

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

February 21, 2019

Corrected 3/13/2019 m.h.

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer & Griffin. Absent: Quimby. Also attending: Mayor Thompson; Alderperson Tim Thomas; Police Chief Denis Sorenson; Public Works Director Chad Yerges; Chris Hauptli; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously Unapproved Meeting Minutes. MOTION: Moved by Griffin, seconded by Springer approve the following meeting minutes: January 17; 2019; December 20th; November 15th; October 9th, 11th and 18th and September 20th 27th (all 2018). VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Waiving Waterloo School District Permit Fees. DISCUSSION: Hansen said the Mayor had asked for additional information. A fee estimate based on actual project quantities was reviewed. It was noted that 60% of the building permit fee is directed by the City to SafeBUILT per its contract. The Mayor raised concerns about waiving fees. He asked if a specific proposal was presented, with Hansen said no. Hansen said Alder Quimby had previously initiated the agenda item, and she called regarding the matter earlier in the day. Springer called waiving fees a freebee, a giveaway benefiting the Towns to the City's detriment. MOTION: Moved by Springer, seconded by Griffin to table the matter until such time as a specific proposal is presented by the School District. VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. General Disbursements, January 2019 - \$2,155,731.17. MOTION: Moved by Griffin, seconded by Springer to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Springer and Griffin. Noes: none, with Quimby absent. Motion carried.
 - b. Payroll, January 2019 - \$102,472.90. MOTION: Moved by Griffin, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Springer and Griffin. Noes: none, with Quimby absent. Motion carried.
 - c. Treasurer's Report & Budget Reports For January 2019. MOTION: Moved by Griffin, seconded by Springer to recommend Council report approval. VOICE VOTE: Motion carried.
 - d. Resolution #2019-04 Amending The 2018 Budget. MOTION: Moved by Griffin, seconded by Springer to recommend Council approval. VOICE VOTE: Motion carried.
 - e. Resolution #2019-05 Amending The 2019 Budget (Funds 225 Parks & 812 Library). MOTION: Moved by Griffin, seconded by Springer to recommend Council approval. VOICE VOTE: Motion carried.
 - f. Resolution #2019-06 Authorizing The Use Of Contingency Fund And Directing The Reduction In Clerk/Treasurer Office Expenditures To Temporarily Fill The Assistant Deputy Clerk/Treasurer Position On An As Needed Basis. The Clerk/Treasurer asked the Committee to prioritize department staffing because they directly affected all municipal departments. Springer objected saying: after his retirement he was not compensated for calls; the Clerk/Treasurer was not performing the tasks; and other departments had been denied staffing needs. In reply to a Thomas question, Hansen described compensation on an hourly, as needed basis. Mike Kawula said he was willing to help during the transition. He intended to abide by the conditions of his new employer and CPA rules, being paid as an employee rather than a consultant. Springer said action was not necessary because a new person had not been hired. MOTION: Moved by Springer, seconded by Griffin to table until the next meeting. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
7. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:41 p.m.

Attest:



Mo Hansen
Clerk/Treasurer