



136 North Monroe Street
 Waterloo, WI 53594
 Phone: (920) 478-3025
 Fax: (920) 478-2021
 www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING OF THE
 CITY OF WATERLOO COMMON COUNCIL**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
 DATE: June 17, 2021
 TIME: **5:30 p.m.**
 LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street
 via remote conference or in-person for participants and public

***** REVISED 6/16/2021 3:50 PM *****

Join Zoom Meeting: <https://us02web.zoom.us/j/81962239328?pwd=TmYyeHd2Rzc1MVB0QWpNbkVHVGVVRzZ09>
 Meeting ID: 819 6223 9328 Passcode: 499910

Dial-in By Phone
 +1 312 626 6799 US (Chicago)
 Meeting ID: 819 6223 9328 Passcode: 499910

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: June 3, 2021 & May 20, 2021
3. PUBLIC COMMENT
4. UNFINISHED BUSINESS
 - a. 4/1 Finance Committee Follow-Up / Public Works And Assignment Of Dollars For Capital Purchases, Further Clarification – A Proposal To Create A New Municipal Fund To Track And Display Assigned Dollars
 - b. Recommending Municipal Allocations Of American Rescue Act Of 2021 Funds, \$330,000
5. NEW BUSINESS
 - a. May Financial Statements *
 - i. General Disbursements, \$135,626.58
 - ii. Payroll, \$75,245.94
 - iii. Preliminary Treasurer’s Report & Budget Reports
 - b. Resolution #2021-23 Authorizing The Issuance Of Debt To 2020 Fund Expenses ***
 - c. Review And Consideration Of March 2021 Oak Hill Cemetery Update
 - d. **Purchase Of A New Scag Mower After 6/16 Equipment Fire Incident**
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar (for reference)
7. ADJOURNMENT

Mo Hansen

Mo Hansen
 Clerk/Treasurer

Mo Hansen

Mo Hansen, Clerk/Treasurer

***See Council Packet * Digital Version As Stand Alone Document On Webpage
 Committee Members: Thomas, Rhynes and Kuhl Posted, Emailed & Distributed: 6/10/2021; **Revised 6/16/2021**

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk’s office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
June 3, 2021

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:30 p.m. Members present: Thomas, Kuhl & Rhynes. Absent: none. Other attending: Mayor Quimby; Chief Sorenson; Utility Superintendent Sorenson; Chief Benish and Clerk/Treasurer Hansen.

2. UNFINISHED BUSINESS
 - a. Considering A Scope Of Work And Funding For A Prospective Economic Development Service Provider. DISCUSSION: The committee reviewed meeting handouts including similar prior year Request for Proposal documents and prior year contracts. Members commented on what they liked from the handouts. Rhynes contributed an interest in tiny houses; Kuhl contributed an interest in Vilas County business incubator activities. The skill set needed was discussed. Thomas said a contract no shorter than 12 months and a broad scope of work was his preference. Hansen said Waterloo Utilities could provide parameters for water/sewer use in targeting industries. The Mayor said she like the contract outline from a prior year contract. MOTION: Moved by Rhynes, seconded by Kuhl to direct the Clerk/Treasurer to draft a Request for Proposal based on the discussion and to refer it the Community Development Authority. VOICE VOTE: Motion carried.


3. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 6:00 pm.



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
May 20, 2021

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 5:30 p.m. Members present: Thomas, Kuhl & Rhynes. Absent: none. Other attending: Everett Butzine; Mayor Quimby; Chief Sorenson; Utility Superintendent Sorenson; Chief Benish; Public Works; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: April 20, 2021. MOTION: Moved by Kuhl, seconded by Rhynes to approve noting that the minutes date is the 20th and not 15th as listed on the published agenda. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None
4. UNFINISHED BUSINESS
 - a. Forms Review And Department Reviews. MOTION: Moved by Kuhl, seconded by Rhynes to adopt and use the form submitted by Alder Rhynes going forward. VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. April Financial Statements. MOTION: Moved by Kuhl, seconded by Rhynes to recommend approval of items i – iii below. Roll Call Vote: Ayes: Kuhl, Rhynes and Thomas. Noes. Motion carried.
 - i. General Disbursements, \$490,741.62
 - ii. Payroll, \$73,885.92
 - iii. Preliminary Treasurer's Report & Budget Reports
 - b. 4/1 Finance Committee Follow-Up / Public Works And Assignment Of Dollars For Capital Purchases, Further Clarification. DISCUSSION: All attendees discussed at length the way capital budget items are submitted, reviewed, decided upon and presented as part of an adopted budget. Yerges indicated more funding was needed for DPW capital items; Hansen said department heads need to fully complete submittal documents. Thomas said department head should not be responsible for the revenue side of funding capital items. Both Sorensons said Yerges should not focus on revenue side and just seek expenditures. The Mayor questioned the dollar value of DPW assignments. Kuhl and others asked for the matter to again be on the June agenda.
 - c. Debt Planning With 2021 Implementation Options And Out-Year Projections [§ 53-12](#). DISCUSSION: Hansen said submittals, from area financial institutions as part of a limited competitive bid process, were still coming in. He said the best rate may end up being the same or better than an estimated provided by Ehlers for a fully competitive bid process. MOTION: Moved by Kuhl, seconded by Rhynes allow the process to play out with the item on the June agenda. VOICE VOTE: Motion carried.
 - d. Rescue Act Of 2021 Funds, \$330,000. DISCUSSION: The committee noted the meeting material. No action taken.
 - e. Addressing Items Raised In Financial Audit. DISCUSSION: Thomas said he would address collateralization with Waterloo Utilities. He said other items had been previously discussed at a meeting with the Mayor. No action taken.
 - f. Considering A Scope Of Work And Funding For A Prospective Economic Development Service Provider. The body scheduled a June 3 special meeting to address this item. No action taken.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar. Noted.
7. ADJOURNMENT. MOTION: Moved by Kuhl, seconded by Rhynes to adjourn. VOICE VOTE: Motion carried. The time was approximately 6:50 pm.


Mo Hansen
Clerk/Treasurer



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TO: FINANCE, INSURANCE & PERSONNEL COMMITTEE
FROM: CLERK/TREASURER
SUBJECT: A PROPOSAL TO CREATE A NEW MUNICIPAL FUND TO TRACK AND DISPLAY ASSIGNMENT DOLLARS
DATE: JUNE 15, 2021

A PROPOSAL TO CREATE A NEW MUNICIPAL FUND TO TRACK AND DISPLAY ASSIGNMENT DOLLARS

PROBLEM: Assignment of dollars are not clearly presented and visible to interested parties on a recurring basis.

SOLUTION: Create a new fund for Assignments where all assigned dollars would be transferred to and transferred from.

Benefits.

- On a monthly basis in real time, the fund goes before the City Council as part of its monthly approvals.
- Updated monthly, interested parties can view assigned balances.
- On an annual basis on as part of the budgeting process, the governing body, through the budget process, can make transfer determinations.
- On an as needed basis, the governing body can amend the assignments.

Actions required.

- An enabling resolution based on this Committee's recommendation to the governing.
- Recurring (incorporated into budget process): Assignments defined and quantified as part of the annual budget.
 - It may be of value to define target assignment values early in the budget process to aid in determining the budget year level of expenditures and the budget year level of debt issuance.
- Recurring (Jan/Feb each year prior to conclusion of audit process for prior year): Assignments reaffirmed as part of a resolution prior to conclusion of the annual audit process.

Reporting.

- The monthly Treasurer's Report will show transfers-in and transfers-out for all assignment within this new fund. The new fund's sole purpose will be to document the assignment values.



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TO: FINANCE, INSURANCE & PERSONNEL COMMITTEE
 FROM: CLERK/TREASURER
 SUBJECT: A RECOMMENDATION FOR AN THE ALLOCATION OF FEDERAL DOLLARS GRANTED TO THE CITY (ARPA FUNDS)
 DATE: JUNE 15, 2021

**A RECOMMENDATION TO
 ALLOCATE ARPA FUNDS TO PAY FOR FIRE DEPARTMENT RADIO UPDATES
 INCORPORATING IN CONTRIBUTIONS FROM SERVED TOWNSHIPS**

OPPORTUNITY: The City of Waterloo has been awarded \$348,860.29 by the federal government to fund ARPA qualifying expenditures. If dollars are allocated to fund the known 2021 expenditure of \$229,937.96 for Fire Department radio upgrades, the Department would forego ten-years of debt service payments (principle & interest) for the 2022-2031 period.

SOLUTION: In concert with those Towns served by the Department, allocate ARPA funds in relation to the standard Fire Department funding percentages as shown below. *Why this route?* The Department Fund (meaning indirectly both the City & the Towns) would otherwise borrow money and pay interest over ten-year for the same radio upgrades.

					PROPOSED	
	PRIOR BUDGET YR	2019	2021	Tax Funding 2021 FINAL	ARPA Fire Department Radios Funding (same % as 2021 tax share)	Total ARPA Funds Awarded By Federal Govt To Local Govt (source ***)
DESCRIPTION	% Tax Share	Equalized Value ***	% Tax Share	Finance Comm.		
TAX SHARE TOWN OF MILFORD	0.9589%	3,667,979	0.9919%	4,519	\$2,280.79	\$118,903.48
TAX SHARE TOWN OF PORTLAND	18.7120%	72,444,100	19.5908%	89,258	\$45,046.61	\$110,425.33
TAX SHARE TOWN OF SHIELDS	0.3959%	1,455,100	0.3935%	1,793	\$904.80	\$58,195.72
TAX SHARE TOWN OF WATERLOO	18.3140%	65,400,492	17.6860%	80,580	\$40,666.81	\$98,283.77
TAX SHARE CITY OF WATERLOO	61.6192%	226,819,279	61.3378%	279,464	\$141,038.95	\$348,860.29
TOTAL	100.0000%	369,786,950	100.0000%	455,614	\$229,937.96	\$734,668.59
NOTE: *** Equalized real estate property value data provided by Jesse O'Neill (Dodge Co.) and Tracy Saxby (Jefferson Co.)					American Rescue Plan Act - Local Fiscal Recovery Funds	Wisconsin Department of Revenue - State and Local Finance Division ***

NEXT STEPS: All Wisconsin municipalities are having this allocation decision discussion. Outreach to the Towns is a valuable next step.

ADDITIONAL ALLOCATION OPPORTUNITIES. Remaining City awarded dollars:

- Parks in amount equal to documented 2020 Parks rental losses.
- 2022 capital expenses relating to water or sewer improvements.
- Other qualifying expenses.



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RESOLUTION #2021-23
Authorizing The Issuance of Debt To Fund 2021 Fund Expenses

Whereas, the 2021 approved budget calls for the issuance of debt to fund:

- the 2021 Adams Street road and utilities reconstruction project, and
- the purchase of Fire Department And Police Department radios

Whereas, the Clerk/Treasurer's office at the direction of the Finance, Insurance & Personnel Committee, after consulting with Ehler's & Associates, conducted a limited competitive bidding process reaching out to over fifty financial institution representatives in southern Wisconsin seeking \$760,000 in debt proceeds as stated in the attached; and,

Whereas, Capitol Bank submitted the low bid with Monona State Bank a close second; and,

Whereas, the City of Waterloo is currently considering reducing this debt load by allocating federal ARPA to qualifying expenses and therefore this authorization is written understanding that the total debt proceeds may be less than \$760,000.

Now, Therefore, Be It Resolved, that the City of Waterloo, authorizes the Mayor and Clerk/Treasurer execute a loan agreement with Capitol Bank further authorizing the Mayor and Clerk/Treasurer to sign all necessary documents for the issuance of 2021 debt as outline in the attached with debt proceeds not to exceed \$760,000.

PASSED AND ADOPTED this _____, 2021.

City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Mo Hansen, Clerk/Treasurer



**136 North Monroe Street
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E-mail (cityhall@waterloowi.us)**

**REQUEST FOR GENERAL OBLIGATION PROMISSORY NOTE
LOAN RATE SHEET & PRELIMINARY DEBT SERVICE REPAYMENT SCHEDULE
FOR 2021 ROAD IMPROVEMENTS**

- Borrower: City of Waterloo
- Amount: \$760,000
- Debt Proceeds Closing Date: August 1, 2021
- Term: 10 years
- Repayment: The note to be set up with two level payments each year, March 1 and June 1, beginning in 2022.
- Uses of funds: The funds will be used for the reconstruction of Adams Street in Waterloo.
- No prepayment penalty.
- Important Additional: Lender agrees to waive default provisions generally described as (c), (d) and (f) as commonly shown in promissory note documents provided by the Wisconsin Banking Association (FIPCO) forms for General Obligation Promissory Notes (see below).

