

WATERLOO PARKS COMMISSION – MINUTES
DECEMBER 7, 2022

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:01 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, Kegler, & Crave. Absent: Weiher. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: Public Works Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Maureen Giese.
2. MEETING MINUTES APPROVAL: OCTOBER 5, 2022. MOTION: Moved by Setz to approve minutes, seconded by Kegler. VOICE VOTE: Motion Carried 4-0
3. CITIZEN INPUT: Maureen Giese spoke on the CORP package and to see if it will be updated in 2023. Haberkorn responded that it will be updated in January and on the agenda for the February meeting of the Parks Commission.
4. REPORTS/UPDATES:
 - a. Coordinator's Report: Haberkorn spoke on WinterFest: Vendor Fair was highly attended, and Holiday Parade was the largest. Community Party was highly attended as well and will continue next year. New stalls for Lower Pavilion have been ordered and will be installed in early 2023. AC and Heat updates will be taking place on Monday December 12. Flooring is complete in the Pavilion as well. Carousel works has not been out yet, but will be by the end of the year. Capital Projects for 2023 have already begun with Gator purchase, tables and chairs, new scoreboards, and Lower Pavilion renovation. Haberkorn spoke on donation campaign for new dog park in Youker Park. Haberkorn also spoke on the grant program by Greater Watertown Community Health Foundation and Talk, Read, Play Play Spaces and that they will fully fund the project. Setz inquired about possible loss of money or Capital Projects due to budget talks, cost of goods and services and with high inflation. Haberkorn stated that they did have to move some Capital Projects. Maureen Giese asked if the Parks Department was paid any money for Trek using the Fox Park area to park for events. Haberkorn stated that they do not but have to fix all the damage that is done, and it is a good will gesture as they pay to have the ice rink put in at the Waterloo Regional Trailhead each year.
 - b. Parks Financial Report: September 2022 through November 2022. Haberkorn spoke on the hiring of a new Deputy Clerk/Treasurer for the City of Waterloo. Haberkorn spoke on the total fund equity at \$114,493.84 and that for the year 2022 it is at \$67,618.62. Setz asked on the Fund Balance Shoe Factory should be at \$0 as those funds should have been used on the new playgrounds. Haberkorn agreed and said he will check on those numbers. Haberkorn also spoke on the Progress Report and that looking into it, numbers were wrong and that final numbers have been updated and that the Parks Department is still operating with 2 months to go at 103% of funds needed. Haberkorn spoke that for 2023, the Park Pavilion is almost fully booked from July-November.
 - c. 2023 Capital Projects: Haberkorn spoke on the prioritization list and finished projects 2022. Haberkorn spoke on the cuts for Capital Projects in 2022 and moving of them to other years out. This includes the Lower Parking Lot, Dugout and Press Boxes and Kitchen Renovation. The Lower Parking Lot has moved off the board entirely and will return to the list once another road project is done. Scoreboards we are looking for large donations to help pay for the scoreboards with the Parks Department already receiving one donation of \$10,000.
5. NEW BUSINESS:
 - a. Chairs Purchase – Capital Project: Haberkorn spoke on the quotes received for new tables and chairs. Kessenich's out of Madison and Event Stable that is an online business. Haberkorn spoke on the bids and that each bid is for the exact same product. Kessenich's offers free delivery and setup. Kegler asked about what will be done with older chairs and other buildings. Haberkorn stated that all the padded banquet chairs will go downstairs, folding metal chairs will go into Bingo Hall along with only so many going into Bingo Hall so there isn't an abundance of chairs in Bingo Hall. All broken chairs and tables will be eliminated. Setz brought up that Kessenich's has a weight limit of 1000 lbs. where Event Stable does not. Haberkorn also spoke on Kessenich's being local and knowing who you are purchasing from, where with Event Stable being an online source. Vieth asked why there is a price difference on the \$11,000 more from Kessenich's. Haberkorn looked for the difference where Event Stable has one dolly listed and Kessenich's has 40 dollies. Discussion. MOTION: Moved by Setz to approve the purchase of new Chairs and Tables from Kessenich's with the changes to the quote on amount of table dolly's. Seconded by Vieth. VOICE VOTE: Motion Carried 4-0
 - b. Gator Purchase – Capital Project: Haberkorn spoke on the two quotes and the pricing difference. One quote being \$282 over asking Capital Projects amount and the other below. Haberkorn spoke that the difference is making the Gator road certified for the Parks Department to be able to use it at different park locations and drive back and forth from the different parks. This price difference would include lighting systems, speedometer, and other items needed for road certification. Discussion. MOTION: Moved by Crave to purchase the road certified Gator. Seconded by Al Kegler. VOICE VOTE: Motion Carried 4-0
 - c. Aluminum Cast Plaque – Haberkorn spoke on the two versions of the plaque. One version submitted by Maureen Giese and the second a version of the Parks Department. Haberkorn also spoke about the two separate quotes received for the plaques. Haberkorn asked for a vote on both issues. Maureen Giese spoke on behalf of the donors for the plaque and stated. Giese asked for her version of the plaque with changes to the plaque version

submitted: replacing "Captures" for "Recreate and removing the word Dedicated. Giese also wanted the year to stay 2022. Haberkorn spoke that the reason for the year to be 2018 on the Parks Department version was that was the official voting on the naming rights in November of 2018. Crave spoke on liking the Giese submitted version as well with changing the Year to 2018 when the park was originally dedicated. Discussion. MOTION: Moved by Crave to approve of the Giese version with the changes: "Captures" for "Recreate", removing "Dedicated October", and changing the year to 2018. Seconded by Setz. VOICE VOTE: Motion Carried 4-0
MOTION: Moved by Crave to approve K Press & Trends to put together the plaque. Seconded by Vieth. VOICE VOTE: Motion Carried 4-0

- d. Dog Park – Haberkorn discussed moving of the Dog Park and making it larger than what it is now. Haberkorn also discussed the moving to Youker Park gives citizens more access to the Dog Park. Haberkorn stated that if we are to repair the Dog Park, he would like to move it and do it correctly so that it can last for years to come. Setz asked about river flooding and Haberkorn stated that the Dog Park now is flooded anytime it rains. The area they are asking for in Youker Park is old riverbed, but when tested by the DNR it did not show any levels of water down to 6 feet. Discussion. MOTION: Moved by Setz to approve the moving of the Dog Park to Youker Park. Seconded by Kegler. VOICE VOTE: Motion Carried 4-0

6. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.

- a. Next Meeting: February 1, 2023, at 5:00 pm

7. ADJOURNMENT. MOTION: Moved by Crave to Adjourn, seconded by Setz. VOICE VOTE: Motion Carried 4-0 Approximate time: 5:53 pm



Gabe Haberkorn
Park Coordinator