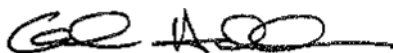


## **WATERLOO PARKS COMMISSION – MINUTES**

**November 1, 2023**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:01 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Weihert, & Kegler. Absent: Vieth & Crave. Ex-officio members present: Parks Coordinator Gabe Haberkorn Absent: DPW Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: None
2. MEETING MINUTES APPROVAL: SEPTEMBER 6, 2023. MOTION: Moved by Setz, seconded by Kegler. VOICE VOTE: Motion Carried 3-0.
3. CITIZEN INPUT: None.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke on Wiener & Kraut Day and having a successful event. Haberkorn commented that the outdoor areas have been closed for the Winter. Haberkorn spoke on the updates to the softball fields with Field A completed and Field B to be completed in the Spring.
  - b. Parks Financial Report: August 2023 through October 2023. Haberkorn spoke on the Parks Department still waiting to have rectified numbers coming in from the Tax Levy for 2023.
  - c. 2023/2024 Capital Projects: Haberkorn spoke that nothing has changed from the last meeting and reminded commission members on the change from the previous Finance Meeting of the addition of Electrical to the Park Pavilion.
5. UNFINISHED BUSINESS:
  - a. Policy Changes for Field Rentals: Haberkorn spoke on the recommended changes from the Parks Commission and the changes made by the City of Waterloo Attorney, Axley Brynson LLP. Setz asked on the priority list on field usage. Haberkorn said that the priority is on the schedule system where teams/organization can put their schedules in. Weihert discussed an initial box after the maintenance portion of the policy. Haberkorn said that he did send the policy to Superintendent Henning and that he has asked to have the Parks Commission table it until he can have the School Board look over the policy. Setz said that as the School Board Representative, he didn't understand why the School Board would have any say on the language of the policy. Discussion. MOTION: Moved by Weihert to approve the policy with the approved fee schedule and initial box after "Rules and Regulations", seconded by Setz. VOICE VOTE: Motion Carried 3-0
6. NEW BUSINESS
  - a. Skate Park: Haberkorn spoke on Garrison Miner reaching out to the Parks Department. Discussion. MOTION: Moved by Kegler to table. Seconded by Weihert. VOICE VOTE: Motion Carried 3-0
  - b. NFC Quartz/Wellness Campaign Fitness Court: Haberkorn spoke on behalf of David Chavez from Wellness Fitness Courts. Haberkorn discussed the meeting, slide show, and overall cost of such a project. Setz and Weihert spoke on the community interest level to be low and that we should focus on projects needed in other areas first before we start adding new items not specifically needed. Discussion. No Action Taken.
  - c. Update to Fee Schedule: Haberkorn discussed the changes needed to the fee schedule would be for Seasonal Use and having specific numbers attached to those uses. Weihert spoke on possibly considering percentage of field usage by each group or organization for the length of their season. Setz asked what time for fields each group uses and pays for and what cost it is to the Parks Department. Weihert asked about what usage of field lights by each group or organization during the seasons. Discussion. MOTION: Moved by Setz to table until the Parks Coordinator can present numbers based on hours used for seasonal sports and have research on what surrounding communities do as well. Seconded by Weihert. VOICE VOTE: Motion Carried 3-0
7. INFORMATION:
  - a. Holiday Events – December 9, 2023
  - b. Bike Trails – Taps Grant for building addition and resurfacing existing trails in Waterloo Parks.
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.
  - a. Next Meeting: December 6, 2023, at 5:00 pm
9. ADJOURNMENT. MOTION: Moved by Setz to adjourn, seconded by Kegler. VOICE VOTE: Motion Carried 3-0  
Approximate time: 5:49 pm



Gabe Haberkorn  
Park Coordinator