public Bid Process For 2018 A Mill Street And Cleveland Street Roadway And Utilities Reconstruction Project. MOTION: Moved by Ziaja, seconded by Stinnett to authorize a public bid process with a Mill Street based bid showing sidewalk on street's west side, and an alternate bid containing sidewalk east of the street. Similarly for Cleveland Street the base bid is to show south side sidewalk to be accompanied with an alternate bid for north side sidewalk. VOICE VOTE: Motion carried.
- d. Finance, Insurance & Personnel Committee
  - a. Approving A 2018 Budget Amendment Providing For A Six Month Moratorium On Hiring In The Police Department; A Reduction Of The Emergency Operational Contingency Line Item from \$45,000 To \$30,000; And Authorizing A Three Lease To Purchase Rather Than An Outright Purchase For A DPW Skid Steer With All Resulting Modifications Benefiting The Capital Fund And Directing The Clerk/Treasurer To Present The Amendment As Part Of A Future 2018 Omnibus Budget Amendment. MOTION: Moved by Quimby, seconded by Griffin to approve the amendment as shown in the title. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer serving as chair. Motion carried.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

8. ADJOURNMENT. MOTION: Moved by Thomas, seconded by Griffin to adjourn. Motion carried. Approximate time: 7:25 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer