

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
June 21, 2018

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Quimby & Griffin. Absent: None. Also attending: Mayor Thompson; Alderperson Tim Thomas; Police Chief Denis Sorenson; Library Director Kelli Mountford; Chris Hauptli; Assistant Public Works Director Jeff Robbins; Utility Superintendent Barry Sorenson; Waterloo Utilities Accountant Joy Bisco; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: May 17, 2018. MOTION: Moved by Griffin, seconded by Quimby to approve the minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. STAFF REPORTS AND/OR INFORMATION UPDATES.
 - a. Considering The Closure Of Tax Incremental District No. 1. Hansen say due to changes to state law the district and all taxing jurisdictions stand to lose sizable sums if the district is closed early. No action taken.
 - b. Scheduling A Municipal-wide Property Revaluation, Board Of Review Meeting And 2019-2020 Budget Recommendation. Hansen said a municipal-wide property revaluation was discussed at the Board of Review meeting. He said he would be recommending budgeting dollars for 2019 and 2020 for a revaluation to take place in 2020.
 - c. AFLAC Update. Noted.
 - d. Telecom Fitness, Savings To Date. Hansen referenced the meeting materials identifying savings generated by Telecom Fitness work.
5. NEW BUSINESS
 - a. Utility Commission Recommendation, Modifying The Formula For Calculating Future Utility Payments In Lieu Of Taxes (PILOT). DISCUSSION: Barry Sorenson outlined a Commission proposal to modify the formula linking it to annual utility revenue rather than the current value of plant. It was noted that the annual payment in lieu of taxes is paid by the Utility to the General Fund. Sorenson said 72,000 feet of water system exist; maintaining is financial challenging, leading to borrowing. He said the proposal was not to freeze, but was to slow it down payment growth. Thompson asked for more details about the non-freeze proposal. Thomas said treatment plant costs were a concern and well as anticipated electrical system improvements. Hansen said TID #1 had already stepped-up to benefit the Water System by paying more than \$1,000,000 for STH 19 water system improvements. He said with the current PILOT formula it amounted to an interest free loan, but with the proposed change, the General Fund would not be able to recoup any dollars over time. Bisco said PILOT represents a sizable percentage of the Water Utility costs. Sorenson said action was needed. Springer said no easy answers were available and asked for further work on the matter. MOTION: Moved by Quimby, seconded by Griffin to table the matter until a future time. VOICE VOTE: Motion carried.
 - b. General Disbursements, May 2018 - \$450,858.56. MOTION: Moved by Springer, seconded by Quimby to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Payroll, May 2018 - \$64,302.18. MOTION: Moved by Quimby, seconded by Griffin to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - d. Treasurer's Report & Budget Reports For May 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend Council report approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - e. Amending the 2018 Budget. By consensus, the body tabled this item until a future date.
 - i. December Recommended Amendment #1 Capital Fund Fix Due To No Wheel Tax Revenue
 - ii. December Recommended Amendment #2 Funding The 2018 Watertown Humane Society Contract With Contingency Line Item Dollars
 - iii. Remediating 2010 Use Of TID #2 Revenue For South Monroe Street Improvements
 - iv. Library Amendments Submitted By Director, As Needed
 - v. 333 Portland Road, Budgeting For Site Remediation And Costs Related To Future Private Sector Reuse
 - vi. Budgeting For And Fully Identifying All Inter-Fund Loans Transactions
 - vii. Correcting Debt Service Dollars Values

- viii. Making Accurate, 2018 Fee In Lieu Of Taxes Revenue, Line Item (100-41-4131-000)
- ix. Applying Available Revenue To Prepay Debt To Shrink Future Interest Payments

6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:44 p.m.

Attest:



Mo Hansen
Clerk/Treasurer