Section 8. Default. Upon the occurrence of any one or more of the following events of default, then the unpaid balance shall, at the option of Lender, without notice, mature and become immediately payable: (a) Issuer fails to pay any amount when due under this Note or under any other instrument evidencing any indebtedness of Issuer to Lender; (b) any representation or warranty made under this Note or information provided by Issuer to Lender in connection with this Note is or was false or fraudulent in any material respect; (c) a material adverse change occurs in Issuer's financial condition; (d) Issuer fails to timely observe or perform any of the covenants or duties in this Note; (e) an event of default occurs under any agreement securing this Note; or (f) Lender deems itself insecure. The unpaid balance shall automatically mature and become immediately payable in the event Issuer becomes the subject of bankruptcy or other insolvency proceedings. Lender's receipt of any payment on this Note after the occurrence of an event of default shall not constitute a waiver of the Lender's rights and remedies upon such default.

Reply To:
Mo Hansen
Clerk/Treasurer
City of Waterloo
cityhall@waterloowi.us
920-478-3025

Capitol Bank is pleased to have the opportunity to provide financing options for the Adams Street reconstruction project. Our proposed terms as of May 20, 2021 are:

Adams Street Reconstruction Project

Loan Amount: \$760,000

Term: 10 years

Interest Rate: 1.99% fixed for 10 years

Default provision: Modifications as requested in the RFP dated 5/15

Payments: Fully amortizing level payments, twice a year-
March 1 and June 1

Loan Fee: \$2,500

Prepayment Penalty: None

Anticipated Closing Date: August 1, 2021

Subject To: Receipt of necessary information and underwriting

City of Waterloo Loan Proposal



- Capitol Bank has a special rate and fee structure for municipalities
 - Offer 5 basis points above the LGIP rate for Wisconsin (Local Government Investment Pool)
 - Minimal fees on accounts
- Extensive expertise in municipal depository accounts and have more than a half dozen existing municipal relationships
- We offer an ICS (Insured Cash Sweep)/CDARS (Certificate of Deposit Account Registry Service) program whereby full FDIC coverage can be obtained for our customers
- Capitol Bank offers competitive CD (certificate of deposit) rates
- Long tenured professional staff
- Online Banking – customizable and intuitive

In addition, Capitol Bank would like the opportunity to discuss the City's banking relationship when our new East Side branch opens. This is a request and not a condition of the proposal. As an introduction to the idea, please consider:

Thank you again for the opportunity to earn your business.

Please don't hesitate to reach out with any questions.

Matt J. Roegner

SVP Commercial Lending

Mo Hansen

From: Matt Roegner <Matt.Roegner@CapitolBank.com>
Sent: Friday, May 21, 2021 11:49 AM
To: Mo Hansen
Subject: Waterloo loan request

Mo
Per our conversation...Capitol Bank will remove the loan fee that was originally included in the proposal.
Thanks for the call.
Matt

Matt Roegner
SVP / Commercial Lending



710 N. High Point Rd.
Madison WI 53717
Office: 608.836.4333
Cell: 608.289.7147

www.capitolbank.com

[Click here to securely upload documents](#)

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**PROPOSAL FOR
CITY OF WATERLOO**

**FROM
MONONA BANK
May 18, 2021**

Monona Bank (“MB”) is pleased to provide the following financing proposal for your consideration. This is not a commitment to lend; a commitment may be provided once the approval process is complete. If Monona Bank were selected as your financing partner for this project, we would seek formal committee approval (although the terms have already been reviewed by some of our Executive team). We would be able to meet your closing date of August 1, 2021.

Borrower:	City of Waterloo
Purpose:	Fund 2021 road improvements to Adams Street, Waterloo, WI.
Term:	August 1, 2021 through June 1, 2031
Interest Rate:	2.01% fixed after tax yield, assuming the loan qualifies
Principal Amount:	\$760,000.00
Repayment:	Principal and interest payments, based upon a ten-year amortization, will be due semi-annually beginning on March 1, 2022 followed by a payment on June 1, 2022 and semi-annually thereafter.
Collateral:	Unsecured. Reliance is placed upon the full faith and credit of the City of Waterloo.
Fees:	Waived
Prepayment:	Waived

Default Provision: Monona Bank agrees to waive only default provisions (c), (d) and (f) in Section 8, "Default" of the General Obligation Promissory Note.

Thank you for the opportunity to provide this financing proposal. As a relationship Bank we welcome the opportunity to provide you with a proposal for your depository relationship as well. We have the pleasure of partnering with several municipalities and I'm certain they would attest that we provide not only outstanding service, but our Treasury Management products and team depth of knowledge are among the best in the industry. Our Treasury products include ACH collection and payment, bill payment, fraud prevention – check positive pay and ACH positive pay, remote deposit, a robust online banking platform, ICS, corporate credit cards and online card management, wire transfers and more.

Monona Bank has the products in place to address a few of the items noted in your recent audit. We acknowledge the increased risk of sending wires and recognize having the service available is a necessary part of business. We have implemented dual control for wire transfers going outside of the bank. While using our online banking platform, a second person can easily approve the wire. While sending wires via the traditional method, our wire team would contact a second authorized wire approver via the phone to obtain the necessary code to release the wire. These procedures are efficient and provide a greater level of protection for our clients.

With respect to insuring your deposits, Monona Bank utilizes the Insured Cash Sweep (ICS) which is fully automated and is based upon a limit you establish. The funds that are swept are FDIC insured which can pose less risk than securities or collateral that can fluctuate in value.

Please let me know if you have any questions regarding either our financing proposal or our Treasury Management services. I look forward to hearing from you following your City Council meeting.

Sincerely,

Laura Peterson
Sr. Vice President - Business Banking
608-443-1980
lpeterson@mononabank.com

Oak Hill Cemetery Assn

For more than twenty year prior to 2011 the City of Waterloo allocated funds to the cemetery assn for operating expenses. Allocation for 2010 was \$4,000.00 which was reduced to \$2,000.00 in 2011. No funds have been allocated since 2011.

Last time the assn met with the City Council was July 16, 2015. At that time we requested and yearly allocation of \$4,000.00. That request was denied.

Over the past 9 years our balances have been reduced by \$32,726.00.

Average loss for 9 years	\$3,636.00
Loss without \$10,000. donation	\$4,747.00

If the city would have maintained the allocation of \$4,000.00 per year, our treasury would have remained stable.

LOOKING FORWARD

Estimated annual loss based on history	\$4,747.00
Increase cost of mowing - \$12,000.00 now versus past \$8,000.00	<u>\$4,000.00</u>
Estimated annual loss of cemetery balances	\$8,700.00

OPTIONS

The association will operate the property and when funds are depleted, the property will be turned over to the City of Waterloo

OR

The City of Waterloo will allocate money to cover the operating deficit on a yearly basis with the association operating the cemetery on a day to day basis.

OR

The City of Waterloo would take responsibility for lawn mowing and snow plowing with the association operating the cemetery on a day to day basis.

Oak Hill Cemetery Assn.

Year Ending	Balances of Assn.	Cost of Mowing
12/31/11	\$90,006.	\$ 7,676.
12/31/12	\$87,870.	\$ 6,451.
12/31/13	\$82,526.	\$ 7,984.
12/31/14	\$78,225.	\$ 6,712.
12/31/15	\$72,421.	\$ 7,169.
12/31/16	\$65,703.	\$ 8,430.
12/31/17	\$57,238.	\$ 8,135.
12/31/18	\$46,261. (repair sign \$3,700. seal coat driveway \$4,816.)	\$ 5,635.*
12/31/19	\$45,864.	\$ 5,795.*
12/31/20	\$57,280. (Lot sales \$10,200. Donation \$10,000.)	\$11,200.*
12/31/21	?	\$12,000. Est. (24 mowings @ \$500.)

*Went to individual contractor for mowings.

For years 2011 thru 2017 the cost of mowing does not include the cost of mower equipment.

Where does cemetery income come from:

\$250.00 per burial

\$700.00 per lot sale

Interest income on balances are very low due to market rates.

6/15 Equipment Fire Incident





www.midstateequipment.com

W1115 Bristol Rd. Columbus, WI 53925 920-623-4020

4323 E US Hwy 14 Janesville, WI 53546 608-754-8450

3660 Scenic Dr. Jackson, WI 53037 262-677-8400

WATERLOO N8690 Highland Rd. Watertown, WI 53094 920-261-8118

8841 Antioch Rd. PO Box 10 Salem, WI 53168 262-843-2326

S9711 Hwy 12 Prairie Du Sac, WI 53578 608-643-3307

355 Transit Dr. RENTALS Columbus, WI 53925 920-623-4300

CUSTOMER INVOICE

Customer Name CITY OF WATERLOO
Address
City WATERLOO
State WI Zip 53594
County
Customer PO#

Ship To Address form with fields for name, address, and zip.

Date 16JUNE21
Customer Acct#
Phone# 920 478 9597
Cell#
Fax#

Email

- PAYMENT TYPE: Cash, Farm Plan, Internal charge, Check#, JD note, JDCRP, Mastercard, Visa, Customer Clearing, Other.

EQUIPMENT INFORMATION

Table with columns: New, Used, Make, Model, Description, Hrs, Tag#, Serial#, Amount, GVW (lbs.). Includes entry for SCAG 8A47 CHEETAH II 38.5 HP, 61" DECK.

Summary table with columns: EQUIPMENT DESCRIPTION / NOTES, Amount, Freight and Delivery, Subtotal, Less Trade, Convenience Fee, Sales Tax, Payoff Amount, <Down Payment>, Total Cash price.

TRADE INFORMATION table with columns: Year, Mke, Model, Description, Hrs, Tag#, Serial#, Trade Value.

WARRANTY INFORMATION section with checkboxes for New, Extended, Manufacture, Used, No Warranty, Other/See below. Includes Term and Hours fields.

All known defects of trades have been disclosed to Mid-State Representative prior to agreement. (Customer Initials)

I CERTIFY THAT THE PROPERTY ABOVE IS [] IS NOT [] EXEMPT FROM WISCONSIN SALES TAX BECAUSE IT WILL BE USED OR LEASED IN PRODUCTION OF AGRICULTURE.

ALL INVOICES DUE UPON RECEIPT. A FINANCE CHARGE computed by the periodic rate of 1.5% per month which is an ANNUAL RATE of 18% will be applied to the adjusted balance that has become more than 30 days past due as of the billing date shown on the statement.

CUSTOMER SIGNATURE

GEORGE PEEPER MID-STATE SALES REPRESENTATIVE

DATE

Auth. Dealer Signature

Thank you for your business!

Rev. 10/17/2018

ALL WARRANTIES, IF ANY, MADE WITH RESPECT TO THIS EQUIPMENT ARE THOSE WARRANTIES MADE BY THE MANUFACTURE. DEALER MAKES NO WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

City of Waterloo Finance, Insurance & Personnel Committee -- Annual Calendar

revised: 3/27/2021 -- by Committee Chair

- Meeting night: 3rd Thursday of month at 6:00 pm
- Monthly recurring: review of disbursements, payroll and treasurer's reports

JANUARY <input type="checkbox"/> Review of Department Heads as needed
FEBRUARY <input type="checkbox"/> Review of potential closure of Tax Incremental District No. 4
MARCH
APRIL <input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.
MAY <input type="checkbox"/> Addressing items raised in financial audit.
JUNE <input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives; practice two-year budgeting. <input type="checkbox"/> Tax Incremental Finance Districts, review. <input type="checkbox"/> Impact Fees, review.
JULY <input type="checkbox"/> Addressing items raised in worker compensation audit. <input type="checkbox"/> Review and recommend Current Year Budget Amendment #1 (Jan. – June)
AUGUST <input type="checkbox"/> Budget deliberation.
SEPTEMBER <input type="checkbox"/> § 53-14 Updating capital improvement plan. <input type="checkbox"/> Budget deliberation.
OCTOBER <input type="checkbox"/> Initial review of calendar year insurance renewal policies. <input type="checkbox"/> Final Committee budget recommendation to full City Council. <input type="checkbox"/> 2020 Clerk/Treasurer Evaluation, review.
NOVEMBER <input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER <input type="checkbox"/> WPPA Contract multi-year contract, renewal (when applicable) <input type="checkbox"/> Review and recommend Current Budget Amendment #2 (July – Dec.)