

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: April 18, 2019**

Digital audio files are archived with these written minutes additionally serving as the official record.

**\*\*\* ANNUAL ORGANIZATIONAL MEETING \*\*\***

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Absent: none with two vacancies. Others present: WLOO videographers; Diane Graff, the Courier; Police Chief Denis Sorenson; Library Director Kelli Mountford; Parks Coordinator Gabe Haberkorn; Public Works Director Chad Yerges; Justin Hoagland and Jodi Dobson, Baker Tilly; Mary & James Rhyner; Charles & Pam Kuhl; Dale Van Holten; Scott Quimby; Damon Quimby; Stephanie Schimmel and Clerk/Treasurer Mo Hansen. The pledge of allegiance was recited.

**ORGANIZATIONAL MATTERS**

- a. Discussion Of Organizational Opportunities. DISCUSSION: Quimby said going forward agendas would include an opportunity for brief meeting summaries of committees, boards and commissions held since the last Council meeting. No action taken.
- b. Resolution 2019-09 Appointing The Official Newspaper, Depositories And Auditors. MOTION: Moved by Petts, seconded by Stinnett to approve the resolution as presented. VOICE VOTE: Motion carried.
- c. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code.  
NOMINATIONS: Griffin nominated Thomas. Thomas seconded the nomination. Stinnett nominated Petts. Petts seconded the nomination. No other nominations were made. The Mayor called for a roll call vote on the question of Tim Thomas as Council President. Ayes: Schoenwetter, Griffin and Thomas. Having recorded three votes in the affirmative, Quimby stating that Thomas has received a majority and recognized Thomas as the elected Council President.
- d. Resolution 2019-10 Council Confirmation Of Mayoral Appointments Including Council Standing Committees. MOTION: Moved by Petts, seconded by Griffin to approve the resolution noting the late additions Keri Sellnow to Board of Review and the Joint Review Board for Tax Incremental Finance along with Jay Killary to the Community Development Authority. VOICE VOTE: Motion carried.
- e. Resolution 2019-11 Confirmation Of Waterloo Fire Department Appointments. MOTION: Moved by Stinnett, seconded by Petts to approve as presented. VOICE VOTE: Motion carried

ORGANIZATIONAL MEETING ADJOURNMENT. The Mayor adjourned this meeting at 7:09 p.m.

**\*\*\* REGULARLY SCHEDULED CITY COUNCIL BUSINESS \*\*\***

CALL TO ORDER. Mayor Quimby called the meeting to order at 7:10 p.m.

MEETING MINUTES APPROVAL: April 4, 2019 & April 15, 2019. MOTION: Moved by Thomas, seconded by Petts to approve the meeting minutes as listed and presented. VOICE VOTE: Motion carried.

CITIZEN INPUT / PUBLIC COMMENT. ## In response to the Kelli Mountford question, Hansen said an electrical improvements related to an LED lighting grant were delayed as a result of the closure of the federal government earlier in the year. ## Charles Kuhl introduced himself saying he had applied for the Alder At-Large vacancy. He said he would not be able to attend the May 2, 2019 City Council meeting.

**PUBLISHED NOTICES**

- a. Open Book, May 13<sup>th</sup> From 2:00 – 4:00 p.m. & Board Of Review, May 29<sup>th</sup> At 8:00 a.m. DISCUSSION: Hansen said a typo on the time will be corrected.

CONSENT AGENDA ITEMS. Moved by Petts, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.

- a. March Reports Of City Officials And Contract Service Providers
  - i. Parks Coordinator
  - ii. Fire & EMS
  - iii. Building Inspection - Building, Plumbing, & Electrical Permits
  - iv. Public Works
  - v. Police
  - vi. Karl Junginger Memorial Library

- vii. Waterloo Water & Light Commission Minutes
- viii. Watertown Humane Society
- b. Arbor Day Proclamation

MEETING SUMMARIES - SINCE LAST COUNCIL MEETING. No action taken.

#### FINANCIAL REPORTS - MARCH

- a. General Disbursements – \$135,359.57. MOTION: Moved by Griffin, seconded by Thomas to approve disbursements as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.
- b. Payroll - \$72,036.79. MOTION: Moved by Griffin, seconded by Schoenwetter to approve payroll as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.
- c. Treasurer's Report & Budget Report. MOTION: Moved by Griffin, seconded by Thomas to approve the reports noting they are available online. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.

#### NEW BUSINESS


- a. 2018 Audit Report To The City Council, Baker Tilly Virchow Krause, LLP. DISCUSSION: Justin Hoagland reviewed the presentation handout. Jodi Dobson provided a Waterloo Utilities' hand-out at the meeting which she reviewed. DISCUSSION: Mary Rhyner asked if the absence of a Management Discussion Analysis was appropriate given Generally Accepted Accounting Procedures. Hoagland responded saying half or more of his clients do not provide a Management Discussion Analysis. Quimby directed the Finance, Insurance & Personnel Committee meeting take up any follow-up audit items. No action taken.
- b. Ordinance 2019-02 An Ordinance Amending Section 350-13 Of The Municipal Code Off-Road Vehicles – Authorizing The Use Of All Terrain Vehicles And Utility Terrain Vehicles On Roadways And City Owned Property. DISCUSSION: James Rhyner submitted seven questions broken into 28 sub-questions. Alder Thomas responded saying the licensed operators could operate the vehicles in the driving lane at posted speeds with sound levels at the manufacturer's standard in single file. Thomas said the amendment was a minor modification to the prior ordinance re-write to accommodate a request from WisDOT staff relating to a pending signage plan before WisDOT. MOTION: Moved by Thomas, seconded by Griffin to approve the ordinance as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.
- c. Resolution 2019-12 Authorizing Signatory Changes In Municipal Financial Accounts Updating For The Offices Of Mayor And Deputy Clerk-Treasurer. MOTION: Moved by Petts, seconded by Schoenwetter to approve the resolution as presented. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.

#### RECOMMENDATION OF BOARDS, COMMITTEES AND COMMISSIONS

- a. Joint Meeting Of The Community Development Authority & Community Development Committee, April 16, 2019
  - i. Resolution 2019-13 Authorizing The Public Distribution Of A Request For Proposals For Performance Based Economic Development Services Expediting 2019 Project Progress. MOTION: Moved by Petts, seconded by Stinnett to approve the resolution with additional text in the final public version stating that the City reserves the right to modify any part of the document. ROLL CALL VOTE: Ayes: Schoenwetter, Griffin, Thomas, Stinnett and Petts. Noes: none with two vacancies. Motion carried.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ## Haberkorn announced a park Easter Egg Hunt event. ## Mountford announced an outreach program as part of the \$3,000 grant featuring English and Spanish program activities.

ADJOURNMENT. Moved by Thomas, seconded by Petts to adjourn. Motion carried. Time: 7:59 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer